

Chairman Randy Vance called the Monday March 1, 2021 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Randy Brown, and Connie Hohn. Commissioner Bill M. Abernathy was absent. County Manager Kevin Hipple, Highway Superintendent Rob Brunmeier, States Attorney Jessica LaMie, Planning Director/Building Official Eric Booth, and Sheriff Darin Johnson were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Rounds and seconded by Hohn to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Brown and seconded by Rounds to approve the minutes of the February 16, 2021 Commission meeting. All voted aye. Motion passed.

OLD BUSINESS:

MENETELE APPROACH VARIANCE – 117 LINNELL ST – Moved by Brown and seconded by Rounds to approve the variance affirming staff findings of fact, finding a hardship exists, and applicant must follow all other aspects of Approach Ordinance 1996-04 with a driving surface between 24 and 28 feet wide and no greater than a 6 to 1 slope with safety ends on the culverts. Vance, Rounds and Brown voted aye and Hohn voted nay. Motion passed.

NEW BUSINESS:

HIGHWAY DEPT BIDS: The following bids were received and opened on February 22, 2021 at 11:00 AM.

CULVERTS: Bids were received from Central Culvert Supply of Pierre and TrueNorth Steel of Huron. Central Culvert's bid is an average of 11.5 percent below True North's bid for culvert sections and 15.89 percent for flared ends. Moved by Rounds and seconded by Brown to accept the bid from Central Culvert. All voted aye. Motion passed.

MAG WATER: One bid was received from DustBusters Enterprises, Inc. of Evanston, WY for \$0.99 per gallon. Moved by Rounds and seconded by Brown to accept the bid of \$0.99 per gallon from DustBusters Enterprises, Inc. All voted aye. Motion passed.

FUEL: Bids were received from Don's Sinclair and CHS Energy Services. The bid from CHS was not submitted in the form the county requested. The bid received from Don's Sinclair for supplying gas and diesel fuel to the Highway Department was in proper format. Moved by Rounds and seconded by Brown to accept the bid from Don's Sinclair for \$0.195 profit, taxes and other fees for bulk fuel, \$0.25 profit, taxes and other fees for less than full transport loads of diesel fuel and \$0.532 for unleaded ethanol gasoline. All voted aye. Motion passed.

GRAVEL CRUSHING: Bids were received to crush and stockpile gravel from Morris, Inc., Bob Bak Construction, and Western Construction. Moved by Rounds and seconded by Brown to accept the bid from Morris Inc. for \$2.60 per ton. All voted aye. Motion passed.

PERSONNEL: Moved by Hohn and seconded by Brown to approve hiring Janet Beck as the County Veterans Service Officer at the Minimum Pay Grade 16 \$21.52 per hour for 20 hours per week starting March 9, 2021. All voted aye. Motion passed.

Moved by Hohn and seconded by Brown to approve promoting Jennifer Deyo to Chief Deputy Auditor, with a 5% increase for promotion, at Pay Grade 14 Step 6 - \$21.92 per hour beginning February 25, 2021. All voted aye. Motion passed.

Moved by Rounds and seconded by Brown to approve hiring Kylie Stoddard at \$25.00 per hour as a temporary part time employee with no benefits to help as needed to train Jennifer. All voted aye. Motion passed.

Moved by Hohn and seconded by Brown to approve hiring Kendra Kuiper as Deputy Treasurer at the Minimum Pay Grade 13 - \$17.08 per hour starting March 8, 2021. All voted aye. Motion passed.

PLANNING & ZONING:

FIRST CONSIDERATION TO AMEND ORDINANCE 1997-3: Moved by Rounds and seconded by Hohn to approve setting a public hearing for Monday, March 15, 2020 at 5:35 pm to consider the proposed amendment to comply with SDCL 11-2-53 that an affirmative majority vote of the present and voting members is the threshold to approve a Conditional Use Permit. All voted aye. Motion passed.

FIRST CONSIDERATION OF A PLAT OF DRY RUN TRACT 3R IN S1/2 NE & GOVT LOT 6 SEC 7 110-78: Moved by Hohn and seconded by Brown to approve setting a joint public meeting for Monday, March 15, 2020 at 5:30 pm to consider a plat of Tract 3R in S1/2 NE & Govt Lot 6 Sec 7 110-78. All voted aye. Motion passed.

PROPERTY TAX ABATEMENT: Moved by Hohn and seconded by Rounds to approve abating \$283.26 of taxes for the 2020 payable 2021 tax bill for Todd Sandal R#657; Tract S located in NE SE Sec 2 110-79. The property should have received Owner Occupied for 2020. All voted aye. Motion passed.

TOILET REPLACEMENT: Moved by Rounds and seconded by Brown to approve the proposal from Allied Plumbing for \$1,960 to replace toilet and reroute the pipes on third floor. All voted aye. Motion passed.

CLAIMS: Moved by Brown and seconded by Rounds to approve the following claims. All voted aye. Motion passed.

MERICAN MEDICAL RESPONSE 4050.00 INV 250711 CONTRACT, APPLIED INDUSTRIAL TECH 256.10 INV 7020613476 SUPPLIES, AVERA MCKENNAN 2916.00 EAP CONTRACT BILL JAN-DEC 2021, AVERA MEDICAL ASSOC CLINIC 2040.00 JAN 2021 CONTRACT, AVERA ST MARYS HOSPITAL 2769.06 INMATE HOSPITAL, BUREAU OF ADMINISTRATION 1142.57 POSTAGE, CAPITAL AREA REFUSE 519.25 ACCT 3077 GARBAGE, CAPITAL AREA

COUNSELING 7064.75 MOBILE CRISIS RESPONSE CONTRAC, CAPITAL AREA COUNSELING 4311.18 MI QMHP EVALS X4, CAPITAL I INDUSTRIES 25550.00 INV 13436 ONE WAY SNOW PLOW, CELEBRITY BROADBAND 802.78 STATEMENT 137024, CELEBRITY BROADBAND 802.78 STATEMENT 137790, CENTURY BUSINESS PRODUCTS INC 225.62 INV 554413, 555263 LEASE, CENTURYLINK 122.27 PHONE, CITIBUSINESS CARD 1710.42 SUPPLIES, COLE PAPERS INC 2482.26 SUPPLIES, COMM TECH INC 199.99 INV 10653 SWITCH, DEPARTMENT OF CORRECTIONS 1060.81 C18D1088 UTILITIES, DEPT OF PUBLIC SAFETY 2322.00 N1411750SR TELETYPE, DIAMOND DRUGS INC 317.33 INV 001104956 INMATE MEDS, ENGINEERING INNOVATION 128.12 INV 27539 PASSPORT ENVELOPES, FRIMAN OIL & GAS CO INC 620.59 INV 32561 NATURAL GAS, GALLS 501.42 UNIFORMS, H & H REPAIR 450.90 INV 43003 REPAIRS, HORN LAW OFFICE PROF LLC 422.60 INV 16202,16052 MI X2, JC OFFICE SUPPLIES 438.95 SUPPLIES, JONES FARM SERVICE 80.22 INV 3744 SUPPLIES, KAREN PAIGE HUNT PROF LLC 95.00 INV 1959 MI - G.P., LARSON, JOSH 120.00 UNIFORMS, LINCOLN COUNTY 114.65 MI - A.I., MCLEODS 1095.40 INV 47182, 46908 SUPPLIES, MENARDS 152.91 ACCT 33210252, MENARDS 696.47 ACCT 33210280, MIDWEST TIRE & MUFFLER 856.01 INV 72818 TIRES, MONTANA DAKOTA UTILITIES 70.51 UTILITIES, MONUMENT HEALTH 1618.92 INV H10003328014 S.M., OAHE ELECTRIC COOP INC 258.11 UTILITIES, PAINT STORE 181.00 INV 221267 SUPPLIES, RELX INC DBA LEXIS NEXIS 249.00 SUBSCRIPTION, RUNNINGS SUPPLY 3.49 ACCT 2610414 SUPPLIES, SDAAO 75.00 2021 DUES M. FLOTTMEYER, SDACC 330.00 WORKSHOP REGISTRATION, SDACHS 550.00 2021 DUES & 2021 SHORT COURSE, SHANES PHARMACY 1423.88 INMATE MEDICATIONS, SUMMIT FOOD SERVICES 11518.92 INV 104403, 104956 MEALS, THURMAN LAW OFFICE 209.40 MI - M.G., VENTURE COMMUNICATIONS 203.52 DISPATCH SERVICES, WALMART COMMUNITY 47.30 SUPPLIES, YANKTON CO SHERIFF 50.00 MI - X1 H.S.

PUBLIC COMMENT: None

The following salaries and benefits were paid by department in the month of February 2021:

Commissioners-\$25,968.21, Auditor-\$17,523.78, Treasurer-\$18,809.54, States Attorney-\$29,907.73, Govt Buildings-\$10,814.58, Equalization-\$16,991.63, Register of Deeds-\$12,551.15, Veterans Service-\$5,579.71, Sheriff-\$44,718.48, Jail-\$189,690.17, Coroner-\$538.25, Juvenile Services-\$52,057.53, Planning & Zoning-\$6,426.45, Road & Bridge-\$73,043.10, Emergency Management-\$13,817.05. Total payroll \$518,437.36.

Auditor's Account with the Treasurer February 28, 2021: Cash on hand-\$6,332.85, Checks in the Treasurer's possession less than three days-\$75,058.31, Cash items-\$9.90, Demand deposits: American State Bank-\$4,241,976.36, Bad Checks Outstanding-\$1,421.52, and Investments-\$2,575,000.00. Total Cash Assets-\$10,949,798.94.

Register of Deeds Fees Collected in February 2021: Recording Fees-\$8,160.00, Transfer Fees-\$8,507.50, Copy Fees-\$495.00, Credit Card Fees-\$125.00, and Vitals-\$2,350.00. Total \$19,637.50.

EXECUTIVE SESSION: Moved by Hohn and seconded by Rounds to go into executive session per SDCL 1-25-2 (3) and HIPPA to discuss indigent claims. All voted aye. Motion passed. Chairman Vance declared the Commission out of Executive Session.

INDIGENT CLAIMS: Moved by Rounds and seconded by Hohn to deny claim #20210201-01 from Avera McKennan Hospital for P.B. dated 10/12/2020 in the amount of \$4,460.83. All voted aye. Motion passed.

Moved by Rounds and seconded by Hohn to adjourn the meeting until **Monday March 15, 2021 at 5:30 PM.** All voted aye. Motion passed.

ATTEST:

Randy Vance, Chairman
Hughes County Commission

Jane Naylor, Finance Officer
Hughes County, South Dakota