

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**APRIL 01, 2024**

Chairman Tom Rounds called the Monday April 1, 2024 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Bill Abernathy and Rob Fines present. Randy Brown & Connie Hohn were available via telephone. County Manager Lori Jacobson, Sheriff Patrick Callahan, Director of Equalization/Planning Director & Zoning Official Eric Booth, Emergency Management Director Troy Blevins, and Highway Superintendent Trent Arbach were also present. The meeting began with a prayer by County Manager Lori Jacobson and the Pledge of Allegiance.

**CONFLICTS OF INTEREST:** No conflicts declared.

**AGENDA:** Moved by Abernathy and seconded by Fines to approve the agenda with the removal of the 2021-2022 Audit closing conference. All voted Aye. Motion passed.

**MINUTES:** Moved by Abernathy and seconded by Fines to approve the minutes of the March 18, 2024 Commission meeting. All voted Aye. Motion passed.

**CLAIMS:** Moved by Abernathy and seconded by Fines to approve the following verified claims. All voted Aye. Motion passed. AARMS 150.00 JAIL SOFTWARE MAINTENANCE, ACE STEEL & RECYCLING 25.35 SUPPLY, AMERICAN MEDICAL RESPONSE 1522.70 JAIL INMATE MEDICAL TRANSPORT, AMERICAN MEDICAL RESPONSE 12823.50 MARCH 2024 SUBSIDY, AMY GABRIEL 52.04 JUROR FEE DATE SERVED 3/19/24, ANDERSON RUMPCA DENTAL 1618.20 JAIL INMATE DENTIST, ASSMAN'S SHOP SUPPLY 71.40 SUPPLIES, AT&T MOBILITY 2118.78 CELL PHONE, AVERA MEDICAL ASSOC CLINIC 123.23 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 13.13 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 28.50 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 255.00 JAIL DOCTOR, BALCO UNIFORM CO 212.91 JAIL UNIFORMS, BECK MOTORS 119.48 SO REPAIRS/LABOR, BILL SHAEFER 15.00 MENTAL ILLNESS HEARING, BILLY KELLY 54.08 JUROR FEE DATE SERVED 3/19/24, BOB BARKER CO INC 2124.40 JAIL INMATE SUPPLIES, BRITA BERGESON 52.04 JUROR FEE DATE SERVED 3/19/24, BUREAU OF ADMINISTRATION 176.55 SO POSTAGE, BUREAU OF ADMINISTRATION 738.46 POSTAGE, BUREAU OF ADMINISTRATION 63.00 ACCESS FEES, BUREAU OF ADMINISTRATION 63.00 ACCESS FEES, CAPITAL AREA COUNSELING 9395.00 MCR RISK ASSMENT /FOLLOW UP, CAPITAL AREA COUNSELING 2895.48 QMHP EVALS, CAPITAL ONE - WALMART 6.98 SUPPLIES, CAPITAL ONE - WALMART 151.03 JAIL INMATE SUPPLIES, CENTURY BUSINESS PRODUCTS INC 605.53 COPIER LEASE, CENTURYLINK 69.74 EXPO PHONE, CHANCE KNECHT 70.40 JUROR FEE DATE SERVED 3/19/24, CHARM-TEX 385.40 INMATE SUPPLIES, CLEARFLY 1101.95 PHONES, CLEARFLY 383.35 JAIL PHONE, COLE PAPERS INC 2743.32 JAIL SUPPLIES, COLUMN SOFTWARE PBC 165.80 PUBLISHING, COMM TECH INC 27.00 SECURITY CAMERA, COMMUNICATIONS CENTER 90.00 ALARM MONITORING APR/MAY/JUN24, DAKOTA FOOD SERVICE 20913.70 JAIL FOOD SERVICES, DENT PATROL LLC 1724.42 SO REPAIRS/LABOR, DONS SINCLAIR 13.02 DY DSL FUEL, ETHEL SCOTT 20.00 WITNESS FEE, FISCHER ROUNDS & ASSOCIATES 160.00 NOTARY BONDS, FLOYDS TRUCK CENTER 86.12 SUPPLIES/PARTS, GALLS 545.40 JAIL EQUIPMENT, GRAHAM TIRE 104.81 SO GAS AND OIL, GROSSENBURG IMPLEMENT 1947.36 HEAT EXCHANGER, GUNDERSON PALMER NELSON & 1150.00 MENTAL ILLNESS BOARD, HOGENS HARDWARE HANK 9.86 JAIL OFFICE SUPPLY, INGRAM PEST SERVICE 70.00 EXPO PEST CONTROL, INTOXIMETERS 1600.00 JAIL 24/7 FUND, JARED HALL 120.00 SHOE ALLOWANCE, JASON EVANS 52.04 JUROR FEE DATE SERVED 3/19/24, MARK KATTERHAGEN 15.00 ALLGEGED MENTAL ILLNESS, LUCILLE M LEWNO 166.64 ALLEGED

MENTAL ILLNESS, MCKESSON MEDICAL-SURGICAL 155.57 JAIL MEDICATIONS, MCLEODS 2775.00 ELECTION SUPPLIES, MELISSA MCCLELLAND 50.00 JUROR FEE DATE SERVED 3/19/24, MENARDS 126.02 SUPPLIES, MIDCO 315.78 INTERNET, MIDWEST TIRE & MUFFLER INC 26.00 FLAT TIRE REPAIR, MONTANA DAKOTA UTILITIES 2376.79 UTILITIES, MOTOROLA SOLUTIONS 91.00 SO EQUIPMENT, NAPA CENTRAL 162.88 SUPPLIES, OPD BUSINESS SOLUTIONS LLC 585.83 SUPPLIES, JESSICA PAULSEN 132.30 TRANSCRIPTS, PIERRE CITY 16508.80 , PIERRE CITY 1192.33 , PIERRE SOLID WASTE 15.30 , PRORATE SERVICES LLC 120.00 DRUG TEST, RIGHT TURN 3000.00 2024 BUDGET REQUEST, RIVER CITIES TRANSIT 1666.67 APRIL 2024 ALLOTMENT, ROWE LAW & MEDIATION CTR 4962.50 MARCH LEGAL SERVICES, RUNNINGS SUPPLY 41.97 JAIL SUPPLY, RUNNINGS SUPPLY 215.18 SUPPLIES, RYAN FISCHER 54.08 JUROR FEE DATE SERVED 3/19/24, SD ATTORNEY GENERAL'S OFFICE 328.00 24/7 FEES, SD FEDERAL PROPERTY 834.25 TOOLS, SERVALL UNIFORM & LINEN CO 276.90 RUGS, SHANE KRAMME 300.00 MARCH 2024 EXPO OVERSIGHT, SHANES PHARMACY 3355.66 JAIL MEDICATIONS, SIGN SOLUTIONS USA 5847.27 SIGNS, SMALL ENGINE HOUSE 134.63 GAS CYLINDERS, TIGER'S FIRE EXTINGUISHER 462.00 FIRE EXTINGUISHER, TRACY FUERST 52.04 JUROR FEE DATE SERVED 3/19/24, WW TIRE 3365.95 SUPPLIES/REPAIRS, MONA WEIGER 210.70 TRANSCRIPTS, WILLIAM WIESER 53.06 JUROR FEE DATE SERVED 3/19/24, YANKTON COUNTY 806.80 MENTAL ILLNESS HEARING, ZANDER AUTO PARTS 63.72 SUPPLIES.

**SPECIAL BUSINESS:**

**SOUTH DAKOTA LANDOWNER & OUTFITTER ALLIANCE RAFFLE:** Nick Falk with the SDLOA is requesting permission for the organization, who advocates for South Dakota landowners and commercial hunting operations, to hold a statewide raffle with an estimated start date of April 25, 2024. Tickets will be sold for a chance to win a variety of guided hunting packages. Proceeds will go to benefit South Dakota landowner & outfitter activities and advocacy. Moved by Fines and seconded by Abernathy to approve the raffle request. All voted Aye. Motion passed.

**PROCLAMATION FOR SEVERE WEATHER PREPAREDNESS WEEK:**

**RESOLUTION NO. 2024-09**

**WHEREAS**, Severe Weather Preparedness Week is an annual opportunity to raise awareness about the importance of preparing for and understanding severe weather and flooding in South Dakota, and to encourage all citizens to prepare their homes, business, and communities better for the upcoming storm and flood season; and

**WHEREAS**, the Hughes County Hazard Mitigation Plan identifies severe weather and flooding as some of the costliest types of natural disasters in South Dakota, in terms of lost lives, injuries and property damage; and

**WHEREAS**, severe thunderstorms, tornadoes, and floods annually threaten people, pets, livestock, homes and property in every county in South Dakota; and

**WHEREAS**, severe thunderstorms, tornados, and floods can happen anytime, anywhere and without warning; and

**WHEREAS**, Hughes County South Dakota, in conjunction with the National Weather Service, will observe Severe Weather Preparedness Week on **April 8-12**.

**NOW, THEREFORE, BE IT PROCLAIMED** by the Board of County Commissioners of Hughes County South Dakota, do hereby proclaim April, 8 through April 12, 2024 to be

***SEVERE WEATHER PREPAREDNESS WEEK***

in Hughes County, South Dakota, and encourages all residents and visitors to understand and initiate proper safety preparedness measures in response to the threat of severe weather.

Moved by Abernathy and seconded by Fines to approve Resolution No. 2024-09. All voted Aye. Motion passed.

**OLD BUSINESS:**

**NEW BUSINESS:**

**FIRST CONSIDERATION PLAT OF NYSTROM ADDITION IN THE SW ¼ SECTION 12 110-78:** Nystrom Bothers are requesting to plat out a 58.46-acre parcel to separate the farm ground from the ground that is too rough to farm. The location is on the flat ground above some rough country overlooking the Missouri River/Lake Sharpe. The proposed parcel is bordered on the north by the NW1/4 and SW1/4 parcel boundary. There is a single existing approach accessing the SW1/4 from 300<sup>th</sup> Ave/Nystrom Rd. The approach offers direct access to the proposed parcel. There is no existing approach to access what will be the remainder of the SW1/4. This subdivision creates a parcel that is larger than 35 acres, the remainder of the SW1/4 (approximately 101.54 acres) also exceeds 35 acres so no rezoning is required. Access is the only issue with this subdivision. Should there be access issues in the future, Hughes County ordinance can allow a remedy to the access issue by way of a new approach.

**2021-2022 AUDIT CLOSING CONFERENCE:** No Action Taken.

**HUGHES COUNTY ANNUAL FINANCIAL REPORT:** Finance Officer Thomas J. Oliva reviewed the 2023 Annual Report with the Commission and was available for questions.

**REQUEST TO REPOST HIGHWAY BIDS SLEEVE/LINE CULVERT:** Moved by Abernathy and seconded by Brown to authorize the advertisement of bids for supplying Sleeve/Line Culverts for the Hughes County Highway Department to be received on or before 11:00 AM on April 12, 2024 at which time the bids will be publicly opened and read aloud. All voted Aye. Motion passed.

**DRONE UPDATE:** Emergency Manger Troy Blevins appeared to give the Commission an update on the drone team and what they have been working on.

**PERSONNEL:** Moved by Abernathy and seconded by Fines to approve the resignation of Janet Beck Veterans Service Officer effective April 1, 2024. All voted Aye. Motion passed.

**COMMISSIONER PROCEEDINGS  
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**APRIL 01, 2024**

Moved by Abernathy and seconded by Fines to approve the hire of Michael Mullen as the Veterans Service Officer effective April 2, 2024 salaried at Pay Grade 19 Step 1 \$65,337.21 per year. All voted Aye. Motion passed.

**PUBLIC COMMENT:** None.

**EXECUTIVE SESSION:** None.

The following salaries and benefits were paid by department in the month of March 2024:  
Commissioners-\$22,186.24, Auditor-\$17,600.53, Treasurer-\$16,593.34, States Attorney-\$38,423.27, Govt Buildings-\$10,532.70, Equalization-\$11,307.16, Register of Deeds-\$10,230.30, Veterans Service-\$3,605.85, Sherriff-\$57,589.68, Jail-\$241,654.75, Coroner-\$559.78, Juvenile Services-\$66,767.87, Weed & Pest- \$1,117.13, Planning & Zoning- \$8,592.58, Road & Bridge-\$73,495.80, and Emergency Management-\$7,057.03. Total payroll-\$587,314.01.

Auditor's Account with the Treasurer March 31, 2024: Cash on hand-\$4,459.37, Checks in the Treasurer's possession less than three days-\$134,921.69, Cash items-\$20.75 Demand deposits: American Bank & Trust-\$11,834,613.69, Bad Checks Outstanding-\$1,276.32, First Dakota National Bank- \$700,000.00, and Investments-\$1,000,000.00. Total Cash Assets-\$13,675,291.82.

Register of Deeds Fees Collected in March 2024: Recording Fees-\$5,270.00, Transfer Fees-\$12,587.50, Copy Fees-\$220.00, Credit Card Fees-\$5.00, and Vitals-\$1,850.00. Total \$19,932.50.

Moved by Abernathy and seconded by Brown to adjourn the meeting until **5:30 PM on Monday April 15, 2024**. All voted Aye. Motion passed.

ATTEST:

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Thomas T. Rounds, Chairman  
Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota