

Chairman Tom Rounds called the Monday December 2, 2024 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Connie Hohn, Bill Abernathy, and Rob Fines present. Randy Brown was available via zoom. County Manager Lori Jacobson, Director of Equalization /Planning Director and Building Official Eric Booth, Sheriff Patrick Callahan, HR Manager Lindsay Rounds, and Jail Administrator Gerald Wasko were also present. The meeting began with the Pledge of Allegiance and a prayer by Pastor Craig Wexler.

CONFLICT OF INTEREST: No conflicts declared.

AGENDA: Moved by Hohn and seconded by Abernathy to approve the agenda. All voted Aye. Motion passed.

MINUTES: Moved by Brown and seconded by Abernathy to approve the minutes of the November 18, 2024 meeting. All voted Aye. Motion passed.

CLAIMS: Moved by Hohn and seconded by Abernathy to approve the following claims. All voted Aye. Motion passed.

OLD BUSINESS:

NEW BUSINESS:

PLANNING & ZONING:

FIRST READING & CONSIDERATION REZONING FROM EXTRA TERRITORIAL LOCAL BUSINESS TO EXTRA TERRITORIAL AG-C AND PLAT OF LOTS 1-3 MAIER ADDITION SW ¼ NW ¼ LYING NORTH OF HIGHWAY 14 SECTION 24 111-79: Regina and Terry Maier own approximately 29 acres. Their son and daughter in law are requesting to plat a 10-acre parcel for a new home. Lot 3 is the existing home, a 1-acre parcel. Lot 1 is an 18-acre parcel that is non-residential but is the ranch portion to the home on Lot 3. Access to Lots 1 and 3 will be from Beastrom Road 293rd Ave. Lot 2 is a 10-acre parcel proposed as the new residential parcel for the son and daughter in law. Access to this parcel will be off an existing approach from US Hwy 14 & 83. SD DOT has agreed to allow this approach to be used as a residential approach. Nobody appeared to testify. A joint City & County public hearing date has been set for Dec 16, 2024 at 5:30 PM at the Hughes County Courthouse.

FIRST CONSIDERATION PLAT OF LOTS 29R & 30 A REPLAT OF LOT 29 SUNSET MEADOWS ADDITION N ½ SE ¼ SECTION 7 111-79: Bruce Telkamp is requesting to create two lots, a 6.51-acre parcel for his home (Lot 29R) and a 3-acre residential parcel (Lot 30). Access for each parcel will be off of Meadow Street. Nobody appeared to testify. Final consideration will be held December 16, 2024 at the Hughes County Courthouse.

FIRST READING & CONSIDERATION REZONE S ½ NE ¼ FROM AG-A TO PUD AND PLAT OF OUTLOTS #1 & #2 KLEINSCHMIDT ADDITION LOCATED IN THE S ½ NE ¼ AND N ½ SE ¼ SECTION 2 112-80: Lee & Dawn Kleinschmidt own this 80-acre parcel where their house and the house that Lee's parents lived in are located. Lee and Dawn are seeking to plat two

parcels and transfer them to their son. Outlot #1 (2 acres) is the parcel with the home and Outlot #2 (18-acres) has no structures. Platting two separate parcels is necessary for transferring purposes. Transfer the house and 2-acres in 2024 and the 18-acre parcel in 2025. The separation of the house also helps with some floodplain issue in the location. The FEMA flood maps identify a large portion of the S ½ NE ¼ in Flood Zone A. Flooding in this area is rare but not unheard of, with the maps identifying the area as a flood zone and construction in the area will need to consider the flood maps and follow FEMA guidelines. Construction in the flood plain is referenced in the PUD document. Lee & Dawn Kleinschmidt appeared for questions. A public hearing date has been set for 5:35 PM on December 16, 2024.

FIRST CONSIDERATION PLAT OF LOT 18R A REPLAT OF LOTS 16-18 BLUE WATER ACRES A SUBDIVISION OF THE N ½ OF SECTION 4 112-80: Kathleen and Devlin Schuh are requesting to combine lots 16-18 into one single residential Lot. Blue Water Acres was created in 2021. The Schuh family built their home on Lot 17 in 2022-23. The Schuhs have recently transferred ownership of Lot 18 from their Family Trust to themselves to allow this replat. Kathleen Schuh appeared for questions. Final consideration will be held December 16, 2024 at the Hughes County Courthouse.

FIRST CONSIDERATION PLAT OF LOT 1A A SUBDIVISION OF LOT 1 CEDAR ACRES SUBDIVISION IN THE SE ¼ OF SECTION 25 112-80: Frank & Tammie Turner are requesting to create a rural residential parcel for their daughter. The parcel to the north of their Whispering Pines lot is part of Cedar Acres. Cedar Acres plat is filed but has not been developed. The portion north of Turner's will be developed as a residential lot. Access will be off of Starlight Ave., a Whispering Pines Road District subdivision road. The Turners will have access easement on their current lot (Lot 46) to facilitate access to Lot 1A from Starlight Ave. The entire SE ¼ of section 25 is zoned Ag-C, no rezoning is needed to create this parcel. Nobody appeared to testify. Final consideration will be held December 16, 2024 at the Hughes County Courthouse.

2024 DOT URBAN BOUNDRY: Moved by Abernathy and seconded by Fines to approve the Federal Highway Administration Adjusted Urban Boundary that was redetermined by the 2020 U.S. Census. All voted Aye. Motion passed.

2025 JAIL CONTRACTS: Moved by Brown and seconded by Hohn to approve and authorize the Chairman to sign contracts with Jones & Haakon Counties for prisoners housed in the Hughes County Jail at the rate of \$105 per day. All voted Aye. Motion passed.

2025 JSC CONTRACT: Moved by Brown and seconded by Hohn to approve and authorize the Chairman to sign contracts with Jones & Haakon Counties for prisoners housed in the Hughes County JSC at the rate of \$420 per day. All voted Aye. Motion passed.

2025 EMERGENCY MANAGEMENT CONTRACT: Moved by Fines and seconded by Abernathy to approve Hughes County's participation in the South Dakota Department of Health Division of Healthcare Access Office of Public Health Preparedness & Response to fund a Points of Dispensing (POD) Manager who will be responsible for overseeing the mission of the POD which includes recruiting volunteers, updating and maintaining POD plans and inventory, and exercising POD capabilities. All voted Aye. Motion passed.

PROPERTY TAX ABATEMENT: Moved by Brown and seconded by Abernathy to approve a refund in the amount of \$826.41, \$127.79- 2021 pay 2022, \$256.15- 2022 pay 2023, and \$442.46- 2023 pay 2024, and the estimated abatement of \$582.11 for the 2024 pay 2025 property taxes depending on the 2025 approved mill levy. The refund and abatement are for the property located at 1150 E Sioux Ave., Pierre. Legally described as Wells Second Addition Block 81 Lots 2-4 and E60' of W576' Alkota Addition. The purpose of the refund and abatement are due to improvements included in the property valuation that did not exist on the real property at the time assessments were fixed. All voted Aye. Motion passed.

2025 CALENDAR: Moved by Abernathy and seconded by Hohn to approve the 2025 calendar of meetings for the Hughes County Commission, Board of Adjustment, and Planning Commission. All voted Aye. Motion passed.

Moved by Hohn and seconded by Abernathy to approve changing Commission Meeting times to 9:00 AM on the first and third Mondays of each month effective January 1, 2025. All voted Aye. Motion passed.

CHRISTMAS EVE HOLIDAY: Moved by Fines and seconded by Abernathy to approve giving 8 hours of administrative leave to Hughes County Employees for Christmas Eve December 24, 2024. All voted Aye. Motion passed.

HR OVERTIME DISCUSSION: HR Manager Lindsay Rounds spoke to the Commission about overtime as it applies to Sheriff Deputies and Correctional Officers.

Moved by Hohn and seconded by Abernathy to approve the change to overtime as it applies to the following positions; Sheriff Deputies will receive overtime for all hours worked over 80 hours in a two-week period, and Correctional Officers will receive overtime for all hours worked over 172 hours in a one-month period. Effective December 25th, 2024. All voted Aye.

PERSONNEL: Moved by Abernathy and seconded by Hohn to approve the hire of Zane Hesse Correctional Officer at the Jail effective December 02, 2024 at Pay Grade 16 Step 4 \$25.95 per hour. All voted Aye. Motion passed.

PUBLIC COMMENT: None.

The following salaries and benefits were paid by department in the month of November 2024:
Commissioners-\$22,016.00, Auditor-\$20,742.58, Treasurer-\$20,501.91, States Attorney-\$42,015.91, Govt Buildings-\$11,287.30, Equalization-\$21,538.17, Register of Deeds-\$12,592.97, Veterans Service-\$6,223.56, Sheriff-\$63,531.38, Jail-\$248,300.55, Juvenile Services-\$72,731.42, Weed & Pest-\$1,117.13, Road & Bridge-\$73,270.79, Emergency Management-\$350.45. Total payroll \$616,220.12.

Auditor's Account with the Treasurer November 30, 2024: Cash on hand-\$2,396.35, Checks in the Treasurer's possession less than three days-\$126,462.40, Cash items-\$84.43, Demand deposits: American Bank & Trust-\$15,996,611.88, Bad Checks Outstanding-\$1,170.99, First Dakota National Bank \$1,000,000.00. Total Cash Assets-\$17,126,726.05.

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

DECEMBER 2, 2024

Register of Deeds Fees Collected in November 2024: Recording Fees-\$4,980.00, Transfer Fees-\$6,697.50, Copy Fees-\$292.00, Credit Card Fees-\$15.00, and Vitals-\$2,240.00. Total \$14,224.50.

EXECUTIVE SESSION: SDCL 1-25-2 (1) HR: Moved by Abernathy and seconded by Hohn to go into executive session.

The chairman declared the board to be out of executive session.

Moved by Abernathy and seconded by Fines to adjourn the meeting until **Monday at 5:30 PM on December 16, 2024.** All voted aye. Motion passed.

ATTEST:

Thomas T. Rounds, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota