

Chairman Roger Inman called the Monday, January 6, 2020 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Randy Vance, Norm Weaver, Connie Hohn, and Bill M. Abernathy present. County Manager Kevin Hipple, Sheriff Darin Johnson, Director of Equalization Melissa Flottmeyer, States Attorney Roxanne Hammond, Planning Director/Building Official Eric Booth, and Emergency Management Director Rob Fines were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Vance to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Weaver and seconded by Vance to approve the minutes of the December 16, 2019 and December 31, 2019 commission meetings. All voted aye. Motion passed.

ELECTION OF CHAIRMAN/VICE CHAIRMAN for 2020: Commissioner Inman opened up the nominations for Chairman for 2020. Commissioner Weaver nominated Commissioner Vance to serve as Chairman and Commissioner Abernathy seconded the nomination. Moved by Abernathy and seconded by Hohn to cease nominations and cast a unanimous vote for Commissioner Vance to serve as Chairman of the Commission in 2020. All voted aye. Motion passed.

Commissioner Inman opened up the nominations for Vice Chairman. Commissioner Abernathy nominated Commissioner Hohn to serve as Vice Chairman for 2020 seconded by Commissioner Weaver; Moved by Commissioner Abernathy and seconded by Vance to cease nominations and cast a unanimous vote for Commissioner Hohn serve as Vice Chairman in 2020. All voted aye. Motion passed. Commissioner Vance assumed the chair.

APPOINTMENTS: Moved by Abernathy and seconded by Weaver to reappoint Emergency Management Director Rob Fines for one year, expiring in January 2021 per SDCL 34-48A-40. All voted aye. Motion passed.

Moved by Weaver and seconded by Hohn to reappoint Director of Equalization Melissa Flottmeyer for one year, expiring in January 2021 per SDCL 10-3-5. All voted aye. Motion passed.

Moved by Inman and seconded by Abernathy to reappoint Veterans Service Officer Charles Quinn for four years; expiring January 2024 per SDCL 33A-1-22. All voted aye. Motion passed.

PERSONNEL: Moved by Weaver and seconded by Abernathy to approve the retirement of Nancy Coit as Deputy Treasurer effective February 25, 2019. All voted aye. Motion passed. Moved by Inman and seconded by Hohn authorize advertising for a replacement. All voted aye. Motion passed.

Moved by Abernathy and seconded by Weaver to approve the resignation Susan Stahl, Corrections Officer at the Jail effective January 2, 2020 and authorize to advertise for a replacement. All voted aye. Motion passed.

ABATEMENT REQUEST: Moved by Inman and seconded by Weaver to approve an abatement of taxes for Dale Bertsch qualifying for a Tax Relief Program; refunding the 2015 payable in 2016 taxes of \$1,730.48, 2016 payable 2017 taxes for \$1,583.91; 2017 payable 2018 taxes for \$1,533.89; and 2018 payable 2019 taxes for \$1,551.30. All voted aye. Motion passed.

Moved by Weaver and seconded by Abernathy to approve an abatement of \$78.10 for David or Angela Spider; Dell Acres Lot 30 SE Sec 18 111078 ó building on leased site ó mobile home. The mobile home was removed and taken to the landfill. All voted aye. Motion passed.

SALARIES: RESOLUTION NO. 2020 – 1: Moved by Weaver and seconded by Hohn to approve the following salaries reflecting a 3% increase for 2020 effective December 25, 2019. All voted aye. Motion passed.

The following annual and hourly salaries will be paid in 2020: Commissioners- Roger P. Inman-15,946.00, Bill M. Abernathy-15,946.00, Randy Vance-15,946.00, Norman G. Weaver-15,946.00, Connie Hohn-15,946.00, County Manager Kevin Hipple-90,690, Commission Administrative Assistant/Welfare Director Karla Pickard-20.20, Finance Officer Jane Naylor-67,316, Deputy Auditor Jennifer Deyo-20.20, Deputy Auditor Kylie Stoddard-21.28, Chief Deputy Treasurer Linda Lafrentz-23.56, Chief Deputy Treasurer Thomas Oliva-19.76, Deputy Treasurer Nancy Coit-20.20, Deputy Treasurer Melissa Brock ó 17.41 Chief Deputy Register of Deeds Norine Riis-23.56, Deputy Register of Deeds Patty Williams-20.20, States Attorney Roxanne Hammond-84,872, Deputy States Attorney Jessica LaMie-72,409, States Attorney Administrative Assistant Kristi Schuchard-21.28, States Attorney Administrative Assistant Sarah Burger - \$18.30, States Attorney Administrative Assistant ó Rose Gravatt -17.41; Victim/Witness Assistant ó Denise Richards - 23.56; Maintenance Supervisor Patrick Steber - 22.98, Custodian Randy Meier-17.31, Director of Equalization Melissa Flottmeyer-57,315; Equalization Administrative Assistant Dawn Van Sickle -19.70, Veteranø Service Officer Charles Quinn-27.48, Veteranø Office Administrative Assistant Sheila Carpenter-20.20, Sheriff Darin Johnson-72,100, Sergeant Lee Weber-24.89, Sheriff Deputies: Jesse Parsons ó 20.89, Dalton Sack ó 23.05, Cody Hall ó 21.94, Dustin Drew ó 23.05, Sheriff Administrative Assistant Alicia Steber -20.20, Administrative Corrections Sergeant Bill Dodge-66,660.00, Corrections Officers Deborah Pease-21.81, Bryon Biber-21.81, Ronald Nelson-24.89, Audrea Fischer-22.98, Donita Taylor-21.81, Joshua Larson-21.81, Jesse Kiepke-22.98, Elizabeth Hausmann-23.56, Daniel Eilers-21.81, Patrick Crane-22.42, Raymond Lyons-20.76, Kyler Bolin-20.76, Susan Stahl-20.76, Ron Pozarnsky-20.25, Karryn Agneau-21.81, Jon Keefe ó 19.76, Shelbi Maskovich ó 19.28, Jose Bonilla ó 19.28, Gary Naylor ó 19.28, Josh Zwebber-18.81, Zach Knowlton 18.81, Melissa Betone 19.28, Brant Billings 18.81, Loraine Waller ó 18.81, Mitch Meyers - 18.81, Colburn Buckles - 18.81, Bobbie Ann Mitchell - 18.81, Briar Eisenbraun - 17.91, Shadow Garber - 17.91, Kyle Wells ó 17.91, Wyatt Alexander 18.81, Corrections Nurse ó Nicole Hofeldt ó 71,992.00, Maintenance Supervisor - Jeff Konst ó 22.42; Juvenile Services Center Supervisor Chad Seidel ó 22.98, Juvenile Services Center Correction Officers Misty Biber-21.81, Curtis Nelson-21.81, Michael Sharkey-21.81, Vicki Spaid-21.81, Greg Hansmann ó 19.76, Ashton Pederson 18.81, Joesze Shields - 18.81, Amanda Pierce ó 18.81. Rob Fines, Emergency Manager- 66,660.00 Highway Superintendent Mike Meyer-71,992.00, Assistant Highway Superintendent Robin Brunmeier ó 24.89, Highway Maintenance Workers Dean Ritter-21.81, Robert Warne-21.81, Michael Roman-21.81, Nicholas Dooley-21.81, Richard Doyle - \$21.81, Robert Arbach-21.81, Troy Meyer-21.28, Warren Wilson ó 21.28, Trent Arbach

- 19.28, Highway Administrative Assistant Shelly Stanley-17.85, Weed & Pest Supervisor -19.76, Planning Director/Building Official Eric Booth 55,917.00.

INVESTMENTS: Moved by Hohn and seconded by Abernathy to approve investing \$700,000 in two \$350,000 CDs with First Dakota National Bank for 1.69% for 18 months. All voted aye. Motion passed

OFFICIAL NEWSPAPER AND DEPOSITORY: Moved by Abernathy and seconded by Inman to approve the following miscellaneous items: The official newspaper of Hughes County is the daily Capital Journal. The following are designated as official depositories for Hughes County: Bank West-Pierre, First National Bank-Pierre, First Dakota National Bank-Pierre and Blunt, American Bank and Trust, and Raymond James Financial Pierre. All voted aye. Motion passed.

REGISTER OF DEEDS ANNUAL REPORT: Commissioners reviewed the report.

ELECTION SOFTWARE: Moved by Weaver and seconded by Hohn to approve and authorize the chairman to sign the agreement with BPro to provide software for the epollbooks for the 2020 elections for \$300 per epollbook per election. All voted aye. Motion passed.

ELECTION AGREEMENT CONTRACT: Moved by Inman and seconded by Abernathy to authorize the chairman to sign the combined election agreement with City of Pierre and Pierre School District for the June 2, 2020 primary election. All voted aye. Motion passed.

PERSONNEL CONSULTANT CONTRACT: Moved by Abernathy and seconded by Weaver to approve a Contract for Professional Personnel Consultant Services with Paul Marso for \$32.30 per hour for January 1, 2020 to December 31, 2020. All voted aye. Motion passed.

AMERICAN MEDICAL RESPONSE RATE: AMR will have a rate increase of 4.18% effective January 1, 2020 for their rate charge schedule.

2020 BOARD APPOINTMENTS: Moved by Weaver and seconded by Abernathy to approve appointing Andy Bruce to the Board of Adjustment. All voted aye. Motion passed. Todd Johnson will move to a primary member rather than an alternate. Moved by Inman and seconded by Weaver to move Lee McCurrin from Board of Adjustment to Planning and Zoning. All voted aye. Motion passed. That leaves a vacancy on the Board of Adjustment óalternate. Moved by Abernathy and seconded by Hohn to approve the board appointments as modified. All voted aye. Motion passed.

2020 LIASON APPOINTMENTS: Commissioners will review and make recommendations at the next meeting.

PUBLIC COMMENT: None

CLAIMS: Moved by Hohn and seconded b Inman to approve verified claims. All voted aye. Motion passed.

AERO INDUSTRIES 1021.10 INV 789985 REPAIRS, ALLIED PLUMBING & HEATING 80370.00
WPE# BR18002 HEATING SYSTEM, AMERICAN MEDICAL RESPONSE 4050.00 INV 238983

CONTRACT, AT & T MOBILITY 1324.45 PHONES, CAPS TRAIL SERVICE 161.87 FUEL, CAROL KORKOW 66.80 JUROR, CENTURY BUSINESS PRODUCTS INC 637.84 INV 499931, 499932 SERVICES, CENTURYLINK 229.80 PHONES, CHRISTINA MERRILL 51.68 JUROR, COLE PAPERS INC 654.59 INV 9620663 SUPPLIES, COLLEEN THOMPSON 53.36 JUROR, COMMUNICATIONS CENTER 205.70 REPAIRS # 3182, COMMUNICATIONS CENTER 90.00 INV 3224 JAN-MAR ALARM MONITOR, COOK IMPLEMENT 117.84 REPAIRS # 6457, DEPT OF REVENUE 159.28 CONTRACTORS EXCISE TAX, DEPT OF REVENUE 1.28 SALES & USE TAX, DONALD DAVISSON 51.68 JUROR, DONS SINCLAIR 40.94 INV 167449 SERVICES, EQUIPMENT BLADES 3390.22 CUTTING EDGES INV 19968, FINES, ROB 93.01 SUPPLIES, FIRST DAKOTA NATIONAL BANK 700000.00 CD'S, FRIMAN OIL & GAS CO INC 1607.25 FUEL OIL, GALLS 22.41 INV 014556975 UNIFORMS, INMANS WATER TECHNOLOGIES 71.50 SALT & RENTAL, JC OFFICE SUPPLIES 745.27 SUPPLIES, JEFFRY GUTENKAUF 51.68 JUROR, MARK KATTERHAGEN 24.00 MI - S.S., LUCILLE M LEWNO 196.50 MI - S.S., LINCOLN COUNTY 257.25 MI - X2, DARCY LOCKWOOD 24.00 MI - S.S., MARY GREENFIELD 51.68 JUROR, MEDICINE CREEK 51.31 FUEL, MENARDS 62.72 ACCT 33210258, MENARDS 25.95 ACCT 33210252 INV 89972, MID DAKOTA RURAL WATER SYSTEM 106.75 UTILITIES, MID STATES ORGANIZED CRIME 100.00 2020 DUES INV 82024-2656, MIDCO 255.60 UTILITIES, MIDWEST FIRE & SAFETY 75.84 INV 37884 FIRST AIDE SUPPLIES, GARY E MIKELSON 247.50 MI - D.G., MONTANA DAKOTA UTILITIES 471.26 UTILITIES, NORTHERN TRUCK EQUIP CORP 500.50 INV031511 REPAIRS, NORTHWESTERN ENERGY 351.92 UTILITIES, O'REILLY AUTO INC 21.98 #5600-183498 SUPPLIES/REPAIRS, OAHE ELECTRIC COOP INC 608.94 UTILITIES, OVERHEAD DOOR 704.28 INV 14035, 13844 REPAIRS, PAUL NELSON 52.52 JUROR, PHEASANTLAND IND 62.88 ORDER# 107492 CLOTHING, PIERRE CITY 27.50 UTILITIES, PRODUCTIVITY PLUS 1134.92 REPAIRS, RACHEL BYRUM 51.68 JUROR, ROBIN BLAND 51.68 JUROR, ROBINS WATER CONDITIONING INC 226.00 SUPPLIES, RUNNINGS SUPPLY 717.00 SUPPLIES, SD ASSOC OF CO WEED & PEST 50.00 2020 DUES, SD SHERIFFS ASSOC 1010.66 INV 19-000151 DUES FOR 2020, SDACC 3503.00 2020 DUES, SDACO 1716.54 2020 DUES, SERVALL UNIFORM & LINEN CO 381.92 ACCT 402350 SERVICES, SMALL ENGINE HOUSE 83.37 INV 35644, 35716 SUPPLIES, STAN HOUSTON EQUIP 44.90 REPAIRS #835334, SUMMIT FOOD SERVICES 5845.12 INV 2000067024 MEALS, TERESA JUNG 63.44 JUROR, THOMSOM REUTERS WEST PAYMENT 69.62 SUBSCRIPTION, VENTURE COMMUNICATIONS 99.32 PHONES, W W TIRE 2347.50 ACCT 3964 TIRES, WALMART COMMUNITY 38.62 SUPPLIES, WALMART COMMUNITY 33.43 SUPPLIES, WALMART COMMUNITY 76.22 SUPPLIES, YANKTON CO SHERIFF 50.00 MI - S.S., YANKTON COUNTY 120.00 MI - D.G., ZANDER AUTO PARTS 39.94 REPAIRS / SUPPLIES.

The following salaries and benefits were paid by department in the month of December 2019: Commissioners-24,311.02, Auditor-17,083.23, Treasurer-19,829.67, States Attorney-35,742.34, Govt Buildings-9,722.65, Equalization-10,972.02, Register of Deeds-10,285.88, Veterans Service-7,463.03, Sheriff-36,896.35, Jail-203,879.18, Coroner-304.39, Juvenile Services-56,658.86, Weed & Pest-2,993.86, Planning & Zoning-5,985.73, Road & Bridge-72,377.76, Emergency Management-11,151.97. Total payroll \$525,657.32.

Auditor's Account with the Treasurer December 31, 2019: Cash on hand-\$1,561.83, Checks in the Treasurer's possession less than three days-\$50,653.57, Demand deposits: American State Bank-

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

JANUARY 6, 2020

\$5,529,335.28, Bad Checks Outstanding-\$3,045.21, Investments-\$2,575,000.00. Total Cash Assets-\$8,159,673.21.

Register of Deeds Fees Collected in December 2020: Recording Fees-\$6,280.00, Transfer Fees-\$7,629.00, Copy Fees-\$272.00, Credit Card Fees-\$85.00, Vitals-\$1,660.00. Total \$15,926.00.

Total Register of Deeds Fees Collected in 2019: Recording Fees-\$73,959.00, Transfer Fees-\$84,603.50, Copy Fees-\$5,594.50, Credit Card Fees-\$1,130.00, Vitals-\$29,630.00. Total \$194,917.00.

Moved by Inman and seconded by Abernathy to adjourn the meeting until **Tuesday at 5:30 PM on January 21, 2020.** All voted aye. Motion passed.

ATTEST:

Randy Vance, Chairman
Hughes County Commission

Jane Naylor, Finance Officer
Hughes County, South Dakota