

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

July 1, 2025

Chairman Rob Fines called the Tuesday July 1, 2025 meeting of the Hughes County Board of Commissioners to order at 3:00 PM with members Bill Abernathy, Tom Rounds, and Connie Hohn present. Randy Brown was available via telephone. County Manager Lori Jacobson, Sheriff Patrick Callahan, HR Manager Lindsey Rounds, Deputy Jail Administrator Jarred Hall, Emergency Manager AJ Rounds, States Attorney Casey Deibert, and Director of Equalization/Planning & Zoning Director Eric Booth were also present. The meeting began with a prayer and the Pledge of Allegiance.

CONFLICT OF INTEREST: No conflicts declared.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda. All voted Aye. Motion passed.

MINUTES: Moved by Hohn and seconded by Rounds to approve the minutes of the June 17, 2025 Commission meeting. All voted Aye. Motion passed.

CLAIMS: Moved by Abernathy and seconded by Rounds to approve the following claims. All voted Aye. Motion passed. AARMS 150.00 JAIL SOFTWARE MAINTENANCE, AIRTECH 450.00 JAIL REPAIRS-MAINTENANCE, ALICIA KILLS SMALL 67.50 TRUSTEE LABOR JUN 2025 90 HRS, ALICIA SPOONEMORE 72.00 TRUSTEE LABOR JUN 2025 96 HRS, ALLISHIA ABDO 72.00 TRUSTEE LABOR JUN 2025 96 HRS, AMANDA OROSCO 72.00 TRUSTEE LABOR JUN 2025 96HRS, AMANDA VANDERFEEN 72.00 TRUSTEE LABOR JUN 2025 96 HRS, AMANDA WALDER 72.00 TRUSTEE LABOR JUN 2025 96 HRS, AMERICAN MEDICAL RESPONSE 13208.21 JUN 2025 MONTHLY SUBSIDY, ANDERSON RUMPCA DENTAL 683.10 JAIL INMATE DENTAL, ANDY BRUCE 154.02 PLAN COMM 2025 JAN-JUN, ANGELA LUCERO 72.00 TRUSTEE LABOR 96 HRS, ANISSA GRAMBIHLER 248.24 PLAN COMM 2025 JAN-JUN, ARAMARK CHICAGO LOCKBOX 16879.36 JAIL FOOD, ASHLEY JUELFS 72.00 TRUSTEE LABOR 96 HRS, ASHLEY OAKES 67.50 TRUSTEE LABOR JUN 2025 90 HRS, ASHLEY PELTIER 67.50 TRUSTEE LABOR JUN 2025 90HRS, AT&T MOBILITY 665.20 JAIL EQUIPMENT, AT&T MOBILITY 2427.42 JUNE AT&T PHONE BILLING, AVERA ST MARYS HOSPITAL 10.09 JAIL MEDICAL, BECK MOTORS 488.53 SO GAS/OIL/REPAIRS/LABOR/TIRES, BOB BARKER CO INC 149.97 JAIL UNIFORMS, BOBBI LITTLE STAR 20.00 WITNESS FEE, BOICE'S PLUMBING 183.67 EXPO CENTER REPAIR, BRENT PRIES 220.35 PLAN COMM 2025 JAN-JUN, BRIAN POELSTRA 52.68 JURY FEE DATE SERVED 6/17/25, EXECUTIVE MGMT FINANCE OFFICE 964.58 POSTAGE, EXECUTIVE MGMT FINANCE OFFICE 51.00 ACCESS FEE, EXECUTIVE MGMT FINANCE OFFICE 72.86 SO POSTAGE, EXECUTIVE MGMT FINANCE OFFICE 51.00 ACCESS FEE, BUTLER MACHINERY CO 5.73 UNIT 504 PART, CARMEN COOK-ORTIZE 64.50 TRUSTEE LABOR JUN 2025 90 HRS, CENTRAL DAKOTA EYECARE 277.00 INMATE EYE CARE, CENTRALSQUARE TECHNOLOGIES 5721.97 JAIL/ SOFTWARE MAINTENANCE, CENTURY BUSINESS PRODUCTS INC 59.86 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 112.91 SO SUPPLIES, CENTURLINK 152.70 SO TELEPHONE, CHANDLERS 95.00 SO REPAIRS & LABOR, CHARM-TEX 1008.20 JAIL/JSC SUPPLIES, CHELSEY HABBEN 63.00 TRUSTEE LABOR JUN 2025 84 HRS, CHEYENNE HEMINGER 72.00 TRUSTEE LABOR JUN 2025 96 HRS, CHOLIK SIGN CO 615.00 SO REPAIR/LABOR, CHRISTINA EASTMAN 72.00 TRUSTEE LABOR JUN 2025 96 HRS, CHRISTINE BORDEAUX 67.50 TRUSTEE LABOR JUN 2025 90 HRS, CLEARFLY 389.34 JAIL PHONE, CLEARFLY 1119.87 PHONE, COLE PAPERS INC 262.67 SUPPLIES, COLE PAPERS INC 3350.52 JAIL SUPPLIES, COMM TECH INC 644.23 TASER

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INSTALL X 2, COMM TECH INC 159.99 JAIL REPAIR/MAINTENANCE, CONE AG INC 285.00 CHEMICAL METER, CRYSTAL HABBEN 58.50 TRUSTEE LABOR JUN 2025 78 HRS, DAKOTA FLUID POWER 2730.87 MOTOR REPAIR, DARRELL BECK 4500.00 SNAKE BUTTE LEASE, DETREA ADAMS 67.50 TRUSTEE LABOR JUN 2025 90 HRS, DORINDA DANIEL 52.68 JURY FEE DATE SERVED 6/17/25, DURANNE HOWELOUNDER 67.50 TRUSTEE LABOR JUN 2025 90 HRS, EDC DUST CONTROL 17537.00 SOYBEAN DUST CONTROL APPLIC, EDEN WHIRLWIND 72.00 TRUSTEE LABOR JUN 2025 96 HRS, ELIZABETH THUNDERHAWK 72.00 TRUSTEE LABOR JUN 2025 96 HRS, EVETTE VEO 72.00 TRUSTEE LABOR JUN 2025 96 HRS, GERRI JENSEN 67.50 TRUSTEE LABOR JUN 2025 90 HRS, GOLDEN WEST TECHNOLOGIES 50.00 INV 434329 SHORTAGE, GT UPFITTING 4650.00 SO REPAIRS/LABOR, GUNDERSON PALMER NELSON & 4440.00 MENTAL ILLNESS BOARD, HEATHER PAUL 72.00 TRUSTEE LABOR JUN 2025 96 HRS, HOFFMAN OIL 3154.00 FUEL, HOGENS HARDWARE HANK 18.47 SUPPLIES/PARTS, IASHANA NADVORNIK 72.00 TRUSTEE LABOR JUN 2025 96 HRS, INGRAM PEST SERVICE 170.00 PEST CONTROL, INGRAM PEST SERVICE 75.00 EXPO PEST CONTROL, INLAND TRUCK PARTS 478.44 HWY PARTS/REPAIR, INNOVATIVE OFFICE SOLUTIONS 86.74 OFFICE SUPPLIES, INNOVATIVE OFFICE SOLUTIONS 130.84 OFFICE SUPPLIES, INNOVATIVE OFFICE SOLUTIONS 111.62 TREAS PRINTER CARTRIDGE, INTERIM HEALTHCARE 2180.00 JAIL MEDICAL CONTRACT, JAMIE CHARGING CROW 76.50 TRUSTEE LABOR JUN 2025 102 HRS, JASON JARES 426.41 PROP 9678 SOLD 6/25 PYMT REFUN, JC OFFICE SUPPLIES 756.63 SUPPLIES, JC PRINTING 160.00 EQUALIZATION ENVELOPES, JEFFREY LITTERICK 52.68 JURY FEE DATE SERVED 6/17/25, JENNIFER ORTLEY 9.00 TRUSTEE LABOR JUN 2025 12 HRS, JENNIFER SCHURMAN 36.00 TRUSTEE LABOR JUN 2025 48 HRS, JUANITA WOLFE 90.00 TRUSTEE LABOR JUN 2025 120 HRS, KATHRYN HANSON 51.34 JURY FEE DATED SERVED 6/17/25, KATRINA VELAZQUES 49.50 TRUSTEE LABOR JUN 2025 66 HRS, KELSIE KRUEGER 58.50 TRUSTEE LABOR JUN 2025 78 HRS, KEVIN ESPELAND 51.34 JURY FEE DATE SERVED 6/17/25, KYLEIGHANA CATCHES 54.00 TRUSTEE LABOR JUN 2025 72 HRS, LACEY BOXLEY 269.74 TRAVEL REIMBURSEMENT, LANGUAGE LINE SERVICE 78.85 TRANSLATION, LEE MCCURRIN 280.40 PLAN COMM MTG JAN-JUN 2025, LERETA LLC 698.96 PROP TAX OVERPAYMENT, LES STEWART 291.12 PLAN COMM JAN-JUN 2025, LINDA ROSELAND 54.02 JURY FEE DATE SERVED 6/17/25, LINDA TURNER 51.34 JURY FEE DATE SERVED 6/17/25, MARCIE CHASING HAWK 85.50 TRUSTEE LABOR JUN 2025 114 HRS, MARIA MILDA 72.00 TRUSTEE LABOR JUN 2025 96 HRS, MARITA NOISY HAWK 76.50 TRUSTEE LABOR JUN 2025 102 HRS, MARK EMERSON 52.68 JURY FEE DATE SERVED 6/17/25, MCKESSON MEDICAL-SURGICAL 1690.00 JAIL MEDICATIONS, MENARDS 32.43 JAIL REPAIRS/MAINTENANCE, MENARDS 116.50 REPAIRS/MAINTENANCE SUPPLIES, MIDCO 87.09 JAIL TELEPHONE, MIDCO 402.31 BUSINESS INTERNET, MIKE MULLEN 35.55 SUPPLIES REIMBURSEMENT, MILLICENT BROWN 54.00 TRUSTEE LABOR JUN 2025 72 HRS, MORRIS INC 7651.80 SAND SEAL (LEESMAN), NORTHERN SAFETY TECHNOLOGY INC 339.18 SO EQUIPMENT, NATALIE LEWIS 72.00 TRUSTEE LABOR JUN 2025 96 HRS, NATALIE SPRAYBERRY 67.50 TRUSTEE LABOR JUN 2025 90 HRS, NORTHWEST PIPE FITTING, INC 24.36 HWY SUPPLIES, QUALITY QUICK PRINT 568.00 AUDITOR ENVELOPES, RADAR SIGN 8082.00 2 RADAR SPEED SIGNS, REDSAIL TECHNOLOGIES 239.58 JAIL MEDICAL CONTRACT, REEMPLOYMENT ASSIS DIV 1403.00 DISTRESS WARRANT COLLECTION, RENAE FAYANT 67.50 TRUSTEE LABOR JUN 2025 90 HRS, RHEANNA SIMMONS 72.00 TRUSTEE LABOR JUN 2025 96 HRS, RONALD NELSON 58.04 JURY FEE DATE SERVED 6/17/25, SAMANTHA LANE 72.00 TRUSTEE LABOR JUN 2025 96 HRS, SD ATTORNEY GENERAL'S OFFICE 226.00 5/1-5/31/2025 24/7 FUND, SD

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SHERIFFS ASSOCIATION 880.00 ANNUAL SAVIN MAINTENANCE FEE, SERVALL UNIFORM & LINEN CO 128.93 RUGS, SERVALL UNIFORM & LINEN CO 176.34 JAIL CLEANING SUPPLIES, SERVALL UNIFORM & LINEN CO 170.28 RUGS, SHANE KRAMME 300.00 JUN 2025 EXPO OVERSIGHT, SHERRY RICHARDS 22.50 TRUSTEE LABOR JUN 2025 30 HRS, SIGN SOLUTIONS 730.69 ROAD SIGNS, STARLIGHT BRINGS PLENTY 67.50 TRUSTEE LABOR JUN 2025 90 HRS, STEAMWAY CARPT 438.19 CARPET CLEANING EXPO, STELLA WHITE EYES 72.00 TRUSTEE LABOR JUN 2025 96 HRS, TAYLER OWENS 52.68 JURY FEE DATE SERVED 6/17/25, THOMSOM REUTERS WEST PAYMENT 675.14 SD CODIFIED LAW BOOKS, TIANNA KRESLEY-BICKETT 72.00 TRUSTEE LABOR JUN 2025 96 HRS, TOUGH RUGGED LAPTOPS 3315.03 SO EQUIPMENT - LAPTOPS, W W TIRE 606.29 PARTS/SUPPLIES, WANBLI GOODSHIELD 20.00 WITNESS FEE, WANDA SHEPHERD 72.00 TRUSTEE LABOR JUN 2025 96 HRS, ZANDER AUTO PARTS 232.99 PARTS/SUPPLIES, ZANDER AUTO PARTS 27.98 JAIL VEHICLE REPAIRS/MAINTENAN.

OLD BUSINESS:

NEW BUSINESS:

PLANNING & ZONING:

MOVING PERMIT: MOVE AND PLACE A HOME FROM BRULE COUNTY, SD TO LOT A OF LOTS A & B LOCATED IN GOV'T LOT 5 SECTION 11 110-77: Tanner & Christina Schaefer are requesting a permit to move and place a home located in Chamberlain, SD to Hughes County, SD on Lot A of Lots A & B located in Gov't Lot 5 Section 11 110-77. Christina Schaefer appeared for questions. Moved by Rounds and seconded by Abernathy to approve the moving permit and allow placement of the home. All voted Aye. Motion passed.

FIRST CONSIDERATION: PLAT OF LOTS 24A-1 & 2A-2 A SUBDIVISION OF LOT 24A NORTH-40 SUBDIVISION IN THE S1/2 SW1/4 & E1/2 W1/2 SW1/4 SEC 33 112-79: Krystal Whitley is requesting to create Lot 24A-2 as a residential lot for her daughter. North 40 Addition was platted in 1987. Lot 24 was subdivided into Lots 24A & 24B in 2007. The Planning Commission recommended plat approval during the June 23, 2025 meeting, but expressed potential concerns in the future if the lots are no longer owned by family members. The Whitley's acknowledged the understood the concerns. Nobody appeared to testify. Final consideration will be held on the July 15, 2025 Commission meeting at 3:00 pm at the Courthouse.

FIRST READING: SERIES OF ORDINANCES TO ADOPT 2021 ICC MECHANICAL CODE, BUILDING CODE, RESIDENTIAL CODE, PROPERTY MAINTENANCE CODE, EXISTING BUILDING CODE, AND FIRE CODE FOR UNINCORPORATED PORTIONS OF HUGHES COUNTY, SOUTH DAKOTA: The 2021 codes that Hughes County is adopting are the (IRC) International Residential Code for minimum requirements for one and two family dwellings, (IBC) International Building Codes covering minimums for all other new construction, (IEBC) International Existing Building Code covering minimum requirements for existing buildings, (IFC) International Fire Code covering best minimum standards for minimizing fires during and after construction, (IMC) International Mechanic Code establishing minimum requirements for mechanical systems, and (IPMC) International Property Maintenance Code establishing minimum standards for property maintenance and improvements. The main purpose of the codes is to protect public health, safety, and general welfare as

they relate to construction and occupancy of buildings and structures. The codes have been developed by the International Code Council and provide standards and minimum requirements. The codes have been adopted by most jurisdictions in all 50 states and internationally by other countries. The State of South Dakota with SDCL 11-10, states that jurisdictions adopting new building codes, the codes shall comply with the 2021 International Building Codes. South Dakota also adopted the 2021 codes for all jurisdictions that do not have building codes. Final consideration will be held on the July 15, 2025 Commission meeting at 3:00 pm at the Courthouse.

JAIL BUDGET SUPPLEMENTS: Moved by Rounds and seconded by Abernathy to approve a supplement to the jail budget, account number 101-212-411 jail salaries, in the amount of \$7,131.38 and a supplement to account number 101-212-426.80 jail office equipment, in the amount of \$122.25. The above accounts will be supplemented with money received from a Rural Crisis Response Grant. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve a supplement to the jail budget, account number 101-212-411 jail salaries, in the amount of \$2,365.93 with money received from Opioid Settlement Funds to cover behavioral health staffs time and support at the jail. All voted Aye. Motion passed.

PERSONNEL: Moved by Rounds and seconded by Abernathy to approve the resignation of Micheal Anderson Correctional Officer at the Jail effective July 7, 2025 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve a wage increase for Chaz Kuehn Correctional Officer at the Jail effective June 25, 2025 at \$26.25 per hour. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the readvertisement of a Highway Maintenance Worker position for the Highway Department. All voted Aye. Motion passed.

BUDGET DISCUSSION: No Action taken.

PUBLIC COMMENT: None

EXECUTIVE SESSION: SDCL 1-25-2 9(6) (h) COURTHOUSE SECURITY: Moved by Abernathy and seconded by Rounds to go into executive session.

The Chairman declared the board to be out of executive session.

Moved by Rounds and seconded by Hohn to approve renovations to the Courthouse in the amount of \$11,843 to enhance security measures. All voted Aye. Motion passed.

The following salaries and benefits were paid by department in the month of June 2025:

Commissioners-\$23,830.50, Auditor-\$20,208.41, Treasurer-\$23,372.85, States Attorney-\$52,192.67, Govt Buildings-\$11,660.46, Equalization-\$21,756.89, Register of Deeds-\$13,080.55, Veterans Service-\$6,411.96, Sheriff-\$64,081.41, Jail-\$287,760.00, Juvenile Services-\$74,167.40, Weed & Pest-\$1,114.79, Road & Bridge-\$67,414.13, Emergency Management-\$10,141.12. Total payroll \$677,193.14.

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Auditor's Account with the Treasurer June 30, 2025: Cash on hand-\$4,932.10, Checks in the Treasurer's possession less than three days-\$55,581.64, Cash items-\$31.93, Demand deposits: American Bank & Trust-\$16,263,618.25, Bad Checks Outstanding-\$1,972.60, and First Dakota National Bank-\$1,000,000.00. Total Cash Assets-\$17,326,136.52.

Register of Deeds Fees Collected in June 2025: Recording Fees-\$6,160.00, Transfer Fees-\$13,708.00, Copy Fees-\$617.00 Credit Card Fees-\$0.00, and Vitals-\$2,275.00. Total \$22,760.00.

Moved by Rounds and seconded by Abernathy to adjourn the meeting until **Wednesday, July 9, 2025 at 9:00 AM.** All voted Aye. Motion passed.

ATTEST:

Rob Fines, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota