

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

SEPTEMBER 3, 2024

Chairman Tom Rounds called the Tuesday September 3, 2024 meeting of the Hughes County Board of Commissioners to order at 5:30 PM. Members Randy Brown, Rob Fines, Bill Abernathy, and Connie Hohn were present. County Manager Lori Jacobson, Director of Equalization/Planning Director/Building Official Eric Booth, Highway Superintendent Trent Arbach, HR Manger Lindsay Rounds Jail Administrator Gerald Wasko, States Attorney Casey Diebert, and Sheriff Patrick Callahan were also present. The meeting began with a prayer by Pastor Craig Wexler and the Pledge of Allegiance.

CONFLICT OF INTEREST: No conflicts declared.

AGENDA: Moved by Abernathy and seconded by Brown to approve the agenda with the removal of discussion. All voted Aye. Motion passed.

MINUTES: Moved by Abernathy and seconded by Fines to approve the minutes of the August 19, 2024 Commission meeting. All voted Aye. Motion passed.

CLAIMS: Moved by Abernathy and seconded by Brown to approve the following verified claims. All voted Aye. Motion passed. AARMS 150.00 JAIL SOFTWARE MAINTENANCE, AIRTECH 1038.52 JAIL REPAIR/MAINTENANCE, ALICIA KILLS SMALL 76.50 AUG 24 TRUSTEE LABOR 102 HRS, ALYSSA LAFORTUNE 76.50 AUG 24 TRUSTEE LABOR 102 HRS, AMANDA BONRUD 78.00 AUG 2024 TRUSTEE LABOR 104 HRS, AMANDA SCHLECHT 76.50 AUG 24 TRUSTEE LABOR 102 HRS, AMANDA WALDER 76.50 AUG 24 TRUSTEE LABOR 102 HRS, AMERICAN MEDICAL RESPONSE 12823.50 AUGUST '24 MONTHLY SUBSIDY, AMY GABRIEL 52.62 JUROR FEE DATE SERVED 7/15/24, ANGEL REHDER 22.50 AUG 24 TRUSTEE LABOR 30 HRS, ANGELA JIMENEZ 45.00 AUG 24 TRUSTEE LABOR 60 HRS, ANGELA LEMIEUX 102.62 JUROR FEE, ARAMARK CHICAGO LOCKBOX 22967.72 JAIL FOOD, ARDEAN VERNON 105.24 JUROR FEE DATE SERVED, ASHLEY JUELFS 78.00 AUG 24 TRUSTEE LABOR 104 HRS, AT&T MOBILITY 3255.94 CELL PHONE, AUTO BODY CONCEPTS 1064.40 SO REPAIRS & LABOR, AUTUMN WHITEBULL 13.50 AUG 24 TRUSTEE LABOR 18 HRS, AVERA MEDICAL ASSOC CLINIC 13.24 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 618.63 EXAM, BILLY KELLY 55.24 JUROR FEE DATE SERVED 7/15/24, BLACKBURN & STEVENS PROF LLC 386.71 MIL CT APPT ATTORNEY, BRITA BERGESON 52.62 JUROR FEE DATE SERVED 7/15/24, BUTLER MACHINERY CO 1361.65 UNIT 504 & FILTERS, BUTLER MACHINERY CO 2014.00 SERVICE CONTRACTS, CAPITAL CITY 3622.08 SO REPAIRS & LABOR, CAPITAL ONE - WALMART 70.96 JDAI MEETING SUPPLIES, CAPITAL ONE - WALMART 121.11 JAIL CC JSC/JAIL INMATE SUPPLY, CASEY HEMINGER 54.00 AUG 24 TRUSTEE LABOR 72 HRS, CECILY GOODSSELL 31.50 AUG 24 TRUSTEE LABOR 42 HRS, CENTRAL CULVERT SUPPLY 1360.00 CULVERTS, CENTURY BUSINESS PRODUCTS INC 112.91 SO SUPPLY, CENTURY BUSINESS PRODUCTS INC 431.83 JAIL COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 60.00 COPIER LEASE, CENTURYLINK 137.28 SO TELEPHONE, CENTURYLINK 2.21 SO TELEPHONE, CENTURYLINK 71.53 EXPO TELEPHONE, CHANDLERS 293.00 SO REPAIR & LABOR, CHARM-TEX 1027.78 JAIL INMATE SUPPLIES, CHASTITY BECKER 13.50 AUG 2024 TRUSTEE LABOR 18 HRS, CHEYENNE HEMINGER 31.50 AUG 24 TRUSTEE LABOR 42 HRS, CHRIS GRANADOS 20.00 WITNESS FEE, CLARISSA TAKES HORSE 13.50 AUG 24 TRUSTEE LABOR, CLEARFLY 1112.19 PHONES, CLEARFLY 386.77 JAIL PHONES, COLE PAPERS INC 889.17 SUPPLIES, COLE PAPERS INC 3379.03 SUPPLIES, COMM TECH INC 523.62 JAIL REPAIR/MAINTENANCE, CONE AG INC 250.00 CLAMPS & CAPS, CORISA BUSH 67.50 AUG

24 TRUSTEE LABOR 90 HRS, DARRIN JONS 102.62 JUROR FEE, DEPARTMENT OF TRANSPORTATION 3210.02 FUEL, DONS SINCLAIR 18.00 FUEL, DORIS ROMERO 76.50 AUG 24 TRUSTEE LABOR 102 HRS, DOUGLAS KUIPER 105.24 JUROR FEE, DURANNE HOWELOUDNER 76.50 AUG 24 TRUSTEE LABOR 102 HRS, ELIZABETH THUNDERHAWK 67.50 AUG 24 TRUSTEE LABOR 90 HRS, ERIK BRINGSWHITE 1015.50 JDAI YOUTH EVENT, FISCHER ROUNDS & ASSOC 80.00 NOTARY FEES -JAIL OFFICE SUPP, FLOYDS TRUCK CENTER 30.89 CIRCUIT BREAKER FOR #200, FLOYDS TRUCK CENTER 9.90 LAMP LIGHT, FOX & YOUNGBERG PC 90.75 ALLEGED MENTAL ILLNESS, FT PIERRE CITY 859.92 EXPO UTILITIES, GABRIELLA EISA 63.00 AUG 24 TRUSTEE LABOR 84 HRS, GERALD WASKO 799.00 TRAVEL REIMBURSEMENT, GERRI JENSEN 76.50 AUG 24 TRUSTEE LABOR 102 HRS, GRACE WEBB 67.50 AUG 24 TRUSTEE LABOR 90 HRS, GROUP RESOURCES OF IOWA LLC 942.00 SEPT 24 LIST BILL, GUARDIAN RFID 775.00 JAIL SOFTWARE MAINTENANCE, INGRAM PEST SERVICE 70.00 EXPO PEST CONTROL, INLAND TRUCK PARTS 38.22 UNIT 208D CIRCUIT BREAKER, INNOVATIVE OFFICE SOLUTIONS 31.33 OFFICE SUPPLIES, ISTOE POORBEAR 20.00 WITNESS FEE, JASON EVANS 52.62 JUROR FEE DATE SERVED 7/15/24, JC OFFICE SUPPLIES 36.60 NOTARY STAMP EXPIRE, JONIELLE WELLS 91.50 AUG 24 TRUSTEE LABOR 122 HRS, JUDY SHIELDSHIM 20.00 WITNESS FEE, KATRINA VELAZQUEZ 76.50 AUG 24 TRUSTEE LABOR 102 HRS, MARK KATTERHAGEN 51.00 ALLEGED MENTAL ILLNESS, KAYLA STEELE 67.50 AUG 24 TRUSTEE LABOR 90 HRS, KELSEY ROUBIDEAUX 72.00 AUG 24 TRUSTEE LABOR 96 HRS, KYLEIGHANA CATCHES 67.50 AUG 24 TRUSTEE LABOR 90 HRS, LANGUAGE LINE SERVICE 383.25 TRANSLATION SERVICES, LATRICE WANNA 54.00 AUG 24 TRUSTEE LABOR 72 HRS, LUCILLE M LEWNO 313.42 ALLEGED MENTAL ILLNESS, LOIS FULLER 155.02 JUROR FEE, MARGARET MILLER 107.86 JUROR FEE, MARK WEINHEIMER 50.00 JUROR FEE DATE SERVED 7/15/24, MCKESSON MEDICAL-SURGICAL 74.57 JAIL MEDICATIONS, MCLEODS 1850.00 ABSENTEE MAILOUT ENVELOP, MCLEODS 191.92 TAX BILL PAPER, MEGAN WALKER 76.50 AUG 24 TRUSTEE LABOR 102 HRS, MELISSA MCCLELLAND 59.17 JUROR FEE DATE SERVED 7/15/24, MENARDS 215.08 JAIL REPAIR & MAINTENANCE, MENARDS 368.34 SUPPLIES, MIDCO 315.78 INTERNET SERVICE, MIDCO 604.89 JAIL TELEPHONE, MIDWEST OIL COMPANY 715.00 DEF, MIDWEST TIRE & MUFFLER INC 312.00 JAIL VEHICLE REPAIR/MAINTENANC, MIDWEST TIRE & MUFFLER INC 752.46 NEW TIRES UNIT 102, MILLICENT BROWN 76.50 AUG 24 TRUSTEE LABOR 102 HRS, MONTANA DAKOTA UTILITIES 76.17 EXPO UTILITIES, MONTGOMERY TECHNOLOGY 159.00 JAIL OFFICE SUPPLIES, MORRIS INC 3393.46 REPAIR OF PUMP, MORRIS INC 41650.00 DUNBAR RD CULVERT REPLACEMENT, MOTOROLA SOLUTIONS 91.00 SO EQUIPMENT, NATALIE LEWIS 76.50 AUG 245 TRUSTEE LABOR 102 HRS, NICHOLAS MURPHY 20.00 WITNESS FEE, NICOLE GEIGLE 67.50 AUG 24 TRUSTEE LABOR 90 HRS, NORTHWEST PIPE FITTING, INC 51.65 HWY PARTS SUPPLY, NYSTROM ELECTRIC 205.00 WEST HWY SHOP LIGHTS, OPD BUSINESS SOLUTIONS LLC 69.49 OFFICE SUPPLIES, OLIVIA BRUNER 67.50 AUG 24 TRUSTEE LABOR 90 HRS, PATRICIA DEMARRIAS 76.50 AUG 24 TRUSTEE LABOR 102 HRS, PATRICK CALLAHAN 337.10 TRAVEL REIMBURSEMENT MOCIC, PRAIRIE CROW 20.00 WITNESS FEE, PRORATE SERVICES LLC 80.00 DRUG TESTS - QUARTERLY, RENAE FAYANT 72.00 AUG 24 TRUSTEE LABOR 96 HRS, RENEE ECKES 93.75 AUG 24 TRUSTEE LABOR 125 HRS, RHEANNA SIMMONS 67.50 AUG 24 TRUSTEE LABOR 90 HRS, RIVER CITIES TRANSIT 1666.67 SEPT 2024 ALLOTMENT, ROBERT HANTEN 113.10 JUROR FEE, RUNNINGS SUPPLY 300.17 REPAIRS, RYAN FISCHER 55.24 JUROR FEE DATE SERVED 7/15/24, SAMANTHA LANE 81.00 AUG 24 TRUSTEE LABOR 108 HRS, SD ATTORNEY GENERAL'S OFFICE 318.00 24/7 FUND 8/1-8/31, SD DEPT OF PUBLIC SAFETY

2322.00 SO TELE-TYPE, SERVALL UNIFORM & LINEN CO 114.22 HWY RUGS, SERVALL UNIFORM & LINEN CO 194.96 RUGS, SHANE KRAMME 300.00 AUGUST 2024 EXPO OVERSIGHT, SHARPE RENTALS 150.00 PLATE PACKER RENTAL, SHELBY LUCERO 76.50 AUG 24 TRUSTEE LABOR 102 HRS, SHERRY BENNETT 13.50 AUG 2024 TRUSTEE LABOR 18 HRS, SOILD WASTE FACILITY 10.50 YARD WASTE, SOPHIE DUPRIS 76.50 AUG 24 TRUSTEE LABOR 102 HRS, STARLIGHT BRINGSPLENTY 63.00 AUG 24 TRUSTEE LABOR 84 HRS, STORMY MARSH 91.50 AUG 24 TRUSTEE LABOR 122 HRS, SYLVIA REDLEAF 76.50 AUG 24 TRUSTEE LABOR 102 HRS, TANILLE BLUEARM 76.50 AUG 24 TRUSTEE LABOR 102 HRS, THE MAIN STREET AMERICA GROUP 50.00 SURETY NEW BOND, THERESA WHALER 63.00 AUG 24 TRUSTEE LABOR 84 HRS, THOMSOM REUTERS WEST PAYMENT 613.78 SD CODIFED LAW POCKET PARTS, TIANNA KRESLEY-BICKETT 76.50 AUG 2024 TRUSTEE LABOR 102 HRS, TIGER'S FIRE EXTINGUISHER 87.00 FIRE EXTINGUISHER INSPECT, TITAN MACHINERY 410.00 UNIT 401 PTO SHAFT, TRACY FUERST 52.62 JUROR FEE DATE SERVED 7/15/24, VAL LARSON 51.00 ALLEGED MENTAL ILLNESS, VET INFO SERVICE 68.00 VET INFO SERVICE BOOK, VICTORIA CRAIG 76.50 AUG 24 TRUSTEE LABOR 102 HRS, WENDLIN MALSAM 102.62 JUROR FEE, WILLIAM WIESER 53.93 JUROR FEE DATE SERVED 7/15/24, YOLANDA STANDING BEAR 72.00 AUG 24 TRUSTEE LABOR 96 HRS, ZANDER AUTO PARTS 985.57 HWY SHOP SUPPLIES.

NEW BUSINESS:

PUBLIC HEARING: 2025 BUDGET: 5:30 PM – Time set for the purpose of considering the provisional budget. Nobody appeared to testify.

PLANNING & ZONING:

FIRST CONSIDERATION: PLAT OF LOT A MORRIS ADDITION IN THE SE ¼ IN SECTION 2 110-79: Lot A is a proposed 5.88-acre lot. Access to the lot is via an existing approach off of SD Hwy 34, immediately south of the proposed lot. The access is not direct as it crosses a lot owned by Morris Inc and another owned by PEF Holdings LLC. A verbal agreement existed prior to this platting to allow Morris Inc traffic to cross the PEF Holdings lot. As part of the verbal easement Morris constructed and paved a road from the approach through PEF Holdings lot to the proposed Lot A. Access for the proposed plat from this approach must be approved by SD DOT. SD DOT is requiring a written and filed easement agreement between Morris Inc and PEF holdings before approving the access and signing the plat. In addition to plat approval Morris Inc is requesting a Conditional Use Permit for a Ready-mix plant on Lot A. I have limited information on the ready-mix plant other than it is a design that is fairly new. Old ready-mix plants dump the ingredients in the trucks and they are mixed in the truck. This new design will mix them before dumping into the cement truck. This will require a lower profile plant and create less fugitive dust as all of the mixing is contained inside the structure. Morris Inc currently operates an asphalt plant and rubble dump in the same general area. They do not anticipate a large increase in truck traffic to and from the site though a ready-mix plant would increase truck traffic to and from the area, the volume would vary from day to day. Nobody appeared to testify. Final consideration will be held September 10 at a joint City and County meeting at City Hall.

FIRST CONSIDERATION: PLAT OF LOT 4R HINKLEY SUBDIVISION A REPLAT OF LOTS 4 & 5 HINKLEY SUBDIVISION IN SECTION 8 110-78: John and Karen Schwartz are proposing to plat together Lots 4 & 5 of Hinkley Subdivision in order to build a new home on the lot.

The proposed location of the house would overlap the lot line and therefore they are requesting to combine the lots. Lot 4 is 1.039 acres and Lot 5 is 1.210 acres. Proposed Lot 4R would be 2.25 acres. The proposed house is 4,365 square feet and the replat would allow it to meet the necessary setback requirements. Single-family dwellings are a principal permitted use in ET Agriculture District C. Access to the lot is via a subdivision road, access is guaranteed. Nobody appeared to testify. Final consideration will be held September 10 at a joint City and County meeting at City Hall.

PERSONNEL: Moved by Brown and seconded by Abernathy to approve the hire of Hollie Stoesser Part-Time LPN at the Jail effective August 29, 2024 at Pay Grade 22 Step 6 \$41.59 per hour. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve the resignation of Troy Blevins Hughes County Emergency Manager effective September 8, 2024 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve 48 hours of administrative leave for Anakin Hughes for further employee evaluation. All voted Aye. Motion passed.

BUDGET DISCUSSION: No Action Taken.

The following salaries and benefits were paid by department in the month of August 2024:

Commissioners-\$21,907.23, Auditor-\$18,496.46, Treasurer-\$21,835.89, States Attorney-\$41,270.42, Govt Buildings-\$11,364.48, Equalization-\$11,311.45, Register of Deeds- \$10,892.62 Veterans Service-\$6,223.56, Sheriff- \$61,389.36, Jail-\$256,175.90, Coroner-\$327.47, Juvenile Services-\$72,293.04, Weed & Pest- \$545.10, Planning & Zoning-\$8,600.23, Road & Bridge-\$79,351.25, Emergency Management-\$7,058.95. Total payroll \$629,043.44.

Auditor's Account with the Treasurer August 31, 2024: Cash on hand-\$4,508.22, Checks in the Treasurer's possession less than three days-\$35,923.74, Cash Items-\$44.43, Demand deposits: American Bank & Trust-\$13,874,620.59, First Dakota National Bank- \$1,000,000.00, Bad Checks Outstanding-\$1,705.82. Total Cash Assets-\$14,916,802.70.

Register of Deeds Fees Collected in August 2024: Recording Fees-\$5,820.00, Transfer Fees-\$8,077.00, Copy Fees-\$172.00, Credit Card Fees-\$10.00, and Vitals-\$2,355.00. Total \$16,434.00.

PUBLIC COMMENT: None.

EXECUTIVE SESSION: SDCL 1-25-2(1): Moved by Fines and seconded by Abernathy to go into executive session. All voted Aye. Motion passed.

The Chairman declared the board to be out of executive session.

Moved by Hohn and seconded by Brown to adjourn the meeting until **Monday at 11:00 PM on September 16, 2024.**

All voted Aye. Motion passed.

ATTEST:

Thomas T. Rounds, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota