

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

SEPTEMBER 2, 2025

Chairman Rob Fines called the Tuesday September 2, 2025 meeting of the Hughes County Board of Commissioners to order at 3:00 PM with members Randy Brown, Tom Rounds, Bill Abernathy, and Connie Hohn present. County Manager Lori Jacobson, Director of Equalization/Planning Director/Building Official Eric Booth, Highway Superintendent Nick Dooley, Veterans Service Officer Mike Mullen, HR Manger Lindsay Rounds, Deputy Jail Administrator Jarred Hall, and Sheriff Patrick Callahan were also present. The meeting began with a prayer by Nance Orsbon and the Pledge of Allegiance.

CONFLICT OF INTEREST: No conflicts declared.

AGENDA: Moved by Rounds and seconded by Hohn to approve the agenda with the removal of Contingency Transfer. All voted Aye. Motion passed.

MINUTES: Moved by Abernathy and seconded by Rounds to approve the minutes of the August 19, 2025 Commission meeting. All voted Aye. Motion passed.

CLAIMS: Moved by Hohn and seconded by Rounds to approve the following verified claims. All voted Aye. Motion passed. ABELS A-1 GARAGE DOORS 200.00 DOOR OPENER, ATLANTIC COASTAL SUPPLY 5124.33 JAIL REPAIRS & MAINTENANCE, ALISA SEE 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, ALLIED PLUMBING & HEATING INC 345.91 JAIL REPAIRS & MAINTENANCE, ALLISHIA ABDO 63.00 AUG 2025 TRUSTEE LABOR 84 HRS, AMANDA ARBACH 55.36 JUROR FEE DATE SERVED 8/19/25, AMANDA OROSCO 45.00 AUG 2025 TRUSTEE LABOR 60 HRS, AMANDA VANDERFEEN 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, AMANDA WALDER 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, AMERICAN MEDICAL RESPONSE 13208.21 AUG 25 SUBSIDY, ANGELA LUCERO 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, ARAMARK CHICAGO LOCKBOX 17707.07 JAIL FOOD, ASHLEY JUELFS 52.50 AUG 2025 TRUSTEE LABOR 70 HRS, ASHLEY OAKES 67.50 AUG 2025 TRUSTEE LABOR 90 HRS, ASHLEY PELTIER 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, AT&T MOBILITY 84.66 ELECTION WIFI, AT&T MOBILITY 665.20 JAIL EQUIPMENT, AT&T MOBILITY 2445.66 CELL PHONE AUG BILL 2025, AVERA ST MARYS HOSPITAL 447.46 EXAM, AVERA ST MARYS HOSPITAL 176.73 EXAM, AVERA ST MARYS HOSPITAL 125.28 INMATE MEDICAL, AVERA ST MARYS HOSPITAL 86.95 INMATE MEDICAL, AVERA ST MARYS HOSPITAL 481.18 INMATE MEDICAL, BECK MOTORS 169.73 SO REPAIRS/LABOR, BRIAN DUVAL 52.68 JUROR FEE DATE SERVED 8/19/25, BRITNI DRAPEAU 22.50 AUG 2025 TRUSTEE LABOR 30 HRS, BROSZ ENGINEERING 390.00 MATERIALS TESTING, EXECUTIVE MGMT FINANCE OFFICE 1058.40 POSTAGE, BUTLER MACHINERY CO 397.49 PINS/FILTERS, CAPITAL CITY 76.63 SO GAS & OIL, CAPITAL ONE - WALMART 280.29 JAIL/JUV SUPPLIES, CARMEN COOK-ORTIZ 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, CAROL GENGLER 51.34 JUROR FEE DATE SERVED 8/19/25, CASSANDRA HEUER 900.00 JAIL MH SERVICES, CENTURY BUSINESS PRODUCTS INC 174.66 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 54.90 PRINTER SERVICES, CENTURY BUSINESS PRODUCTS INC 59.86 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 173.60 SO SUPPLY, CENTURYLINK 77.95 EXPO PHONE, CENTURYLINK 78.41 SO TELEPHONE, CENTURYLINK 71.82 SO TELEPHONE, CHANDLERS 48.00 JAIL REPAIRS/MAINTENANCE, CHARITY TAYLOR 22.50 AUG 2025 TRUSTEE LABOR 30 HRS, CHARM-TEX 139.80 JUV SERVICES SUPPLIES, CHEYENNE HEMINGER 31.50 AUG 2025 TRUSTEE LABOR 42 HRS, CHRISTINA EASTMAN 72.00 AUG 2025 TRUSTEE LABOR 96 HRS, CLEARFLY 389.34 JAIL PHONE, CLEARFLY 1120.19 PHONES,

COLE PAPERS INC 383.92 SUPPLIES, COLE PAPERS INC 3964.85 SUPPLIES, COMM TECH INC 699.99 NEW LAPTOP, COMM TECH INC 192.45 JAIL OFFICE EQUIPMENT, COMM TECH INC 6585.19 JAIL 12 CABLE TVS FOR IMATES, COMMUNICATIONS CENTER 90.00 QTRLY ALARM MONITORING, CONSTANCE HOLY BEAR 20.00 WITNESS FEE, CRYSTAL SMOOK 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, DAKOTA EMBALMING & TRANSPORT 220.00 FACILITY TRANSPORT, DAWN FRAZIER 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, DEN HERDER LAW OFFICE 276.00 BMI COURT APPT ATTY, DEPARTMENT OF TRANSPORTATION 757.30 FUEL, DESTINEY TRONVOLD 22.50 AUG 2025 TRUSTEE LABOR 30 HRS, DETREA ADAMS 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, EDEN WHIRLWIND 63.00 AUG 2025 TRUSTEE LABOR 84 HRS, ELIZABETH THUNDER HAWK 63.00 AUG 2025 TRUSTEE LABOR 84 HRS, EMILY HORNE 22.50 AUG 2025 TRUSTEE LABOR 30 HRS, EVETTE VEO 63.00 AUG 2025 TRUSTEE LABOR 84 HRS, FLOYDS TRUCK CENTER 468.60 FILTERS, FT PIERRE CITY 906.86 EXPO CENTER UTILITIES, GERRI JENSEN 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, GUNDERSON PALMER NELSON & 996.00 BOARD OF MENTAL ILLNESS, HANNAH HOUDYSHELL 51.34 JUROR FEE DATE SERVED 8/19/25, HEATHER PAUL 40.50 AUG 2025 TRUSTEE LABOR 54 HRS, HOFFMAN OIL 3731.00 BLUNT/HARROLD FUEL, IASHANA NADVORNIK 63.00 AUG 2025 TRUSTEE LABOR 84 HRS, INLAND TRUCK PARTS 3326.33 PARTS AND SERVICE, INNOVATIVE OFFICE SOLUTIONS 95.24 OFFICE SUPPLIES, INTERIM HEALTHCARE 11710.00 JAIL MEDICAL CONTRACT, INTOXIMETERS 1700.00 24/7 FUND, JAMI FLEURY 22.50 AUG 2025 TRUSTEE LABOR 30 HRS, JAMIE CHARGING CROW 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, JC OFFICE SUPPLIES 363.00 COPY PAPER, JC PRINTING 95.00 BUSINESS CARDS, JENNIFER ORTLEY 63.00 AUG 2025 TRUSTEE LABOR 84 HRS, JENNIFER SCHURMAN 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, JENSEN ROCK & SAND 258126.77 2025 CHIPSEAL, JOHN ERICKSON 51.34 JUROR FEE DATE SERVED 8/19/25, JUANITA WOLFE 40.50 AUG 2025 TRUSTEE LABOR 54 HRS, KATRINA VELAZQUEZ 26.25 AUG 2025 TRUSTEE LABOR 35 HRS, KAYLIE NORQUIST 78.00 AUG 2025 TRUSTEE LABOR 104 HRS, KELSIE KRUEGER 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, KEVIN DILLON 51.34 JUROR FEE DATE SERVED 8/19/202, LACHARA BORDEAUX 26.25 AUG 2025 TRUSTEE LABOR 35 HRS, LEA STANDING SOLDIER 22.50 AUG 2025 TRUSTEE LABOR 30 HRS, LYLE SIGNS INC 120.15 ROAD SIGNS, MARCIE CHASING HAWK 40.50 AUG 2025 TRUSTEE LABOR 54 HRS, MARIA MILDA 40.50 AUG 2025 TRUSTEE LABOR 54 HRS, MARITA NOISY HAWK 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, MCKESSON MEDICAL-SURGICAL 1045.64 JAIL MEDICATIONS, MENARDS 13.39 JAIL REPAIRS/MAINTENANCE, MENARDS 403.09 SUPPLIES, MICHELLE STENSETH 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, MIDCO 87.26 JAIL TELEPHONE, MIDCO 402.16 BUSINESS INTERNET, MONTANA DAKOTA UTILITIES 64.97 EXPO UTILITIES, NORTHERN SAFETY TECHNOLOGY INC 2886.53 SO EQUIPMENT, NATALIE LEWIS 52.50 AUG 2025 TRUSTEE LABOR 70 HRS, NATALIE SPRAYBERRY 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, NORTHWEST PIPE FITTING, INC 19.43 JUV SERVICES REPAIRS, OREILLY AUTO PARTS 62.30 OIL AND FILTERS, PIETZ HEATING AND A/C 631.00 AC REPAIRS AND LABOR, PIETZ HEATING AND A/C 205.00 REPAIRS/MAINTENANCE AC UNITS, PENNINGTON COUNTY JAIL 962.26 JULY 2025 PRISONER TRANSPORT, PIERRE CITY 5119.28 911 SERVICE FUNDS FOR JUNE 25, PIERRE CITY 49899.78 2025 DISPATCH, PRECIOUS FIRE THUNDER 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, REDSAIL TECHNOLOGIES 239.58 JAIL MEDICAL CONTRACT, REDWOOD TOXICOLOGY LAB 1381.64 24/7 FUNDS, RENAE FAYANT 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, RHEANNA SIMMONS 63.00 AUG 2025 TRUSTEE LABOR 84 HRS, RIVER CITIES TRANSIT 2500.00 SEPT 2025 ALLOCATION, RUNNINGS

SUPPLY 23.38 HWY SUPPLIES, RUNNINGS SUPPLY 140.00 REPAIRS/MAINTENANCE, RUNNINGS SUPPLY 36.80 JAIL REPAIRS & MAINTENANCE, SAFETY KLEEN 386.58 OIL RECOVERY, SALLY CHRISTENSON 52.68 JUROR FEE DATE SERVED 8/19/25, SAMANTHA LANE 63.00 AUG 2025 TRUSTEE LABOR 84 HRS, SD VSO ASSOCIATION 50.00 SD VS OA REG FEE 2025, SDAAO 50.00 ASSESSOR TRAINING, SERVALL UNIFORM & LINEN CO 128.93 RUGS/OVERALLS, SERVALL UNIFORM & LINEN CO 170.28 RUGS, SHANE KRAMME 300.00 AUG 2025 EXPO OVERSIGHT, SHERRY RICHARDS 40.50 AUG 2025 TRUSTEE LABOR 54 HRS, SIGN SOLUTIONS 322.49 SIGNS FOR COURTHOUSE, SOLID WASTE FACILITY 10.80 YARD WASTE, STACEY FLUTE 26.25 AUG 2025 TRUSTEE LABOR 35 HRS, STARLIGHT BRINGS PLENTY 45.00 AUG 2025 TRUSTEE LABOR 60 HRS, STELLA WHITE EYES 63.00 AUG 2025 TRUSTEE LABOR 84 HRS, STEVEN STEELE 56.70 JUROR FEE DATE SERVED 8/19/25, TIANNA KRESLEY-BICKETT 76.50 AUG 2025 TRUSTEE LABOR 102 HRS, W W TIRE 289.09 HWY PARTS/REPAIRS, W W TIRE 129.60 SO GAS & OIL, WANDA SHEPHERD 63.00 AUG 2025 TRUSTEE LABOR 84 HRS, MONA WEIGER 310.02 TRANSCRIPTS, ZANDER AUTO PARTS 399.88 HWY PARTS AND SUPPLIES.

NEW BUSINESS:

PUBLIC HEARING: 2026 BUDGET: 3:00 PM – Time set for the purpose of considering the provisional budget. Nobody appeared to testify.

PLANNING & ZONING:

FINAL CONSIDERATION: PLAT OF LOT 16R SHAMROCK COMMERCIAL ADDITION A SUBDIVISION OF W1/2 SW1/4 & NW1/4 LYING SOUTH OF THE HIGHWAY SECTION 24 111-79: Tom M. Maher is requesting to replat Lot 16 a 14.95-acre parcel to Lot 16R a 20.58-acre parcel. The replat increases the size of the lot by a little over 5 acres and creates easier access to the lot from Gary Street and Grace Avenue. Clay Solberg is interested in Lot 16R for his truck service business and would like to be able to loop trucks through 206th Street to Grace Avenue. As was discussed in 2024 at the Joint Planning Commission meeting the remaining un-platted parcel does not have street frontage on Grace Avenue and through an approved variance, the three approaches on 206th Street are allowed. Lot 16R is proposed to have access off Grace Avenue and an existing Ag approach on 206th Street. Lot 17 would keep the remaining access off 206th Street. The remaining 17.37-acre parcel will have access off the existing Ag approach on 206th Street. Final consideration was held at a Joint County & City Commission meeting on August 26, 2025 at 5:30 PM at City Hall approving Resolution No. 2025-15 the Plat of Lot 16R Shamrock Commercial Addition a Subdivision of W1/2 SW1/4 & NW1/4 Lying South of Highway Section 24 111-79.

APPOINTMENT TO PLANNING COMMISSION: Moved by Rounds and seconded by Brown to approve appointing Roger Inman to the Hughes County Planning Commission through January 31, 2026. All voted Aye. Motion passed.

ELECTRONIC HIGHWAY SIGNS: RANGE ROAD & KINGSWAY: Moved by Hohn and seconded by Rounds to approve the purchase of three electronic speed signs for the Highway Department in the amount of \$9,000. All voted Aye. Motion passed.

SURPLUS PROPERTY: Moved by Rounds and seconded by Abernathy to declare the following items as surplus; a 1999 GMC Sierra Pickup VIN Number 1GTGK29R7XF075727, a Snapper 150Z 42" Zero Turn Mower, and 50 feet of chain link fence. All voted Aye. Motion passed.

JAIL PHYSICIAN CONTRACT: Moved by Rounds and seconded by Abernathy to approve the renewal of a contract between Hughes County and Dr. Thomas Huber for medical contract services at the Jail for a term of one year in the amount of \$60,000. All voted Aye. Motion passed.

PIERRE RURAL FIRE DEPARTMENT: Moved by Hohn and seconded by Rounds to approve the removal of Chris Smith from the list of Pierre Rural Fire Department members and approve the addition of Teo Frerichs and Darien Fleagle to the Pierre Rural Fire Department roster. All voted Aye. Motion passed.

CONTINGENCY TRANSFER: No action taken. Item removed from the agenda.

SHERIFF'S DEPARTMENT VEHICLE: County Manager Lori Jacobson reviewed some different pricing options for vehicles listed under the State of South Dakota contract website.

BUDGET DISCUSSION: No action taken.

PERSONNEL: Moved by Rounds and seconded by Abernathy to approve the resignation of Cadance Harkless Correctional Officer at the Jail effective August 26, 2025 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

The following salaries and benefits were paid by department in the month of August 2025:

Commissioners-\$21,689.74, Auditor-\$19,562.69, Treasurer-\$22,466.89, States Attorney-\$51,078.73, Govt Buildings-\$10,994.57, Equalization-\$22,722.11, Register of Deeds- \$12,681.28, Veterans Service-\$6,411.96, Sheriff- \$65,230.75, Jail-\$264,496.44, Juvenile Services-\$70,931.76, Weed & Pest-\$1,129.36, Road & Bridge-\$71,646.48, Emergency Management-\$10,141.13. Total payroll \$651,183.89.

Auditor's Account with the Treasurer August 31, 2025: Cash on hand-\$4,466.35, Checks in the Treasurer's possession less than three days-\$50,402.91, Cash Items-\$43.93, Demand deposits: American Bank & Trust-\$15,833,746.41, First Dakota National Bank- \$1,000,000.00, Bad Checks Outstanding-\$2,092.60. Total Cash Assets-\$16,890,752.20.

Register of Deeds Fees Collected in August 2025: Recording Fees-\$5,710.00, Transfer Fees-\$14,603.50, Copy Fees-\$307.00, Credit Card Fees-\$15.00, and Vitals-\$2,840.00. Total \$23,475.50.

PUBLIC COMMENT: None.

Moved by Brown and seconded by Abernathy to adjourn the meeting until **Tuesday at 3:00 PM on September 16, 2025.**

All voted Aye. Motion passed.

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

SEPTEMBER 2, 2025

ATTEST:

Rob Fines, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota