

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

July 1, 2024

Chairman Tom Rounds called the Monday July 1, 2024 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Randy Brown, Rob Fines, Bill Abernathy, and Connie Hohn present. County Manager Lori Jacobson, Sheriff Patrick Callahan, HR Manager Lindsey Rounds, Deputy Jail Administrator Jared Hall, Director of Equalization/Planning & Zoning Director Eric Booth were also present. The meeting began with a prayer and the Pledge of Allegiance.

CONFLICT OF INTEREST: No conflicts declared.

AGENDA: Moved by Fines and seconded by Abernathy to approve the agenda. All voted Aye. Motion passed.

MINUTES: Moved by Abernathy and seconded by Brown to approve the minutes of the June 17, 2024 Commission meeting. All voted Aye. Motion passed.

CLAIMS: Moved by Brown and seconded by Abernathy to approve the following claims. All voted Aye. Motion passed. AARMS 150.00 JAIL SOFTWARE, ATLANTIC COASTAL SUPPLY 755.27 JAIL REPAIR/MAINTENANCE, AIRTECH 616.58 JAIL REPAIR/MAINTENANCE, ALANA REDDAY 58.50 78 HOURS TRUSTE LABOR, ALEXIS KERNS 31.50 42 HOURS TRUSTE LABOR, ALICIA KILLSMALL 67.50 90 HOURS TRUSTE LABOR, AMANDA BONRUD 22.50 30 HOURS TRUSTE LABOR, AMANDA SCHLECHT 72.00 96 HOURS TRUSTE LABOR, AMANDA WALDER 72.00 96 HOURS TRUSTE LABOR, ANGELA LEMIEUX 51.02 JUROR FEE DATE SERVED 6/18/24, ARAMARK CHICAGO LOCKBOX 14540.76 JAIL FOOD, ARDEAN VERNON 52.04 JUROR FEE DATE SERVED 6/18/24, ASHLEY HAVERHALLS 54.00 72 HOURS TRUSTE LABOR, ASHLEY JUELFS 67.50 90 HOURS TRUSTE LABOR, ASHLEY OAKES 67.50 90 HOURS TRUSTE LABOR, AT&T MOBILITY 3618.84 CELL/WIFI BILLING JUN 2024, AUTUMN WHITEBULL 72.00 96 HOURS TRUSTE LABOR, AVERA 229.47 MEDICAL BILLING, BALCO UNIFORM CO 1490.00 JUV SERVICES UNIFORMS, BECK MOTORS 290.69 VEHICLE REPAIR, BOB ARBACH 90.25 CLOTHING REIMBURSEMENT, BOB BARKER CO INC 44.99 JAIL UNIFORMS, BUTLER MACHINERY CO 1116.83 HWY PARTS/SUPPLIES, CALARINA DRAPEAUX 13.50 18 HOURS TRUSTE LABOR, CAPITAL ONE - WALMART 160.18 SUPPLIES, CECILIA TWOBULLS 67.50 90 HOURS TRUSTE LABOR, CENTURY BUSINESS PRODUCTS INC 132.02 SA COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 957.74 COPIER LEASE/SUPPLIES, CENTURYLINK 70.61 EXPO PHONE, CENTURYLINK 135.06 PHONE SERVICE, CHARM-TEX 209.40 JAIL INMATE SUPPLIES, CHASTITY BECKER 67.50 90 HOURS TRUSTE LABOR, CHOLIK SIGN CO 45.00 SO SUPPLIES, CHRISTINE BORDEAUX 63.00 84 HOURS TRUSTE LABOR, CLEARFLY 1100.44 PHONES, CLEARFLY 383.85 JAIL PHONES, CLEVIA WOMACK 67.50 90 HOURS TRUSTE LABOR, COLE PAPERS INC 92.57 SUPPLIES, COLE PAPERS INC 2484.21 JAIL SUPPLIES, COLE PAPERS INC 1237.14 JAIL MAINTENANCE/SUPPLIES, COMM TECH INC 74.98 BUILDING ENTRY KEYS, COMMUNICATIONS CENTER 90.00 QTLY ALARM MONITOR, CORISA BUSH 72.00 96 HOURS TRUSTE LABOR, DANEA ST JOHN 40.50 54 HOURS TRUSTE LABOR, DARRIN JONS 51.02 JUROR FEE DATE SERVED 6/18/24, DONS SINCLAIR 18.01 FUEL, DONS SINCLAIR 24985.53 DIESEL FUEL, DORIS ROMERO 67.50 90 HOURS TRUSTE LABOR, DOUGLAS KUIPER 52.04 JUROR FEE DATE SERVED 6/18/24, DURANNE HOWELOUDNER 67.50 90 HOURS TRUSTE LABOR, ELIZABETH THUNDERHAWK 72.00 96 HOURS TRUSTE LABOR, EQUIPMENT BLADES 7445.00 GRADER BLADE, FACTOR 360 600.00 HOST WEBSITE FEE, FLOYDS TRUCK CENTER 36.49 TRUCK REPAIR PART, FT PIERRE CITY 813.42 EXPO

UTILITIES, GABRIELLA EISA 67.50 90 HOURS TRUSTE LABOR, GERRI JENSEN 64.50 90 HOURS TRUSTE LABOR, GRACE WEBB 72.00 96 HOURS TRUSTE LABOR, GRAHAM TIRE 969.92 SCRAPER TIRE REPAIR, GRAHAM TIRE 115.81 SO CAR WASHES, GROSSENBURG IMPLEMENT 2223.86 REPAIRS, GROUP RESOURCES OF IOWA LLC 924.00 JULY GROUP BILLING, HOFFMAN OIL 8646.90 FUEL BLUNT/HARROLD SHOP, HUGHES CO JAIL 672.00 24/7 PROBATION COUPONS BY UJS, IAHNA COOK 45.00 60 HOURS TRUSTE LABOR, INGRAM PEST SERVICE 70.00 EXPO PEST CONTROL, INGRAM PEST SERVICE 240.00 JAIL MAINTENANCE, INNOVATIVE OFFICE SOLUTIONS 189.06 ROD SUPPLIES, INNOVATIVE OFFICE SOLUTIONS 130.31 JDAI SUPPLIES, INNOVATIVE OFFICE SOLUTIONS 163.88 TREAS SUPPLIES, INNOVATIVE OFFICE SOLUTIONS 152.82 SUPPLIES, JAMIE CHARGING CROW 67.50 90 HOURS TRUSTE LABOR, JOHN PREHEIM 20.00 WITNESS FEE, JONIELLE WELLS 72.00 96 HOURS TRUSTE LABOR, JOYCE HAWLEY 67.50 90 HOURS TRUSTE LABOR, KALLENE DENOYER 72.00 96 HOURS TRUSTE LABOR, MARK KATTERHAGEN 12.00 ALLEGED MENTAL ILLNESS, KATY ADAMS 51.02 JUROR FEE DATE SERVED 6/18/24, KELSEY ROUBIDEAUX 67.50 90 HOURS TRUSTE LABOR, KIRSTEN JACOBSEN 67.50 90 HOURS TRUSTE LABOR, KRYSTAL BURY 54.00 72 HOURS TRUSTE LABOR, LARRY'S PLUMBING 131.00 EXPO BUILDING REPAIR, LATRICE WANNA 72.00 96 HOURS TRUSTE LABOR, LEWIS DRUG 77.26 JAIL MEDICATIONS, LUCILLE M LEWNO 156.63 ALLEGED MENTAL ILLNESS, LOIS FULLER 71.42 JUROR FEE DATE SERVED 6/18/24, LYLE SIGNS INC 815.33 SIGNS, MALLORY BROOKS 31.50 42 HOURS TRUSTE LABOR, MARGARET MILLER 53.06 JUROR FEE DATE SERVED 6/18/24, MCKESSON MEDICAL-SURGICAL 321.06 JAIL MEDICATIONS, MCLEODS 178.54 SO SUPPLIES, MELINA POOR THUNDER 45.00 60 HOURS TRUSTE LABOR, MELODI ESPINOSA 72.00 96 HOURS TRUSTE LABOR, MENARDS 223.81 JAIL REPAIR MAINTENANCE, MENARDS 207.66 SUPPLIES, MIDCO 315.78 INTERNET, MIDWEST ALARM COMPANY 769.95 ANNUAL FIRE ALARM INSPECTION, MIDWEST TIRE & MUFFLER INC 68.52 SO GAS & OIL, MILLICENT BROWN 13.50 18 HOURS TRUSTE LABOR, MITCHELL A VILHAUER 2700.00 COURT APPOINTED INVESTIGATOR, MONTANA DAKOTA UTILITIES 80.40 EXPO UTILITIES, MONTANA DAKOTA UTILITIES 93.00 HWY NATURAL GAS, MONTANA DAKOTA UTILITIES 546.32 JAIL NATURAL GAS, MOTOROLA SOLUTIONS 91.00 SO EQUIPMENT, NICOLE GEIGLE 72.00 96 HOURS TRUSTE LABOR, NORTHWEST PIPE FITTING, INC 112.40 JAIL REPAIR/MAINTENANCE, PATRICIA DEMARRIUS 54.00 72 HOURS TRUSTE LABOR, PAULINE DUBRAY 45.00 60 HOURS TRUSTE LABOR, PHEASANTLAND INDUSTRIES 165.42 HWY CLOTHING, PIERRE CITY 3147.89 911 SERVICE FUNDS, PIERRE SOLID WASTE FACILITY 10.50 YARD WASTE, PRORATE SERVICES LLC 80.00 DOT RANDOM DRUG TESTING, RENAE FAYANT 18.00 24 HOURS TRUSTE LABOR, RENEE ECKES 76.50 102 HOURS TRUSTE LABOR, RHEANNA SIMMONS 72.00 96 HOURS TRUSTE LABOR, RIVER CITIES TRANSIT 1666.67 JULY 2024 ALLOTMENT, ROBERT HANTEN 55.10 JUROR FEE DATE SERVED 6/18/24, RUNNINGS SUPPLY 204.40 SUPPLIES, RUNNINGS SUPPLY 36.97 SUPPLIES/REPAIRS, RUNNINGS SUPPLY 83.09 JAIL REPAIR/MAINTENANCE, SD ATTORNEY GENERAL'S OFFICE 454.00 24/7 JUNE 2024, SEAN VESTER 14.00 REIMBURSEMENT, SERVALL UNIFORM & LINEN CO 114.22 RUG RENTALS, SERVALL UNIFORM & LINEN CO 185.79 COURT HOUSE RUGS, SERVALL UNIFORM & LINEN CO 176.34 JAIL CLEANING SUPPLIES, SHANE KRAMME 300.00 JUN '24 EXPO OVERSIGHT, SHANES PHARMACY 420.49 JAIL MEDICATIONS, SHERRY BENNETT 67.50 90 HOURS TRUSTE LABOR, SOPHIE DUPRIS 58.50 78 HOURS TRUSTE LABOR, STACEY FLUTE 105.00 90 HOURS TRUSTEE LABOR, STORMY MARSH 76.50 102 HOURS TRUSTE LABOR, SYLVIA REDLEAF 67.50 90 HOURS TRUSTE LABOR, TANILLE BLUE ARM 67.50 90 HOURS

TRUSTE LABOR, TESSIER'S INC 1999.35 3RD FLOOR AC, THERESA WHALER 67.50 90 HOURS TRUSTE LABOR, TODDS ELECTRIC 96.90 JSC REPAIRS, VAL LARSON 12.00 MENTAL ILLNESS HEARING, VENTURE COMMUNICATIONS 55.94 HARROLD SHOP PHONE, WW TIRE 2314.80 TIRE REPAIR, WENDLIN MALSAM 51.02 JUROR FEE DATE SERVED 6/18/24, YANKTON CO SHERIFF 50.00 SERVED CIVIL PAPERS, YOUNGBERG LAW 241.50 BMI CAA YANKTON, YOUNGBERG LAW 253.00 BMI CAA YANKTON, ZANDER AUTO PARTS 217.71 SUPPLIES.

OLD BUSINESS:

NEW BUSINESS:

ADVERTISE TAX DEED PROPERTIES FOR SEALED BIDS: Moved by Brown and seconded by Abernathy to authorize the advertisement to accept sealed bids for two properties taken my means of a tax deed. The properties are legally described as Speckers Resub of Block 43 Wells Second Addition & Blocks 6-8 Wright & Templeton Block 1 Lot 12 & Georgetown Addition Lot 16 to the City of Pierre 212 S Grant Avenue and Fifth Railway Addition Block 53 Lots 10 & 11 to the City of Pierre 319 S Roberts Street. A date has not been set at this time pending appraisals of the properties and publication notices.

JENNIFER GRAY, DSS MENTAL HEALTH GRANT AGREEMENT: Jennifer Gray, Mental Health Professional at the Jail, reviewed a grant application with the Commission regarding Mental Health Crisis Coordination. Moved by Brown and seconded by Abernathy to approve the grant agreement between the Hughes County Sheriff's Office and the Department of Social Services Division of Behavioral Health in the amount of \$74,552. All voted Aye. Motion passed.

STATES ATTORNEY POOR RELIEF & GENERAL CIVIL CONTRACT: County Manager Lori Jacobson presented the Commission with the independent contractor agreement for legal services between Bachand & Hruska, P.C. and Hughes County. The firm will be appointed individually as Deputy States Attorney pursuant to SDCL 7-16-3 effective January 1, 2024, through December 31, 2025 in the amount of \$35,000 in payments of \$2,916.67 per month. Moved by Brown and seconded by Abernathy to approve the contract. All voted Aye. Motion passed.

PERSONNEL: Moved by Brown and seconded by Abernathy to approve the resignation of Elijah Garibay, Correctional Officer at the Jail, effective July 03, 2024, and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Fines and seconded by Brown to approve the request by Elijah Garibay to not repay the Moving Relocation Assistance in the amount of \$1,500 that was paid to him at his time of hire. Rounds, Brown, Fines and Hohn voted Aye. Abernathy voted Nay. Motion passed.

Moved by Brown and seconded by Abernathy to approve the resignation Christiana Turgeon, RN at the Jail, effective July 26, 2024 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve the hire of Chaz Kuehn, Correctional Officer at the Jail, Pay Grade 16 Step M \$23.75 per hour effective June 24, 2024. All voted Aye. Motion passed.

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Moved by Brown and seconded by Abernathy to approve the hire of Mathew Foley, Correctional Officer at the Jail, Pay Grade 16 Step 2 \$25.19 per hour effective June 24, 2024. All voted Aye. Motion passed.

SALARY ADJUSTMENT: No action taken.

PUBLIC COMMENT: None

The following salaries and benefits were paid by department in the month of June 2024:

Commissioners-\$21,384.49, Auditor-\$18,547.90, Treasurer-\$20,920.91, States Attorney-\$39,471.86, Govt Buildings-\$9,861.60, Equalization-\$9,365.17, Register of Deeds-\$11,018.54, Veterans Service-\$6,223.56, Sheriff-\$63,909.81, Jail-\$261,691.93, Coroner-\$723.88, Juvenile Services-\$79,770.16, Weed & Pest- \$1,112.45, Planning & Zoning-\$8,842.46, Road & Bridge-\$76,997.25, Emergency Management-\$7,058.95. Total payroll \$636,900.92.

Auditor's Account with the Treasurer June 29, 2024: Cash on hand-\$4,012.44, Checks in the Treasurer's possession less than three days-\$43,125.67, Cash items-\$29.48, Demand deposits: American Bank & Trust-\$14,094,251.91, Bad Checks Outstanding-\$1,209.32, First Dakota National Bank-\$700,000.00, and Investments-\$300,000.00. Total Cash Assets-\$15,142,628.82.

Register of Deeds Fees Collected in June 2024: Recording Fees-\$4,920.00, Transfer Fees-\$24,915.00, Copy Fees-\$227.25 Credit Card Fees-\$10.00, and Vitals-\$2,095.00. Total \$32,167.25.

Moved by Brown and seconded by Abernathy to adjourn the meeting until **Monday, July 9, 2024 at 7:45 AM.** All voted Aye. Motion passed.

ATTEST:

Thomas T. Rounds, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota