

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**JUNE 5, 2025**

Chairman Rob Fines called the Thursday June 5, 2025 meeting of the Hughes County Board of Commissioners to order at 3:00 PM with members Randy Brown, Bill Abernathy, and Tom Rounds present. Connie Hohn was available via telephone. Chief Deputy Sheriff Dustin Drew, Highway Superintendent Nick Dooley, Director of Equalization/Planning & Zoning Eric Booth, Emergency Manager AJ Rounds, HR Manager Lindsay Rounds, and Jail Administrator Gerald Wasko were also present. The meeting began with a prayer by County Manger Lori Jacobson and the Pledge of Allegiance.

**CONFLICT OF INTEREST:** No conflicts declared.

**AGENDA:** Moved by Rounds and seconded by Brown to approve the agenda with the removal of the Jail Supplement. All voted Aye. Motion passed.

**MINUTES:** Moved by Brown and seconded by Rounds to approve the minutes of the May 20, 2025 Commission meeting. All voted Aye. Motion passed.

**CLAIMS:** Moved by Brown and seconded by Abernathy to approve the following claims. All voted Aye. Motion passed. 3E GENERATOR SHOP 1899.42 GENERATOR SERVICE WORK, AARON SWAN 175.00 GRAVEL TESTING, ACE STEEL & RECYCLING 32.35 PIPE, ATLANTIC COASTAL SUPPLY 2603.54 JAIL REPAIR/MAINTENANCE, AMERICAN MEDICAL RESPONSE 1006.14 INMATE TRANSPORT, ANDERSON RUMPCA DENTAL 1635.30 INMATE DENTAL, ARAMARK CHICAGO LOCKBOX 25444.56 JAIL FOOD, AT&T MOBILITY 665.20 JAIL EQUIPMENT, AT&T MOBILITY 2593.58 MAY CELL PHONE BILL, AVERA MCKENNAN HOSPITAL 660.12 INPATIENT MENTAL HEALTH, AVERA ST MARYS 63.94 TAX OVERPAY RECORD 3879, AVERA ST MARYS HOSPITAL 225.61 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 1802.26 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 20.00 WITNESS FEE, B&B EQUIPMENT 1055.71 ROCK AND CLAY, BACHAND & HRUSKA PC 2916.67 JUN 2025 LEGAL SERVICES, BALCO UNIFORM CO 101.22 JAIL UNIFORMS, BOB ARBACH 53.10 BOOT ALLOWANCE, EXECUTIVE MGMT FINANCE OFFICE 51.00 ACCESS FEE, EXECUTIVE MGMT FINANCE OFFICE 106.78 SO POSTAGE, EXECUTIVE MGMT FINANCE OFFICE 51.00 ACCESS FEE, BUTLER MACHINERY CO 3076.92 SUPPLIES, BUTLER MACHINERY CO 899.12 SUPPLIES, CAPITAL ONE - WALMART 30.86 SUPPLIES FOR C23-600, CARRIE TROTT 45.00 6/3/2025 MUNICIPAL ELECTION, CENTURY BUSINESS PRODUCTS INC 59.86 VS COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 243.77 JSC COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 192.44 SO COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 60.00 HWY COPIER LEASE, CENTURYLINK 152.70 SO TELEPHONE, CENTURYLINK 82.92 EXPO PHONE, CERTIFIED LABORATORIES 1075.01 PREMALUBE & COUPLER, CHANDLERS 746.00 UNIT #504 GLASS REPAIR, CLEARFLY 389.49 JAIL PHONE, CLEARFLY 1120.35 PHONES, COLE PAPERS INC 874.55 SUPPLIES, COLE PAPERS INC 4855.01 SUPPLIES, COMM TECH INC 44.93 SUPPLIES, DAISEY VIS 8.65 JAIL PRISONER TRANSPORT, DARLIS PERRY 480.00 BLOOD DRAWS, DIAMOND DRUGS INC 896.29 JAIL MEDICATIONS, DIANN KLEINSASSER 252.00 6/3/2025 MUNICIPAL ELECTION, DONS SINCLAIR 25900.29 DIESEL FUEL, ERIC BOOTH 14.00 TRAVEL REIMBURSEMENT, FLOYDS TRUCK CENTER 28.20 FILTERS, FT PIERRE CITY 731.27 EXPO UTILITIES, HYATT PLACE 589.74 WIR CONFERENCE, INLAND TRUCK PARTS 3652.48 REPAIRS, INNOVATIVE OFFICE SOLUTIONS 69.75 OFFICE SUPPLIES, INNOVATIVE OFFICE SOLUTIONS 345.34 SUPPLIES, INNOVATIVE OFFICE SOLUTIONS 121.41 OFFICE SUPPLIES, INTERIM HEALTHCARE 6930.20 JAIL

MEDICAL CONTRACT, JAMES MIKKONEN 14.00 REIMBURSEMENT, JC OFFICE SUPPLIES 675.63 PRINTER CARTRIDGES, JC OFFICE SUPPLIES 366.00 PAPER, JENELLE BUSSE 45.00 6/3/2025 MUNICIPAL ELECTION, JERRE WILLIS 261.00 6/3/2025 MUNICIPAL ELECTION, KALLEO TECHNOLOGIES LLC 700.00 JAIL SOFTWARE MAINTENANCE, KATHRYN VANDEL 261.00 6/3/2025 MUNICIPAL ELECTION, MARK KATTERHAGEN 20.00 ALLEGED MENTAL ILLNESS, KELLY JANDREAU 120.00 REIMBURSEMENT, KENNEDY PIER KNOFF & LOFTUS 216.00 MENTAL ILL CT APPT ATTORNEY, LAURIE GUSTAFSON 247.02 6/3/2025 MUNICIPAL ELECTION, LAW ENFORCEMENT TRAINING 880.00 JAIL RECRUITMENT/TRAVEL, LEONARD CHICK 261.00 6/3/2025 MUNICIPAL ELECTION, LUCILLE M LEWNO 197.73 MIH IN YANKTON, LYLE SIGNS INC 1356.38 SIGNS/REFLECTIVE TAPE, MCKESSON MEDICAL-SURGICAL 333.77 JAIL MEDICATIONS, MENARDS 87.98 SUPPLIES, MENARDS 723.73 SUPPLIES, MICHAEL ANDERSON 120.00 REIMBURSEMENT, MIDCO 88.20 JAIL TELEPHONE, MIDCO 402.31 BUSINESS FIBER INTERNET, MIKES MODERN UPHOLSTERY 100.00 UNIT 816 SEAT REPAIR, MONTANA DAKOTA UTILITIES 121.00 EXPO UTILITIES, MONTANA DAKOTA UTILITIES 854.59 JAIL UTILITIES, MONTANA DAKOTA UTILITIES 24.10 PIERRE SHOP UTILITIES, NAPA CENTRAL 797.53 SUPPLIES, NORTH CENTRAL RENTAL 7950.00 EXCAVATOR RENTAL, NORTHWEST PIPE FITTING, INC 117.90 JSC REPAIRS, OTIS ELEVATOR COMPANY 125.00 LOGISTIC/FUEL SERVICE CONTRACT, PENNINGTON COUNTY ST ATT 215.00 MENTAL ILL HEARING, PIERRE CITY 12853.49 UTILITIES, PIERRE CITY 75.00 COUNTY PICNIC SHELTER RENTAL, RITA HAVEN 15.78 TAX OVERPAY, RIVER CITIES TRANSIT 2500.00 JUN 2025 ALLOCATION, RIVERSIDE TECHNOLOGIES 4197.00 HP PRO BUNDLE X3 JSC, ROWE LAW & MEDIATION CTR 8416.97 MAY 2025 LEGAL SERVICES, RUNNINGS SUPPLY 111.91 SUPPLIES, RYAN BOTTJEN 120.00 SHOE ALLOWANCE, SCOTT GRANVILLE 261.00 6/3/2025 MUNICIPAL ELECTION, SD ACHIEVE DBA LIFESCAPE 60.00 SERVICES, SD DEPT OF LABOR & REG 1954.41 M. HEYDORFF UNEMPLOYMENT CLAIM, SD FEDERAL PROPERTY 200.00 METAL DETECTOR, SD OFFICE OF ATTORNEY GENERAL 3391.99 TRIAL EXPENSES C23-600, SD PUBLIC ASSURANCE 434.91 2025 EXPLORER AUTO COVERAGE, SERVALL UNIFORM & LINEN CO 251.86 HWY RUGS, SERVALL UNIFORM & LINEN CO 170.28 RUGS, SHANE KRAMME 300.00 MAY 2025 EXPO OVERSIGHT, SHARPE RENTALS 200.00 PLATE PACKER RENTAL, SIGN SOLUTIONS 713.34 4 ROUGH ROAD SIGNS, THOMAS OLIVA 284.48 WIR CONFERENCE REIMBURSEMENT, TIGER'S FIRE EXTINGUISHER 195.00 SO SUPPLIES, TODDS ELECTRIC 193.80 JAIL REPAIRS & MAINTENANCE, TOM HUBER 5000.00 JAIL MEDICAL CONTRACT, TWOTREES TECHNOLOGIES 46.25 SUPPORT WORK, TYLER TECH 475.94 VETRASPEC STATE SOLU RENEWAL, VAL LARSON 20.00 ALLEGED MENTAL ILLNESS, VENTURE COMMUNICATIONS 55.20 HARROLD PHONE, W W TIRE 5924.36 TIRES/REPAIRS, MONA WEIGER 1004.50 TRANSCRIPTS.

**OLD BUSINESS:**

**COURTROOM AUDIO:** County Manager Lori Jacobson spoke to the Commission about a change to the CommTech invoice that was approved at a prior meeting for new audio equipment for the large 3<sup>rd</sup> floor courtroom for UJS. When a final cost is available it will be presented at that time.

**NEW BUSINESS:**

**SD CENTRAL ENHANCEMENT DISTRICT CONTRACT:** Moved by Brown and seconded by Abernathy to approve and authorize the Chairman to sign the leased employee agreement between Hughes County and the South Dakota Central Enhancement District effective July 1, 2025 for services of an administrative assistant employee approximately 20 hours per week to assist the County Manager. Dave Ries with the Central Enhancement District was available for any questions. All voted Aye. Motion passed.

**PLANNING & ZONING:**

**FIRST READING: REZONE TO PUD AND PLAT OF LOTS 2A & 2B HAWKINS ADDITION  
A SUBDIVISION OF LOT 2 HAWKINS ADDITION IN S1/2 NORTH OF HIGHWAY**

**SECTION 9 111-78:** Amy Fitzke is proposing to plat two lots east of Pierre along US Hwy 14 & 83. The lots will be a subdivision of Lot 2. The proposed lots will each be approximately 5 acres with access being a single approach off the highway that will serve a road and cul-de-sac. The proposal is that the lots will become home to separate agronomy businesses. There are presently no plans for the remaining 36+ acres. PUD zoning will be used for the 2 lots with no change to the remainder. PUD zoning allows the opportunity to be very specific with the activities allowed on the lots and is more restrictive than commercial or industrial zoning. The PUD zoning will allow agronomy businesses on the lots, while not allowing other uses that would become available with commercial/industrial zoning. The PUD zoning will not allow residential structures on Lots 2A & 2B. A public hearing for final consideration has been set for June 17, 2025 at the Hughes County Commission meeting at the Courthouse.

**JDAI GRANT REDUCING RACIAL & ETHNIC DISPARITIES:** County Manager Lori Jacobson presented the Commission with information on the Reducing Racial & Ethnic Disparities subgrant through the SD Department of Corrections that she has applied for. Moved by Rounds and seconded by Brown to approve the grant application. All voted Aye. Motion passed.

**MOU DAKOTA STATE UNIVERSITY SECURE SD:** Moved by Brown and seconded by Rounds to approve and authorize the Chairman to sign a memorandum of understanding between Hughes County and Dakota State University for the protection and enhancement of the cybersecurity posture of South Dakota Counties and Municipalities through the SecureSD Program. All voted Aye. Motion passed.

**HIGHWAY SURPLUS PROPERTY:** Moved by Brown and seconded by Abernathy to declare 2 hose reels with hoses, an electric pump and a fuel meter system as surplus property. All voted Aye. Motion passed.

**ELECTRONIC SPEED SIGNS:** Moved by Brown and seconded by Abernathy to approve the placement of two electronic speed signs on Range Road and Kingsway Road, and to purchase them from Radar Signs in the amount of \$4,226 per sign. All voted Aye. Motion passed.

**RANGE ROAD UPDATE:** Highway Superintendent Nick Dooley gave the Commission an update on how the improvements to Range Road are coming.

**TEMPORARY LIQUOR LICENSE APPLICATION:** No action taken.

Moved by Abernathy and seconded by to approve the application received by High Point Hunting Lodge LLC for a temporary liquor license. Highpoint Hunting Lodge LLC plans to hold an event July 19 & 20 during the Governor's Cup Fishing Tournament at Spring Creek. All voted Aye. Motion passed.

**JAIL SUPPLEMENT:** No action taken.

**COURTHOUSE REORGANIZATION/SECURITY:** Commissioner Fines spoke about Courthouse Security and possible changes that may help the effort. He asked for comments and opinions from staff on what could help improve the matter. He urged everyone to be proactive and put forth their ideas.

**PERSONNEL:** Moved by Abernathy and seconded by Rounds to approve a pay increase for Jacen Hancock Correctional Officer/Prisoner Transport at the Jail effective May 25, 2025 at \$26.95 per hour. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Rounds to approve the hire of Cadence Harkless Correctional Officer at the Jail effective June 16, 2025 at \$25.00 per hour. All voted Aye. Motion passed.

**PUBLIC COMMENT:** None

The following salaries and benefits were paid by department in the month of May 2025:

Commissioners-\$22,331.83, Auditor-\$19,650.38, Treasurer-\$23,899.67, States Attorney-\$50,995.14, Govt Buildings-\$11,033.42, Equalization-\$20,641.96, Register of Deeds-\$13,105.68, Veterans Service-\$6,411.96, Sheriff-\$62,839.31, Jail-\$262,231.72, Coroner-\$1,136.36, Juvenile Services-\$68,380.36, Weed & Pest- \$1,126.72, Road & Bridge-\$64,101.07, Emergency Management-\$10,141.12. Total payroll \$638,026.70.

Auditor's Account with the Treasurer May 31, 2025: Cash on hand-\$3,033.87, Checks in the Treasurer's possession less than three days-\$49,012.99, Cash items-\$31.93, Demand deposits: American Bank & Trust-\$17,950,052.44, Bad Checks Outstanding-\$4,550.48, and First Dakota National Bank-\$1,000,000.00. Total Cash Assets-\$19,006,681.71.

Register of Deeds Fees Collected in May 2025: Recording Fees-\$5,400.00, Transfer Fees-\$29,246.50, Copy Fees-\$720.50, Credit Card Fees-\$720.50, and Vitals-\$2,195.00. Total \$37,562.00.

**EXECUTIVE SESSION: SDCL 1-25-2 (3) CARE OF THE POOR:** Moved by Brown and seconded by Abernathy to go into executive session. All voted Aye. Motion passed.

The Chairman declared the board to be out of executive session.

Moved by Abernathy and seconded by Brown to deny payment of a claim for C.D.T.E. in the amount of \$4,622.59 to Avera St. Mary's. All voted Aye. Motion passed.

Moved by Rounds and seconded by Brown to adjourn the meeting until the meeting **Tuesday at 3:00 PM on June 17, 2025.** All voted Aye. Motion passed.

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ATTEST:

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Rob Fines, Chairman  
Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota