

Chairman Roger Inman called the Monday April 1, 2019 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Norm Weaver, Connie Hohn, and Randy Vance. Commissioner Bill M. Abernathy was absent. County Manager Kevin Hipple, Emergency Manger Rob Fines, Sheriff Darin Johnson, States Attorney Roxanne Hammond, Director of Equalization Melissa Flottmeyer and Planning Director/ Zoning Officer Eric Booth were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Vance and seconded by Weaver to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Weaver and seconded by Hohn to approve the minutes of the March 18, 2019 Commission meeting. All voted aye. Motion passed.

PUBLIC COMMENT: None

ABATEMENTS: Moved by Weaver and seconded by Vance to approve abating \$493.68 of the 2018 payable in 2019 taxes and refund \$472.28 of the 2017 payable 2018 taxes and \$481.85 of the 2016 payable in 2017 and \$494.87 of the 2015 payable in 2016 taxes for Keith & Joy Fisk at 2015 Lancaster Place; Highlands Ridge Addition Block 2 Lot 11R to the City of Pierre, the land was incorrectly assessed. All voted aye. Motion passed.

Moved by Vance and seconded by Hohn to approve abating \$269.56 of the 2018 payable in 2019 taxes for Eric & Annette Severson at 2813 Callaway Ct; Highlands Ridge First Addition Block 5 Lot 9 to the City of Pierre. The structure value was incorrectly increased in value. All voted aye. Motion passed.

AGTEGRA AIRCRAFT LANDING REQUEST: Brodie Glanzer, spokesman for Agtegra, reviewed the request. Moved by Weaver and seconded by Vance to postpone until the next meeting. All voted aye. Motion passed.

DISASTER RESOLUTION: Moved by Hohn and seconded by Vance to approve Resolution 2019-03 Declaring a Disaster. All voted aye. Motion passed.

HUGHES COUNTY RESOLUTION NO. 2019-03

**RESOLUTION DECLARING A DISASTER
Spring Flooding, 2019**

WHEREAS Hughes County, South Dakota suffered from a record setting blizzard on March 13th and 14th, resulting in significant snowpack, blocked roads and other snow impacts; and

WHEREAS Hughes County sustained severe damage due to spring flooding starting March 20, 2019 which flooded county roads, washed out culverts, damaged bridges, damaged city roads and infrastructure; and

WHEREAS Hughes County and area water and utility companies and power cooperatives, specifically Oahe Electric, have committed all available resources and taken all possible actions to alleviate the existing emergency; and

WHEREAS the total costs for flooding repair are not yet fully known but estimated to be extreme and local resources are not adequate to cope with the situation; and

WHEREAS the resulting damage and destruction endangered and threatened the health, safety, and welfare of the public and the financial stability of the local governing units and the utility companies and power cooperatives generally; now therefore,

BE IT RESOLVED that the Board of Hughes County Commissioners does hereby declare a spring flooding disaster emergency and respectfully requests the Governor of the State of South Dakota to declare Hughes County a Disaster area and to request a Presidential Declaration of Disaster in order that assistance from state and federal agencies may be made available to Hughes County, Oahe Electric, Mid Dakota Rural Water and other utility companies, residents and communities affected.

OAHE ELECTRIC SNOW REMOVAL: No action taken.

COURTHOUSE HEATING UPGRADES BIDS: The following bids were received and opened on Thursday, March 28, 2019 at 2 pm, two bids were received. One bid from Rasmussen Mechanical and one bid from Allied Plumbing and Heating, Inc. Moved by Weaver and seconded by Vance to accept the low base bid of \$235,980.00 and Alternate one bid of \$17,160.00 for the upgraded heating system from Allied Plumbing and Heating, Inc. All voted aye. Motion passed.

PERSONNEL: Sheriff Darin Johnson asked for approval to hire Lee Weber as deputy. Moved by Weaver and seconded by Vance to approve Lee Weber as Sheriff's deputy at Pay Grade 16 Step 3 \$22.38 per hour starting on April 8, 2019. All voted aye. Motion passed.

Moved by Vance and seconded by Hohn to approve the resignation of Lee Weber, Emergency Management Deputy effective April 7, 2019 and authorize advertising for a replacement. All voted aye. Motion passed.

Moved by Weaver and seconded by Hohn to approve promoting Kristi Schuchard as Lead Legal Administrative Assistant in the States Attorney's office to Pay Grade 14 Step 6 at \$20.66 per hour starting March 25, 2019. All voted aye. Motion passed.

Moved by Vance and seconded by Weaver to approve hiring Melissa Brock as Deputy Treasurer Pay at Grade 13 Step 1 \$16.91 per hour starting April 15th. All voted aye. Motion passed.

STEP INCREASES: Moved by Weaver and seconded by Vance to approve the Salary Step Increases for January through March 2019. All voted aye. Motion passed.

INVESTMENTS: Moved by Hohn and seconded by Vance to approve investing \$700,000 in Certificates of Deposit with First Dakota National Bank at 2.5% for 18 months. All voted aye. Motion passed.

HUGHES COUNTY RAIL AUTHORITY: Moved by Weaver and seconded by Vance to pay the bill of \$760.00 to the Hughes County Rail Authority to pay for loan modification legal work to Riter, Rogers, Wattier & Northrup. All voted aye. Motion passed.

CLAIMS: Moved by Vance and seconded by Hohn to approve the following verified claims. All voted aye. Motion passed.

A-OX WELDING 19.90 CYLINDER RENTAL #211158, ALL PRO GARAGE DOORS 664.08 INV 2043 JAIL REPAIR, AMERICAN MEDICAL RESPONSE 4050.00 INV 228220 MONTHLY SUB, ANDERSON DENTAL 1231.80 ID#57235 ACCT 43090, ASSN OF SD COUNTY WEED & PEST 150.00 D. PETERSEN MEMBERSHIP, AVERA MEDICAL ASSOC CLINIC 377.00 ST2190640002 TB, EB, BLUNT REPAIR 94.73 SUPPLIES #12427, BOB BARKER CO INC 3140.28 JAIL UNIFORMS, BOTTOM LINE WELDING 22.40 REPAIRS INV 11229, BROSZ ENGINEERING 8137.50 #P21021 GREY GOOSE PROJECT, BUREAU OF ADMINISTRATION 679.58 MS902093, 902094 POSTAGE, BUTLER MACHINERY CO 887.73 REPAIRS, CAPITAL AREA REFUSE 519.25 ACCT 3077, CAPITAL AREA COUNSELING 12000.00 2019 SUPPORT, CAPITAL AREA COUNSELING 1181.02 MI QMHP EVALS X4, CAPITAL JOURNAL 131.94 ACCT 402067, CARTER, JUDY 116.70 ESCROW REFUND, CBM MANAGED SERVICES 18697.76 MEALS, CENTURY BUSINESS PRODUCTS INC 984.93 SUPPLIES, CENTURYLINK 167.03 PHONE, COLE PAPERS INC 3022.39 SUPPLIES, COMM TECH INC 412.55 SERVICES, COMMUNICATIONS CENTER 90.00 ALARM MONITOR INV 2910, DAKOTA FLUID POWER 44.59 REPAIRS # 6662271, DAKOTA SUPPLY GROUP 70.61 E598928, E586116 SUPPLIES, DEPARTMENT OF CORRECTIONS 5052.71 SERVICES, DEPT OF HEALTH 15.00 WATER TESTING, DEPARTMENT OF TRANSPORTATION 1361.46 S00106876,874,875 ENGIN FEES, DEPARTMENT OF TRANSPORTATION 2128.74 S00107213 FUEL, DIAMOND DRUGS INC 740.97 IN000908111 MEDICATIONS, EDDIES TRUCK SALES INC 1512.24 REPAIRS #20538 FEB, ELECTRICAL ENGINEERING & EQUIP 900.00 CUST# 46582, ELECTRICAL ENGINEERING & EQUIP 1765.89 ORDER 903924-00 GENERATOR, EQUIPMENT BLADES 6480.00 #I-2199 BLADES, FRIMAN OIL & GAS CO INC 557.82 JAIL NATURAL GAS, FT PIERRE CITY 4067.60 INV 1888 EXPO TRANSFORMER, GROSSENBURG IMPLEMENT 121.77 #1108510, 1103905 REPAIRS, HOFFMAN OIL 4182.80 FUEL, INLAND TRUCK PARTS 793.54 REPAIRS, INMANS WATER TECHNOLOGIES 55.00 RENTAL #60715, JC OFFICE SUPPLIES 294.04 SUPPLIES, MARK KATTERHAGEN 15.00 MI - H.E., KENNEDY PIER KNOFF & LOFTUS 183.50 MI - S.P., KIMBALL MIDWEST 225.40 REPAIRS #6907304, KREISERS LLC 361.35 INV 15956001 SUPPLIES, LAWSON PRODUCTS INC 226.36 SUPPLIES, LUCILLE M LEWNO 166.50 MI - H.E., LINCOLN COUNTY 678.50 MI - X6, DARCY LOCKWOOD 15.00 MI - H.E., LYLE SIGNS INC 159.87 SIGNS #1157538, MEDICAL WASTE TRANSPORT INC 231.44 INV 72481 MEDICAL, MENARDS 148.80 ACCT 33210258 SUPPLIES, MEYER, MIKE 525.99 REIMBURSEMENT, MID DAKOTA RURAL WATER SYSTEM 102.00 UTILITIES, MIDCO 255.60 INTERNET, MONTANA DAKOTA UTILITIES 111.57 UTILITIES, NORTHERN TRUCK EQUIP CORP 771.38 INV 030181 REPAIRS, NORTHWESTERN ENERGY 345.39 UTILITIES, O'REILLY AUTO PARTS 145.90 SUPPLIES / REPAIRS, OAHE ELECTRIC COOP INC 887.44 UTILITIES, OLSON PLUMBING 131.63 INV 8961 TRIBAL BLDG SEWER, JESSICA PAULSEN 78.00 COURT REPORTING, PENNINGTON COUNTY JAIL 1062.70 FEB 2019 INMATE TRANSPORTATION, PIERRE CITY 37.50 UTILITIES, PIERRE CITY 16336.39 911 SURCHARGE, PIERRE CITY 360.00 MED DIRECTOR, QUALIFIED PRESORT SRV LLC 3135.91 INV 454193 PROPERTY VALUE, ROBINS WATER CONDITIONING INC 8.75 SALT, RUNNINGS SUPPLY 693.55 SUPPLIES, RYAN'S REPAIR LLC 1201.90 REPAIRS INV 5036, S A MCLEAN & SONS 415.00 REPAIRS # 030819, SD PROPERTY MANAGEMENT 250.00 INV 1909-09 LIGHT BAR, SDPA / BRANDI HANTEN SEC/TREAS 50.00 2019 & 2020 MEMBERSHIP DUES, SDSU - SDLTAP 300.00 #AC19025 CONFERENCE REG, SHANES PHARMACY 1243.52 ACCT 526, STATE FLAG ACCT

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

APRIL 1, 2019

150.96 INV FL9114 FLAGS, JASON W BERNETT 1605.00 REPAIRS, TITZE ELECTRIC INC 74.49 INV 24132 EXPO ALARM PANEL, VENTURE COMMUNICATIONS 93.50 PHONES, WALMART COMMUNITY 99.44 SUPPLIES, WALMART COMMUNITY 58.73 SUPPLIES, WESTERN COMMUNICATIONS INC 141961.68 INV 19-731967 RADIOS, WESTERN COMMUNICATIONS INC 883.35 INV 19-731972 RADIO OPTIONS, YANKTON CO SHERIFF 100.00 MI - PG, HE.

The following salaries and benefits were paid by department in the month of March 2019:

Commissioners-24,015.15, Auditor-15,907.17, Treasurer-16,448.48, States Attorney-27,733.79, Govt Buldings-9,065.99, Equalization-10,480.90, Register of Deeds-9,442.29, Veterans Service-6,874.56, Sherrif-56,455.89, Jail-164,593.34, Coroner-577.14, Juvenile Services-47,660.34, Planning & Zoning-5,871.29, Road & Bridge-78,268.42, and Emergency Management-12,490.69. Total payroll-\$485,885.44.

Auditor's Account with the Treasurer March 31, 2019: Cash on hand-4,059.53, Checks in the Treasurer's possession less than three days-116,771.33, Cash items-17.20, Demand deposits: American State Bank-5,947,491.13, Bad Checks Outstanding-3,140.81, and Investments-2,575,000.00. Total Cash Assets-\$8,646,480.00.

Register of Deeds Fees Collected in March 2019: Recording Fees-5,180.00, Transfer Fees-5,484.00, Copy Fees-605.00, Credit Card Fees-95.00, and Vitals-2,260.00. Total \$13,624.00.

EXECUTIVE SESSION: Moved by Vance and seconded by Weaver to go into executive session for Contracts SDCL 1-25-2(3). All voted aye. Motion passed. Chairman Inman declared the board to be out of executive session.

Moved by Vance and seconded by Weaver to adjourn the meeting until **5:30 PM on Monday April 15, 2019**. All voted aye. Motion passed.

ATTEST:

Jane Naylor, Finance Officer
Hughes County, South Dakota

Roger Inman, Chairman
Hughes County Commission