

Chairman Tom Rounds called the Monday March 4, 2024 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with member Bill Abernathy present. Randy Brown and Rob Fines were available via zoom. Connie Hohn was unavailable. County Manager Lori Jacobson, Highway Superintendent Trent Arbach, Director of Equalization/Planning Director/Building Official Eric Booth, Sheriff Patrick Callahan, Emergency Manager Troy Blevins, Jail Administrator Gerald Wasko, and Veterans Service Officer Janet Beck were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

**CONFLICT OF INTERESTS:** No conflicts declared.

**AGENDA:** Moved by Abernathy and seconded by Fines to approve the agenda. All voted Aye. Motion passed.

**MINUTES:** Moved by Abernathy and seconded by Brown to approve the minutes of the February 20, 2024 Commission meeting. All voted Aye. Motion passed.

**CLAIMS:** Moved by Abernathy and seconded by Brown to approve the following claims. All voted Aye. Motion passed. ADVENT FINANCIAL SYSTEMS 6000.00 SUBSCRIPTION CONTRACT, AIRTECH 185.85 JAIL REPAIR/MAINTENANCE, ALTERNATIVE HR 3428.14 JOB POST, HR SERVICES, AMY GABRIEL 52.04 JUROR FEE DATE SERVED 2/20/24, ASSMAN'S SHOP SUPPLY 94.35 SHOP SUPPLIES, ATANA BERNIE-BLUE 20.00 WITNESS FEE, AUTOMATIC BUILDING CONTROLS 300.00 JAIL REPAIRS/MAINTENANCE, AVERA ST MARYS HOSPITAL 1417.33 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 394.76 JAIL DOCTOR, BILLY KELLY 54.08 JUROR FEE DATE SERVED 2/20/24, BLACKBURN & STEVENS PROF LLC 184.68 MENTAL ILLNESS, BRITA BERGESON 52.04 JUROR FEE DATE SERVED 2/20/24, BUREAU OF ADMINISTRATION 174.21 SO POSTAGE, BUREAU OF ADMINISTRATION 500.00 ACH PYMNT REC IN ERROR, CAPITAL ONE - WALMART 517.36 JAIL/JSC SUPPLIES, CAPITAL ONE - WALMART 182.21 OFFICE/ELECTION SUPPLIES, CENTURY BUSINESS PRODUCTS INC 273.24 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 75.53 SO SUPPLIES, CENTURYLINK 69.74 EXPO CENTER PHONE, CHARM-TEX 560.50 JAIL INMATE SUPPLY, CLEARFLY 1487.17 PHONES SERVICES, COLE PAPERS INC 248.77 SUPPLIES, COLE PAPERS INC 2549.28 JAIL SUPPLIES, COLUMN SOFTWARE PBC 358.55 PUBLISHING, COMM TECH INC 1399.98 NEW PHONE LINE FOR SHOP, DAKOTA FLUID POWER 2031.82 REPAIRS, DAKOTA FOOD SERVICE 23157.55 JAIL/JSC FOOD, DENISE RICHARDS 14.35 REIMBURSEMENT, DEPARTMENT OF TRANSPORTATION 548.06 2023 BDGE INSPEC SCOUR ANLYS, DIAMOND MOVERS LLC 125.32 HWY EQUIPMENT, ELECTION SYSTEMS & SOFTWARE 623.70 ELECTION SUPPLIES, AT&T MOBILITY 1818.25 CELL PHONES, FRONTLINE WARNEING SYSTEM 3330.00 SIREN CONTRACT FY 2024, GRAHAM TIRE 139.65 SO GAS AND OIL, GREG HALL 28.85 POSTAGE REIMBURSEMENT, GROSSENBURG IMPLEMENT 113000.00 HWY EQUIPMENT, HIRE CLICK KELOLAND 1188.00 JAIL RECRUITMENT, INGRAM PEST SERVICE 70.00 EXPO PEST CONTROL, JAMES PODHRADSKY 20.00 WITNESS FEE, JASON EVANS 52.04 JUROR FEE DATE SERVED 2/20/24, JC PRINTING INC 25.00 ROD SUPPLIES, JOE BOXLEY 327.30 TRAVEL EXPENSED, KEITH ERICKSON 20.00 WITNESS FEE, KENNEDY PIER KNOFF & LOFTUS 224.70 M.I COURT APPOINTED ATTORNEY, LEWIS & CLARK BHS 1278.00 MENTAL HEALTH SERVICES, MARK WEINHEIMER 50.00 JUROR FEE DATE SERVED 2/20/24, MCKESSON MEDICAL-SURGICAL 207.22 JAIL MEDICATIONS, MCLEODS 299.80 ELECTION SUPPLIES, MELISSA

MCCLELLAND 50.00 JUROR FEE DATE SERVED 2/20/24, MELLETTE COUNTY 469.00 PRISONER TRANSPORT, MENARDS 67.94 JAIL REPAIRS/MAINTENANCE, MENARDS 37.51 SUPPLIES, MENARDS 12.05 SUPPLIES, MIDCO 315.78 FIBER INTERNET, MIDWEST TIRE & MUFFLER INC 58.53 SO GAS AND OIL, MIKE ABLOTT 20.00 WITNESS FEE, MONTANA DAKOTA UTILITIES 2599.04 UTILITIES, MONTANA DAKOTA UTILITIES 625.15 UTILITIES, MOTOROLA SOLUTIONS 91.00 SO EQUIPMENT, NAPA CENTRAL 61.25 SUPPLIES, NORTHWEST PIPE FITTING, INC 215.80 JAIL REPAIRS/MAINTENANCE, OFFICE DEPOT 97.14 OFFICE SUPPLIES, OTIS ELEVATOR COMPANY 2670.60 MAINTENANCE SERVICE, JESSICA PAULSEN 78.40 TRANSCRIPTS, PIERRE AUTO PARTS 440.00 REPAIRS, PIERRE CITY 216.75 HWY WATER BILL, PIERRE CITY 3187.00 911 SERVICE FUNDS, PIERRE CITY 7883.02 UTILITIES, RUNNINGS SUPPLY 257.43 SUPPLIES, RYAN FISCHER 54.08 JUROR FEE DATE SERVED 2/20/24, SANFORD HEALTH PATHOLGY CLINIC 274.00 L.S COMPREHENSIVE TOXICOLOGY, SD DANR-FISCAL OFFICE 1600.00 STORMWATER INDUS. FEES 23-24, SD MUNICIPAL LEAGUE 115.00 SO CONFERENCE, SD MUNICIPAL LEAGUE 115.00 SO CONFERENCE, SDACC 1257.00 CLERP 1ST QUARTER, SERVALL UNIFORM & LINEN CO 168.06 JAIL CLEANING SUPPLIES, SERVALL UNIFORM & LINEN CO 108.84 RUGS/COVERALLS, SHANE KRAMME 300.00 EXPO CENTER OVERSIGHT 2/2024, SHANES PHARMACY 1116.64 JAIL MEDICATIONS, TITAN MACHINERY 206.00 REPAIR, TODDS ELECTRIC 1200.00 JAIL REPAIRS/MAINTENANCE, TRACY FUERST 52.04 JUROR FEE DATE SERVED 2/20/24, W W TIRE 87.00 REPAIR, WEGNER AUTO CO 219.20 SO REPAIRS & LABOR, WILLIAM WIESER 53.06 JUROR FEE DATE SERVED 2/20/24, YANKTON CO SHERIFF 50.00 SERVED CIVIL PAPERS, YANKTON COUNTY 725.00 MENTAL ILLNESS HEARING, ZANDER AUTO PARTS 193.95 SUPPLIES/PARTS.

**SPECIAL BUSINESS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**TAX ABATEMENT:** Moved by Abernathy and seconded by Fines to approve the abatement of the 2022 taxes payable 2023 in the amount of \$856.26 and the 2023 taxes payable 2024 in the amount of \$952.86 for the property legally described as Lots 1-4 Block 2 Farm Island View Estates in NW1/4 Lying North of the Highway Section 7 110-78. The parcel was platted in 2021 and sold and replatted again in 2023. The original parcel was not deleted after the replat resulting in the property being taxed twice. All voted Aye. Motion passed.

**CONTRACTS:**

**HUGHES COUNTY JAIL:** Moved by Abernathy and seconded by Brown to approve and authorize the Chairman to sign a contract with Brule County for prisoners housed in the Hughes County JSC at the rate of \$375 per day. All voted Aye. Motion passed.

**AAA COLLECTIONS:** Moved by Abernathy and seconded by Brown to approve the agreement between Hughes County and AAA Collections for services provided in the collection of outstanding County liens. All voted Aye. Motion passed.

**FRONTLINE WARNING SYSTEMS:** Moved by Abernathy and seconded by Fines to approve the agreement between Hughes County Emergency Management and Frontline Warning Systems for the 2024 siren service contract in the amount of \$3,330.00. All voted Aye. Motion passed.

**VETERANS SERVICE OFFICER JOB POSTING:** Moved by Abernathy and seconded by Brown to approve the advertisement of a full time Veterans Service Officer/Care of the Poor Clerk position. All voted Aye. Motion passed.

**HIGHWAY PURCHASE AGREEMENT:** Moved by Brown and seconded by Abernathy to approve the purchase agreement between Hughes County Highway Department and Grossenburg Implement, Inc. in the amount of \$113,000.00 for a Case IH Tractor. All voted Aye. Motion passed.

**SURPLUS ITEMS:** Moved by Abernathy and seconded by Fines to approve declaring the following items as surplus from the Hughes County Highway Department; Honda Four Trax M660 Four-Wheeler with sprayer tank, John Deere riding lawn mower 13 HP/OHV, and a Drum Cleaner. All voted Aye. Motion passed.

**PUBLIC COMMENT:** None

The following salaries and benefits were paid by department in the month of February 2024:  
Commissioners-\$20,930.03 Auditor-\$18,479.04, Treasurer-\$21,541.96, States Attorney-\$39,918.18, Govt Buildings-\$11,528.59, Equalization-\$9,654.86, Register of Deeds-\$11,258.54, Veterans Service-\$3,968.70, Sheriff-\$60,684.10, Jail-\$253,810.17, Coroner-\$279.89, Juvenile Services-\$69,942.92, Weed & Pest-\$1,123.14, Planning & Zoning-\$11,252.42, Road & Bridge-\$70,514.73, Emergency Management-\$6,376.36 Total payroll \$611,263.63.

Auditor's Account with the Treasurer February 29, 2024: Cash on hand-\$2,599.87, Checks in the Treasurer's possession less than three days-\$32,704.94, Demand deposits: American Bank & Trust-\$12,113,601.23, Bad Checks Outstanding-\$2,020.52, First Dakota National Bank- \$700,000.00, and Investments-\$1,000,000.00. Total Cash Assets-\$13,850,926.56.

Register of Deeds Fees Collected in February 2024: Recording Fees-\$3,960.00, Transfer Fees-\$6,593.00, Copy Fees-\$536.00, Credit Card Fees-\$20.00, and Vitals-\$3,025.00. Total \$14,134.00.

Moved by Abernathy and seconded by Brown to adjourn the meeting until **Monday March 18, 2024 at 5:30 PM.** All voted Aye. Motion passed.

ATTEST:

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Thomas T. Rounds, Chairman  
Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota