

Chairman Randy Vance called the Monday October 4, 2021 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Randy Brown, Bill M. Abernathy and Connie Hohn. County Manager Kevin Hipple, Planning Director/ Building Official Eric Booth, Highway Superintendent Trent Arbach, Veterans Service Officer Janet Beck, Sheriff Patrick Callahan. Deputy Dustin Drew and Honorable Judge Christina Klinger were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Hohn and seconded by Brown to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Abernathy and seconded by Brown to approve the minutes of the September 20, 2021 meeting. All voted aye. Motion passed.

PUBLIC HEARING: FIVE YEAR TRANSPORTATION PLAN: Time set for 5:30 PM to consider public testimony for the County Road & Bridge Five Year Transportation Plan. Derek McTighe from Brosz Engineering was present to answer any questions. Nobody appeared to testify. Moved by Hohn and seconded by Brown to approve and authorize the chairman to sign the Road & Bridge Five Year Transportation Plan. With changes as discussed. All voted aye. Motion passed.

SWEAR IN FINANCE OFFICER THOMAS OLIVA: Oath of office to which he has been appointed administered by the Honorable Judge Christina Klinger.

PERSONNEL: Moved by Brown and seconded by Abernathy to approve promoting Tammy Frost to Chief Deputy Treasurer with a 5% increase for promotion to Pay Grade 14 Step 1 \$19.37 per hour starting September 27, 2021, and also approve Anthony Hatlestad as Deputy Auditor at Pay Grade 13 Step Min \$17.08 per hour also starting on September 27, 2021. To approve the hire of Jane Naylor as a part time employee with no benefits at \$45.00 per hour for assistance offered after her retirement. Moved by Brown and seconded by Abernathy. All voted aye. Motion passed. Moved by Abernathy and seconded by Hohn to approve the hire of Vicki Warne at \$30 per hour as a part time jail nurse. All voted aye. Motion passed.

HIGHWAY TRAFFIC SAFETY GRANT: The Sheriff's Office received a Department of Public Safety Office of Highway Safety, Highway Safety Grant FFY2022.

JAIL LAUNDRY: Reviewed estimates submitted for a new washer and dryer at the jail. Mid Dakota Equipment estimate included one Dexter 60LB washer and one Dexter 80LB dryer for a total cost of \$15,332.00. The estimate for complete installation by Bryon Eaton is a total of \$7,652.00. Moved by Brown and seconded by Abernathy to approve the purchase of the new washer and dryer for \$15,332.00 plus freight, and to seek further quotes for the installation costs.

EMPLOYEE FLU SHOTS: The Commission took no action. Hughes County employees are encouraged to receive a flu shot at no cost to the employee through County health coverage with the provider of their choice.

PERSONNEL POLICY MANUAL CHANGE: Policy manual updates on drug and alcohol substance abuse 7.7, 7.10-7.1d. Moved by Rounds and seconded by Brown to approve the updates to the policy manual. All voted aye. Motion passed.

VERIFIED CLAIMS: Moved Abernathy and seconded by Hohn to approve all claims. All voted aye. Motion passed. ADA POWELL PHD 250.00 INV: 05032022 EXPERT TESTIMONY, AIRTECH HEATING AND COOLING 94.79 INV: 10902105800 SERVICE CALL, ANDERSON DENTAL 109.80 INV: 43090 JAIL-DENTIST, AT & T MOBILITY 1463.69 ACC:287283130494 PHONES, AVERA MEDICAL ASSOC CLINIC 540.00 INV: ST2212530001 JAIL-MEDICAL, AVERA MEDICAL ASSOC CLINIC 101.00 INV: ST2212430036 D+A TESTING, AVERA ST MARYS HOSPITAL 199.69 SY0001993088 JAIL-HOSPITAL, BLUE 360 MEDIA 278.46 INV: 2107081343 SD LAW MANUALS, BOICES PLUMBING 170.40 LAWN CARE INV:3218, BUREAU OF ADMINISTRATION 1127.93 SERVICES, CAMBRIA SUITES 1193.51 TRAVEL CPN: 2094439, CAPITAL JOURNAL 446.83 ADVERTISING ACCT: 509196, CAPITAL ONE 59.12 JAIL INMATE SUPPLY / OFFICE, CAPITAL REPORTING SERVICES 98.75 DEPOSITION STATE VS ATS, CAPS TRAIL SERVICE 56.88 FUEL INV:170138, CENTURY BUSINESS PRODUCTS INC 659.14 OFFICE SUPPLIES, CENTURYLINK 242.95 PHONES, CLEARFLY 383.93 SERVICES INV379292, COLE PAPERS INC 1617.36 CLEANING SUPPLY, COMM TECH INC 7863.80 SERVICES, COMMUNICATIONS CENTER 90.00 ALARM MONITORING INV3896, CONCORDANCE 1519.30 JAIL INMATE SUPPLY INV21766597, DALTON SACK 140.00 PRIS TRANS/UNIFORM ALLOTMENT, DEPARTMENT OF CORRECTIONS 1075.35 UTILITIES C18D2110, DEPARTMENT OF TRANSPORTATION 1586.83 FUEL INV:S00120883, DIAMOND DRUGS INC 1320.01 JAIL MEDS IN001164207, DONS SINCLAIR 39.19 FUEL INV:1015660, BRYON EATON 914.93 REPAIRS AND MAINTENANCE, FACTOR 360 360.00 JAIL OFFICE SUPPLY INV:25392, FISCHER ROUNDS & ASSOCIATES 80.00 NOTARY INV:143261, GALLS 140.00 SD SUPPLY INV:019207729, GARY NICKERSON 14.00 PRISONER TRANSPORT(REIMBURSE), GRAHAM TIRE 562.04 SD REPAIR AND LABOR, GROSSENBURG IMPLEMENT 41.54 REPAIRS ACC:2001357, HORN LAW OFFICE PROF LLC 212.85 MNTL ILLNESS C APPT INV 16678, INGRAM PEST SERVICE 60.00 PEST REMOVAL INV:40887, J.C. PRINTING 525.00 SUPPLIES INV:16182, JC OFFICE SUPPLIES 785.03 OFFICE SUPPLIES, MARK KATTERHAGEN 15.00 MENTAL ILLNESS - EB, KIESLER POLICE SUPPLY 1826.00 SD EQUIP SIDEARM SI102067, KIMBALL MIDWEST 929.82 SUPPLIES ORDER#26183111, LANGUAGE LINE 56.25 TRANSLATOR INV: 10302894, LEWIS & CLARK BHS 184.00 MENTAL ILLNESS -DG, LUCILLE M LEWNO 166.53 MENTAL ILLNESS -EB, DARCY LOCKWOOD 15.00 MENTAL ILLNESS -EB, MEDICINE CREEK 212.25 FUEL, MENARDS 36.63 JAIL REPAIRS ACC:33210252, MENARDS 23.99 JAIL REPAIRS INV 17060, MIDCO 240.00 NET SERVICES ACC:140339001, MONTANA DAKOTA UTILITIES 16.50 GAS ACC30990010008, MONTANA DAKOTA UTILITIES 436.58 JAIL NAT GAS ACC76456310002, MORRIS INC 261531.40 GRAVEL CRUSHING INV:615302, NTEC 148.62 REPAIRS 52&57 INVSF1034712, ONE STAFF MEDICAL 5420.50 JAIL MED CONTRACT, PIERRE CITY 557.37 STATION 4 FENCE 202109211033, PIERRE CITY 6606.04 UTILITIES ACC 3-710720-01, PRO RATE SERVICES 40.00 A+D TESTING INV218612, QUALITY QUICK PRINT 166.00 ENVELOPES INV 369373, SERVALL UNIFORM & LINEN CO 89.28 SUPPLIES INV: 0535885, SUMMIT FOOD SERVICES 11342.72 JAIL/JSC FOOD, TAMMY STOLE COURT

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

OCTOBER 4, 2021

REPORTER 300.00 CARE OF POOR + 12 DEPOSITIONS, TITAN MACHINERY 33446.16 2 NEW MOWERS RSA#308682, VENTURE COMMUNICATIONS 305.78 SD PHONES, YANKTON CO SHERIFF 50.00 MENTAL ILLNESS- EB, YANKTON COUNTY 125.00 MENTAL ILLNESS-EB 202109303471.

EXECUTIVE SESSION: Moved by Abernathy and seconded by Hohn to go into executive session for Security SDCL 1-25-2(6), all voted aye. Motion passed. The Chairman declared the board to be out of executive session.

Moved by Brown and seconded by Abernathy to approve purchasing a new control system for the panic buttons for under \$2,500 and to authorize the Sheriff to have broadband installed to allow access to the security cameras at the Courthouse. All voted aye and the motion passed.

PUBLIC COMMENT: Nobody appeared

The following salaries and benefits were paid by department in the month of September 2021:

Commissioners-\$26,674.35 Auditor-\$16,834.20, Treasurer-\$24,487.39, States Attorney-\$34,613.21, Govt Buildings-\$10,968.73, Equalization-\$16,865.78, Register of Deeds- \$11,939.12, Veterans Service-\$7,739.96, Sheriff- \$44,023.45, Jail-\$191,596.88, Coroner- \$269.13, Juvenile Services-\$54,575.75, Planning & Zoning \$6,426.45, Road & Bridge-\$74,810.26, Emergency Management-\$13,797.86.Total payroll \$535,622.52.

Auditor's Account with the Treasurer September 30, 2021: Cash on hand-\$3,521.93, Checks in the Treasurer's possession less than three days-\$59,972.28, Cash items-\$48.99, Demand deposits: American State Bank-\$3,345,595.57, Bad Checks Outstanding-\$1,170.99 and Investments-\$2,575,000.00. Total Cash Assets-\$5,985,309.76.

Register of Deeds Fees Collected in September 2021: Recording Fees-\$7,290.00, Transfer Fees-\$7,359.50, Copy Fees-\$375.00, Credit Card Fees-\$25.00, and Vitals-\$4,465.00. Total \$19,514.50.

Moved by Abernathy and seconded Hohn to adjourn the meeting until **Monday at 5:30 PM on October 18, 2021.** All voted aye. Motion passed.

ATTEST:

Randy Vance, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota