

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

NOVEMBER 07, 2024

Chairman Tom Rounds called the Thursday November 07, 2024 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Randy Brown, Connie Hohn, Bill Abernathy, and Rob Fines present. County Manager Lori Jacobson, Sheriff Patrick Callahan, Highway Superintendent Trent Arbach, HR Manager Lindsay Rounds, and Deputy Jail Administrator Jared Hall were also present. The meeting began with a prayer by Pastor Craig Wexler and the Pledge of Allegiance.

CONFLICT OF INTEREST: No conflicts declared.

AGENDA: Moved by Hohn and seconded by Fines to approve the agenda as stated. All voted Aye. Motion Passed.

MINUTES: Moved by Abernathy and seconded by Brown to approve the minutes of the October 21, 2024 Commission meeting. All voted Aye. Motion passed.

CLAIMS: Moved by Hohn and seconded by Fines to approve the following verified claims. All voted Aye. Motion passed. 1FIRST DAKOTA 3178.29 RD 1439/471 TAX OVERPAYMENT, ALICIA KILLS SMALL 72.00 TRUSTEE LABOR 96 HRS, AMANDA BONRUD 81.00 TRUSTEE LABOR 108 HRS, AMANDA SCHLECHT 76.50 TRUSTEE LABOR 102 HRS, AMANDA WALDER 76.50 TRUSTEE LABOR 102 HRS, AMERICAN BANK & TRUST 610.41 SA CREDIT CARD, AMERICAN MEDICAL RESPONSE 1559.19 JAIL INMATE MEDICAL TRANSPORT, AMY GABRIEL 52.68 JUROR FEE DATE SERVED 10/15/24, ARDEAN VERNON 52.68 JUROR FEE DATE SERVED 10/29/24, ARIC WILLIAMS 1135.49 RCD 5807 TAX OVERPAYMENT, ASHLEY JUELFS 72.00 TRUSTEE LABOR 96 HRS, AT&T MOBILITY 748.74 JAIL EQUIPMENT, AT&T MOBILITY 2367.31 CELL PHONE BILLING, AUTOMATIC BUILDING CONTROLS 300.00 EXPO CENTER, AVERA MEDICAL ASSOC CLINIC 113.03 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 863.44 EXAM, AVERA ST MARYS HOSPITAL 972.00 EXAM, AVERA ST MARYS HOSPITAL 618.38 EXAM, AVERA ST MARYS HOSPITAL 636.33 EXAM, BARBARA ROHRBACH 52.68 JUROR FEE DATE SERVED 10/29/24, BILLY KELLY 55.36 JUROR FEE DATE SERVED 10/15/24, BLACK HILLS AMMUNITION 2638.00 SO EQUIPMENT, BOICES PLUMBING 159.30 JAIL REPAIR/MAINTENANCE, BUILDERS FIRST SOURCE 76.77 PARKING LOT CRACK SEALER, EXECUTIVE MGMT FINANCE OFFICE 65.00 ACCESS FEE, EXECUTIVE MGMT FINANCE OFFICE 65.00 TREAS/ROD ACCESS FEE, CAPITAL AREA REFUSELLC 506.36 GARBAGE SERVICES, CAPITAL AREA COUNSELING 9755.00 MCR/MOBILE CRISIS RESPONSE, CAPITAL CITY RENTALS 128.75 JAIL REPAIRS/MAINTENANCE, CAPITAL ONE - WALMART 210.02 OFFICE/ELECTIONS SUPPLIES, CAPITAL ONE - WALMART 100.46 JAIL/JSC SUPPLIES, CARMEN COOK-ORTIZE 81.00 TRUSTEE LABOR 108 HRS, CAROL CRAIN 337.96 NOV 5 2024 ELECTION WORKER, CARRIE TROTT 288.00 NOV 5 2024 ELECTION WORKER, CASEY HEMINGER 76.50 TRUSTEE LABOR 102 HRS, CATHY INMAN 117.75 NOV 5 2024 ELECTION WORKER, CDW GOVERNMENT INC 80.20 COMUPTER UPGRADE PARTS, CEC JOHNSON 381.80 NOV 5 2024 ELECTION WORKER, CENTURY BUSINESS PRODUCTS INC 67.03 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 112.91 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 60.00 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 55.85 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 59.86 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 130.01 COPIER LEASE, CENTURYLINK 71.66 EXPO PHONE, CENTURYLINK 66.91 SO TELEPHONE, CENTURYLINK 73.03 SO TELEPHONE, CHANCE KNECHT 76.80 JUROR FEE DATE SERVED 10/15/24, CHEYENNE HEMINGER 81.00 TRUSTEE LABOR 108

HRS, CHRISTINE BORDEAUX 58.50 TRUSTEE LABOR 78 HRS, CLEARFLY 1113.28 PHONE LINES, CLEARFLY 387.14 JAIL PHONE, COLE PAPERS INC 4032.79 JAIL SUPPLIES, COMM TECH INC 180.00 PANIC BUTTON TESTING, CORELOGIC REAL ESTATE TAX 3327.22 RCD 4369/5693 TAX OVERPAYMENT, CORRECTEC INC 925.00 JAIL MEDICAL CONTRACT, DAKOTABILITIES 360.00 PERSONS SERVED, DARRIN JONS 51.34 JUROR FEE DATE SERVED 10/29/24, DAWSON LEWIS 279.00 NOV 5 2024 ELECTION WORKER, DEAN A SCHAEFER COURT REPORTER 210.00 MENTAL ILLNESS COURT REPORT, DEPT OF SOCIAL SERVICES 50.00 CIVIL PAPER OVERPYMNT, DEPARTMENT OF TRANSPORTATION 1640.80 ST SCOUR ANANLYSIS 2024, DEPARTMENT OF TRANSPORTATION 2017.02 FUEL, DIANN KLEINSASSER 288.00 NOV 5 2024 ELECTION WORKER, DOLORES IRVINE 277.08 NOV 5 2024 ELECTION WORKER, DONS SINCLAIR 19.00 FUEL, DORIS ROMERO 72.00 TRUSTEE LABOR 96 HRS, DOUG DECKER 279.00 NOV 5 2024 ELECTION WORKER, DOUG JONES 279.00 NOV 5 2024 ELECTION WORKER, DOUGLAS KUIPER 52.68 JUROR FEE DATE SERVED 10/29/24, DURANNE HOWELOUDNER 76.50 TRUSTEE LABOR 102 HRS, ELIZABETH THUNDERHAWK 72.00 TRUSTEE LABOR 96 HRS, ELVIRA NACHTIGAL 279.00 NOV 5 2024 ELECTION WORKER, ENVIROTECH WASTE SERVICE 55.84 EXPO CENTER GARBAGE, ERIC BOOTH 620.45 REIMBURSEMENT, ELECTION SYSTMES & SOFTWARE 946.00 2024 GENERAL ELECTION, FOX & YOUNGBERG PC 143.44 ALLEGED MENTAL ILLNESS, GAYE GRANVILLE 270.00 NOV 5 2024 ELECTION WORKER, GERRE WILLIS 270.00 NOV 5 2024 ELECTION WORKER, GERRI JENSEN 67.50 TRUSTEE LABOR 90 HRS, GLORIA ALBERTUS 279.00 NOV 5 2024 ELECTION WORKER, GRACE WEBB 63.00 TRUSTEE LABOR 84 HRS, GRAHAM TIRE 582.29 SO REPAIRS/LABOR/GAS/OIL, GUNDERSON PALMER NELSON & 1253.50 MENTAL ILLNESS BOARD, HANNAH GARCIA 67.50 TRUSTEE LABOR 90HRS, HELEN ANDERSON 364.96 NOV 5 2024 ELECTION WORKER, INLAND TRUCK PARTS 147.45 PART FOR REPAIR OF #201, INMANS WATER TECHNOLOGIES 319.75 WATER/COOLER RENTAL, INTERIM HEALTHCARE 4959.00 JAIL MEDICAL CONTRACT, INTERIM HEALTHCARE 2592.00 JAIL MEDICAL CONTRACT, JAKE OR DANIELLE ETZKORN 206.94 RCD 12636 TAX OVERPAYMENT, JAN KRULL 307.52 NOV 5 2024 ELECTION WORKER, JASON EVANS 52.68 JUROR FEE DATE SERVED 10/15/24, JC OFFICE SUPPLIES 523.43 PRINTER CRTDG, JC PRINTING 120.00 P/Z ENVELOPES, JENELLE BUSSE 270.00 NOV 4 2024 ELECTION WORKER, JONIELLE WELLS 97.50 TRUSTEE LABOR 130 HRS, KALLEO TECHNOLOGIES LLC 770.00 MEDICAL CONTRACT, KARLA PICKARD 144.00 NOV 5 2024 ELECTION WORKER, KATHRYN VANDEL 288.00 NOV 5 2024 ELECTION WORKER, KATRINA VELAZQUEZ 81.00 TRUSTEE LABOR 108 HRS, MARK KATTERHAGEN 30.00 ALLEGED MENTAL ILLNESS, KATY ADAMS 51.34 JUROR FEE DATE SERVED 10/29/24, KAYLA STEELE 72.00 TRUSTEE LABOR 96 HRS, KELSIE KRUEGER 63.00 TRUSTEE LABOR 90 HRS, KEN LIGHT 304.08 NOV 5 2024 ELECTION WORKER, KIRSTEN JACOBSEN 31.50 TRUSTEE LABOR 42 HRS, KRISTI SCHUCHARD 1479.04 TRAVEL REIMBURSMNT, KYLEIGHANA CATCHES 67.50 TRUSTEE LABOR 90 HRS, LACEY BOXLEY 122.00 TRAVEL REIMBURSEMENT, LAURA MEHLHAFF 288.00 NOV 5 2024 ELECTION WORKER, LAURIE GUSTAFSON 290.52 NOV 5 2024 ELECTION WORKER, LEONARD CHICK 288.00 NOV 5 2024 ELECTION WORKER, LUCILLE M LEWNO 183.50 ALLEGED MENTAL ILLNESS, LORI HIGHELK 20.00 WITNESS FEE, LOUISA LIGHT 286.08 NOV 5 2024 ELECTION WORKER, LYLE SIGNS INC 180.91 STREET SINGS, LYNN BIXLER 157.40 NOV 5 2024 ELECTION WORKER, MARGARET MILLER 54.02 JUROR FEE DATE SERVED 10/29/24, MARK WEINHEIMER 50.00 JUROR FEE DATE SERVED 10/15/24, MARY FIFIELD 279.00 NOV 5 2024 ELECTION WORKER, MARY KIRK 279.00 NOV 5 2024 ELECTION WORKER, MARY SCOTT

144.00 NOV 5 2024 ELECTION WORKER, MAXINE TESSIER 153.00 NOV 5 2024 ELECTION WORKER, MCKESSON MEDICAL-SURGICAL 861.43 JAIL MEDICATIONS, MEDICAL WASTE TRANSPORT INC 143.10 JAIL MEDICAL CONTRACT, MEGAN WALKER 81.00 TRUSTEE LABOR 108 HRS, MELDA STRUCK 20.00 WITNESS FEE, MELINA POOR THUNDER 88.50 TRUSTEE LABOR 118 HRS, MELISSA MCCLELLAND 59.38 JUROR FEE DATE SERVED 10/15/24, MENARDS 100.94 JAIL REPAIRS/MAINTENANCE, MENARDS 199.34 SUPPLIES, MID DAKOTA RURAL WATER SYSTEM 175.25 BLUNT/HARROLD UTILITIES, MIDCO 86.69 JAIL TELEPHONE, MIDCO 402.49 INTERNET/FIRE LINES, MIDWEST TIRE & MUFFLER INC 85.05 JAIL VEHICLE MAINTENANCE, MIDWEST TIRE & MUFFLER INC 68.52 EMS OIL CHANGE, MILLICENT BROWN 67.50 TRUSTEE LABOR 90 HRS, MIRANDA DEYO-MOHR 144.00 NOV 5 2024 ELECTION WORKER, MONTANA DAKOTA UTILITIES 89.12 HWY UTILITIES, MONTANA DAKOTA UTILITIES 547.02 JAIL - NATURAL GAS, MONTGOMERY TECHNOLOGY SYSTEM 1618.76 JAIL EQUIPMENT, MORRIS INC 344.90 JAIL REPAIRS/MAINTENANCE, NANCY KENNEDY 144.00 NOV 5 2024 ELECTION WORKER, NATALIE LEWIS 72.00 TRUSTEE LABOR 96 HRS, NICOLE GEIGLE 72.00 TRUSTEE LABOR 96 HRS, NINA STEAD 54.00 TRUSTEE LABOR 72 HRS, NORINE RIIS 171.00 NOV 5 2024 ELECTION WORKER, NORTHERN SAFETY TECHNOLOGY 452.16 SO REPAIRS/LABOR, NYSTROM ELECTRIC 105.00 SHOP OUTLETS, OLIVIA BRUNER 67.50 TRUSTEE LABOR 90 HRS, OREILLY AUTO PARTS 67.37 SEAL/CAP FOR UNIT #600, OREILLY AUTO PARTS 17.56 UNIT #600 BEARING, PATRICIA DEMARRIAS 81.00 TRUSTEE LABOR 108 HRS, PAULINE DUBRAY 94.60 TRUSTEE LABOR 126 HRS, PENNY GALINAT 279.00 NOV 5 2024 ELECTION WORKER, PIERRE CITY 73.00 HWY UTILITIES, PIERRE CITY 360.00 MEDICAL DIRECTOR, PIERRE CITY 8986.07 UTILITIES, PIERRE CITY 32297.60 2024 DISPATCH, PIERRE CITY 682.20 UTILITY 2ND QTR, PIERRE CITY 720.00 MEDICAL DIRECTOR, POWER PLAN OIB 1844.09 FILTERS, PRORATE SERVICES LLC 120.00 QRTLY DRUG TESTING, RANAE FAYANT 67.50 TRUSTEE LABOR 90 HRS, RENEE BEAR STOPS 288.00 NOV 5 2024 ELECTION WORKER, RENEE ECKES 98.25 TRUSTEE LABOR 131 HRS, RHEANNA SIMMONS 63.00 TRUSTEE LABOR 84 HRS, RICHARD BERKEY 46.88 TAX OVERPAYMENT, RIVER CITIES TRANSIT 1666.67 NOV 2024 ALLOTMENT, ROBERT HANTEN 56.70 JUROR FEE DATE SERVED 10/29/24, ROXIE THIELEN 144.00 NOV 5 2024 ELECTION WORKER, RUNNINGS SUPPLY 576.02 SUPPLIES, RUNNINGS SUPPLY 62.94 JAIL REPAIR/MAINTENANCE, RYAN FISCHER 55.36 JUROR FEE DATE SERVED 10/15/24, SAMANTHA LANE 72.00 TRUSTEE LABOR 96 HRS, SAPPHIRE LAMONT 36.00 TRUSTEE LABOR 48 HRS, SCOTT GRANVILLE 288.00 NOV 5 2024 ELECTION WORKER, SD ACHIEVE DBA LIFESCAPE 60.00 OCTOBER 2024, SD ATTORNEY GENERAL'S OFFICE 368.00 24/7 FOR 10/1-31/2024, SD HEALTH LINK 639.00 JAIL MEDICAL CONTRACT, SERVALL UNIFORM & LINEN CO 122.93 RUGS, SERVALL UNIFORM & LINEN CO 176.34 JAIL CLEANING SUPPLIES, SHANE KRAMME 300.00 OCT 2024 EXPO OVERSIGHT, SHARON METZINGER 364.96 NOV 5 2024 ELECTION WORKER, SHELBY LUCERO 67.50 TRUSTEE LABOR 90 HRS, SOLID WASTE FACILITY 3.50 CT HOUSE YARD WASTE, STARLIGHT BRINGSPLENTY 72.00 TRUSTEE LABOR 96 HRS, STATE DEPT OF HEALTH 170.00 JAIL FOOD LICENSE RENEWAL, STORMY MARSH 97.50 TRUSTEE LABOR 130 HRS, SUE BOURK 234.00 NOV 5 2024 ELECTION WORKER, SYLVIA REDLEAF 72.00 TRUSTEE LABOR 96 HRS, TANILLE BLUEARM 72.00 TRUSTEE LABOR 96 HOURS, TEAM LAB CHEMICAL CORP 1996.50 FINE ROAD PATCH, THE PAINT STORE 182.50 YELLOW TRAFFIC PAINT, TIANNA KRESLEY-BICKETT 67.50 TRUSTEE LABOR 90 HRS, TIGER'S FIRE EXTINGUISHER 180.00 SO EQUIPMENT, TITAN MACHINERY 184.00 CLUTCH FOR UNIT # 402, TODDS ELECTRIC 193.80 JAIL REPAIR/MAINTENANCE, TRACY FUERST 52.68 JUROR

FEE DATE SERVED 10/15/24, UNITED PARCEL SERVICE 50.00 TAX OVERPAYMENT, VAL LARSON 30.00 ALLEGED MENTAL ILLNESS, VENTURE COMMUNICATIONS 54.32 HARROLD SHOP PHONE, WHEELHOUSE PLUMBING 155.50 JAIL REPAIRS/MAINTENANCE, WILLIAM WIESER 54.02 JUROR FEE DATE SERVED 10/15/24, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, YOLANDA STANDING BEAR 67.00 TRUSTEE LABOR 90 HRS, ZANDER AUTO PARTS 121.47 SUPPLIES.

SPECIAL BUSINESS:

2024 GENERAL ELECTION CANVASS & POST ELECTION AUDIT SELECTION: Finance Officer Thomas J. Oliva explained the vote totals, including the (1) provisional ballot that was counted prior to the meeting. The Vote Centers selected for the Post-Election Audit were Blunt City Hall & Harrold Auditorium, and the contests selected were the United States Representative and the Constitutional Amendment G races. Moved by Abernathy and seconded by Brown to approve the Canvass & the Post-Election Audit selections. All voted Aye. Motion passed.

UNFINISHED BUSINESS:

NEW BUSINESS:

MILITIAMEN GUN RAFFLE: Moved by Brown and seconded by Abernathy to approve the Militiamen Gun Raffle drawings to be held March 15, 2024 at the Veterans Motorcycle Club. All voted Aye. Motion passed.

2025 LIQUOR LICENSES: Moved by Abernathy and seconded by Brown to approve the 2025 renewal applications for the retail (on-sale) liquor licenses from Cattleman's Club and McCarty Investments. The 2025 Retail Wine and Cider (on-off sale) licenses for 1 Stop Travel Plaza and McCarty Investments. All voted Aye. Motion passed.

PROPERTY TAX REFUND & ABATEMENT: No action taken.

2025 ANIMAL CONTROL CONTRACT: Moved by Hohn and seconded by Fines to approve the contract between Hughes County and Animal Clinic of Pierre, PC for providing housing and care to animals brought in by the Hughes County Sheriff and will serve as a pound and shelter location. All voted Aye. Motion passed.

PIERRE RURAL FIRE DEPARTMENT ADDITION: Brody Maier was added to the roster of full-time fire fighters for the Pierre Rural Fire Department.

HEALTH INSURANCE: HR Manager Lindsay Rounds reviewed the different plan options available to Hughes County for health insurance plans in 2025. Moved by Brown and seconded by Fines to approve the 4 plan options presented as available selections for Hughes County employees.

JSC RURAL CRISIS COORDINATION GRANT: Moved by Abernathy and seconded by Brown to approve applying for funding through the JSC Rural Crisis Coordination Grant. All voted Aye. Motion passed.

EFFECTIVE DATE OF NEWLY APPROVED HANDBOOK: Moved by Hohn and seconded by Fines to rescind their motion from October 7, 2024 making the effective date of the Hughes County Employee Handbook effective October 25, 2024. All voted Aye. Motion passed.

Moved by Hohn and seconded by Brown to amend the handbook to make Emergency Management eligible for standby pay and to approve the new effective date of the recently approved Hughes County Employee Handbook to January 1, 2025. For payroll purposes hourly employees effective date will be December 25, 2024 and salaried employees January 1, 2025. All voted Aye. Motion passed.

PERSONNEL: Moved by Brown and seconded by Abernathy to approve the hire of Nick Dooley as a part time Emergency Management Deputy at 29.00 per hour effective November 4, 2024. All voted Aye. Motion passed.

The following salaries and benefits were paid by department in the month of October 2024:
Commissioners-\$20,798.61, Auditor-\$19,586.64, Treasurer-\$22,937.38, States Attorney-\$43,385.02, Govt Buildings-\$11,613.57, Equalization-\$9,769.46, Register of Deeds-\$12,671.71, Veterans Service-\$6,223.56, Sheriff-\$61,535.50, Jail-\$247,763.78, Coroner-\$419.83, Juvenile Services-\$74,604.18, Planning & Zoning-\$11,087.56, Road & Bridge-\$74,715.33. Total payroll \$618,221.61.

Auditor's Account with the Treasurer October 31, 2024: Cash on hand-\$6,657.88, Checks in the Treasurer's possession less than three days-\$1,175,230.42, Cash items-\$84.43, Demand deposits: American Bank & Trust-\$21,353,979.49, First Dakota National \$1,000,000.00; Bad Checks Outstanding-\$3,070.43, and Cash Long/Short .1. Total Cash Assets-\$23,539,022.64.

Register of Deeds Fees Collected in October 2024: Recording Fees-\$4,680.00, Transfer Fees-\$4,353.00, Copy Fees- \$713.00 Credit Card Fees-\$5.00, and Vitals-\$2,145.00. Total \$11,896.00.

PUBLIC COMMENT: None

Moved by Brown and seconded by Hohn to adjourn the meeting until **5:30 PM on Monday November 18, 2024**. All voted Aye. Motion passed.

ATTEST:

Thomas T. Rounds, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota