

Chairman Tom Rounds called the Monday July 22, 2024 meeting of the Hughes County Board of Commissioners to order at 09:00 AM with member Rob Fines present. Randy Brown was available via zoom. Connie Hohn was available via telephone. Bill Abernathy was unavailable. County Manager Lori Jacobson, Planning Director/ Zoning Official Eric Booth, Highway Superintendent Trent Arbach, Sheriff Patrick Callahan, and Jail Administrator Gerald Wasko were also present. The meeting began with a prayer and the Pledge of Allegiance.

**CONFLICT OF INTEREST:** No conflicts declared.

**AGENDA:** Moved by Fines and seconded by Brown to approve the agenda as stated. All voted Aye. Motion passed.

**MINUTES:** Moved by Brown and seconded by Fines to approve the minutes of the July 1 & July 9, 2024 Commission meetings. All voted Aye. Motion passed.

**CLAIMS:** Moved by Brown and seconded by Fines to approve the following verified claims. All voted Aye. Motion passed. A-OX WELDING 41.43 CYLINDER RENTAL, AARMS 150.00 JAIL SOFTWARE MAINTENANCE, ATLANTIC COASTAL SUPPLY 130.13 JAIL REPAIR/MAINTENANCE, PIERRE PSYCHOLOGY 2500.00 COURT ORDER COMP EVAL, AIRTECH 2754.08 JAIL REPAIR/MAINTENANCE, AMERICAN BANK & TRUST 12.61 HWY CREDIT CARD, AMERICAN BANK & TRUST 882.69 DOE CREDIT CARD, AMERICAN BANK & TRUST 719.20 JAIL/SO CREDIT CARD, AMERICAN BANK & TRUST 189.57 CREDIT CARD, AMERICAN MEDICAL RESPONSE 12823.50 JULY 2024 SUBSIDY, AMY GABRIEL 52.62 JUROR FEE DATE SERVED 7/2/24, ANDERSON RUMPCA DENTAL 890.10 JAIL INMATE DENTAL, ANDY BRUCE 152.52 PLANNING COMMISSION MEETINGS, ANISSA GRAMBIHLER 230.24 PLANNING COMMISSION MEETING, ARAMARK CHICAGO LOCKBOX 14938.56 JAIL FOOD, AVERA MCKENNAN HOSPITAL 830.00 MENTAL HEALTH HOLD, AVERA MEDICAL ASSOC CLINIC 108.22 JAIL DOCTOR/HOSPITAL, AVERA ST MARYS HOSPITAL 808.92 ASSAULT EXAM, AVERA ST MARYS HOSPITAL 324.71 JAIL DOCTOR/HOSPITAL, BACHAND & HRUSKA PC 7916.67 JULY LEGAL/JUV DELQ MATTERS, BECK MOTORS 1111.58 REPAIRS, BILL JOHNSTON 226.88 PLANNING COMMISSION MEETING, BILLY KELLY 55.24 JUROR FEE DATE SERVED 7/2/24, BIRMINGHAM & CWACH 316.16 MENTAL HEALTH ATTORNEY, BLUNT FIRE DEPT 5500.73 2024 FIRE INSURANCE PREMIUM, BOB BARKER CO INC 89.98 JAIL UNIFORMS, BONIE ENTERPRISES 1148.10 COURT APPOINTED ATTORNEY, BRENT PRIES 194.10 PLANNING COMMISSION MEETING, BRITA BERGESON 52.62 JUROR FEE DATE SERVED 7/2/24, BROSZ ENGINEERING 2667.50 HWY STRUCTURES, BUREAU OF ADMINISTRATION 997.79 POSTAGE, BUREAU OF ADMINISTRATION 26.75 RECORDS MANAGEMENT, BUREAU OF ADMINISTRATION 175.32 SO SUPPLIES, BUREAU OF ADMINISTRATION 63.00 ACCESS FEE, BUREAU OF ADMINISTRATION 63.00 ACCESS FEE, BUREAU OF ADMINISTRATION 43.88 PHONE, CAPITAL AREA COUNSELING 3171.24 QMHP, CAPITAL AREA COUNSELING 9000.00 RISK ASSES./ ON CALL, CAPITAL ONE - WALMART 518.61 JAIL WALMART CARD, CAPS TRAIL SERVICE 304.96 FUEL, CENTURY BUSINESS PRODUCTS INC 784.22 COPIER LEASE, CENTURYLINK 142.62 JAIL TELEPHONE, CHANCE KNECHT 76.20 JUROR FEE DATE SERVED 7/2/24, CHARM-TEX 383.40 INMATE SUPPLIES, CHIP AWAY WINDSHIELD REPAIR 45.00 SO REPAIR, COLE PAPERS INC 618.59 SUPPLIES, COLE PAPERS INC 6769.94 SUPPLIES, COLE PAPERS INC 1257.97 SUPPLIES,

COMM TECH INC 1457.55 TECH SUPPLY/SUPPORT, CORRECTEC INC 925.00 JAIL SOFTWARE/MAINTANCE, DAKOTA EMBALMING & TRANSPORT 250.00 STORAGE FOR MH, DAKOTABILITIES 360.00 INDIVIDUALS SERVED, DANIELLE PREHEIM 20.00 WITNESS FEE, DEAN A SCHAEFER COURT REPORTER 246.00 COURT REPORT SERVICE, DEANNA TURNEY 360.00 BLOOD DRAWS, DEPARTMENT OF CORRECTIONS 1095.31 SO UTILITIES, DEPT OF REVENUE & REGULATION 167.96 CONTRACTORS EXCISE TAX RETURN, DEPT OF REVENUE & REGULATION 3.84 SALES AND USE TAX, DONS SINCLAIR 45.00 SO CAR WASHES, DUSTBUSTERS 4741.40 DUSTGUARD APPLICATION, GOLDEN WEST TECHNOLOGIES 1410.50 OFFSITE BACKUP/MICROSOFT PKG, GRAHAM TIRE 128.69 SO GAS & OIL, GROSSENBURG IMPLEMENT 595.82 HWY PARTS/REPAIRS, GT UPFITTING 450.00 SO EQUIPMENT, GUARDIAN ALLIANCE 102.00 JAIL SOFTWARE MAINTENANCE, GUNDERSON PALMER NELSON & 6776.22 MENTAL HEALTH, H & H REPAIR 463.98 HWY REPAIRS, HARROLD FIRE DEPT 5319.32 2024 FIRE INSURANCE PREMIUM, HOGENS HARDWARE HANK 40.95 SUPPLIES, INMANS WATER TECHNOLOGIES 328.00 WATER COOLER RENTAL, INMANS WATER TECHNOLOGIES 64.25 WATER COOLER RENTAL, INNOVATIVE OFFICE SOLUTIONS 227.43 SUPPLIES, JASON EVANS 52.62 JUROR FEE DATE SERVED 7/2/24, JASON GLODT 5520.00 COURT APPOINTED ATTORNEY, JC OFFICE SUPPLIES 94.62 NOTARY STAMPS, JC OFFICE SUPPLIES 363.00 PAPER, JENNIFER GRAY 420.05 TRAVEL REIMBURSEMENT, KALLEO TECHNOLOGIES LLC 770.00 JAIL MEDICAL CONTRACT, KIMBALL MIDWEST 480.06 HWY SHOP SUPPLIES, LACEY BOXLEY 330.36 REIMBURSEMENT, LEE MCCURRIN 250.40 PLANNING/ZONNING MEETINGS, LES STEWART 192.84 PLANNING COMMISSION MEETINGS, LEWIS & CLARK BHS 213.00 BOARD MENTAL ILLNESS, LEWIS DRUG 86.25 JAIL MEDICATIONS, LINCOLN COUNTY 420.67 MENTAL ILLNESS EVALS, LOGAN ELECTRIC 1275.00 JAIL REPAIRS/MAINTENANCE, BRENDA LOUNSBURY 4140.00 BLOOD DRAWS, LYLE SIGNS INC 297.00 HWY FLAG MARKERS, MAHER LAW OFFICE LLP 9822.03 COURT APPOINTED ATTORNEY, MARK WEINHEIMER 50.00 JUROR FEE DATE SERVED 7/2/24, MAY ADAM GERDES & THOMPSON 4581.50 COURT APPOINTED ATTORNEY, MCKESSON MEDICAL-SURGICAL 860.88 JAIL MEDICATION/SUPPLIES, MEDICAL WASTE TRANSPORT INC 143.10 JAIL MEDICAL CONTRACT, MENARDS 88.87 JAIL REPAIR/MAINTENANCE, MIDCO 105.39 STATION 4 INTERNET, MIDWEST TIRE & MUFFLER INC 5.36 SO GAS & OIL, MIKE MULLEN 150.80 MILEAGE REIMBURSEMENT, MITCHELL CLINIC 156.00 JAIL DOCTOR, MONTANA DAKOTA UTILITIES 95.24 NATURAL GAS, MOTOROLA SOLUTIONS 91.00 SO EQUIPMENT, NAPA CENTRAL 2.66 SO REPAIRS, OAHE ELECTRIC COOP INC 136.90 RADIO TOWER SERVICE, OLSON PLUMBING 114.04 JAIL REPAIRS/MAINTENANCE, JESSICA PAULSEN 196.00 TRANSCRIPTS, PENNINGTON COUNTY JAIL 1578.30 JUNE PRISONER TRANSPORT, PHOENIX INVESTIGATION 704.00 COURT APPOINTED INVESTIGATION, PIERRE SOLID WASTE 18.80 YARD WASTE, PROSEAL INCORPORATED 10786.40 JAIL IMPROVEMENTS, REDSAIL TECHNOLOGIES 239.58 JAIL MEDICAL CONTRACT, ROWE LAW & MEDIATION CTR 10722.75 MAY/JUNE LEGAL SERVICES, RUNNINGS SUPPLY 31.98 SUPPLIES, SANDY STEFFEN 6914.94 COURT APPOINTED ATTORNEY, SANFORD HEALTH 4596.00 AUTOPSY, SD ACHIEVE DBA LIFESCAPE 60.00 JUNE 2024 PERSON(S) SERVED, SD DEPT OF LABOR 3987.00 UNEMPLOYMENT CLAIM, SOUTH DAKOTA DEPART OF HEALTH 1800.00 STATE LAB TESTING, SD HOUSING DEVELOP AUTH 1801.34 L ROUNDS SALARY INVOICING, SERVALL UNIFORM & LINEN CO 228.44 RUGS, SERVALL UNIFORM & LINEN CO 184.62 JAIL CLEANING SUPPLIES, SHANES PHARMACY 1835.74 JAIL MEDICATIONS, DAVID W SIEBRASSE 12467.21 COURT APPOINTED ATTORNEY, SIOUX NATION LLC 2928.56 GRASS

SEED, STAN HOUSTON 812.50 HWY SUPPLIES, TESSICA ENSWORTH 20.00 WITNESS FEE, THE HILLTOP TRUCKSTOP 169.78 FUEL, THOMAS OLIVA 661.30 TRAVEL REIMBURSEMENT, THOMAS OLIVA 48.67 BUDGET HEARING LUNCH, THOMSOM REUTERS WEST PAYMENT 924.02 WEST LAW SUBSCRIPTION, TIESZEN LAW OFFICE PROF LLC 1217.09 COURT APPOINTED ATTORNEY, TODDS ELECTRIC 809.14 JAIL REPAIR/MAINTENANCE, TOM HUBER 5000.00 MEDCIAL DOCTOR SALARY, TRACY FUERST 52.62 JUROR FEE DATE SERVED 7/2/24, W W TIRE 2314.80 HWY TIRE REPAIR, MONA WEIGER 245.00 TRANSCRIPTS, WESTERN COMMUNICATIONS INC 450.00 SO RADIO REPAIR, WILLIAM WIESER 53.93 JUROR FEE DATE SERVED 7/2/24, YANKTON CO SHERIFF 50.00 SERVED CIVIL PAPERS, YANKTON COUNTY EMS 1125.60 JAIL INMATE TRANSPORT, YANKTON COUNTY 267.00 MENTAL ILLNESS HEARING, ZANDER AUTO PARTS 4144.70 HWY SUPPLIES.

**OLD BUSINESS:**

**NEW BUSINESS:**

**SQUARE 9 DOCUMENT MANAGEMENT DEMO/QUOTE:** Scott Louis with Century Business Products presented a document management system to the Commission he feels would be beneficial to Hughes County for records retention and document management.

**EMERGENCY MANAGEMENT ANTENNA CONTRACT:** Moved by Fines and seconded by Hohn to approve the antenna lease agreement between Hughes/Stanley County Emergency Management and the City of Pierre for the antenna located at Snake Butte in the amount of \$750 per year effective January 1, 2024 through December 31, 2024. All voted Aye. Motion passed.

**HIGHWAY ROAD HAUL AGREEMENT:** Moved by Brown and seconded by Fines to approve the use and restoration of contractor's haul road agreement between Hughes County and Morris Inc. for repairs and maintenance to 315<sup>th</sup> Ave. due to damage caused by hauling operations during the project period. All voted Aye. Motion passed.

**BUDGET SUPPLEMENT:** Moved by Brown and seconded by Fines to approve a budget supplement in the amount of \$1,500 to account 101-111-427, Commission Travel, for money received from the SDACO for the 2024 NACO Scholarship. All voted Aye. Motion passed.

**PERSONNEL:** Moved by Fines and seconded by Brown to approve increase in pay for Lacey Boxley JDAI Coordinator to salaried at \$52,000.00 per year effective July 1, 2024. All voted Aye. Motion passed.

**BUDGET DISCUSSION:** Moved by Brown and seconded by Hohn to approve the Provisional Budget for 2025. All voted Aye. Motion passed.

**EXECUTIVE SESSION:** Moved by Brown and seconded by Fines to go into executive session for Personnel SDCL 1-25-2(1) and Communications; HIPPA SDCL 1-25-2 (3). All voted Aye. Motion passed.

Chairman Rounds declared the board to be out of executive session.

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**JULY 22, 2024**

Moved by Fines and seconded by Brown to approve the burial claim in the amount of \$2,000 for LJM. All voted Aye. Motion passed.

Moved by Fines and seconded by Brown to approve the burial claim in the amount of \$2,000 for MRM. All voted Aye. Motion passed.

Moved by Brown and seconded by Fines to approve a settlement with Avera in the amount of \$35,000 for poor relief assistance for W.D., L.P., and D.Z. All voted Aye. Motion passed.

**PUBLIC COMMENT:** None

Moved by Fines and seconded by Brown to adjourn the meeting until Monday, August 5, 2024 at 5:30 pm. All voted Aye. Motion passed.

The following salaries and benefits were paid by department in the month of July 2024: Commissioners-\$23,032.09, Auditor-\$18,471.13, Treasurer-\$21,792.38, States Attorney-\$40,516.98, Govt Buildings-\$11,133.88, Equalization-\$10,872.34, Register of Deeds-\$11,113.09, Veterans Service-\$6,223.55, Sheriff-\$65,546.34, Jail-\$262,034.62, Coroner-\$279.89, Juvenile Services-\$73,600.26, Weed & Pest-\$1,109.48, Planning & Zoning-\$8,600.22, Road & Bridge-\$83,794.75, Emergency Management-\$7,058.95. Total payroll \$645,179.95.

Auditor's Account with the Treasurer July 31, 2024: Cash on hand-\$6,981.01, Checks in the Treasurer's possession less than three days-\$53,193.89, Cash Items-\$29.48, Demand deposits: American Bank & Trust-\$14,291,029.39, Bad Checks Outstanding-\$1,191.32, First Dakota National- \$700,000.00, Investments-\$300,000.00 Total Cash Assets-\$15,352,425.09.

Register of Deeds Fees Collected in July 2024: Recording Fees-\$5,440.00, Transfer Fees-\$11,559.50, Copy Fees-\$472.00, Credit Card Fees-\$5.00, and Vitals-\$1,995.00, Total \$19,471.50.

ATTEST:

\_\_\_\_\_  
Thomas T. Rounds, Chairman  
Hughes County Commission

\_\_\_\_\_  
Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota