

Chairman Randy Vance called the Monday August 2, 2021 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Randy Brown, Connie Hohn, and Bill M. Abernathy present. County Manager Kevin Hipple, Planning & Zoning Director Eric Booth, Highway Superintendent Trent Arbach, Veteran Service Officer Janet Beck, and Sheriff Patrick Callahan were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Hohn and seconded by Brown to approve the minutes of the July 19, 2021 commission meeting. All voted aye. Motion passed.

NEW BUSINESS:

PLANNING & ZONING:

FIRST CONSIDERATION: PLAT AND PLANS BLUE WATER ACRES SUBDIVISION OF NORMAN'S TRACT 1 SEC 4 112-80: John Nystrom representing Spring Creek Development Limited Partnership is requesting to plat Lots 1-18 of Blue Water Acres located in Norman's Tract 1 a subdivision of Gov't Lots 5 & 8 in the N1/2 Sec 4 112-80. Zoning will not be changed and all eighteen residential lots will be on existing roads. Final consideration will be on August 16, 2021 at 5:30 pm.

FIRST CONSIDERATION PLAT OF LOT 14R SHAMROCK ADDITION IN NE SEC 23 111-79: Marion Barber is requesting to combine Lots 13 & 14 into Lot 14R of Shamrock Addition in the NE Sec 23 111-79. Final consideration will be at a joint city/county meeting on September 7, 2021.

CONSTRUCTION PROGRESS REPORT AT 28210 CYRUS PLACE: The building permit extension for 28210 Cyrus Place expires on August 2, 2021. Planning Official Eric Booth is willing to work with Mr. Eaton if he provides a signed contract with contractors to complete the project. The commission granted 14 days to obtain a signed copies of contracts with contractors.

PETITION FOR A CITY OF PIERRE CONDITIONAL USE PERMIT: Moved by Rounds and seconded by Abernathy to approve signing the petition for a Conditional Use Permit for the property located at 201 N Euclid Ave. All voted aye. Motion passed.

FIRST READING: SPRING CREEK ROAD/196th STREET SPEED LIMIT: Moved by Rounds and seconded by Brown to set the speed limit ordinance at 45 mph on Spring Creek Road and 196th Street and hold a public hearing on August 16, 2021. All voted aye. Motion passed.

PERSONNEL: Moved by Brown and seconded by Abernathy to approve hiring Ashleigh Eilts, Nurse Practitioner for the Jail at \$105,000 starting September 1, 2021 and a \$3,800 sign on bonus, half to be paid after 6 months of employment and the other half after 12 months of employment. Moved by Brown and seconded by Abernathy to amend the Nurse Practitioner to an exempt position, not to be included on the pay scale. All voted aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve hiring Harlie Petrak, Correctional Officer for the Jail at Pay Grade 14 Step 1 at \$19.37 per hour beginning August 9, 2021 with sign on bonus of \$1,000 and a sign on bonus to employee Deb Pease for \$1,000, half of the bonus to be paid after 6 months of employment and half after 12 months of employment. All voted aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve hiring Matt Shaver part time transport Officer at \$25.00 per hour. All voted aye. Motion passed.

Moved by Brown and seconded by Rounds to approve hiring DaWayne Bellander as Highway Maintenance worker at the minimum of Pay Grade 14 at \$18.45 per hour at a later date. All voted aye. Motion passed.

Moved by Brown and seconded by Rounds to approve hiring Shane DeLange as Highway Maintenance worker at the minimum of Pay Grade 14 at \$18.45 per hour starting August 3, 2021. All voted aye. Motion passed.

TRUNET COMMUNICATION RIGHT OF WAY REQUEST: TrueNet Communications on behalf of LTS Telecommunications has submitted two requests to work in the County right of ways. They plan to install fiber optic cable along the north side of Highway 14, from the County line to the Pierre City limits. The request would be for the spots where they cross County roads where they intersect with Highway 14. TrueNet will return the roads and ditches to their current condition as part of the project. Moved by Rounds and seconded by Abernathy to approve the requests. All voted aye. Motion passed.

ORDER OF ORGANIZATION FOR THE ROYAL RIDGE ESTATES ROAD DISTRICT: Moved by Hohn and seconded by Abernathy to approve the Order of Organization and Incorporation of the Royal Ridge Estates Road District to include Royal Ridge Road. All voted aye. Motion passed.

HUNTING PRESERVE LIQUOR LICENSES: Moved by Abernathy and seconded by Hohn to approve the application for renewal of the retail (on-sale) liquor license for the hunting preserves from Chuck & Sheila Ross, Scattergun Lodge and Judi Bollweg dba Tumbleweed Lodge. All voted aye. Motion passed.

STEP INCREASES: Moved by Hohn and seconded by Rounds to approve the following step increases: April: Rose Gravatt, State's Attorney Legal Administrative Assistant to Pay Grade 13 Step 3 \$18.85; Raymond Lyons, Jail Correction Officer to Pay Grade 14 Step 7 \$22.47; Thomas Oliva, Chief Deputy Treasurer II to Pay Grade 14 Step 5 \$21.38; Zachery Knowlton, Jail Correction Officer to Pay Grade 14 Step 3 \$20.35. May: Mitchel Meyers Jail Corrections Officer to Pay Grade 14 Step 2 \$19.86 per hour; June: Starlene Flax Jail Corrections Officer to Pay Grade 14 Step 1 \$19.37 per hour. All voted aye. Motion passed.

SURPLUS PROPERTY SALE: Bids were opened on surplus equipment on July 28, 2021 at 2:00 pm. The following bids were received. 1993 F710 John Deere Riding Lawnmower - Bryon Eaton \$127; 1997 GMC 2500 4 wheel drive standard cab pickup truck - Brad Berven \$101; Randy L. Brown \$275;

1994 Dodge Transport Van - Randy L. Brown \$325. Moved by Abernathy and seconded by Hohn to accept the high bid for each item. All voted aye. Motion passed.

EMPLOYEE BONUS DISCUSSION: No action taken.

BUDGET DISCUSSION: No action taken.

CLAIMS: Moved by Abernathy and seconded by Hohn to approve the following claims. All voted aye. Motion passed.

OMM TECH INC 14.99 SUPPLIES, ALEXANDER VIAN 425.00 REIMBURSEMENT FOR BAR DUES, AT & T MOBILITY 1383.27 CELL PHONES & WIFI, AVERA MCKENNAN HOSPITAL 728.00 MENTAL HOLD/MK0005242163, AVERA ST MARY'S HOSPITAL 966.20 SEXUAL ASSULT EXAMS, BIRSCHBACH 55.34 FUEL FILTER KIT, BLUNT RURAL FIRE DEPT 12401.94 TAXES, CAP OUT, FIRE INS DIST, BOB BARKER CO INC 223.20 UNIFORMS/INV#1640588, BRANDI FOOTE 20.00 WITNESS, BROSZ ENGINEERING 9627.50 REDDING BRIDGE,INV#P24279, BUREAU OF ADMINISTRATION 976.06 SUPPLIES,POSTAGE, CAPITAL AREA REFUSE 567.25 GARBAGE, CAPITAL JOURNAL 547.48 ADVERTISING, CAPITAL ONE 61.99 SUPPLIES, CAPITAL ONE 429.01 OFFICE SUPPLIES, MONITORS, CAPS TRAIL SERVICE 352.88 FUEL, CENTRAL CULVERT 1386.00 CULVERT/INV#1042, CENTURY BUSINESS PRODUCTS INC 181.70 COPIER SUPPLIES, CENTURY BUSINESS PRODUCTS INC 969.40 OFFICE SUPPLIES, CENTURYLINK 61.44 PHONE, CHANDLERS 595.00 WINDSHIELDS, COLE PAPERS INC 67.74 SUPPLIES, COMM TECH INC 2364.70 CAMERA SYSTEM/COMP PARTS, CONCORDANCE HEALTHCARE SOL. 754.79 INMATE SUPPLIES, DAKOTA SUPPLY GROUP 51.20 SUPPLIES, DEPARTMENT OF CORRECTIONS 1748.64 JAIL LAUNDRY, DEPARTMENT OF TRANSPORTATION 889.74 REDDING BR./INVS00119474, DEPARTMENT OF TRANSPORTATION 2252.81 FUEL, DIAMOND DRUGS INC 1347.26 MEDICATION, DONS SINCLAIR 19.97 FUEL, DUSTBUSTERS 14820.30 SUPPLIES/INV#67736, DUSTIN DREW 80.00 TRAVEL REIMBURSEMENT, FISHER ROUNDS AND ASSOCIATES 80.00 OFFICE SUPPLIES, FT PIERRE CHAMBER OF COMMERCE 562.14 REIMBURSE FOR SUPPLIES, GARY NICKERSON 82.00 PRISONER TRANSPORT, GRAHAM TIRE 43.90 GAS & OIL, HARROLD RURAL FIRE DEPT 13805.84 TAXES, CAP OUT.,FIRE INS DIST, HOGENS HARDWARE HANK 33.45 SUPPLIES, INGRAM PEST SERVICE 180.00 REPAIRS AND MAINTENANCE, JC OFFICE SUPPLIES 160.68 SUPPLIES, KIMBALL MIDWEST 220.91 SHOP SUPPLIES, LACEY HEPKER 20.00 WITNESS, LANGUAGE LINE SERVICES 146.42 SERVICES, LINCOLN COUNTY 445.70 MI-ET,EVAL,BOARD,SHERIFF FEES, LYLE SIGNS INC 203.17 TRACTOR SIGNS, MATTHEIS PLUMBING 845.06 SUPPLIES, MENARDS 118.17 SUPPLIES, MENARDS 37.98 SUPPLIES, MENARDS 151.98 SUPPLIES, MIDCO 240.00 INTERNET, MONTANA DAKOTA UTILITIES 546.46 UTILITIES, NAPA AUTO PARTS 30.49 REPAIRS & LABOR, NYSTROM ELECTRIC 2652.01 SERVICE, OAHE ELECTRIC COOP INC 558.09 TOWER POWER, ARIC DAVIDSON 84.00 REPAIRS & MAINTENANCE, PIERRE CITY 2846.90 911 EMERGENCY SURCHARGE, PIERRE CITY 2839.31 UTILITIES, PIERRE CITY 15715.20 DISPATCH,MED DIR,FIRE STAT, PIERRE FIRE DEPARTMENT 50843.99 FIRE INS DISTRIBUTION, PIERRE RURAL FIRE DEPARTMENT 29758.47 TAXES,CAP OUT,FIRE INS DIST, PRECISION REPORTING 116.25 TRANSCRIPT, ROB FINES 107.89 STEPS FOR DRONE TRAILER, SD DEPT OF LABOR & REGULATION 2373.14 UNEMPLOYMENT INS, SD DEPT OF PUBLIC SAFETY 2322.00

TELETYPE SERVICE, SD PUBLIC HEALTH LAB 70.00 24/7 PROGRAM, SECRETARY OF STATE 30.00 NOTARY PUBLIC APP, SERVALL UNIFORM & LINEN CO 287.26 CLEANING SUPPLY, SEVERIN BOE, JR 20.00 WITNESS, SHANE'S PHARMACY 7365.01 MEDICATION, SIGN SOLUTIONS 591.40 U CHANNELS/INV#223641, SIOUX NATION 44.52 SUPPLIES/INV#336455, SUMMIT FOOD SERVICES 19145.40 INMATE MEALS, JASON W BERNETT 80.00 TINT/INV#23706, THE PAINT STORE 195.00 REPAIR & MAINTENANCE, TMA 51.99 GAS & OIL, TRITTON LONGCROW 20.00 WITNESS, VENTURE COMMUNICATIONS 299.58 PHONE.

PUBLIC COMMENT: None

Moved by Abernathy and seconded by Brown to adjourn the meeting until **Monday at 5:30 PM on August 16, 2021.** All voted aye. Motion passed.

The following salaries and benefits were paid by department in the month of July 2021: Commissioners-\$25,332.48, Auditor-\$16,900.44, Treasurer-\$20,701.49, States Attorney-\$36,769.94, Govt Buildings-\$10,032.50, Equalization-\$16,317.52, Register of Deeds-\$10,832.26, Veterans Service-\$7,253.34, Sheriff-\$40,399.52, Jail-\$178,091.03, Coroner-\$403.69, Juvenile Services-\$57,457.87, Planning & Zoning-\$6,426.45, Road & Bridge-\$61,499.54, Emergency Management-\$13,757.16. Total payroll \$502,175.23.

Auditor's Account with the Treasurer July 31, 2021: Cash on hand-\$4,197.56, Checks in the Treasurer's possession less than three days-\$43,118.55, Cash Items-\$14.10, Demand deposits: American Bank & Trust-\$6,362,763.26, Bad Checks Outstanding-\$1,267.991, Investments-\$2,575,000 Total Cash Assets-\$8,986,361.46.

Register of Deeds Fees Collected in July 2021: Recording Fees-\$7,910.00, Transfer Fees-\$12,605.00, Copy Fees-\$247.00, Credit Card Fees-\$35.00, and Vitals-\$4,320.00. Total \$25,117.00.

ATTEST:

Jane Naylor, Finance Officer

Randy Vance, Chairman
Hughes County Commission