

Commissioner Tom Rounds called the Thursday, December 29, 2022 meeting of the Hughes County Board of Commissioners to order at 8:30 AM with members Randy Vance, and Bill M. Abernathy present. Connie Hohn was available by telephone, and Randy Brown was unavilible. County Manager Lori Jacobson, Planning and Zoning Official Eric Booth, Highway Superintendent Trent Arbach, Sheriff Patrick Callahan, and Veterans Service Officer Janet Beck were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

**AGENDA:** Moved by Vance and seconded by Abernathy to approve the agenda with the addition of the States Attorney to the contingency transfers. All voted Aye. Motion passed.

**MINUTES:** Moved by Vance and seconded by Abernathy to approve the minutes of the December 5, 2022 Commission meeting. All voted Aye. Motion passed.

**CONFLICT OF INTEREST:** No conflicts declared.

**OLD BUSINESS:**

**SNOW STORM UPDATE:** Highway Superintendent Trent Arbach updated the Commission on the past couple weeks snow events.

**NEW BUSINESS:**

**PLANNING & ZONING:**

**FINAL CONSIDERATION: PLAT OF TRACTS DT-3A & DT-3B A SUBDIDISION OF DT-3 IN THE NW1/4 SECTION 29 111-78:** Phuvadol & Sonya Leeraksakiat, owners of DT-3, are requesting a plat to split the approximately 20 acre parcel into two 10 acre parcels. The proposed subdivision is done at the approach shared with DT-2. A 45 feet access easement is included in the proposed plat, outside of the approach, to allow wiggle room to all parties entering their respective parcels from the approach. Matt & Amy Eldridge, owners of DT-2, are aware of the proposal. The Leeraksakiats and Eldridges agreed to create a written agreement on the shared approach that will address responsibilities of the property owners for the shared approach. The agreement will be filed with the plat and is intended to be binding on current and future parties to this shared approach. This proposal fits Ag-B2 zoning and will not require rezoning. Sonya Leeraksakiat was available for questions. Moved by Vance and seconded by Abernathy to approve Resolution 2022-28 the plat of Tracts DT-3A and DT-3B Sec 29 111-78. All voted Aye. Motion passed.

**VANGUARD CONSOLIDATED SERVICE CONTRACT:** Moved by Vance and seconded by Abernathy to approve the contract with Vanguard Computer Systems in the amount of \$40,793.00 for a five year period beginning January 11, 2023 for appraisal software in the Director of Equalization's Office.

**COMMTECH COURTHOUSE SECURITY BID:** Moved by Abernathy and seconded by Vance to approve the purchase of Courthouse Security Equipment from CommTech in the amount of \$2,925.77. All voted Aye. Motion passed.

**COURTHOUSE PHONE AND LINE OPTIONS:** Moved by Abernathy and seconded by Vance to approve the change in courthouse phone line systems to a rented system from CommTech for a cost of \$998.09 per month plus taxes. All voted Aye. Motion passed.

**HCSO JSC 2023 CONTRACT:** Moved by Abernathy and seconded by Vance to approve and authorize the Chairman to sign a contract with Hand County for prisoners housed in the Hughes County JSC at the rate of \$295 per day. All voted Aye. Motion passed.

**RURAL ACCESS TRANSFER TO ROAD & BRIDGE:** Moved by Vance and seconded by Abernathy to approve the transfer of \$76,562.00 from the Rural Access Infrastructure Fund to Road & Bridge for expenses related to the maintenance and collection of inventory, and the repair, maintenance, and replacement of qualifying structures within the Small Structure Inventory. All voted Aye. Motion passed.

**CONTINGENCY TRANSFERS:** Moved by Vance and seconded by Abernathy to approve the contingency transfers to the following budgets; Court Appointed Attorney- \$25,500.00, Judicial- \$17,500.00, Register of Deeds- \$5,200.00, Veterans Service- \$1,000.00, Commissioners- \$3,000.00, and States Attorney- \$10,300.00. All voted Aye. Motion passed.

**FORMAL BUDGET SUPPLEMENTS:** Moved by Abernathy and seconded by Vance to approve Formal Budget Supplements to the following budgets; Modernization & Preservation Relief Fund- \$1,175.00, Sheriff Salaries- \$70,000.00, Jail Medical Contract Services- \$275,000.00, Juvenile Services Salaries- \$130,000.00. All voted Aye. Motion passed.

**BUDGET TRANSFERS:** Moved by Abernathy and seconded by Vance to approve the following Budget Transfers:

\$9,331.15 from 24/7 to Sheriff's Budget

\$22,368.35 from 24/7 to Jail Budget

\$22,368.35 from 24/7 to Juvenile Service Budget

All voted Aye. Motion passed.

**SET HSA DOLLAR VALUE:** Moved by Vance and seconded by Abernathy to table discussion until the January 3, 2022 Commission meeting.

**SALARY SCHEDULE:** Moved by Vance and seconded by Abernathy to approve a 3% raise for Hughes County employees effective December 25, 2022. All voted Aye. Motion passed.

**PERSONNEL:** Moved by Abernathy and seconded by Vance to approve the resignation of Matthew Shaver a Transport Driver at the Jail effective immediately. All voted Aye. Motion passed

Moved by Vance and seconded by Abernathy to approve the increase in pay for Jared Hall Jail Maintenance Supervisor to Pay Grade 17 Step 5 \$27.74 per hour effective December 25, 2022. All voted Aye. Motion passed.

Moved by Vance and seconded by Abernathy to approve the increase in pay for Patrick Steber Building Maintenance Supervisor to Pay Grade 17 Step 5 \$27.74 per hour effective December 25, 2022. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Vance to approve the increase in pay for Kyle Red Water Custodian at the Courthouse to Pay Grade 13 Step 1 \$18.48 per hour effective December 25, 2022. All voted Aye. Motion passed.

**CLAIMS:** Moved by Abernathy and seconded by Vance to approve the following verified claims. All voted Aye. Motion passed. 316 SUPPLY & UP FITTING LLC 1397.00 INV # 210, A TO Z WORLD LANGUAGES 537.88 INTERPRETATION SERVICE, A-OX WELDING 37.57 SHOP SUPPLIES, ADA POWELL 4250.00 COMPETENCY, ADVANCE CORRECTIONAL HEALTH 385.60 PHARMACY ITEMS, ADVANCED CORRECTIONAL 33794.22 ONSITE SERIVCES, AMERICAN MEDICAL RESPONSE 4050.00 NOV 2022 SUBSIDY, ANDY BRUCE 153.06 BOARD OF ADJUSTMENT, ANIMAL CLINIC OF PIERRE 330.00 ANIMAL CONTROL, ANISSA GRAMBIHLER 295.90 PLANNING COMMISSION, ASSMAN'S SHOP SUPPLY 148.50 HWY SUPPLIES, AT & T MOBILITY 1488.07 ACCT 287283130494, AUTOMATIC BUILDING CONTROLS 300.00 JAIL REPAIR AND MAINTENANCE, AVERA MCKENNAN HOSPITAL 790.00 MK6000488432, AVERA MCKENNAN HOSPITAL 790.00 MK6000561756, AVERA MEDICAL ASSOC CLINIC 240.00 D&A TESTING JB & WW, AXON ENTERPRISE INC 2547.40 JAIL EQUIP - TASER, BACHAND & HRUSKA PC 4166.67 DECEMBER LEGAL SERVICES, BOB ARBACH 138.45 CLOTHING ALLOWANCE, BOB BARKER CO INC 283.20 INMATE SUPPLIES, BRENT PRIES 271.40 PLANNING COMMISSION, BRIAN BAUS 177.54 BOARD OF ADJUSTMENT, BROSZ ENGINEERING 22960.00 PCN078J INV P25327, BROSZ ENGINEERING 36342.50 INV P25328 PCN08X7, BUREAU OF ADMINISTRATION 72.50 , BUREAU OF ADMINISTRATION 1192.84 , BUTLER MACHINERY CO 239.73 HWY SUPPLIES, CAPITAL AREA COUNSELING 12975.00 MENTAL ILLNESS MOBILE CRISS, CAPITAL AREA COUNSELING 4136.40 MENTAL ILLNESS, CAPITAL INDUSTRIES 68457.68 HWY SUPPLIES, CAPITAL JOURNAL 32.63 404287 LEGAL SNAXLP 19473, CAPS TRAIL SERVICE 196.16 FUEL, CDW GOVERNMENT INC 677.24 JSC REPAIRS, CENTRAL CULVERT SUPPLY 31100.00 SMALL STRUCTURE, CENTURY BUSINESS PRODUCTS INC 631.93 , CENTURY BUSINESS PRODUCTS INC 177.53 INV 652890, CENTURYLINK 57.21 SO TELEPHONE, CERTIFIED LABORATORIES 1428.80 HWY SUPPLIES, CHELSEA FOOTE 20.00 WITNESS FEE, COLE PAPERS INC 2558.12 , COLE PAPERS INC 2039.80 INV 10234796, COMM TECH INC 1773.96 , COMMUNICATIONS CENTER 90.00 ALARM MONITORING JAN-MAR 2023, DAKOTA FOOD SERVICE 18959.45 FOOD SERVICES, DEPARTMENT OF CORRECTIONS 2407.36 , DEPARTMENT OF TRANSPORTATION 16061.25 PROJECT P000S()277 07DP, DEPARTMENT OF TRANSPORTATION 2690.23 PROJECT CSNBIS(42) 04MG, DEPARTMENT OF TRANSPORTATION 4018.64 FIN SYS TRAN, DONS SINCLAIR 20.00 GAS AND OIL, DRG MEDIA GROUP 319.38 JAIL OFFICE SUPPLY, ERIC BOOTH 50.00 SD PLANNERS ASSOCIATION DUES, FAIR MANUFACTURING INC 825.00 R & L BOLT ON CHOPPER, FLOYDS TRUCK CENTER 736.46 INV R202016243:01, FRIMAN OIL & GAS CO INC 3218.64 FUEL, GATEHOUSE MEDIAL SD HOLDING 403.60 ADVERTIZING ABO, GOLDEN WEST TECHNOLOGIES 950.00 OFFSITE BACKUP SERVICE, GRAHAM TIRE 644.32 , GROSSENBURG IMPLEMENT 158.45 ACCT 2001357, GUNDERSON PALMER NELSON & 2424.00 MENTAL ILLNESS BOARD FOR JR, GUNDERSON PALMER NELSON & 9445.00 PUBLIC DEFENDER CONTRACT, H&H REPAIR INC 4606.46 2015 CHEV SILVERADO,

HILLTOP TRUCK STOP 66.00 FUEL, HOGENS HARDWARE HANK 99.98 INV 12452 SHOVELS, INGRAM PEST SERVICE 60.00 EXPO, INTOXIMETERS 1500.00 JAIL 24/7 FUND, JC OFFICE SUPPLIES 3428.83 SUPPLIES, JIM OEHLERKING 107.14 BOARD OF ADJUSTMENT, KELLY ABEL 20.00 WITNESS FEE, KIMBALL MIDWEST 947.41 , KRUSE LAW OFFICE 187.80 CT APPT ATTORNEY, KRUSE LAW OFFICE 217.80 CT APPT ATTORNEY, KRUSE LAW OFFICE 308.00 CT APPT ATTORNEY, KRUSE LAW OFFICE 232.80 CT APPT ATTORNEY, LAWSON PRODUCTS INC 180.99 ORDER #8847219, LEE MCCURRIN 326.50 PLANNING COMMISSION, LES STEWART 269.36 PLANNING COMMISSION, LUCILLE M LEWNO 156.57 MENTAL ILLNESS BOARD, DARCY LOCKWOOD 12.00 MENTAL ILLNESS BOARD, LYLE STEWART 202.02 BOARD OF ADJUSTMENT, MARK SMITH 103.06 BOARD OF ADJUSTMENT, MAULE LAW 1568.14 CT APPT ATTORNEY, MAY ADAM GERDES & THOMPSON 2716.90 CT APPT ATTORNEY, MENARDS 115.93 ACCT 33210258 INV 35478, MENARDS 11.07 REMAINING BALANCE INV 25296, MENARDS 50.36 ACCT 33210280 INV 35383, MENARDS 42.20 ACCT 33210280 INV 35586, MENARDS 92.39 ACCT 33210252 INV 34864, MENARDS 115.93 ACCT 33210258, MIDWEST OIL COMPANY 1391.50 HWY SUPPLY, MIDWEST TIRE & MUFFLER INC 115.47 , MITCH MEYERS 120.00 UNIFORM REIMBURSE, MONA WEIGER 668.80 TRANSCRIPT, MONTANA DAKOTA UTILITIES 1024.28 , MY PLACE HOTEL 77.00 ST VS S POPPEN, NACVSO 60.00 NACVSO MEMBERSHIP DUES, NAPA 86.93 , OFFICE DEPOT 1783.23 SUPPLIES, OVERHEAD DOOR 502.00 CLIP IN WINDOWS, PENNINGTON COUNTY JAIL 1046.77 SO PRISONER TRANSPORT, PIERRE CITY 4488.89 911 SERVICE FUNDS, RAVEN SOULLIERE 254.96 1 SHIFT AT JAIL, RENAISSANCE DALLAS ADDISON 1130.25 JUV JUSTICE CONVENTION, RICH DOYLE 228.96 CLOTHING ALLOWENCE, RITER ROGERS LLP 1525.10 CT APPT ATTORNEY, RIVER CITIES TRANSIT 1458.33 MONTHLY ALLOCATION, ROBERT HOPPER 223.82 HUGHES CO ESCROW REFUND, ROGER INMAN 261.20 PLANNING COMMISSION, ROWE LAW & MEDIATION CTR 15162.50 INV 21121, RUNNINGS SUPPLY 517.50 , SCHREIBER LAW FIRM PROF LLC 1465.84 CT APPT ATTORNEY, JOAN BOOS SCHUELLER 3304.26 CT APPT ATTORNEY, SD ACHIEVE DBA LIFESCAPE 60.00 MENTAL ILLNESS FOR C.M, SD ASSOC OF COUNTY COMMISSION 882.00 4TH QUARTER ASSESSMENT, SD AT ATTORNEY ASSOCIATION 1198.00 STATE ATTORNEY DUES, SD DEVELOPMENTAL CENTER 60.00 MENTAL ILLNESS, SOUTH DAKOTA DEPART OF HEALTH 3070.00 INV 56331\_112022, SD POLICE CHIEF ASSOCIATION 229.50 SO SUPPLY TEST EXAM, SERVALL UNIFORM & LINEN CO 417.67 , DAVID W SIEBRASSE 10866.02 PUBLIC DEFENDER CONTRACT, SMALL ENGINE HOUSE 194.60 , SPIRIT GREY BULL 300.00 QUALIFIED EXPERT, THOMAS TVEIT 177.54 BOARD OF ADJUSTMENT, K THOMPSON LAW PROF LLC 9992.00 PUBLIC DEFENDER CONTRACT, THOMSOM REUTERS WEST PAYMENT 304.16 ONLINE/SOFTWARE SUBSCRITION, TIESZEN LAW OFFICE PROF LLC 193.58 CT APPT ATTORNEY, TITAN MACHINERY 96.50 HWY SUPPLIES, TODD COMPSON 20.00 WITNESS FEE, TODD JOHNSON 153.06 BOARD OF ADJUSTMENT, VAL LARSON 12.00 MENTAL ILLNESS BOARD, VENTURE COMMUNICATIONS 204.12 SO TELEPHONE, WALK-N-ROLL 357.41 REPAIRS, WILLIAM JOHNSTON 290.80 PLANNING COMMISSION, YANKTON CO SHERIFF 50.00 MENTAL ILLNESS, YANKTON CO SHERIFF 50.00 MENTAL ILLNESS, ZANDER AUTO PARTS 334.03 , ZANDER AUTO PARTS 987.85.

**PUBLIC COMMENT:** None

Moved by Vance and seconded by Abernathy to adjourn the meeting until **5:30 PM on Tuesday, January 03, 2023.** All voted Aye. Motion passed.

ATTEST:

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Randy Brown, Chairman  
Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota