

Chairman Tom Rounds called the Monday May 6, 2024 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Rob Fines, Randy Brown, Bill Abernathy, and Connie Hohn present. County Manager Lori Jacobson, Sheriff Patrick Callahan, Director of Equalization/Director of Planning and Zoning Eric Booth, Highway Superintendent Trent Arbach, Emergency Manager Troy Blevins, and Jail Administrator Gerald Wasko were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

**CONFLICT OF INTEREST:** No conflicts declared.

**AGENDA:** Moved by Brown and seconded by Abernathy to approve the agenda as stated. All voted Aye. Motion passed.

**MINUTES:** Moved by Brown and seconded by Abernathy to approve the minutes of the April 15, 2024 Commission meeting. All voted Aye. Motion passed.

Moved by Fines and seconded by Brown to approve the April 9, 2024 minutes of the Consolidated Boards of Equalization. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Hohn to approve the April 9, 2024 minutes of the County Board of Equalization. All voted Aye. Motion passed.

**CLAIMS:** Moved by Brown and seconded by Abernathy to approve the following verified claims. All voted Aye. Motion passed. 3E GENERATORS 900.00 TOWER MAINTENANCE, 605 THERAPY 233 3350.00 COURT ORDERED EVAL, AARMS 150.00 JAIL SOFTWARE/MAINTENANCE, ATLANTIC COASTAL SUPPLY 1124.48 JAIL REPAIR AND MAINTENANCE, ALL AROUND GRAPHIX 146.40 UNIFORMS, ALL AROUND GRAPHIX 93.48 JAIL UNIFORMS, AMERICAN MEDICAL RESPONSE 12823.50 APRIL 2024 SUBSIDY, ANDERSON RUMPCA DENTAL 1876.50 INMATE DENTAL, ARAMARK CHICAGO LOCKBOX 29367.00 INMATE MEALS, ASSMAN'S SHOP SUPPLY 56.45 HWY SUPPLIES, AT&T MOBILITY 1816.43 PHONES APRIL 2024, AVERA MEDICAL ASSOC CLINIC 144.07 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 218.98 JAIL DOCTOR, B&B EQUIPMENT 384.30 ROCK, BACHAND & HRUSKA PC 7916.67 MAY LEGAL/JUV DELIQU MATTERS, BALCO UNIFORM CO 165.29 JAIL UNIFORMS, BOA PROPERTY MANAGEMENT 85.10 JAIL IMPROVEMENTS, BOB BARKER CO INC 69.98 JAIL UNIFORMS, BUREAU OF ADMINISTRATION 903.79 POSTAGE, BUREAU OF ADMINISTRATION 261.07 SO SUPPLIES - POSTAGE, BUREAU OF ADMINISTRATION 63.00 ACCESS, BUREAU OF ADMINISTRATION 63.00 ACCESS FEE, BUTLER MACHINERY CO 3358.99 HWY SHOP SUPPLIES/PARTS, BUTLER MACHINERY CO 3373.21 SUPPLIES/PARTS, CAPITAL AREA COUNSELING 3515.94 QMHP EVALS, CAPITAL ONE - WALMART 528.94 JAIL/JSC SUPPLIES, CAPITAL ONE - WALMART 234.98 COMMISSION/ ELECTION SUPPLIES, CENTRAL CULVERT SUPPLY 4027.00 CULVERT /SUPPLIES, CENTURY BUSINESS PRODUCTS INC 112.91 SO SUPPLY, CENTURY BUSINESS PRODUCTS INC 144.09 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 213.19 JAIL OFFICE SUPPLIES, CENTURY BUSINESS PRODUCTS INC 126.29 COPIER LEASE, CHARM-TEX 801.04 JAIL INMATE SUPPLIES, CLEARFLY 383.35 JAIL PHONE LINES, CLEARFLY 1101.95 PHONE LINES, COLE PAPERS INC 6631.85 SUPPLIES, COLE PAPERS INC 1168.88 EXPO SUPPLIES, COLE PAPERS INC 799.20 SUPPLIES, COMM TECH INC 1267.96 TECH SUPPORT, CORRECTEC INC 925.00 JAIL SOFTWARE MAINTENANCE, COUNTRY CARPET & FLOORING 2739.34 FLOORING

SUPPLIES, CRONIN IRRIGATION 250.00 SPRINKLER SYSTEM MAINTENANCE, D'ANGELO TURKEY 20.00 WITNESS FEE, DAKOTA SUPPLY GROUP 35.00 JAIL REPAIR/MAINTENANCE, DEPARTMENT OF TRANSPORTATION 2448.40 FUEL ACCOUNTS, DONS SINCLAIR 72.87 FUEL, DOOLEY ENTERPRISES 1193.22 SO EQUIPMENT, EQUIPMENT BLADES INC 1645.72 PACKER PADS, ERIC BOOTH 40.00 TRAVEL REIMBURSEMENT, ELECTION SYSTEMS & SOFTWARE 1546.60 ELECTION SUPPLY/MATERIALS, FLOYDS TRUCK CENTER 39.60 SUPPLY, FOX & YOUNGBERG PC 212.14 ALLEGED MENTAL ILLNESS, FT PIERRE CITY 956.18 EXPO CENTER UTILITIES, GRAHAM TIRE 164.69 SO GAS AND OIL, GROSSENBURG IMPLEMENT 398.86 HWY SUPPLIES, HARROLD TERMINAL 33786.70 TIF TRANSFER, HUGHES COUNTY 33786.70 TRANSFER TO ROAD & BRIDGE, INGRAM PEST SERVICE 70.00 EXPO BUILDING PEST CONTROL, INGRAM PEST SERVICE 302.00 JAIL PEST CONTROL, INLAND TRUCK PARTS 1220.04 HWY SUPPLIES, JC OFFICE SUPPLIES 187.41 OFFICE SUPPLIES, JC OFFICE SUPPLIES 38.38 JAIL OFFICE SUPPLIES, KALLEO TECHNOLOGIES LLC 700.00 JAIL MEDICAL CONTRACT, MARK KATTERHAGEN 48.00 ALLEGED MENTAL ILLNESS, KENNEDY PIER KNOFF & LOFTUS 644.00 ALLEGED MENTAL ILLNESS, LANGUAGE LINE SERVICE 332.54 INTERPRETATION SERVICES, LUCILLE M LEWNO 341.78 ALLEGED MENTAL ILLNESS, LINCOLN COUNTY 1842.55 MENTAL ILLNESS, MCKESSON MEDICAL-SURGICAL 839.33 JAIL MEDICAL SUPPLIES, MCLEODS 829.49 BALLOT PRIVACY SLEEVES, MENARDS 558.24 BLUNT SHOP DOOR, MENARDS 309.31 SUPPLIES, MENARDS 319.97 SUPPLIES, MIDCO 315.78 FIBER INTERNET, MIDWEST TIRE & MUFFLER INC 119.20 JAIL VEHICLE REPAIR/MAINTENANCE, MIDWESTERN MECHANICAL 665.00 JAIL MAINTENANCE, MONTANA DAKOTA UTILITIES 1752.25 JAIL UTILITIES, MONTGOMERY TECHNOLOGY 2601.48 JAIL EQUIPMENT, MOTOROLA SOLUTIONS 91.00 SO EQUIPMENT, MOTOROLA SOLUTIONS 27263.68 ENHANCED VHF MOBILE RADIO, MOTOROLA SOLUTIONS 10623.14 VHF MOBILE RADIOS, NORTHWEST PIPE FITTING, INC 24.05 JAIL REPAIRS/MAINTENANCE, O'REILLY AUTO PARTS 11.98 SO GAS & OIL, O'REILLYS AUTO PARTS 13.77 HWY SUPPLY, OLSON PLUMBING 476.03 JAIL REPAIR/MAINTENANCE, OREILLY AUTO PARTS 25.58 JAIL REPAIRS/ MAINTENANCE, PIERRE CITY 8086.12 UTILITY BILLING, PIERRE CITY 16148.80 DISPATCH 2024 QTR 2, PIERRE CITY 14954.89 IT SERVICES, PIERRE SOLID WASTE FACILITY 3.50 YARD WASTE, POWER PLAN OIB 960.73 HWY SUPPLIES, RIVER CITIES TRANSIT 1666.67 MAY 2024 ALLOTMENT, ROBINS WATER CONDITIONING INC 20.00 JUV SERVICES FOOD WATER COOLER, ROWE LAW & MEDIATION CTR 7912.50 APRIL 24 LEAGAL SERVICES, RUNNINGS SUPPLY 326.64 HWY SUPPLIES, RUNNINGS SUPPLY 214.29 SUPPLIES, SDACO 200.00 SDACO DEPUTY WORKSHOP, SEANNA FORSTER 20.00 WITNESS FEE, SERVALL UNIFORM & LINEN CO 462.69 RUGS, SHANE KRAMME 416.77 REIMURSEMENT, SHANES PHARMACY 2389.79 JAIL MEDICATION, SUNMASTER AUTO GLASS 595.70 REPLACE WINDSHIELD, TEAM LAB CHEMICAL CORP 1968.50 FINE ROAD PATCH, TIMECLOCK PLUS 4495.51 ANNUAL CLOCKABLE EMPLOYEE LIC, VAL LARSON 33.00 ALLEGED MENTAL ILLNESS, W W TIRE 4651.55 REPAIRS/MAINTENANCE/SUPPLIES, W W TIRE 1123.68 REPAIRS/MAINTENANCE/SUPPLY, MONA WEIGER 102.90 TRANSCRIPTS, WESTERN STATES FIRE PROTECTION 2945.00 SPRINKLER SERVICE, WHEELHOUSE PLUMBING 155.50 JAIL REPAIRS/MAINTENANCE, YANKTON CO SHERIFF 150.00 SERVED CIVIL PAPERS, YANKTON COUNTY 458.00 ALLEGED MENTAL ILLNESS, ZANDER AUTO PARTS 131.00 HWY SUPPLIES.

**SPECIAL BUSINESS:**

**HUGHES COUNTY SHERIFF'S OFFICE MEDAL OF HONOR RECIPIENTS:** Sheriff Patrick Callahan spoke to the Commission about the three officers that received the Medal of Honor Award, Dan Eilers, Clayton Green, and Gary Nickerson.

**OLD BUSINESS:**

**NEW BUSINESS:**

**WEED & PEST BOARD:**

**COMPENSATION & MILEAGE FEES FOR BOARD MEMBERS:** Moved by Abernathy and seconded by Brown to approve paying the Weed & Pest Board members \$50.00 per meeting for the four quarterly meetings held yearly and .51 per mile to attend those meetings. All voted Aye. Motion passed.

**COURTHOUSE COPY MACHINE:** Tabled for further discussion.

**SQUARE 9 SCANNING/FILE DIRECTOR:** Finance Officer Thomas J. Oliva and County Manager Lori Jacobson reviewed a secure cloud-based content management software repository provided by Square 9 Softworks and the benefits the software could have for Hughes County in the management of County records and documents.

**BUDGETED CASH TRANSFERS:** Moved by Hohn and seconded by Brown to approve the budget cash transfers of \$84,050 from General Fund to the Emergency Management Fund; \$150,000 from General Fund to the Road & Bridge Fund; \$12,500 from General Fund to Rural Fire Fund; \$362,416.30 from General Fund to the Debt Service Fund (\$324,938.60 Principle; \$37,477.70 Interest); \$67,573.40 from the Harrold TIF Fund with \$33,786.70 to the Road & Bridge Fund and \$33,786.70 to the Harrold Terminal. All voted Aye. Motion passed.

**HUGHES COUNTY VOLUNTEER STORM SPOTTER LIST:** Moved by Abernathy and seconded by Brown to approve the list of volunteers submitted for storm spotting. All voted Aye. Motion passed.

**PERSONNEL:** Moved by Abernathy and seconded by Brown to approve the resignation of Kylee Gilmour Correctional Officer at the Jail effective May 10, 2024, and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Brown to approve the hire of Kelly Jandreau as a Correctional Officer at the Jail effective May 20, 2024 at Pay Grade 16 Step 3 \$25.44 per hour. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Brown to approve the hire of Brandon Schmitt as a Correctional Officer at the Jail effective May 20, 2024 at Pay Grade 16 Step 4 \$25.69 per hour. All voted Aye. Motion passed.

**PUBLIC COMMENT:** None

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**MAY 6, 2024**

**EXECUTIVE SESSION:** SDCL 1-25-2(1) HR, SDCL 1-25-2 (3) HIPPA & Care of the Poor, SDCL 1-25-2 (6)) Public Safety, & SDCL 1-25-2 (6(g)). Moved by Abernathy and seconded by Brown to move into executive session. All voted Aye. Motion passed.

Chairman Rounds declared the board to be out of executive session.

Moved by Hohn and seconded by Brown to approve a \$30,000 settlement between Hughes County and Avera for D. Z., L. P., and W. D. All voted Aye. Motion passed.

The following salaries and benefits were paid by department in the month of April 2024:

Commissioners-\$22,450.92, Auditor-\$18,819.82, Treasurer-\$20,386.01, States Attorney-\$41,226.97, Govt Buildings-\$11,235.43, Equalization-\$11,173.89, Register of Deeds-\$11,693.59, Veterans Service-\$7,546.02, Sherriff-\$63,837.65, Jail-\$263,274.97, Coroner-\$139.94, Juvenile Services-\$73,370.27, Weed & Pest-\$1,105.55, Planning & Zoning-\$8,600.23, Road & Bridge-\$84,284.81, and Emergency Management-\$7,058.95. Total payroll-\$646,205.02.

Auditor's Account with the Treasurer April 30, 2024: Cash on hand-\$6,605.25, Checks in the Treasurer's possession less than three days-\$1,366,128.80, Cash items-\$29.48, Demand deposits: American State Bank-\$21,116,791.92, Bad Checks Outstanding-\$1,170.99, First Dakota National Bank-\$700,000.00, and Investments-\$300,000.00. Total Cash Assets-\$23,490,726.44.

Register of Deeds Fees Collected in April 2024: Recording Fees-\$3,880.00, Transfer Fees-\$5,282.00, Copy Fees-\$959.00, Credit Card Fees-\$5.00, and Vitals-\$2,610.00. Total \$12,736.00.

Moved by Brown and seconded by Abernathy to adjourn the meeting until **Monday at 5:30 PM on May 20, 2024.** All voted Aye. Motion passed.

ATTEST:

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Thomas T. Rounds, Chairman  
Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota