

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

August 19, 2024

Chairman Tom Rounds called the Monday, August 19, 2024 joint meeting of the Hughes County Board of Commissioners & the Pierre City Commission to order at 5:30 PM with members Randy Brown, Bill Abernathy, Connie Hohn, and Rob Fines present. City Commissioners Jamie Huizenga, Blake Barringer and Vona Johnson were also present. County Manager Lori Jacobson, Sheriff Patrick Callahan, Director of Equalization/Planning and Zoning Director Eric Booth, HR Manager Lindsay Rounds, Deputy Jail Administrator Jared Hall, and Highway Superintendent Trent Arbach were present. The meeting began with a prayer by Lori Jacobson and the Pledge of Allegiance.

CONFLICT OF INTEREST: No conflicts declared.

AGENDA: Moved by Abernathy and Brown seconded by to approve the agenda as stated. All voted Aye. Motion passed. (they amended the agenda to move tab 5 to first position)

MINUTES: Moved by Randy Brown and seconded by Bill Abernathy to approve the minutes of the August 5, 2024 Commission meeting. All voted Aye. Motion passed.

CLAIMS: Moved by Randy Brown and seconded by Bill Abernathy to approve the following verified claims. All voted Aye. Motion passed. A-OX WELDING 40.35 CYLINDER RENTAL, AIRTECH 83014.00 3RD FLOOR HVAC INSTALL, AMERICAN BANK & TRUST 11.15 EMS CREDIT CARD, AMERICAN BANK & TRUST 1903.53 FINANCE CREDIT CARD, AMERICAN BANK & TRUST 246.37 DOE CREDIT CARD, AMERICAN BANK & TRUST 2532.46 S.A CREDIT CARD, AMERICAN BANK & TRUST 3637.96 JAIL/SO CREDIT CARD, ANIMAL CLINIC OF PIERRE 1122.49 SO ANIMAL CONTROL, ARAMARK CHICAGO LOCKBOX 7498.12 JAIL FOOD, AUTOMATIC BUILDING CONTROLS 3206.00 JAIL REPAIR/MAINTENANCE, AVEAR SACRED HEART 168.12 EXTENDED OUTPATIENT CARE, AVERA MEDICAL ASSOC CLINIC 67.00 DRUG TESTING, AVERA MEDICAL ASSOC CLINIC 673.44 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 153.24 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 241.14 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 8.48 JUV SERV DOCTOR, AVERA NEUROLOGY SF 54.56 JAIL DOCTOR, AVERA SACRED HEART 353.16 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 176.14 JAIL DOCTOR, BACHAND & HRUSKA PC 7916.67 AUG LEGAL /JUV DELINQ, BIRMINGHAM & CWACH 316.23 MENTAL ILLNESS, BONI ENTERPRISES 576.10 COURT APPOINTED ATTORNEY, BUREAU OF ADMINISTRATION 1211.10 POSTAGE CHARGES, BUREAU OF ADMINISTRATION 42.11 PHONE LINES, BUREAU OF ADMINISTRATION 156.38 SO SUPPLIES, C&R SUPPLY INC 544.19 212C REPAIR, CAPITAL AREA REFUSE LLC 529.50 GARBAGE SERVICES, CAPITAL AREA COUNSELING 5308.38 JULY 24 QMHP, CAPITAL AREA COUNSELING 11030.00 JULY 24 RISK ASSESSMENT, CAPS TRAIL SERVICE 423.42 FUEL, CENTURY BUSINESS PRODUCTS INC 646.54 COPIER LEASE, CENTURYLINK 152.24 JAIL TELEPHONE, COLE PAPERS INC 69.24 SUPPLIES, COLE PAPERS INC 3619.15 JAIL SUPPLIES, COMM TECH INC 3060.05 EQUIP INSTAL/SERVICE, COMM TECH INC 1277.99 JAIL OFFICE EQUIPMENT, COTTONWOOD CO SHERIFF 75.00 CIVIL PAPERS SERVED, DALES REPAIR 1694.77 REPAIRS TO #103, WANTOCH LAW 484.93 COURT APPOINTED ATTORNEY, DEPARTMENT OF CORRECTIONS 1419.31 SO UTILITIES, DONITA TAYLOR 14.00 MEAL REIMBURSEMENT, DONS SINCLAIR 84.25 FUEL, DONS SINCLAIR 5.00 SO GAS/OIL, DONS SINCLAIR 94.26 FUEL, FISCHER LAW OFFICE PROF LLC 3299.92 COURT APPOINTED ATTORNEY, FOX & YOUNGBERG PC 162.47 MENTAL ILLNESS BOARD, FRIMAN OIL & GAS CO INC 80.00 ANNUAL TANK RENTAL, FRIMAN OIL & GAS CO INC 80.00 ANNUAL TANK RENTAL, GOLDEN WEST TECHNOLOGIES 1410.50

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BACKUP/MICROSOFT PKG, GRAHAM TIRE 30.19 SO REPAIR/LABOR, GRIMMS PUMP & INDUSTRIAL 3965.83 212C PARTS FOR REPAIR, GUY FARM MACHINERY CO 1490.00 SHOP SUPPLIES, H & H REPAIR 328.92 REPAIR TO \$108, THE HILLTOP TRUCK STOP 294.94 FUEL, HOFFMAN OIL 4140.00 FUEL, IMPERIAL SUPPLIES LLC 215.83 SHOP SUPPLIES, INGRAM PEST SERVICE 158.00 PEST CONTROL, INGRAM PEST SERVICE 70.00 EXPO BLDG PEST CONTROL, INLAND TRUCK PARTS 191.95 REPAIR TO #200, INLAND TRUCK PARTS 465.11 PARTS AND FREIGHT CHARGES, INMANS WATER TECHNOLOGIES 55.00 WATER COOLERS, INMANS WATER TECHNOLOGIES 310.50 WATER COOLERS, INNOVATIVE OFFICE SOLUTIONS 55.13 OFFICE SUPPLIES, JASON GLODT 644.00 COURT APPOINTED ATTORNEY, JC OFFICE SUPPLIES 36.60 NOTARY STAMP PW, JC PRINTING 230.00 VITAL RECORDS ENV, JC PRINTING 130.00 SA ENVELOPES, JENNIFER GRAY 514.35 TRAVEL REIMBURSEMENT, KALLEO TECHNOLOGIES LLC 770.00 JAIL MEDICAL CONTRACT, MARK KATTERHAGEN 15.00 MENTAL IILLNESS BOARD, KIMBALL MIDWEST 376.26 SHOP SUPPLIES, LEWIS & CLARK BHS 639.00 MENTAL ILLNESS, LYLE SIGNS INC 719.95 ROAD SIGNS, MAHER LAW OFFICE LLP 8889.06 COURT APPOINTED ATTORNEY, MATO SHORTEY 20.00 WITNESS FEE, MAY ADAM GERDES & THOMPSON 1150.00 COURT APPOINTED ATTORNEY, MCKESSON MEDICAL-SURGICAL 519.03 JAIL MEDICATION/SUPPLIES, MEDICAL WASTE TRANSPORT INC 143.10 JAIL MEDICAL CONTRACT, MENARDS 229.65 SUPPLIES, MENARDS 654.70 SUPPLIES, MIDCO 105.39 STATION 4 INTERNET, MIDCO 255.78 BUSINESS INTERNET, MIDWEST TIRE & MUFFLER INC 20.80 FLAT TIRE REPAIR ON #110, MIDWEST TIRE & MUFFLER INC 26.00 TIRE REPAIR ON #100, MIDWESTERN MECHANICAL 665.00 JAIL REPAIR/MAINTENANCE, MONTANA DAKOTA UTILITIES 95.24 UTILITIES - NATURAL GAS, MORRIS INC 109.00 REPAIR PARTS FOR #212C, NORTHWEST PIPE FITTING, INC 62.16 SHOP SUPPLIES, OAH E ELECTRIC COOP INC 137.89 RADIO TOWER UTILITIES, OLSON PLUMBING 1118.96 JAIL REPAIR/MAINTENANCE, OREILLY AUTO PARTS 210.47 JAIL VEHICLE REPAIR/MAINTENANC, OTIS ELVATOR COMPANY 95.00 ELEVATOR, PIETZ HEATING AND A/C 3242.00 HWY SHOP MAINTENANCE, PENNINGTON COUNTY JAIL 1027.99 JULY 24 PRISONER TRANSPORT, POWER PLAN OIB 1158.92 SHOP SUPPLIES, RANDY BROWN 1492.05 NACO CONFERENCE REIMBURSEMENT, REDSAIL TECHNOLOGIES 239.58 JAIL MEDICAL CONTRACT, RELX INC DBA LEXIS NEXIS 1800.00 JAIL OFFICE SUPPLIES, ROAD GROOM MANUFACTURING 3010.95 CUTTING EDGES, RUNNINGS SUPPLY 317.53 JAIL REPAIR/MAINTENANCE, RUNNINGS SUPPLY 17.94 SHOP SUPPLIES, SANFORD HEALTH 2504.00 AUTOPSY, SARAH BURGER 30.00 REIMBURSEMENT, SD ACHIEVE DBA LIFESCAPE 60.00 PERSON SERVED, SOUTH DAKOTA DEPART OF HEALTH 2665.00 BLOOD TESTING, SD HOUSING DEVELOP AUTH 3727.32 HR SALARY JULY 24, SDACC 800.00 CONVENTION REGISTRATION, SERVALL UNIFORM & LINEN CO 114.22 RUGS, SERVALL UNIFORM & LINEN CO 176.34 JAIL CLEANING SUPPLIES, SHANES PHARMACY 1437.17 JAIL MEDICATIONS, THE SHARP FIRM, PROF LLC 3867.30 COURT APPOINTED ATTORNEY, DAVID W SIEBRASSE 980.70 COURT APPOINTED ATTORNEY, SIGN SOLUTIONS 624.80 SIGN HARDWARE, SOLID WASTE FACILITY 10.50 YARD WASTE, SUMMIT FOOD SERVICES 2868.53 JAIL INMATE SUPPLIES, K THOMPSON LAW PROF LLC 1612.54 COURT APPOINTED ATTORNEY, THOMSOM REUTERS WEST PAYMENT 310.24 WEST LAW SUBSCRIPTION, TOM HUBER 5000.00 JAIL MEDICAL CONTRACT, TWOTREES TECHNOLOGIES 4020.00 EQUAL CONTRACT BILLING, TWOTREES TECHNOLOGIES 4440.00 AUDITOR CONTRACT BILLING, TWOTREES TECHNOLOGIES 350.00 REG DEEDS CONTRACT BILLING, TWOTREES TECHNOLOGIES 350.00 LIENS CONTRACT BILLING,

TWOTREES TECHNOLOGIES 1450.00 HWY CONTRACT BILLING, TWOTREES TECHNOLOGIES 2745.00 TREASURER TAX/MISC CONTRACT, VAL LARSON 15.00 MENTAL ILLNESS BOARD, WW TIRE 29.19 REPAIR TIRE ON #106, WEGNER AUTO CO 1160.06 SO REPAIRS & LABOR, MONA WEIGER 34.20 TRANSCRIPTS, WENDELL LAW OFFICE PC 5839.80 COURT APPOINTED ATTORNEY, YANKTON CO SHERIFF 100.00 CIVIL PAPERS SERVED, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, ZANDER AUTO PARTS 665.15 SHOP SUPPLIES.

OLD BUSINESS:

NEW BUSINESS:

PLANNING & ZONING:

PUBLIC HEARING: FINAL REVISION: ORDINANCE REVISION TO SECTION 13-15-110 PERTAINING TO TIMEFRAME FOR PLACEMENT AND REMOVAL OF POLITICAL SIGNS IN THE EXTRA-TERRITORIAL JOINT JURISDICTION AREA SHARED BY THE CITY OF PIERRE AND HUGHES COUNTY: Time set for 5:30 PM to consider the revisions to the regulations of signs ordinance. The revisions are based on the language of HB 1069 that was passed during the 2024 legislative session; A municipality must allow a campaign sign to be placed on private property in a residential, business, commercial, or industrial zone adjacent to a transportation right-of-way by or with the permission of the property owner beginning no later than ten days prior to the day when absentee voting in a primary or general election begins, and must allow the campaign sign to continue to be displayed through election day. A campaign sign displayed pursuant to this section must be removed within seven days following the election. This ordinance revision pertains only to the joint jurisdictional area around the City of Pierre. House Bill 1069 required Pierre to amend the sign ordinance inside the city limits and the amendment to the extra-territorial ordinance is only to match the City of Pierre from a consistency standpoint. Moved by Barringer and seconded by Brown to approve the ordinance revision. All voted Aye. Motion passed.

FINAL CONSIDERATION: PLAT OF LOT 18R DAKOTA LANDING ESTATES A REPLAT OF LOTS 17 & 18 DAKOTA LANDING ESATES SECTION 4-112-80: Scott and Rhonda Glanzer own lots 17 & 18. They are requesting to plat the two lots into a single lot. They combined the lots in 2021 via a Restrictive Covenant in order to build a detached garage. The garage is an accessory structure, a principal permitted use is required to allow an accessory use. With the house on Lot 18, as the principal permitted use, the Restrictive Covenant combined Lots 17 & 18 so that the accessory structure could be built on Lot 17. This replat will create Lot 18R. Nobody appeared to testify. Moved by Brown and seconded by Abernathy to approve Resolution No. 2024-17 the Plat of Lots 18R a Replat of Lots 17 & 18 Dakota Landing Estates Section 4 112-80. All voted Aye. Motion passed.

FINAL CONSIDERATION: LOT 1C SHAMROCK COMMERCIAL ADDITION A REPLAT OF LOT 1B-4, 1B-5, & 1B-6, SHAMROCK COMMERCIAL ADDITION SECTION 24 111-79: All City Suites & Storage Pierre LLC applied for and was granted a conditional use permit to construct and operate contractor shops and storage units. Their plan is to use the existing storage structure and build three new structures. Combining the three lots into a single lot will allow them to best utilize the space for the buildings, traffic flow, septic tank and drain field. The plan includes a mixture of space use including insulated units, insulated units with heat and water, and non-insulated units. The units will be

available for personal and business use, such as storage space, hobby garages, small business space, or shop condominiums. The proposed replat has access, fits the zoning, and the plan for the conditional use permit that was granted in June. Nobody appeared to testify. Moved by Brown and seconded by Abernathy to approve Resolution No. 2024-18 the plat of lot 1C, Shamrock Commercial Addition Section 24 111-79. All voted Aye. Motion passed.

FINAL CONSIDERATION: PLAT OF LOTS 22A & 22B A SUBDIVISION OF LOT 22

CAMELOT ADDITION IN THE W1/2 SECTION 23 111-79: Michael and Ann Sines own an approximately 5-acre lot and request to subdivide the single lot into two separate lots. Lot 22A is proposed to be approximately 3.767 acres and Lot 22B is proposed to be approximately 1.231 acres. Their home is on proposed Lot 22A. Within a few days of final plat approval in June, the Sines were approached by a prospective buyer for Lot 22B. The buyer has a modular home and a location in mind on the lot. The buyer requested some additional length along the southeast of the lot, the diagonal portion, to allow placing of the home so that it complies with the required setbacks. Michael and Ann are willing to do what the buyer requests in order to sell the lot. After visiting with staff, the decision was made to adjust Lot 22B to satisfy the buyer's request. Michael & Ann Sines appeared for questions. Moved by Hohn and seconded by Fines to approve Resolution No. 2024-16 the Plat of Lots 22A & 22B, a Subdivision of Lot 22, Camelot Addition W1/2 Section 23 111-79. All voted Aye. Motion passed.

PIERRE RURAL FIRE: Moved by Brown and seconded by Abernathy to approve the addition of Brandon VanZee to the list of Pierre Rural Fire volunteers, and the removal of Chuck Nafus, who has retired. All voted Aye. Motion passed.

HUNTING PRESERVE LIQUOR LICENSE: Moved by Abernathy and seconded by Brown to approve the application for renewal of the retail (on-sale) liquor license for hunting preserve for Judi Bollweg, Tumbleweed Lodge. All voted Aye. Motion passed.

PERSONNEL: Moved by Brown and seconded by Fines to approve the hire of Anakin Hughes as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$23.75 per hour effective August 12, 2024. All voted Aye. Motion passed.

Moved by Brown and seconded by Fines to approve the hire of Lucien Denis as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$23.75 per hour effective August 12, 2024. All voted Aye. Motion passed.

Moved by Brown and seconded by Fines to approve the hire of Cadence Harkless as a Correctional Officer at the Jail at Pay Grade 16 Step 1 \$24.94 per hour effective August 12, 2024. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve the resignation of Kendra Miller Correctional officer at the Jail effective August 15, 2024 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

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Moved by Hohn and seconded by Brown to approve the hire of Daniel Van Gorp Deputy States Attorney at Pay Grade 21 Step 20 salaried at \$92,069.17 effective January 2, 2025. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve the resignation of Troy Jensen Highway Maintenance Worker effective August 15, 2024 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

SURPLUS PROPERTY BIDS: The following bids for surplus property were received August 16, 2024 by 3:00 pm and opened by the Thomas J. Oliva Hughes County Finance Officer, Bonnie Erno Deputy Auditor, and Susan Howard Deputy Treasurer for two tax deed properties located at 319 S. Roberts Street and 212 S. Grant Avenue.

Bids received for the property located at 319 S. Roberts Street are as follows; Katie Big Eagle \$79,400, Craig Baldwin \$30,250, Thomas & Linda Lafrentz \$40,000, & Reel Time Holdings LLC \$25,000.

Bids received for the property located at 212 S. Grant Avenue are as follows; Katie Big Eagle \$10,100.

Moved by Hohn and seconded by Brown to approve the highest bids received from Katie Big Eagle for both properties. All voted Aye. Motion passed.

BUDGET DISCUSSION: Moved by Hohn and seconded by Fines to adjust budget amounts for the following accounts; increase States Attorney Salaries 101-151-411 to \$485,400, increase States Attorney OASI 101-151-412 to \$38,200, increase States Attorney Retirement 101-151-413 to \$31,600, increase Sheriff Axon Contract Taser/Cam 101-211-426.40 to \$34,000, increase Emergency Management Amateur Radio Equipment 226-222-434.20 to \$2,500, and decrease River Cities Transit 101-333-422.10 to \$30,000. All voted Aye. Motion passed.

PUBLIC COMMENT: Katie Big Eagle asked for the outcome of the tax deed properties. She was advised that she had won both bids.

EXECUTIVE SESSION: SDCL 1-25-2 (1) HR: Moved by Abernathy and seconded by Brown to go into executive session. All voted Aye. Motion passed.

Chairman Rounds declared the board to be out of executive session.

Moved by Hohn and seconded by Fines to adjourn the meeting until **Tuesday, September 3, 2024**. All voted Aye. Motion passed.

ATTEST:

Thomas T. Rounds, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota