

Chairman Randy Brown called the Monday, June 6, 2022 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Randy Vance, Connie Hohn and Bill M. Abernathy present. County Manager Kevin Hipple, Planning Director/ Zoning Officer Eric Booth, Sheriff Patrick Callahan, Highway Superintendent Trent Arbach, and Veterans Service Officer Janet Beck were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda. All voted Aye. Motion passed.

CONFLICT OF INTEREST: No conflicts declared.

MINUTES: Moved by Vance and seconded by Rounds to approve the minutes of the May 16, 2022 Commission meeting. All voted Aye. Motion passed.

NEW BUSINESS:

PURCHASE AGREEMENT- 320 E DAKOTA AVENUE PROPERTY: Moved by Rounds and seconded by Vance to approve the sale of the real property described as the front or westerly 139 Feet of Lots Nineteen (19) through Twenty three (23), inclusive, in Block Four (4) of the Original Plat of the City of Pierre, Hughes County, South Dakota, except the north ten (10) feet of the rear or easterly one hundred twelve (112) feet of the said front one hundred thirty-nine (139) feet reserved for an alley, to the City of Pierre for \$175,000.00, and authorize the Chairman to sign any related documents. All voted Aye. Motion passed.

COURTHOUSE BUILDING MAINTENACE UPDATE: Building Maintenance Supervisor Patrick Steber reviewed the report with the Commission.

EMERGENCY MANAGEMENT UPDATE: Emergency Management Director Rob Fines reviewed the report with the Commission.

SHERIFF UPDATE: Sheriff Patrick Callahan reviewed the report with the Commission.

NORTH BEND WIND PROJECT ROAD USE, REPAIR & IMPROVEMENT AGREEMET: Moved by Vance and seconded by Rounds to approve the North Bend Wind Project Road Use, Repair & Improvement Agreement between Hughes County and the developer, North Bend Wind Project LLC. Anthony Crutch introduced himself as the developer's representative. All voted Aye. Motion passed.

PLANNING & ZONING:

FIRST READING: REZONE TO B2 AND PLAT OF TRACT A IN GOV'T LOT 9 SECTION 6 111-77: Jeff & Leanne Loesch are requesting to subdivide and create Tract A, an approximately 5.03 acre parcel. Tract A will be sold/transferred to their daughter who plans to build a home on the parcel. A public hearing was set for June 21, 2022 at 5:30 PM.

FIRST READING: REZONE TO B2 AND PLAT OF SHULTZ'S TRACTS 1, 2, & 3 E2 NE4 NE4 SECTION 19 112-79: Mark Schultz is requesting to subdivide approximately 20 acres into three parcels, Tract 1, Tract 2, and Tract 3. Marks son intends to build a home on either Tract 1 or Tract 2. A public hearing was set for June 21, 2022 at 5:35 PM.

FIRST READING: REZONE TO B2 AND PLAT OF LOTS 1-9 FORT GEORGE ESTATES SE4 SECTION 25 110-77: DND Properties, LLC are requesting to develop approximately 49 acres that will consist of nine residential lots and require construction of two roads. The developer understands that they are responsible for the full development of the residential subdivision. A public hearing for June 21, 2022 at 5:40 PM. The developer plans to use a private well to serve the water needs of this development.

PERSONNEL: Moved by Hohn and seconded by Abernathy to approve the resignation of Corrections Officer Russell Fitzpatrick effective May 29, 2022 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Hohn and seconded by Abernathy to approve the hire of Derek Iwan a Correctional Officer at the jail effective June 15, 2022 Pay Grade 16 Step Minimum \$22.17 per hour. All voted Aye. Motion passed.

Moved by Hohn and seconded by Abernathy to approve the resignation of the Director of Equalization Melissa Flottmeyer effective July 8, 2022 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

BUDGETED CASH TRANSFERS: Moved by Hohn and seconded by Vance to approve the budget cash transfers of \$45,000 from General Fund to the Emergency Management Fund; \$31,000 from General Fund to the Road & Bridge Fund; \$15,000 from General Fund to Rural Fire Fund; \$361,493.81 from General Fund to the Debt Service Fund (\$310,159.47 Principal; \$51,334.34 Interest); \$55,538.82 from the Harrold TIF Fund with \$27,769.41 to the Road & Bridge Fund and \$27,769.41 to Harrold Terminal. All voted Aye. Motion passed.

CONTINGENCY TRANSFER TO CARE OF THE POOR: Moved by Vance and seconded by Rounds to approve the contingency transfer in the amount of \$39,668 to Care of the Poor, leaving a balance of \$210,332 in contingency. All voted Aye. Motion passed.

FINANCIAL OVERVIEW: Commissioner Hohn reviewed the data from the DLA website.

SALARY SCHEDULE REVIEW: Commissioner Hohn reviewed her proposed salary schedules with the Commission.

SDML WORKERS COMP INTERGOVERNMENTAL CONTRACT AGREEMENT: Moved by Vance and seconded by Rounds to approve and authorize the Chairman to sign the intergovernmental agreement between Hughes County and the SDML Workers Compensation Fund for coverage under the pool arrangement known as the SDML Workers' Compensation Fund. All voted Aye. Motion passed.

CLAIMS: Moved by Vance and seconded by Rounds to approve the following claims. All voted Aye. Motion passed. ADVANCED CORRECTIONAL HEALTH 1452.06 INMATE MEDICATIONS/SUPPLIES, AVERA MEDICAL GROUP 856.00 INMATE SERVICE /PJ.HUG.COU01, AT & T MOBILITY 1599.34 ACCT 287283130494 SERVICE, AVERA MEDICAL GROUP 23.68 INMATE MEDICAL J. GRAHAM, AVERA ST MARYS HOSPITAL 211.80 INMATE MED SY6000038740, AVERA ST MARYS HOSPITAL 711.31 INMATE MED SY6000035120, AVERA ST MARYS HOSPITAL 4.87 INMATE MED SY6000042603, AVERA ST MARYS HOSPITAL 419.15 INMATE MED SY6000039937, AVERA ST MARYS HOSPITAL 211.80 INMATE MEDICAL SY000042712, AVERA ST MARYS HOSPITAL 26.81 INMATE MED/SY00039802, AVERA ST MARYS HOSPITAL 327.00 INMATE MEDICAL J. HARE, AVERA ST MARYS HOSPITAL 127.06 INMATE MEDICAL D. BIGEAGLE, AXON ENTERPRISES INC 1388.90 INUS074584 BODY CAM, BOB BARKER CO INC 553.99 JAIL/SHERIFF SUPPLIES, BOICES PLUMBING 178.57 INV 3583 SPRINKLER @ EXPO, BUREAU OF ADMINISTRATION 778.14 SERVICES, BUTLER MACHINERY CO 2891.70 ACCT C45841 REPAIR, CAPITAL I INDUSTRIES 237.23 INV 14554 GRINDER, CAPITAL ONE 107.24 ELECTION SUPPLIES, CDW GOVERNMENT INC 60.39 INX X027870 CANON ROLLER KIT, CENTURY BUSINESS PRODUCTS INC 532.53 SUPPLIES, CENTURYLINK 186.23 PHONE, CHANDLERS INC 18.00 INV 1057757 SCREEN, CHARM TEX 349.84 INV 0284940-IN SUPPLIES, CLEAN SWEEP INDUST 39.00 INV 5836 BLUNT BRUSH, COLE PAPERS INC 3673.16 SUPPLIES, COMM TECH INC 32.94 INV 14545 COMPUTER CABLES, CUDMORE, MEGAN 20.00 WITNESS, DAKOTA FOOD SERVICE 19791.03 INV 2022053, 2022054 FOOD, DEPARTMENT OF CORRECTIONS 3404.00 SERVICES, DREW, DUSTIN 80.00 TRAINING, BRYON EATON 7755.47 SERVICES, ELECTION SYSTEMS & SOFTWARE 5062.33 ELECTION SUPPLIES, FEIGUM FUNERAL HOME 1520.00 A.G. & K.T. TRANSPORT, FLOYDS TRUCK CENTER 194.04 X202043873:01 REGULATOR, FOX & YOUNGBERG PC 373.47 MI - S.E., A.B., FT PIERRE CITY 780.59 EXPO UTILITIES, GALLS 1003.32 INV 020466391 EQUIPMENT, GARCIA CLINICAL LAB 68.50 INV 61385 LAB SERVICE, GRAHAM TIRE 1632.91 TIRES, HANSEN-STAHN, CATHY 300.00 BAC, HIGH PLAINS DIESEL 1923.21 INV 1582 REPAIR, HOGENS HARDWARE HANK 18.32 INV 9593/1 KEYS, HUGHES CO SHERIFF 125.78 OVERPAY IN ERROR, INGRAM PEST SERVICE 375.00 PEST CONTROL, INLAND TRUCK PARTS 459.64 REPAIRS 014724, INMANS WATER TECHNOLOGIES 268.75 ACCT 47241 UTILITIES, JC OFFICE SUPPLIES 2593.62 SUPPLIES, MARK KATTERHAGEN 27.00 MI - M.B., G.K., LAMIE, JESSICA 436.36 TRAVEL, LARSON, JOSH 101.12 UNIFORM, LE CLAIRE, MIAH 20.00 WITNESS, LEWIS FAMILY DRUG 15.88 ACCT 119840-3 INMATE MED, LUCILLE M LEWNO 323.06 MI - A.B., G.K., DARCY LOCKWOOD 27.00 MI - A.B., G.K., LOPEZ, SANDRA 20.00 WITNESS, BRENDA LOUNSBURY 1380.00 BAC, LUCE, LUZE & RECK 598.85 INV H22-06.1 K.T., MEDICINE CREEK 1146.75 GAS, MENARDS 708.24 ACCT 33210258, MENARDS 6.17 ACCT 33210280, MIDCO 300.96 ACCT 140339001 UTILITIES, MITCHELL CLINIC 136.00 ACCT 29284 C. HOWE, MODERN DATA PRODUCTS 96.00 INV 003419390 GLOVES, MONTANA DAKOTA UTILITIES 1664.24 UTILITIES, NELSON, CURT 110.00 UNIFORM, OAHE ELECTRIC COOP INC 867.63 UTILITIES, OAHE GLASS INC 277.79 SERVICES, OFFICE DEPT INC 33.97 ACCT 09964714, OLIVA, THOMAS 269.92 REIMBURSEMENT, PARSONS, JESSE 280.00 TRAINING, PEITZ SERVICE EXPERTS 884.00 TICK#0136138, 0135704, PENNINGTON COUNTY JAIL 1317.39 APRIL 2022 PRISONER TRANSPORT, PIERRE CITY 23842.65 SERVICES, PIERRE CITY 6144.15 UTILITIES, CURTIS C REES III 591.00 INV 6872 PORTABLE RADIO, RUNNINGS SUPPLY 1655.96 SUPPLIES,

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

JUNE 6, 2022

SANFORD HEALTH 6985.60 INV 314395341 3AUTOPSYS, SEACHANGE PRINT INNOVATIONS 185.00 INV 009544 BALLOTS, SHANES PHARMACY 302.16 ACCT 526 INMATE MEDS, SMALL ENGINE HOUSE 4.20 INV 42302 EDGER BLADE, JASON W BERNETT 3595.00 WINDSHIELD REPLACE, SUNMASTERS 75.00 INV 24824 TINT WINDOWS, TIME CLOCK PLUS LLC 3893.00 INV 00186468, 00185857 SERVICE, TMA 105.07 INV 82235, 82228 SERVICE, TYLER TECHNOLOGIES 898.00 INV VS SDA 028 2022 RENEWAL, VENTURE COMMUNICATIONS 391.50 PHONES, MONA WEIGER 53.20 COURT REPORTING, YANKTON CO SHERIFF 50.00 MI - G.K., YANKTON COUNTY 244.90 MI - A.B., G.K., ZANDER AUTO PARTS 667.53 #14500313 EQUIPMENT REPAIR,

PUBLIC COMMENT: None

EXECUTIVE SESSION: Moved by Vance and seconded by Rounds to go into executive session for Personnel SDCL 1-25-2(1). All voted Aye. Motion passed. Chairman Brown declared the board to be out of executive session.

Moved by Vance and seconded by Rounds to appoint Colby Jensen as Interim Director of Emergency Management effective July 1, 2022 with a five percent (5%) increase in pay. All voted Aye. Motion passed.

The following salaries and benefits were paid by department in the month of May 2022: Commissioners-\$26,806.83, Auditor-\$17,997.52, Treasurer-\$21,532.76, States Attorney-\$39,505.17, Govt Buildings-\$9,965.70, Equalization-\$18,080.16, Register of Deeds-\$11,659.70, Veterans Service-\$8,513.58, Sheriff-\$54,065.43, Jail-\$206,976.85, Coroner-\$579,62, Juvenile Services-\$61,246.31, Weed & Pest -\$3,542.46, Planning & Zoning -\$6,853.66, Road & Bridge-\$66,448.88, Emergency Management-\$14,548.06. Total payroll \$568,322.69.

Auditor's Account with the Treasurer March 31, 2022: Cash on hand-\$3,467.68, Checks in the Treasurer's possession less than three days-\$87,882.21, Cash items-\$13.37, Demand deposits: American State Bank-\$11,597,175.83, Bad Checks Outstanding-\$1,170.99, First Dakota National Bank-\$700,000.00, and Investments-\$1,575,000.00. Total Cash Assets-\$13,964,710.08.

Register of Deeds Fees Collected in May 2022: Recording Fees-\$6,370.00, Transfer Fees-\$11,402.50, Copy Fees-\$1084.00, Credit Card Fees-\$15.00, and Vitals-\$2,035.00. Total \$20,906.50.

Moved by Vance and seconded by Rounds to adjourn the meeting until the special meeting **Thursday at 1:00 PM on June 09, 2022.** All voted Aye. Motion passed.

ATTEST:

Randy Brown, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota