

Chairman Tom Rounds called the Monday, September 16, 2024 meeting of the Hughes County Board of Commissioners to order at 10:00 AM with members Randy Brown, Rob Fines, Connie Hohn and Bill Abernathy present. County Manager Lori Jacobson, Sheriff Patrick Callahan, Highway Superintendent Trent Arbach, States Attorney Casey Diebert, and HR Manager Lindsay Rounds were also present. The meeting began with a prayer and the Pledge of Allegiance.

**CONFLICT OF INTEREST:** No conflicts declared.

**AGENDA:** Moved by Hohn and seconded by Fines to approve the agenda as stated. All voted Aye. Motion passed.

**MINUTES:** Moved by Abernathy and seconded by Brown to approve the minutes of the September 3, 2024 Commission meeting. All voted Aye. Motion passed.

**CLAIMS:** Moved by Abernathy and seconded by Brown to approve the following verified claims. All voted Aye. Motion passed. 605 THERAPY 3075.00 PSYCHOSECUAL EVAL COURT ORDER, A-OX WELDING 41.43 CYLINDER RENTAL, AIRTECH 750.73 JAIL REPAIR & MAINTENANCE, ALLIED PLUMBING & HEATING INC 4117.35 HEATING LOOP SYST REPAIR, AMERICAN BANK & TRUST 4504.48 JAIL & SO CREDIT CARD, AMERICAN BANK & TRUST 348.71 FINANCE CREDIT CARD, AMERICAN BANK & TRUST 231.26 P/Z&EQUA CREDIT CARD, AMERICAN BANK & TRUST 243.00 SA CREDIT CARD JDAI WORKSHOP, AMERICAN BANK & TRUST 543.12 HWY CREDIT CARD, ANGELA LEMIEUX 51.31 JUROR FEE DATE SERVED 9/4/24, ARAMARK CHICAGO LOCKBOX 15594.04 JAIL FOOD, ARDEAN VERNON 52.62 JUROR FEE DATE SERVED 9/4/24, AUDRIANNA RATTILING LEAF 20.00 WITNESS FEE, AVERA MEDICAL ASSOC CLINIC 10.09 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 56.28 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 538.08 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 234.56 JAIL DOCTOR, BACHAND & HRUSKA PC 7916.67 SEPT 24 & JUV DELQUEN, BLUE 360 MEDIA LLC 311.61 SD CRIME AND TRAFFIC LAW, BONI ENTERPRISES 587.90 ALLEGED MENTAL ILLNESS, BOTTOM LINE WELDING 134.40 REPAIRS TO 208D, EXECUTIVE MGMT FINANCE OFFICE 41.63 SO PHONE, EXECUTIVE MGMT FINANCE OFFICE 65.00 SA ACCESS FEES, EXECUTIVE MGMT FINANCE OFFICE 65.00 BIT ACCESS FEE ROD AND TREAS, EXECUTIVE MGMT FINANCE OFFICE 800.49 POSTAGE, BUTLER MACHINERY CO 652.41 REPAIRS AND SUPPLIES, CAPITAL AREA REFUSELLC 529.50 GARBAGE SERVICE, CAPITAL AREA COUNSELING 8962.20 QMHP EVAL AUG 2024, CAPITAL JOURNAL 311.22 LEGAL BUDGET PUBLISHING, CAPITAL JOURNAL 54.75 HWY WORKER ADVERTISEMENT, CDW GOVERNMENT INC 696.21 NEW SERVER SWITCH, CENTURY BUSINESS PRODUCTS INC 59.86 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 280.53 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 154.29 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 116.09 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 496.51 JAIL OFFICE SUPPLIES, CENTURYLINK 86.50 PHONE LINES, CHARLES MIX SHERIFFS DEPT 450.00 JAIL PRISONER TRANSPORT, CHARM-TEX 1043.70 INMATE SUPPLIES, CHRISTOPHER TWO ELK JR 20.00 WITNESS FEES, CHRISTOPHER HASHMAN 20.00 WITNESS FEE, COLE PAPERS INC 490.32 JAIL REPAIRS & MAINTENANCE, COLE PAPERS INC 3259.31 JAIL SUPPLIES, COLE PAPERS INC 512.25 SUPPLIES, COMM TECH INC 60.00 SERVICE CAMERAS, COMM TECH INC 249.76 FIRE PANEL - PHONE LINE ISSUE, COMPUTER FORENSIC RESOURCES 3501.50 COURT APPOINTED EXPERT, CORRECTEC INC 925.00 JAIL MEDICAL CONTRACT, DARRIN JONS

51.31 JUROR FEE DATE SERVED 9/4/24, WANTOCH LAW 2370.71 COURT APPOINTED ATTORNEY, DEJABET INVESTIGATION 497.50 COURT APPOINTED INVESTIGATION, DEPARTMENT OF CORRECTIONS 1615.98 SO UTILITIES, DONS SINCLAIR 21.73 FUEL ACCT 1386, DONS SINCLAIR 20.00 SO GAS & OIL - CAR WASHES, DOUGLAS KUIPER 52.62 JUROR FEE DATE SERVED 9/4/24, EAST PIERRE LANDSCAPE 226.99 TREE REPLACEMENT, ELIZABETH ESTES 20.00 WITNESS FEE, ENVIROTECH WASTE SERVICE 167.52 EXPO GARBAGE SERVICE, ELECTION SYSTEMS & SOFTWARE 961.95 GENERAL 24 AUDIO AND BALLOT, ELECTION SYSTEMS & SOFTWARE 120.62 EXPRESS VOTE CARDS, FISCHER LAW OFFICE PROF LLC 2244.28 COURT APPOINTED ATTORNEY, FLOYDS TRUCK CENTER 8727.53 REPAIRS TO 207D AND 201, FLOYDS TRUCK CENTER 387.39 PART FOR #208D, FOX & YOUNGBERG PC 110.75 ALLEGED MENTAL ILLNESS, GOLDEN WEST TECHNOLOGIES 1410.50 OFFSITE BACK UP/MICROSOFT PKG, GOLDEN WEST TECHNOLOGIES 26824.00 NEW SERVER, GRAHAM TIRE 1157.00 REPLACE TIRE ON 820, GROSSENBURG IMPLEMENT 616.55 REPAIRS TO #400, GUNDERSON PALMER NELSON & 1323.76 COURT APPOINTED ATTORNEY, THE HILLTOP TRUCK STOP 362.44 FUEL, HOGENS HARDWARE HANK 31.93 JAIL REPAIRS AND MAINTENANCE, HOGENS HARDWARE HANK 5.98 KEYS FOR SHOP, INGRAM PEST SERVICE 240.00 JAIL REPAIR AND MAINTENANCE, INLAND TRUCK PARTS 201.46 REPAIRS, INMANS WATER TECHNOLOGIES 64.25 WATER COOLER RENTAL, INMANS WATER TECHNOLOGIES 301.25 WATER AND COOLER RENTALS, INNOVATIVE OFFICE SOLUTIONS 519.01 SUPPLIES, JAMIE DAMON 724.50 COURT APPOINTED ATTORNEY, JASON GLODT 4864.20 COURT APPOINTED ATTORNEY, JC OFFICE SUPPLIES 27.00 SAMPLE BALLOT PAPER, JC OFFICE SUPPLIES 159.90 JAIL OFFICE SUPPLIES, JC PRINTING 137.00 SO SUPPLIES, KALLEO TECHNOLOGIES LLC 770.00 JAIL MEDICAL CONTRACT, MARK KATTERHAGEN 6.00 ALLEGED MENTAL ILLNESS, KATY ADAMS 51.31 JUROR FEE DATE SERVED 9/4/24, KENNEDY PIER KNOFF & LOFTUS 241.50 COURT APPOINTED ATTORNEY MI, LEWIS & CLARK BHS 852.00 BOARD OF MENTAL ILLNESS, LOIS FULLER 77.51 JUROR FEE DATE SERVED 9/4/24, LYLE SIGNS INC 534.47 HWY ROAD SIGNS, M&R SIGNS 132.48 SO EQUIPMENT, MAHER LAW OFFICE LLP 7260.58 COURT APPOINTED ATTORNEY, MARGARET MILLER 53.93 JUROR FEE DATE SERVED 9/4/24, MAY ADAM GERDES & THOMPSON 18192.00 COURT APPOINTED ATTORNEY, MCKESSON MEDICAL-SURGICAL 924.24 JAIL MEDICATIONS, MENARDS 600.01 JAIL REPAIRS & MAINTENANCE, MIDCO 105.39 FS #4 INTERNET, MIDCO 255.78 BUSINESS INTERNET, MIDWEST TIRE & MUFFLER INC 26.00 REPAIR FLAT ON # 113, MIDWEST TIRE & MUFFLER INC 89.32 SO SUPPLIES TIRES, MIKE MULLEN 757.56 TRAVEL REIMBURSEMENT, MONTANA DAKOTA UTILITIES 90.23 UTILITIES, PCDISPOSAL.COM 1645.64 OLD POLL PADS DISPOSAL, PIERRE CITY 4792.46 911 SERVICE FUNDS, REDSAIL TECHNOLOGIES 239.58 JAIL MEDICAL CONTRACT, RUNNINGS SUPPLY 312.64 SUPPLIES, RUNNINGS SUPPLY 7.48 JAIL VEHICLE MAINTENANCE, SANDY STEFFEN LAW 9336.60 COURT APPOINTED ATTORNEY, JOAN BOOS SCHUELLER 10954.40 COURT APPOINTED ATTORNEY, SD ACHIEVE DBA LIFESCAPE 60.00 AUG 2024, SOUTH DAKOTA DEPART OF HEALTH 2410.00 LAB TESTING, SD FEDERAL PROPERTY 103.00 WRENCH SET/AIR GAUGE, SD HOUSING DEVELOP AUTH 5590.98 L.ROUNDS AUG 24 SALARY, SDVSOA 50.00 CONFERENCE 2024 DUES, SECURITY LOCK SERVICE 10.00 DUPLICATE KEY, SERVALL UNIFORM & LINEN CO 129.47 RUGS, SERVALL UNIFORM & LINEN CO 176.34 JAIL CLEANING SUPPLIES, SHANES PHARMACY 6031.37 JAIL MEDICAITONS, DAVID W SIEBRASSE 20413.82 COURT APPOINTED ATTORNEY, SIOUX NATION LLC 2913.44 GRASS SEED, THE PAINT STORE 237.00 PAINT FOR HWY OFFICE, THOMAS PRICE 3600.00 COURT

ORDERED EVAL, K THOMPSON LAW PROF LLC 13064.20 COURT APPOINTED ATTORNEY, THOMSON REUTERS WEST PAYMENT 310.24 WEST LAW SUBSCRIPTIONS, TIESZEN LAW OFFICE PROF LLC 1983.73 COURT APPOINTED ATTORNEY, TITAN MACHINERY 410.00 SHAFT PTO FOR #401, TOM HUBER 5000.00 JAIL MEDICAL CONTRACT, VAL LARSON 6.00 ALLEGED MENTAL ILLNESS, WW TIRE 7003.93 TIRES/REPAIRS, MONA WEIGER 739.90 TRANSCRIPTS, WENDLIN MALSAM 51.31 JUROR FEE DATE SERVED 9/4/24, WENDT LAW PLLC 4097.90 COURT APPOINTED ATTORNEY, WESTERN COMMUNICATIONS INC 395.55 PYRAMID INOP 20275, YANKTON COUNTY 446.50 MENTAL ILLNESS HEARING, YOUNGBERG LAW 264.50 COURT APPT ATTORNEY MENTAL ILL, ZANDER AUTO PARTS 1023.17 HWY SHOP SUPPLIES.

**SPECIAL BUSINESS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**HIGHWAY DEPARTMENT PURCHASE:** Moved by Brown and seconded by Abernathy to approve the purchase of a Kubota M6-141 4X4 Cab Tractor in the amount of \$127,800 from Floyds Kubota in Fort Pierre, South Dakota. All voted Aye. Motion passed.

**SHERIFFS OFFICE POLICE INTERCEPTOR PURCHASE:** Moved by Abernathy and seconded by Brown to approve the purchase of two 2025 Ford Police Interceptor SUVs in the amount of \$99,680 from Lamb Motor Company in Onida, South Dakota. All voted Aye. Motion passed.

**SD OFFICE OF EMERGENCY MANAGEMENT LEMPG AGREEMENT:** Moved by Abernathy and seconded by Fines to approve Hughes Counties participation in the 2025 Local Emergency Management Performance Grant (LEMPG) with the State of South Dakota Emergency Management. All voted Aye. Motion passed.

**JAIL PRISONER HOUSING AGREEMENT:** Moved by Abernathy and seconded by Brown to approve and authorize the Chairman to sign a contract with Charles Mix County for prisoner housing in the amount of \$90 per day. All voted Aye. Motion passed.

**PERSONNEL:** Moved by Brown and seconded by Abernathy to approve the resignation of Colby Buckles Correctional Sargent at the Jail effective September 03, 2024 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve the hire of Aaron Brewer as a Highway Maintenance Worker at Pay Grade 16 Step Minimum \$23.75 per hour effective September 17, 2024. All voted Aye. Motion passed.

**BUDGET DISCUSSION:** Moved by Brown and seconded by Abernathy to approve the following changes to the 2025 Budget; increase Sheriff Insurance 101-211-421 to \$60,000, increase Sheriff Prisoner Transport 101-211-427.20 to \$10,000, and reduce Sheriff Equipment 101-211-434 to \$36,000. All voted Aye. Motion passed.

Moved by Brown and seconded by Fines to approve the following changes to the 2025 Budget; Increase EMS Salaries 226-222-411 to \$105,600, increase EMS OASI 226-222-412 to \$8,277, increase EMS Retirement 226-222-413 to \$6,400, and increase EMS Group Insurance 226-222-415 to \$17,674. All voted Aye. Motion passed.

Moved by Brown and seconded by Fines to approve the following wage increases effective September 25, 2024. Patrick Steber \$30.65 per hour, Kyle Redwater \$20.80 per hour, Casey Diebert salaried at \$112,000, Denise Richards \$35.00 per hour, Kristi Schuchard \$26.54 per hour, Rose Gravatt \$23.15 per hour, Sarah Burger \$23.85 per hour, Patty Williams \$31.25 per hour, Kristi Schmidt \$23.09 per hour, Thomas Oliva salaried at \$80,000, Jennifer Deyo \$26.20 per hour, Bonnie Erno \$22.00 per hour, Linda Lafrentz \$28.59 per hour, Ranae Hoffman \$24.09 per hour, Dawn VanSickle \$24.03 per hour, and Lori Jacobson salaried at \$95,659.20. All voted Aye. Motion passed.

Moved by Hohn and seconded by Brown to approve the following changes to the 2025 Budget; Increase Auditor Salaries 101-141-411 to \$190,700, increase Treasurer Salaries 101-142-411 to \$227,300, increase Register of Deeds Salaries 101-163-411 to \$124,309, increase Government Building Salaries 101-161-411 to \$116,300, increase States Attorney Salaries 101-151-411 to \$495,200, and decrease Equalization Salaries 101-162-411 to \$204,100. All voted Aye. Motion passed.

Moved by Hohn and seconded by Brown to approve the 2025 Budget. All voted Aye. Motion passed.

**RESOLUTION NO. 2024-19**

**ADOPTION OF ANNUAL BUDGET FOR HUGHES COUNTY, SOUTH DAKOTA**

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR HUGHES COUNTY, South Dakota and all its institutions and agencies for the calendar year beginning January 1, 2025 and ending December 31, 2025 and the same is hereby approved and adopted by the Board of County Commissioners of Hughes County, South Dakota, this 16<sup>th</sup> day of September, 2024. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Finance Officer, Hughes County, South Dakota. The accompanying taxes are levied by Hughes County for the year January 1, 2025 through December 31, 2025.

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**SEPTEMBER 16, 2024**

<u>COUNTY TAX LEVIES</u>	<u>Dollars</u>	<u>\$'s/1000</u>
<b>WITHIN LIMITED LEVY:</b>		
General County Purposes (10-12-9)	\$5,917,891	2.526
<b>OUTSIDE LIMITED LEVY:</b>		
Fire Fighting (34-31-3)	\$111,331	.117
UNLIMITED LEVY – SUB TOTAL	\$356,605	.222
<b>TOTAL TAXES LEVIED BY COUNTY</b>	<b>\$6,274,496</b>	<b>2.748</b>

**PUBLIC COMMENT:**

**EXECUTIVE SESSION:** SCDCL 1-25-2 (6) (h) Protection of Public Property; Safety or Security  
Moved by Fines and Brown seconded by to go into executive session. All voted Aye. Motion passed.

The Chairman declared the board to be out of executive session.

Moved by Brown and seconded by Fines to adjourn the meeting until **Monday, October 07, 2024**. All voted Aye. Motion passed.

ATTEST:

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Thomas T. Rounds, Chairman  
Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota