

Chairman Connie Hohn called the Tuesday, January 2, 2024 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Bill Abernathy, Rob Fines, and Randy Brown present. County Manager Lori Jacobson, Sheriff Patrick Callahan, Director of Equalization/ Planning Director/Building Official Eric Booth, Jail Administrator Gerald Wasko, Emergency Management Director Troy Blevins, and Veterans Service Officer Janet Beck were also present. The meeting began with a prayer by County Manager Lori Jacobson and the Pledge of Allegiance.

**CONFLICT OF INTEREST:** No conflicts declared.

**AGENDA:** Moved by Rounds and seconded by Fines to approve the agenda as stated. All voted Aye. Motion passed.

**MINUTES:** Moved by Rounds and seconded by Fines to approve the minutes of the December 18 & 29, 2023 Commission meetings. All voted Aye. Motion passed.

**CLAIMS:** Moved by Rounds and seconded by Fines to approve the following verified claims. All voted Aye. Motion passed. AARMS 150.00 JAIL OFFICE SUPPLIES, AIRTECH 318.60 JAIL REPAIRS/MAINTENANCE, AIRTECH 477.90 JAIL ERPAIRS/MAINTENANCE, AMERICAN MEDICAL RESPONSE 2647.30 JAIL MEDICAL INMATE TRANSPORT, AUTOMATIC BUILDING CONTROLS 1130.61 FIRE ALARM SERVICE @ EXPO, AVERA ST MARYS HOSPITAL 203.74 MEDICAL EXAM, AVERA ST MARYS HOSPITAL 127.50 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 689.35 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 2469.09 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 435.17 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 13.57 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 71.96 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 134.41 JAIL DOCTOR, BOB ARBACH 104.00 BOOT REIMBURSEMENT, BOB BARKER CO INC 3612.04 INMATE SUPPLIES, BOB BARKER CO INC 434.90 JAIL UNIFORMS, BUREAU OF ADMINISTRATION 1486.64 POSTAGE, BUREAU OF ADMINISTRATION 93.88 SO POSTAGE, CAPITAL ONE - WALMART 419.28 JAIL OFFICE/INMATE SUPPLIES, CENTRAL SD ENHANCEMENT DIS 17558.67 2024 MEMBER DUE, CENTURY BUSINESS PRODUCTS INC 119.86 COPIER LEASE, CHARM-TEX 489.00 JAIL INMATE SUPPLIES, COLE PAPERS INC 148.49 JAIL CLEANING SUPPLIES, COLE PAPERS INC 2507.95 JAIL SUPPLIES, COLE PAPERS INC 1096.87 SUPPLIES, COMM TECH INC 250.97 JAIL EQUIP & JSC REPAIRS, COMM TECH INC 31.99 COMMISSION SUPPLIES, DAKOTA FOOD SERVICE 18645.47 JAIL/JSC FOOD, DEB PEASE 120.00 JAIL UNIFORM REIMBURSEMENT, DONS SINCLAIR 59.06 DSL FUEL, FLOYDS TRUCK CENTER 7.90 EQUIPMENT SUPPLIES, GRAHAM TIRE 128.94 SO GAS/OIL, GROSSENBURG IMPLEMENT 260.59 EQUIPMENT SUPPLIES, GUARDIAN RFID 520.00 JAIL EQUIPMENT, LAURA GRAVES 53.71 REIMBURSEMENT, M&R SIGNS 35.00 AUDITOR SIGN DECALS, MATTHEW WINCKLER 150.00 SD CDL SKILLS TEST, MCKESSON MEDICAL-SURGICAL 347.90 JAIL MEDICATIONS, MENARDS 20.42 JAIL SUPPLIES, MENARDS 49.98 SUPPLIES, MIDWESTERN MECHANICAL 665.00 SEMI ANNUAL FIRE SPRINKLER INS, MIKE ROMAN 250.00 BOOTS/JEANS REIMBURSEMENT, MONTANA DAKOTA UTILITIES 2244.87 JAIL UTILITIES, NORTHWEST PIPE FITTING, INC 849.00 JAIL REPAIR/MAINTENANCE, O'REILLY AUTO PARTS 361.09 JAIL REPAIR/MAINTENANCE, OLSON PLUMBING 108.16 REPAIRS, OVERHEAD DOOR 1460.72 JAIL REPAIR/MAINTENANCE, PENNINGTON COUNTY JAIL 630.47 SO PRISONER TRANSPORT, RUNNINGS SUPPLY 13.57 SUPPLIES, RUNNINGS SUPPLY 11.99 JAIL REPAIRS/MAINTENANCE, SERVALL UNIFORM & LINEN CO 108.84 UNIFORM

CLEANING, SHANES PHARMACY 1860.05 JAIL MEDICATIONS, SOLID WASTE FACILITY 14.40 GARBAGE - 14 CHAIRS, W W TIRE 513.32 TIRE REPAIRS, MONA WEIGER 259.70 TRANSCRIPTS, WESTERN COMMUNICATIONS INC 239.90 SO RADIO REPAIRS, WESTERN STATES FIRE PROTECTION 270.81 ANNUAL FIRE SPRINKLER INSPEC, ZANDER AUTO PARTS 162.90 SUPPLIES, ZANDER AUTO PARTS 280.99 SUPPLIES.

**ELECTION OF CHAIRMAN/VICE CHAIRMAN for 2024:** Commissioner Hohn opened up the nominations for Chairman for 2024. Commissioner Brown nominated Commissioner Rounds to serve as Chairman and Commissioner Abernathy seconded the nomination. Moved by Brown and seconded by Abernathy to cease nominations and cast a unanimous vote for Commissioner Rounds to serve as Chairman of the Commission in 2024. All voted Aye. Motion passed.

Commissioner Hohn opened up the nominations for Vice Chairman. Commissioner Abernathy nominated Commissioner Brown to serve as Vice Chairman for 2024, Commissioner Rounds seconded the nomination. Moved by Commissioner Abernathy and seconded by Rounds to cease nominations and cast a unanimous vote for Commissioner Brown to serve as Vice Chairman in 2024. All voted Aye. Motion passed.

**APPOINTMENTS:** Moved by Abernathy and seconded by Hohn to appoint Emergency Management Director Troy Blevins for one year, expiring in January 2025 per SDCL 34-48A-40. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Hohn to reappoint Director of Equalization/ Planning Director/Building Official Eric Booth for one year, expiring in January 2025 per SDCL 10-3-5. All voted Aye. Motion passed.

**OFFICIAL NEWSPAPER AND DEPOSITORY:** Moved by Brown and seconded by Abernathy to approve the following miscellaneous items: The official newspaper of Hughes County is the Capital Journal. The following are designated as official depositories for Hughes County: First Dakota National Bank-Pierre, American Bank and Trust-Pierre, and Raymond James Financial of Pierre. All voted Aye. Motion passed.

**2024 LIASON APPOINTMENTS:** Chairman Rounds listed the Liaison Appointments. Moved by Brown and seconded by Abernathy to approve the list. All voted Aye. Motion passed.

**2024 VOLUNTEER BOARDS:** Moved by Brown and seconded Hohn by to approve the reappointment of Todd Johnson and Tom Tveit to the Hughes County Board of Adjustment with terms to expire January 31, 2027. All voted Aye. Motion passed.

Moved by Brown and seconded by Hohn to approve appointing Kevin Hipple to the vacant position on the Hughes County Board of Adjustment with a term to expire January 31, 2026. All voted Aye. Motion passed.

**RESOLUTION NO. 2024-1**

Moved by Hohn seconded by Fines to approve the following salaries reflecting a 4% increase for 2024 effective December 25, 2023. No increase reflected to the Commissioner salaries. All Voted Aye. Motion passed.

The following annual and hourly salaries will be paid in 2024: Commissioners: Bil Abernathy \$16,917; Connie Hohn \$16,917; Tom Rounds \$16,917; Randy Brown \$16,917; Rob Fines \$16,917; County Manager Lori Jacobson \$91,104; Finance Officer Thomas Oliva \$72,885.28; Chief Deputy Finance Officer Jennifer Deyo \$24.79; Deputy Finance Officer Bonnie Erno \$21.85; Chief Deputy Treasurer Linda Lafrentz \$26.78; Chief Deputy Treasurer Ranae Hoffman \$22.46; Deputy Treasurer Susan Howard \$22.39; Deputy Treasurer Phillip Carroll \$21.362; States Attorney Casey Diebert \$98,800; Administrative Assistant Kristi Schuchard \$24.79; Administrative Assistant Rose Gravatt \$22.95; Administrative Assistant Sarah Burger \$22.39; Victim/Witness Assistant Denise Richards \$31.23; JDAI Coordinator Lacey Boxley \$49,920; Maintenance Supervisor Patrick Steber \$29.72, Custodian Kyle RedWater \$19.79; Director of Planning & Zoning/Equalization Eric Booth \$82,896; Equalization Administrative Assistant Dawn VanSickle \$22.95, Field Appraiser James Mikkonen \$20.36; Chief Deputy Register of Deeds Patricia Williams \$25.49, Deputy Register of Deeds Kristi Schmidt \$20.80; Veterans Service Officer Janet Beck \$25.56; Sheriff Patrick Callahan \$79,550.64; Chief Deputy Sheriff Dustin Drew \$35.53; Deputy Daniel Eilers \$33.72; Deputy Gary Nickerson \$33.72, Deputy Clayton Green \$29.08; Deputy Ryan Bottjen \$29.02; Administrative Assistant Paige Smit \$24.25; PT Transport/Deputy at Courthouse Robert Zilverberg \$26; Brian Hines \$26; Jail Administrator Gerald Wasko \$84,115.20; Deputy Jail Administrator Jared Hall \$72,113.60; Records/Correction Officer Deb Pease \$28.92; Audrea Fischer \$28.92; Donita Taylor \$28.92; Deputy at Courthouse Joshua Larson \$32.90; Sergeants: Elizabeth Hausmann \$31.23; Colby Buckles \$29.00; Wyatt Alexander \$28.29; Kevin Donovan \$28.29; Correction Officers: Jesse Kiepke \$28.92; Raymond Lyons \$28.92; Kyler Bolin \$28.92; Karryn Agneau \$28.92; Mitch Meyers \$26.85; Starlene Flax \$26.19; Jacen Hancock \$24.93; Damien Gaona \$25.56; Daisey Vis \$24.93; Kendra Miller \$24.93; Riandi Ras \$23.75; Camille Koenig \$23.75; Micheal Anderson \$23.75; Michael Heydorf \$23.75; Kenyon Smith \$23.75; Cassandra Myers \$23.75; Nicholas Busby \$23.75; Elijah Garibay \$23.75; Amy Garrigan \$23.75; Eric Valle \$23.75; Sean Vester \$23.75; Kalob Hatfield \$23.75; Brittany Brave \$23.75; Kylee Gilmour \$23.98, Colton Beck \$23.98; Lead RN Karmin Strohfus \$47.17; LPN Sarah Jundt \$32.31, RN Alexis Shoup-Chambliss \$43.68; PT Nurse Misty Gossman \$47.17; PT QMHP Jennifer Gray \$50.94; JSC Supervisor Chad Seidel \$31.23; Correction Officers: Curtis Nelson \$28.92; Greg Hansmann \$28.92; Ashton Pederson \$27.52; Cindy Herber \$26.19; Melanie Bowlin \$25.56; Patrick Crain \$28.92; Tonia Jacobs \$23.75; PT 24/7 Visitation: Jason Schuchard \$17.45/\$23.75; Kathy Keys \$23.75/26.00; Hannah Carda \$17.45; Judi Davidson \$23.75; Gary Waack \$17.45; Jessica Campbell \$17.45; Coroner Greg Hall \$130; Emergency Management Director Troy Blevins \$66,955.20; Highway Superintendent Trent Arbach \$72,321.60; Maintenance workers: Michael Roman \$24.79; Nicholas Dooley \$24.79, Richard Doyle \$24.79; Robert Arbach \$24.79; Troy Meyer \$26.78; Warren Wilson \$24.79; Joseph Boxley \$23.02, DaWayne Bellander \$22.42; Arthur Flaaen \$21.38; Matthew Winckler \$20.36; Troy Jensen \$20.56; Seasonal Richard Schmitz \$20.36; Administrative Assistant Laura Graves \$22.95.

**RESOLUTION ESTABLISHING  
COMPENSATION FOR ELECTION BOARDS #2024-2**

WHEREAS, annually it is the duty of the Hughes County Board of Commissioners to establish an hourly rate to be paid to Superintendent and Deputies of each election and additional canvassing board, if appointed, in accordance with SDCL 12-15-11 and any amendments thereto, therefore,

BE IT RESOLVED that the Superintendent and Deputies who attend the Election School shall receive compensation at the approved hourly rate of \$18.00 per hour in accordance with SDCL 12-15-7, \$18.00

per hour for Election Day and the current County rate for mileage for miles necessarily traveled in going to and returning from such school, and

BE IT RESOLVED that the Resolution Board, Absentee Precinct Board, and Post-Election Audit Board members shall receive a minimum of \$63.00 or \$18.00 per hour if their time exceeds 3.5 hours, and

BE RESOLVED that the vote centers shall receive compensation of \$100.00 each for the Primary and General Elections.

Moved by Brown and seconded by Abernathy to approve Resolution No. 2024-2. All voted Aye. Motion passed.

**RESOLUTION #2024-3**

**A RESOLUTION AUTHORIZING USE OF VOTING CENTERS**

WHEREAS, as per SDCL 12-14-17, the Hughes County Board of County Commissioners may authorize the use of vote centers in lieu of precinct polling places, provided that the election is conducted in conformance with all applicable election laws and rules.

WHEREAS, Hughes County, in it's entirety, will be considered one precinct while utilizing five vote centers for the June 4, 2024 Primary Election and the November 5, 2024 General Election.

WHEREAS, the use of vote centers will make voting more accessible for registered voters in Hughes County as they will be able to vote at any one of the vote center locations throughout the county.

NOW, THEREFORE BE IT RESOLVED that the Hughes County Commission declares all of Hughes County to be one voting precinct for the June 4, 2024 Primary Election and the November 5, 2024 General Election and designates the following locations as vote centers within the precinct:

1. Faith Lutheran Church, Pierre
2. New Life Assembly of God Church, Pierre
3. Capitol Lake Visitors Center, Pierre
4. Blunt City Hall, Blunt
5. Harrold City Auditorium, Harrold

BE IT FURTHER RESOLVED that the County Finance Office will be used as an absentee vote center to process absentee ballots on Election Day.

Moved by Brown and seconded by Abernathy to approve Resolution No. 2024-3. All voted Aye. Motion passed.

**PLANNING & ZONING REAPPOINTMENTS/APPOINTMENTS:** Moved by Brown and seconded by Hohn to approve the reappointment Anissa Grambihler and Les Stewart to the Hughes County Planning Board with terms to expire January 31, 2027. All voted Aye. Motion Passed.

**PLANNING & ZONING:**

**FIRST READING: PLAT OF LOTS C1 & C2 BEING A SUBDIVISION OF LOTS A, B, & C NE1/4 SECTION 9, T112N R74W:** Jordyn Hanson owns and lives in a home on Lot C1. He is looking to build a hunting lodge on Lot C1 with some commercial activities related to the lodge. Proposed activities are hunting and fishing guide services, kennels related to hunting, lodging related to the guide services, lodging unrelated to hunting and fishing, a special events site, and maybe a bar serving beer and wine for special events or a night or two a week. As part of this rezoning request, the petitioner is asking that caretakers be allowed to live year-round in the lodge. The petitioner is primarily focused on the hunting/fishing guiding and lodging activities but believes there may be a gathering place niche that he can provide to the area should an interest present itself. This rezoning is for the lodge and the area immediately related to the lodge, the remainder of Lot C1, including the current house, will remain under Ag-C zoning and restrictions. The PUD zoning, if approved, is only for the lodge. The current home is not included in the PUD zoning and thus the commercial activities allowed at the lodge are not allowed at the house. Jordyn Hanson was available for questions. A public hearing has been scheduled for January 16, 2024 at 5:30 pm.

**FIRST READING: PLAT OF J&B TRACT 1 A SUBDIVISION OF THE S1/2 OF SECTION 22 110-75:** John and Brittany Bergeson are requesting to rezone the W1/2 SW1/4 SE1/4 and E1/2 SE1/4 SW1/4 of Section 22 110-75, approximately 40 acres, to PUD zoning with Ag-A rules. PUD zoning will allow the creation of a parcel, J & B Tract 1 approximately 5.22 acres, less than the required minimum parcel size of 35 acres in Ag-A zoning. The Bergeson's plan to build a machine shed on the property. Nobody appeared to testify. A public hearing has been scheduled for January 16, 2024 at 5:35 pm.

**PERSONNEL:** Moved by Brown and seconded by Abernathy to approve the resignation of Colton Beck Correctional Officer at the Jail effective January 02, 2024 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Brown and seconded by Hohn to authorize for the advertisement of an Assistant States Attorney. All voted Aye. Motion passed.

**PUBLIC COMMENT:** None

The following salaries and benefits were paid by department in the month of December 2023: Commissioners-23,145.54, Auditor-17,499.44, Treasurer-19,292.74, States Attorney-34,187.86, Govt Buildings-9,877.04, Equalization-8,535.08, Register of Deeds-9,758.11, Veterans Service-3,364.90, Sheriff-53,210.85, Jail-243,808.00, Coroner-269.12, Juvenile Services-62,668.24, Planning & Zoning-10,685.76, Road & Bridge-61,641.25, Emergency Management-1,739.80. Total payroll \$559,683.73.

Auditor's Account with the Treasurer December 31, 2023: Cash on hand-\$1,326.72, Checks in the Treasurer's possession less than three days-\$161,985.47, Demand deposits: American Bank & Trust-\$10,585,059.84, Bad Checks Outstanding-\$1,605.42, Cash Items-30.00, First Dakota National Bank-700,000.00, Investments-\$1,500,000.00. Total Cash Assets-\$12,950,007.45.

Register of Deeds Fees Collected in December 2023: Recording Fees-\$4,970.00, Transfer Fees-\$29,170.50, Copy Fees-\$733.00, Credit Card Fees-\$25.00, Vitals-\$2,120.00. Total \$37,018.50.

Total Register of Deeds Fees Collected in 2023: Recording Fees-\$54,586.00, Transfer Fees-\$104,056.00, Copy Fees-\$6,174.00, Credit Card Fees-\$210.00, Vitals-\$29,655.00. Total \$194,681.00.

Moved by Hohn and seconded by Fines to adjourn the meeting until **Tuesday at 5:30 PM on January 16, 2024.** All voted Aye. Motion passed.

ATTEST:

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Tom Rounds, Chairman  
Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota