

Chairman Randy Brown called the Monday August 1, 2022 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Randy Vance, Connie Hohn, and Bill M. Abernathy present. County Manager Kevin Hipple, Planning & Zoning Director Eric Booth, Highway Superintendent Trent Arbach, and Sheriff Patrick Callahan were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda. All voted Aye. Motion passed.

MINUTES: Moved by Rounds and seconded by Abernathy to approve the minutes of the July 18, 2022 commission meeting. All voted Aye. Motion passed.

NEW BUSINESS:

LIEN RELEASE REQUEST: Vincent Mitchell is requesting that a portion of the care of the poor lien upon his property be removed from the East 55' of Lot 22 leaving the County's lien in place on the balance of Lot 22, 23 & 24. The East 55' of Lot 22 will be sold to William & Therese Otterson for the sum of \$2,000.00. Hughes County will receive \$424.75, Credit Collections receiving \$878.25, and Accounts Management will receive \$695.00. Credit Collections and Accounts Management have priority liens and this proposal completely pays them off leaving Hughes County holding the only recorded claim on the real property. Moved by Rounds and seconded by Vance to approve releasing the lien on the East 55' of Lot 22. All voted Aye. Motion passed.

200TH STREET ROAD IMPROVEMENTS: Don & Mary Ward own a 40 acre parcel that is accessed via 200th Street, a Section Line with minimum improvements and no County Maintenance. They would like to subdivide the parcel and create two 20 acre residential parcels. They would build a home on one lot and their daughter and her family would build a home on the other parcel. The Wards were willing to bring the road up to the required standards, and when they met with the neighbor to get permission to work outside the right-of-way that permission was denied. This is a request to plat along a Section Line road without fully complying with Hughes County ordinance as it pertains to road improvements. Don & Mary Ward appeared for questions. Moved by Rounds and seconded by Abernathy to approve the request of the Wards and allow them to plat along a Section Line road without fully complying with Hughes County Ordinance with the agreement that Hughes County will not be responsible for any maintenance or improvements. All voted Aye. Motion passed.

PERSONNEL: Moved by Abernathy and seconded by Hohn to approve the resignation of Chris Boxley Highway Maintenance Lead worker effective July 28, 2022, and authorize the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Hohn to approve the resignation of Shane DeLange Highway Maintenance worker effective August 12, 2022, and authorize the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Hohn and seconded by Abernathy to approve the hire of Ashley Knigge for the JDAI Youth Diversion Coordinator at Pay Grade 15 Step 2 \$22.09 per hour effective August 22, 2022. All voted Aye. Motion passed.

Moved by Hohn and seconded by Abernathy to approve the resignation of Sarah Burger as Legal Administrative Assistant in the States Attorney's office effective August 10, 2022, and authorize the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the hire of Sarah Burger as Law Enforcement Administrative Assistant at the Sheriff's office at Step 1 Pay Grade 15 \$21.55 per hour effective August 10, 2022. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the resignation of Ron Nelson as Jail Administrator effective August 4, 2022, and authorize the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the resignation of Aaron O'Neill as Corrections Officer at the Jail effective July 29, 2022, and authorize the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the resignation of Bryon Sandness as Corrections Officer at the Jail effective July 29, 2022, and authorize the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Hohn and seconded by Abernathy to approve the resignation of Melissa Vance as Field Appraiser II effective August 12, 2022, and authorize the advertisement of the position for hire. All voted Aye. Motion passed.

INVESTMENTS: Moved by Hohn and seconded by Abernathy to approve the investment of \$150,000.00 into a 6 month Treasury Bill at a rate of 2.3%, and \$150,000.00 into a 1 year Treasury Bill at a rate of 2.5% with Raymond James Financial. All voted Aye. Motion passed.

STEP INCREASES: Moved by Hohn and seconded by Abernathy to approve step increases from October, November, and December of 2021, and step increases for January through July 2022. All voted Aye. Motion passed. October: Dalton Sack, Deputy Sheriff to Pay Grade 18 Step 5 \$29.96; Alexander Wyatt, Jail Corrections Officer to Pay Grade 16 Step 3 \$24.45; Eric Booth, Planning Director to Pay Grade 18 Step 4 \$29.23. November: Jesse Kiepke, Jail Corrections Officer to Pay Grade 16 Step 7 \$26.99; Curtis Nelson, JSC Corrections Officer to Pay Grade 16 Step 7 \$26.99. December: Ashton Pederson, JSC Corrections Officer to Pay Grade 16 Step 3 \$24.45. January: Brant Billings, Jail Corrections Officer to Pay Grade 16 Step 3 \$24.45. February: Mellissa Flottmeyer, Director of Equalization to Pay Grade 18 Step 7 \$31.48; Kevin Donovan, Jail Corrections Sergeant to Pay Grade 17 Step 2 \$25.76; Sarah Burger, Legal Administrative Assistant to Pay Grade 13 Step 6 \$20.90; Jennifer Deyo Chief Deputy Auditor to Pay Grade 14 Step 7 \$23.14. March: Cindy Herber, JSC Corrections Officer to Pay Grade 16 Step 2 \$23.86; Colby Jensen, Emergency Management Deputy to Pay Grade 16 Step 3 \$24.45; Janet Beck, Veterans Service Officer to Pay Grade 16 Step 1 \$23.27; Rose Gravatt, Legal

Administrative Assistant to Pay Grade 13 Step 4 \$19.90. April: Melanie Bowlin JSC Corrections Officer to Pay Grade 16 Step 1 \$23.27; Zach Knowlton, Jail Corrections Officer to Pay Grade 16 Step 4 \$25.06; Chase Lewis, Jail Corrections Officer to Pay Grade 16 Step 1 \$23.27; May: Melissa Bettcher, JSC Corrections Officer to Pay Grade 16 Step 1 \$23.27; Mitch Meyers, Jail Corrections Officer to Pay Grade 16 Step 3 \$24.45; Melissa Vance, Deputy Director of Equalization to Pay Grade 15 Step 2 \$22.09. June: Kristi Schmidt, Deputy Register of Deeds to Pay 13 Step 2 \$18.94; Starlene Flax, Jail Corrections Officer to Pay Grade 16 Step 2 \$23.86; Ron Nelson, Jail Administrator to Pay Grade 21 Step 4 \$36.83; Trent Arbach, Highway Superintendent to Pay Grade 20 Step 1 \$31.66; Chris Boxley, Highway Maintenance Lead Worker to Pay Grade 15 Step 2 \$22.09; Audrea Fischer, Jail Corrections Officer to Pay Grade 16 Step 7 \$26.99; Zane Hesse, Jail Corrections Officer to Pay Grade 16 Step 2 \$23.86; July: Joshua Larson, Deputy Jail Administrator to Pay Grade 19 Step 3 \$30.80; Cody Hall, Jail Deputy to Pay Grade 18 Step 2 \$27.82; Gary Naylor Jail Corrections Officer to Pay Grade 17 Step 3 \$26.41; Colby Buckles, Jail Corrections Officer to Pay Grade 17 Step 3 \$26.41; Karryn Agneau Jail Corrections Officer to Pay Grade 16 Step 7 \$26.99.

HUNTING PRESERVE LIQUOR LICENSES: Moved by Abernathy and seconded by Hohn to approve the application for renewal of the retail (on-sale) liquor license for the hunting preserves from Chuck & Sheila Ross, Scattergun Lodge and Judi Bollweg dba Tumbleweed Lodge. All voted Aye. Motion passed.

PLANNING & ZONING:

FIRST READING: REZONING FROM RESIDENTIAL 2C TO PUD, LOT L OF LOTS A THROUGH L ALL OF GOVERNMENT LOT 2 SECTION 4 112-80: MGJR LLC represented by John Hofer are requesting to rezone Lot L to PUD with Ag-B2 zoning regulations. They plan to sell Lot L to Siemonsma Properties LLC who plan to build a commercial mini-storage unit on Lot L. Moved by Rounds and seconded by Abernathy to set the public hearing for August 15, 2022 at 5:30 PM. All voted Aye. Motion passed.

FIRST CONSIDERATION OF PLAT: TRACT JF-1 A SUBDIVISION OF GOV'T LOTS 12, 13, & 17 SECTION 6 112-76: Finley Farming Inc. represented by Jim Finley are requesting a plat for estate planning purposes. There will be no change to the current zoning of Ag-B. Final consideration will be on August 15, 2022 at 5:40 pm. Jim Finley appeared for questions.

HUGHES COUNTY RESOLUTION 2022-18

HUGHES COUNTY RESOLUTION OF INTENT TO CREATE THE CENTRAL SOUTH DAKOTA AMBULANCE DISTRICT AND BE INCLUDED WITHIN THE BOUNDARIES

WHEREAS the County Commissioners of Hughes County find that it is in the best interests of its residents to create the Central South Dakota Ambulance District; and

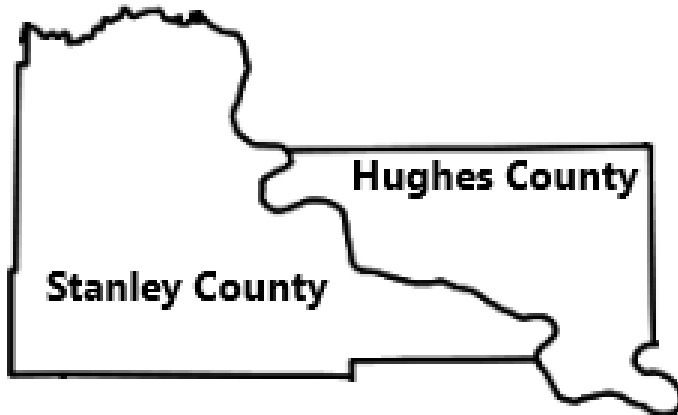
WHEREAS a hearing, a written determination, and a vote of the electors is required to create the Central South Dakota Ambulance District.

NOW THEREFORE BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF HUGHES COUNTY AS FOLLOWS:

Section 1. Name of the District. The proposed name of the District is the Central South Dakota Ambulance District.

Section 2. Area to be included in District. The boundaries of the district shall include all of the property within Hughes County and all of the property within Stanley County.

Section 3. Map of District. The map of the District is as follows:



Section 4. County Boundaries to be included in the District. The boundaries of Hughes County shall be included in the boundaries of the proposed Central South Dakota Ambulance District, excluding the municipalities' boundary unless they pass a resolution to be included.

Moved by Hohn and seconded by Rounds to approve moving forward to create an Ambulance District and to adopt Resolution 2022-18. All voted Aye. Motion passed.

BUDGET DISCUSSION: Commissioner Brown discussed increasing the Sheriff's Office revenue budget.

CLAIMS: Moved by Hohn and seconded by Abernathy to approve the following claims. All voted aye. Motion passed. 3 E GENERATORS 660.00 INV 919462-00 REPAIRS/MAINT, ADVANCE CORRECTIONAL HEALTH 1028.54 MEDICAL SERVICES, AMERICAN BANK & TRUST 770.33 JAIL/SHERIFF ACCOUNT, ARBACH, TRENT 200.00 REIMBURSE SUPPLIES, ASSMAN'S SHOP SUPPLY 1191.90 INV 020188,020189,020204 SUPP, AT & T MOBILITY 1755.03 ACCT 287283130494, AUTOMATIC BUILDING CONTROLS 344.90 INV 232936 REPAIR/MAINT, AVERA MCKENNAN 790.00 MK6000379012 INMATE MEDICAL, AVERA ST MARYS HOSPITAL 1100.74 INMATE MEDICAL, BLUNT RURAL FIRE 9161.66 BANK FRAN/ALLOTMENT/EQUIP, BOB BARKER CO INC 112.08 INV 1789729 INMATE SUPPLIES, BOTTOM LINE WELDING 186.60 INV 14674 REPAIRS, BOXLEY, CHRIS 900.00 DESK, BUREAU OF ADMINISTRATION 741.19 SERICE, C & R SUPPLY 126.46 INV 1339723 PARTS, CAPITAL AREA COUNSELING 12000.00 2022 TEEN COURT, CAPITAL AREA COUNSELING 200.00 ID31000440 ASSESSMENT, CENTRAL CULVERT SUPPLY 8504.00 INV 1137A

CULVERTS, CENTURY BUSINESS PRODUCTS INC 980.26 SUPPLIES, CENTURYLINK 179.37 PHONE, CLAIRMONT, SHARON 20.00 WITNESS, COLE PAPERS INC 1446.26 SUPPLIES, COMM TECH INC 779.97 INV 14891, 14986 SUPPLIES, COMPASS COUNSELING & 2700.00 COURT ORDERED EVAL R.M.E, COUNTRY CARPET & FLOORING 2292.00 INV 68492 BLINDS, DAKOTA FOOD SERVICE 20638.39 INV 2022056 JAIL FOOD, DAKOTABILITIES 360.00 MI X2 3 MONTHS, DELANGE, SHANE 250.00 CLOTHING ALLOWANCE, DEPARTMENT OF CORRECTIONS 633.06 C18D3011 JAIL SUPPLIES, DEPARTMENT OF TRANSPORTATION 5219.09 S00124468 FUEL, DIAMOND MOWERS 21.56 REF# 0221532 PARTS, DONS SINCLAIR 3164.79 SERVICE, DYER, LESLIE 20.00 WITNESS, BRYON EATON 498.18 INV 0607 & 0610, ELECTION SYSTEMS & SOFTWARE 3357.29 ELECTION SUPPLIES, GARCIA CLINICAL LABS 19.50 INV 62039 JUNE LAB, GRAHAM TIRE 152.65 EQUIPMENT, GT UPFITTING 150.00 INV 4 INSTALL RADIO, GUARDIAN RFID 1390.00 INV 7883 INMATE SUPPLIES, GUARDION FLEET SAFETY 10645.85 INV 22-0260 EQUIPMENT, GUNDERSON PALMER NELSON & 727.20 STATEMENT 118592 MI BOARD, HARROLD RURAL FIRE 10463.30 BANK FRAN/ALLOTMENT/EQUIP, HOGENS HARDWARE HANK 73.38 CUST 11440, INGRAM PEST SERVICE 180.00 INV 43055 MAINT, JC OFFICE SUPPLIES 1638.68 SUPPLIES, LAMIE JESSICA 25.05 REIMBURSE SUPPLIES, LINCOLN COUNTY 696.66 MI EVALS X5, BRENDA LOUNSBURY 1200.00 BAC, MENARDS 519.00 ACCT 33210252 INV 29212, MENARDS 23.97 ACCT 33210280 INV 29180, MIDWEST TIRE & MUFFLER 56.11 INV 83280 SERVICE, MINNEHAHA COUNTY 7.24 INV 3412 MI - J.M., MONTANA DAKOTA UTILITIES 864.63 UTILITIES, NAYLOR, JANE 50.00 BOARD OF ADJUSTMENTS, OAHE GLASS INC 174.16 INV 09247 REPLACEMENT, ORTEGA, SIERRA 20.00 WITNESS, PEITZ HEATING & AIR CONDITION 2835.00 MAINTENANCE AGREEMENT, PENNINGTON COUNTY JAIL 2353.83 JUNE 2022 TRANSPORT, PIERRE CITY 3075.05 911 SURCHARGE, PIERRE ECONOMIC DEVELOPMENT 150.00 INV 72022 DUES, PIERRE RURAL FIRE 18503.63 BANK FRAN/ALLOTMENT/EQUIP, POWER PLAN OIB 5701.92 INV P5911205 RIMS, PREHEIM, JOHN 20.00 WITNESS, QUALITY QUICK PRINT 96.00 INV 391732 ENVELOPES, RAMKOTA HOTEL 300.00 ACCT 1071NG JURY SELECTION RM, REDWOOD TOXICOLOGY LAB 1032.00 INV 775795 24/7 PROGRAM, CURTIS C REES III 55.00 INV 8921 RADIO REPAIR, RUNNINGS SUPPLY 1618.82 SUPPLIES, SDACC 780.00 REGISTRATION X4, SERVALL UNIFORM & LINEN CO 324.33 SUPPLIES, SOUTH DAKOTA SHERIFF'S ASSOC 1760.00 INV 22-0010282 SOFTWARE MAIN, SUPER WASH 440.00 INV 071522B CAR WASHES, VENTURE COMMUNICATIONS 299.50 PHONE, WW TIRE 984.27 SUPPLIES, MONA WEIGER 91.20 COURT REPORTING, WESTERN COMMUNICATIONS 161889.54 INV 17335 RADIOS, YOUNG, JAELAH 20.00 WITNESS, ZANDER AUTO PARTS 161.08 SUPPLIES.

PUBLIC COMMENT: Neil Konda spoke to the Commission about PUD requirements involving security cameras.

Moved by Hohn and seconded by Rounds to adjourn the meeting until **Monday at 5:30 PM on August 15, 2022.** All voted Aye. Motion passed.

The following salaries and benefits were paid by department in the month of July 2022: Commissioners-\$26,411.05, Auditor-\$13,025.51, Treasurer-\$16,070.04, States Attorney-\$37,828.13, Govt Buildings-\$9,707.86, Equalization-\$11,790.75, Register of Deeds-\$10,354.42, Veterans Service-\$7,813.91,

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

AUGUST 1, 2022

Sheriff-\$57,895.58, Jail-\$228,428.36, Coroner-\$703.55, Juvenile Services-\$69524.40, Planning & Zoning-\$6,853.65, Road & Bridge-\$59,181.14, Emergency Management-\$7,620.38.Total payroll \$563,208.73.

Auditor's Account with the Treasurer July 31, 2022: Cash on hand-\$2,159.84, Checks in the Treasurer's possession less than three days-\$50,438.10, Cash items-\$21.02.Demand deposits: American State Bank-\$11,253,703.05, Bad Checks Outstanding-\$1,256.59, First Dakota National Bank-\$700,000.00, and Investments-\$1,575,000.00, less \$300,000.00 Raymond James Treasury Bills. Total Cash Assets-\$13,282,578.60.

Register of Deeds Fees Collected in July 2022: Recording Fees-\$4,580.00, Transfer Fees-\$8,200.50, Copy Fees-\$635.00, Credit Card Fees-\$25.00, and Vitals-\$2,780.00. Total \$16,220.50.

ATTEST:

Randy Brown, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer