

Chairman Randy Brown called the Thursday November 10, 2022 meeting of the Hughes County Board of Commissioners to order at 8:30 AM with members Randy Vance, Tom Rounds, Bill M. Abernathy, and Connie Hohn Present. County Manager Lori Jacobson, Sheriff Patrick Callahan, County Planner & Building Official Eric Booth were also present. The meeting began with a prayer by County Manager Lori Jacobson and the Pledge of Allegiance.

Commissioner Abernathy said a thank you to all those have served our county in honor of Veterans Day.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda with the addition of Executive Session for Personnel SDCL 1-25-2(1). All voted Aye. Motion Passed.

MINUTES: Moved by Hohn and seconded by Rounds to approve the minutes of the September 19 and October 17, 2022 Commission meetings. All voted Aye. Motion passed.

CONFLICT OF INTEREST: Commissioner Brown stated he would have a conflict with the Planning & Zoning agenda item.

FIRST READING PLAT AND REZONE FROM AG A TO PUD, APPROXIMATELY 40 ACRES, THE NW NW SECTION 18 112-75 TO PUD; PLAT JONES TRACT 1 A SUBDIVISION OF GOV'T LOT 1, OF NW SECTION 18 112-75, AN APPROXIMATELY 4.80 ACRE PARCEL: Jones Family Land Partnership represented by Michelle Jones is requesting to create a parcel that splits the bin site from the farm land. The parcel will be approximately 4.80 acres and be rezoned to PUD. The NW1/4 NW1/4 will be rezoned to PUD. Access to Tract 1 will be via an existing driveway that is included in the proposed plat. An easement in the PUD document will allow access to the remainder of the NW1/4 outside of the rezoning area. A public hearing has been set for November 21, 2022 at 5:35 PM.

CANVASS VOTES: Finance Officer Thomas J. Oliva explained the vote totals, including the (3) provisional ballots counted prior to the meeting. Moved by Vance and seconded by Rounds to approve the canvass. All voted Aye. Motion passed.

BUDGET SUPPLEMENT: Moved by Vance and seconded by Hohn to approve the supplement of the EMS Radio Maintenance fund in the amount of \$7,074.00 with money received from Claims Associates Inc. for an insurance claim for lightning damage to a communications tower. All voted Aye. Motion passed.

2023 LIQUOR LICENSES: Moved by Abernathy and seconded by Rounds to approve the 2023 renewal applications for the retail (on-sale) liquor licenses from Cattleman's Club, McCarty Investments, Escape LLC DBA Boat House, and River Rock Lodge. The 2023 Retail Wine and Cider (on-off sale) licenses for 1 Stop Travel Plaza and McCarty Investments, and the Package (off-sale) liquor license for Escape LLC DBA Boat House. All voted Aye. Motion passed.

BRIDGE GRANT AGREEMENT: Moved by Vance and seconded by Rounds to approve and authorize the Chairman to sign the 2023 Preliminary Engineering Bridge Improvement Grant Agreement for Structure 33-270-100, a bridge on 206st East of Canning. A grant in the amount of \$60,300.00 has been awarded to Hughes County for this Structure. All voted Aye. Motion passed.

BRIDGE GRANT AGREEMENT: Moved by Vance and seconded by Rounds to approve and authorize the Chairman to sign the 2023 Preliminary Engineering Bridge Improvement Grant Agreement for Structure 33-410-112, a bridge on 321st Ave. in Webster Township. A grant in the amount of \$56,900.00 has been awarded to Hughes County for this Structure. All voted Aye. Motion passed.

**Hughes County Resolution #2022-26
Transfer ARPA Funds &
Designate Use**

Whereas, the final rule allows counties to use up to \$10 million of ARPA (American Recovery Plan Act) Funds as “loss revenue” for the provision of all general government services without needing to use the Treasury revenue loss formula; and

Whereas, the Hughes County Board of commissioners elects to use salaries, wages, and County paid benefits from all County funds except for those funded by Federal dollars or otherwise paid for by funds other than County dollars; and

Whereas, Hughes County received two payments of \$1,702,110.00 each in ARPA Funds; and

Whereas, interest has accrued on the funds received.

Now, therefore, be it resolved that the \$3,411,929.58 received in ARPA Funds plus interest be used for allowable salaries, wages and County paid benefits as stated above from January 2022 through October 2022.

Moved by Hohn and seconded by Abernathy to approve Resolution 2022-26. All voted Aye. Motion passed.

PERSONNEL: Moved by Vance and seconded by Abernathy to approve the resignation of Todd Brown Correctional Officer at the Jail effective October 16, 2022. All voted Aye. Motion passed.

Moved by Vance and seconded by Abernathy to approve the resignation of Dalton Sack Deputy at the Sheriff's Office effective December 16, 2022. All voted Aye. Motion passed.

Moved by Vance and seconded by Abernathy to approve the hire of Daisy Vis as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$22.17 per hour effective November 02, 2022. All voted Aye. Motion passed.

AMBULANCE SERVICE AGREEMENT: Moved by Hohn and seconded by Rounds to approve the Ambulance Agreement with AMR effective January 1, 2023. All voted Aye. Motion passed.

CLAIMS: Moved by Abernathy and seconded by Vance to approve the following verified claims. All voted Aye. Motion passed. ADVANCE CORRECTIONAL HEALTH 48641.22 JAIL MEDICATIONS, AMERICAN MEDICAL RESPONSE 4050.00 OCTOBER 2022 SUBSIDY, ANIMAL CLINIC OF PIERRE 520.00 INV 156656, AT & T MOBILITY 1575.34 ACCT 287283130494, AUTOMATIC BUILDING CONTROLS 240.00 FIRE ALARM SYSTEM, AVERA ST MARYS HOSPITAL 100.00 CENTRAL SD CHILD ASSESSMENT CTR, AVERA ST MARYS HOSPITAL 206.33 ACCT

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

NOVEMBER 10, 2022

SY6000073253, AVERA ST MARYS HOSPITAL 426.77 ACCT SY6000071667, BACHAND & HRUSKA PC 4166.67 INV 2357 NOV LEGAL SERVICES, BOB BARKER CO INC 1196.44 INV 1827709/1834220, BROSZ ENGINEERING 39977.50 INV P25225/P25226, BUREAU OF ADMINISTRATION 1331.41 , BUREAU OF ADMINISTRATION 75.36 MS309102, BUREAU OF ADMINISTRATION 36.25 DP309217, BUTLER MACHINERY CO 5004.02 CUST NO C45841, CAPITAL AREA REFUSE 623.97 ACCT 3077, CAPITAL ONE - WALMART 217.93 ACCT 644207, CAPITAL ONE - WALMART 315.38 ACCT 600369, CENTURY BUSINESS PRODUCTS INC 17.54 INV 647124, CENTURY BUSINESS PRODUCTS INC 523.33 INV645003/647343/643539/645004, CENTURYLINK 53.19 EXPO, CHARLES STEUCK 20.00 WITNESS FEES, CLEARFLY 390.70 ACCT SBN107425, COLE PAPERS INC 155.49 SUPPLIES, COLE PAPERS INC 2869.78 SUPPLIES, COMM TECH INC 1012.19 , COUNTRY CARPET & FLOORING 1955.15 INV 32594, DAKOTA ELECTRONICS 47880.00 INV 33663, DAKOTA FOOD SERVICE 15769.46 INV2022072/2022071/2022070, DAKOTA SUPPLY GROUP 587.57 SUPPLIES, DEPARTMENT OF TRANSPORTATION 2886.93 INV 200126182, DONS SINCLAIR 52.65 TICKET 1017593-10, DONS SINCLAIR 113.74 SO GAS AND OIL, DRG MEDIA GROUP 319.38 JAIL JOB ADS, EAST SIDE JERSEY DAIRY 313.14 INV 0561388, ENVIROTECH WASTE SERVICE 55.84 EXPO ACCT 103705, ERIC BOOTH 125.00 IAAO CLASS EC801, FIRST ADVANTAGE BACKGROUND 186.44 ACCT 015148, FLOYD'S TRUCK CENTER 426.00 INV X202048991 01, FT PIERRE CITY 3142.66 SERVICE ADDRESS, GOLDEN WEST TECHNOLOGIES 950.00 OFFSITE BACK UP STORAGE, GOVERNORS INN 1084.76 INV 10012583932, GRAHAM TIRE 114.75 INV 1717172709, GROSSENBURG IMPLEMENT 190.37 INV 1567783, GUNDERSON PALMER NELSON & 2181.60 MENTAL ILLNESS BOARD, HALEY HAWK 20.00 WITNESS FEES, HANDY HITCH MFG INC 450.00 I BOX IMLEMENT HITCH, HOFFMAN OIL 1805.00 TICKET 68724, HOGENS HARDWARE HANK 4.99 INV 11819/1 CUSTOMER NO 11440, HUGHES CO. 14.20 , INGRAM PEST SERVICE 240.00 , INLAND TRUCK PARTS 568.41 SUPPLY/PARTS, INMANS WATER TECHNOLOGIES 246.00 GROUP NO 57679, JC OFFICE SUPPLIES 1089.73 SUPPLIES, JONNY TOWING 110.00 INV 22-1705, KIMBALL MIDWEST 157.52 ACCOUNT 409074, KOLETZKY LAW OFFICE 375.60 MENTAL ILLNESS, LORI JACOBSON 66.69 SUPPLIES, MARGUES CHEKPA 20.00 WITNESS FEES, MARSHALL LAWN IRRIGATION 106.50 INV 6878, MENARDS 64.35 INV 33649, MENARDS 30.44 INV 33862, MENARDS 125.49 INV 33306, MENARDS 7.99 INV 33137, MENARDS 57.42 INV 33335, MENARDS 888.74 INV 33662, MENARDS 11.49 IN 33267, MENARDS 193.35 INV 33088, MENARDS 96.07 INV 32810, MENARDS 49.44 INV 32999, MENARDS 11.98 INV 32955, MENARDS 5.80 INV 32763, MENARDS 25.99 INV 33061, MESSERLI \$ KRAMER, PA 55.00 INV 22-03851, MICHAEL KALMBACK 20.00 WITNESS FEES, MIDCO 300.78 INV 14033900112969, MIDWEST OIL 1600.50 INV 181065/1018795, MIDWEST TIRE & MUFFLER INC 56.22 INV 85537, MONA WEIGER 380.00 TRANSCRIPTS, MONTANA DAKOTA UTILITIES 193.94 ACCT 229-700-10009, MONTANA DAKOTA UTILITIES 349.95 ACCT 764-563-10002, MONTANA DAKOTA UTILITIES 15.95 ACCT 330-813-10006, NORTHWESTERN ENERGY 574.38 ACCT 2567658-6, NYSTROM ELECTRIC 305.20 INV 28248/28304, OAHE ELECTRIC COOP INC 118.29 ACCT 219800, OAHE ELECTRIC COOP INC 321.97 ACCT 90400, OTIS ELEVATOR COMPANY 125.00 INV F10000061244, PENNINGTON CO SHERIFF 1463.18 SO TRANSPORT, PIERRE CITY 360.00 INV 202210212057, PIERRE CITY 2438.52 , PIERRE CITY 89.25 FUEL FIRE STATION, POWER PLAN 156.60 INV P279905, RAMKOTA HOTEL - ABERDEEN 1232.00 ACCT 495, REESE COMMUNICATIONS 1092.00 INV 6991,6997,6993, ROBINS WATER CONDITIONING INC 189.50 ACCT 80101 / 45484, RUNNINGS SUPPLY 14.24 INV 6163702, RUNNINGS SUPPLY 119.97 INV 6146092, RUNNINGS SUPPLY 16.54 INV 6159701, RUNNINGS SUPPLY 174.99 INV

6162466, RUNNINGS SUPPLY 10.98 INV 6158450, RUNNINGS SUPPLY 262.88 SUPPLIES, SAFE RESTRAINTS, INC 2418.12 CH102522 HCSO A, SD PUBLIC HEALTH LAB 70.00 AGENCY 22-5488, SDML WORKERS COMP FUND 106436.00 WORK COMP INSURANCE, SEACHANGE 185.00 INV 013367, SERVALL UNIFORM & LINEN CO 295.13 INV 0693086 / 0691793, SMALL ENGINE HOUSE 44.34 INV 44630, SOLID WASTE FACILITY 3.00 TICKET 530094, THE PAINT STORE TOO 159.00 INV 0227955, THE PAINT STORE TOO 150.00 INV 0227995, THOMAS OLIVA 5.16 SUPPLIES FOR ELECTION SCHOOL, TRITTON LONG CROW 20.00 WITNESS FEE, VBA FT PIERRE CHAMBER OF COMME 1600.00 CLEANING APR - SEPT 2022, VENTURE COMMUNICATIONS 298.48 , W W TIRE 686.15 REPAIR/SUPPLIES, WARREN WILSON 239.97 REIMBURSEMENT, WEGNER AUTO CO 2017.38 INV 78488 / 78444, YANKTON CO SHERIFF 50.00 INV 202206985.

EXECUTIVE SESSION: PERSONNEL SDCL 1-25-2(1) Moved by Abernathy and seconded by Hohn to move the meeting into executive session. All voted Aye. Motion passed. The Chairman declared the board to be out of executive session.

Moved by Rounds and seconded by Hohn to increase the wages of part time Jail and JSC employees effective January 25, 2022 as follows; Part Time Juvenile Services Center- Jason Schuchard from Pay Grade 10 Step Minimum \$13.97 per hour to Pay Grade 12 Step Minimum \$16.29 per hour, Kellie Fleagle from Pay Grade 10 Step Minimum \$13.97 per hour to Pay Grade 12 Step Minimum \$16.29 per hour, Hannah Carda from Pay Grade 10 Step Minimum \$13.97 per hour to Pay Grade 12 Step Minimum \$16.29 per hour, Gary Waack from Pay Grade 10 Step Minimum \$13.97 per hour to Pay Grade 12 Step Minimum \$16.29 per hour, Michell Boe from Pay Grade 10 Step Minimum \$13.97 per hour to Pay Grade 12 Step Minimum \$16.29 per hour, Jessica Campbell from Pay Grade 10 Step Minimum \$13.97 per hour to Pay Grade 12 Step Minimum \$16.29 per hour, Judi Davidson from Pay Grade 14 Step Minimum \$19.00 per hour to Pay Grade 16 Step Minimum \$22.17 per hour. Part Time Jail- Jason Schuchard Pay Grade 16 Step Minimum \$22.17 per hour, Paula Tronvold from Pay Grade 14 Step Minimum \$19.00 per hour to Pay Grade 16 Step Minimum \$22.17 per hour, and Kathy Keys Pay Grade 16 Step Minimum \$22.17 per hour. All voted Aye. Motion passed.

The following salaries and benefits were paid by department in the month of October 2022:

Commissioners-\$25,238.68, Auditor-\$17,485.41, Treasurer-\$21,247.45, States Attorney-\$45,760.79, Govt Buildings-\$9,923.62, Equalization-\$8,647.85, Register of Deeds-\$10,837.71, Veterans Service-\$8,185.49, Sheriff-\$54,717.19, Jail-\$215,365.57, Coroner-\$574.49, Juvenile Services-\$65,700.88, Weed & Pest-\$4,287.05; Planning & Zoning-\$8,129.18, Road & Bridge-\$54,275.25, Emergency Management-\$8,163.87. Total payroll \$558,540.48.

Auditor's Account with the Treasurer October 31, 2022: Cash on hand-\$6,779.89, Checks in the Treasurer's possession less than three days-\$649,841.41 Cash items-\$47.17, Demand deposits: American State Bank-\$16,233,212.22, First Dakota National \$700,000.00; Bad Checks Outstanding-\$1,256.59, and Investments-\$1,575,000.00. Total Cash Assets-\$19,166,137.28

Register of Deeds Fees Collected in October 2022: Recording Fees-\$6,210.00, Transfer Fees-\$10,577.50, Copy Fees-\$515.00 Credit Card Fees-\$20.00, and Vitals-\$2,440.00. Total \$19,762.50.

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

NOVEMBER 10, 2022

PUBLIC COMMENT: None

Moved by Rounds and seconded by Abernathy to adjourn the meeting until **5:30 PM on Monday November 21, 2022**. All voted Aye. Motion passed.

ATTEST:

Randy Brown, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota