

Chairman Connie Hohn called the Monday, October 16, 2023 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Bill Abernathy, Randy Brown, and Rob Fines present. Tom Rounds was available via telephone. County Manager Lori Jacobson, Highway Superintendent Trent Arbach, Director of Equalization/County Planner & Building Official Eric Booth, Sheriff Patrick Callahan, and Jail Administrator Gerald Wasko were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

CONFLICT OF INTEREST: No conflicts declared.

AGENDA: Moved by Abernathy and seconded by Brown to approve the agenda with the addition of a Jail Contract Proposal. All voted Aye. Motion passed.

MINUTES: Moved by Fines and seconded by Brown to approve the minutes of the October 2, 2023 Commission meeting. All voted Aye. Motion passed.

VERIFIED CLAIMS: Moved by Fines and seconded by Brown to approve the following verified claims. All voted Aye. Motion passed. A-OX WELDING 37.57 CYLINDERS, AARMS 750.00 JAIL OFFICE SUPPLIES, ADVANCE CORRECTIONAL HEALTH 992.67 JAIL MEDICAL CONTRACT SERVICES, AIRTECH 801.02 JAIL REPAIRS - THERMOSTATS, ALLIED PLUMBING 448.28 3RD FLOOR BR REPAIRS, ALTERNATIVE HR 198.00 JOB POSTING - JAIL, AMERICAN BANK & TRUST 950.00 EMS CC, AMERICAN BANK & TRUST 1019.90 DOE CC SHARED, AMERICAN BANK & TRUST 5201.13 SHERIFF/JAIL CREDIT CARD, AMERICAN BANK & TRUST 274.32 GVT BLDG MAINT CC, AMERICAN MEDICAL RESPONSE 1698.90 JAIL INMATE MEDICAL TRANSPORT, AMERICAN MEDICAL RESPONSE 12450.00 SEPT '23 MONTHLY SUBSIDY, ANIMAL CLINIC OF PIERRE 42.00 SO ANIMAL CONTROL, ARCHITECTURE INC 4705.00 COURT HOUSE SECURITY UPGRADES, AVERA MEDICAL ASSOC CLINIC 10.48 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 54.36 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 13.68 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 175.03 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 12.55 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 176.10 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 126.64 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 148.84 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 517.32 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 2817.49 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 369.38 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 3672.10 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 2285.42 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 3019.71 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 172.29 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 1130.11 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 571.87 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 1286.86 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 351.08 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 207.72 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 579.69 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 368.16 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 420.60 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 558.15 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 1207.09 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 1038.50 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 558.83 JAIL DOCTOR, BACHAND & HRUSKA PC 5416.67 OCT '23 LEGAL AND JUV SERVICE, BALCO UNIFORM CO 110.12 JAIL UNIFORMS, BALCO UNIFORM CO 2424.39 UNIFORMS, BOB BARKER CO INC 6760.51 JAIL CLOTHING/UNIFORM/IMPROVE, BONI ENTERPRISES LLC 1757.50 COURT APPOINTED ATTORNEY, BOTTOM LINE WELDING 24.00 METAL PIPE #

2 A, BUREAU OF ADMINISTRATION 23.54 MICROGRAPHIC SERVICES, CAPITAL AREA COUNSELING 160.00 JAIL MENTAL HEALTH SERVICES, CAPITAL CITY 349.20 SO REPAIRS AND LABOR, CAPITAL JOURNAL 301.64 LEGAL BUDGET PUBLISHING, CAPS TRAIL SERVICE 356.09 HWY DEPT FUEL, CDW GOVERNMENT INC 1819.36 SA LACEY, CENTRALSQUARE TECHNOLOGIES 12655.66 SO/JAIL SOFTWARE MAINTENANCE, CENTURY BUSINESS PRODUCTS INC 123.01 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 692.07 COPIER LEASE, COLE PAPERS INC 1519.92 JAIL CLEANING, COLE PAPERS INC 1429.74 JAIL INMATE/OFFICE CLEANING, COLE PAPERS INC 80.69 JAIL INMATE SUPPLIES, COLE PAPERS INC 1365.91 CLEAN OFFICE INMATE SUPPLIES, CORRECTEC INC 925.00 JAIL SOFTWARE MAINTENANCE, DAKOTA FOOD SERVICE 20738.48 JAIL/JSC FOOD, DAKOTA RADIO GROUP 315.00 JAIL RECRUITMENT, DALE'S REPAIR 963.89 SO REPAIRS & LABOR, DAVE DEJABET INVESTIGATIONS 432.50 COURT APPOINTED INVESTIGATION, DEAN A SCHAEFER COURT REPORTER 204.00 M.I COURT REPORTING, DEPARTMENT OF CORRECTIONS 1608.33 SO UTILITIES, DONS SINCLAIR 41.32 SO GAS / OIL, DONS SINCLAIR 23.52 FUEL - LAWN EQUIPMENT, DR BRENNA TINDALL 1050.00 COURT APPOINTED EXPERT, DUSTIN DREW 244.22 TRAVEL REIMBURSEMENT, GALLS 217.95 JAIL UNIFORMS, GOLDEN WEST TECHNOLOGIES 1310.00 OFFSITE BACKUP/MICROSOFT PLAN, GRAHAM TIRE 30.19 SO REPAIRS/LABOR, GREG C HALL 277.54 CORONER TRAINING, GROSSENBURG IMPLEMENT 207.28 HWY REPAIRS/SUPPLIES, GUNDERSON PALMER NELSON & 3229.50 COURT APPOINTED ATTORNEY, HPSHT LLP 1303.62 COURT APPOINTED ATTORNEY, INMANS WATER TECHNOLOGIES 294.00 WATER COOLER SERVICES, JAMES RUDSENSKE 20.00 WITNESS FEE, JAMIE DAMON 2065.50 COURT APPOINTED ATTORNEY, JANET BECK 13.48 REIMBURSEMENT, JC OFFICE SUPPLIES 657.59 OFFICE SUPPLIES, KALLEO TECHNOLOGIES LLC 490.00 JAIL SOFTWARE MAINTENANCE, KALOB HATFIELD 1500.00 RELOCATION STIPEND, MARK KATTERHAGEN 6.00 QMHP BOARD REVIEW, KIMBALL MIDWEST 371.50 SHOP 104 SUPPLIES, KONRAD LAW PROF LLC 16.05 COURT APPOINTED ATTORNEY, LACEY BOXLEY 297.38 TRAVEL REIMBURSEMENT, LUCILLE M LEWNO 112.25 QMHP BOARD REVIEW, BRENDA LOUNSBURY 4380.00 BLOOD DRAWS, MAHER LAW OFFICE LLP 3575.30 COURT APPOINTED ATTORNEY, MASON JURACEK ATTORNEY AT LAW 496.40 COURT APPOINTED ATTORNEY, MAY ADAM GERDES & THOMPSON 3017.40 COURT APPOINTED ATTORNEY, MCKESSON MEDICAL-SURGICAL 446.28 JAIL MEDICATIONS, MCKESSON MEDICAL-SURGICAL 36.36 JAIL OFFICE SUPPLIES, MCKESSON MEDICAL-SURGICAL 44.31 JAIL OFFICE SUPPLIES, MCKESSON MEDICAL-SURGICAL 76.78 JAIL OFFICE SUPPLIES, MENARDS 89.76 JAIL OFFICE/CLEANING SUPPLIES, MENARDS 15.99 REPAIR KIT, MICROFILM IMAGING SYSTEMS 1140.00 ANNUAL DEED MAGIC SOFTWARE, MIDWEST TIRE & MUFFLER INC 920.86 REPAIR / OIL CHANGE, MONTANA DAKOTA UTILITIES 127.84 NATURAL GASS UTILITIES, NORTHWEST PIPE FITTING, INC 331.71 JAIL REPAIR/MAINTENANCE, PATRICK CALLAHAN 74.00 TRAVEL REIMBURSEMENT, PATRICK CRANE 120.00 JAIL UNIFORM REIMBURSEMENT, PHEASANTLAND INDUSTRIES 37.00 SO SUPPLIES BUSINESS CARD, PHOENIX INVESTIGATIONS 773.50 COURT ORDERED INVESTIGATION, PIERRE CITY 432.34 UTILITIY 3RD QTR EMS, PIERRE CITY 16038.45 MED DIRECTOR / DISPATCH, RIVER CITIES TRANSIT 1458.33 OCT 2023 MONTHLY ALLOCATION, ROBINS WATER CONDITIONING INC 10.00 JSC WATER COOLER, ROCKMOUNT RESEARCH & ALLOYS 4330.94 HARD SURFACE PLATE/ROD, ROWE LAW & MEDIATION CTR 5587.50 SEPT LEGAL SERVICES, RUNNINGS SUPPLY 286.53 TOOLS/SUPPLIES/PAINT, RUNNINGS SUPPLY 600.93 JAIL

REPAIR/MAINTEN/SUPPLY, SAFETY BENEFITS INC 75.00 SAFETY LOSS CONTROL CONFERENCE, JOAN BOOS SCHUELLER 2065.01 COURT APPOINTED ATTORNEY, SD ACHIEVE DBA LIFESCAPE 60.00 PERSON SERVED, SD DEPT OF PUBLIC SAFETY 2322.00 SO TELEPHONE, SOUTH DAKOTA DEPART OF HEALTH 2410.00 TESTING, SD SHERIFFS ACCOCIATION 250.00 SO TRAVELS/CONFERENCE, SDACC 2452.00 3RD/4TH QTR CLERP, SERVALL UNIFORM & LINEN CO 168.06 JAIL CLEANING SUPPLIES, SERVALL UNIFORM & LINEN CO 110.38 RUGS/COVERALLS, SHANES PHARMACY 971.21 JAIL MEDICATIONS, THE SHARP FIRM, PROF LLC 16121.10 COURT APPOINTED ATTORNEY, DAVID W SIEBRASSE 8856.57 COURT APPOINTED ATTORNEY, SMALL ENGINE HOUSE 23.42 OIL/FILTERS, SOLID WASTE FACILITY 3.25 YARD WASTE, STARLENE FLAX 104.99 JAIL UNIFORMS, TAYLOR CHAVEZ 20.00 WITNESS FEE, THE HILLTOP LLC 171.02 HWY FUEL, K THOMPSON LAW PROF LLC 3414.42 COURT APPOINTED ATTORNEY, THOMSOM REUTERS WEST PAYMENT 608.32 SUBSCRIPTON, TIESZEN LAW OFFICE PROF LLC 4895.27 COURT APPOINTED ATTORNEY, TIGER'S FIRE EXTINGUISHER 75.00 JAIL MAINTENANCE, TITAN MACHINERY 1244.06 BLOWER FAN/CAB FILTERS, TODDS ELECTRIC 405.40 JAIL REPAIR/MAINTENANCE, VAL LARSON 6.00 QMHP BOARD REVIEW, W W TIRE 1506.12 TIRES - #11 / #024, MONA WEIGER 93.10 TRANSCRIPTS, WENDELL LAW OFFICE PC 4936.60 COURT APPOINTED ATTORNEY, WHALLS GROUP 18000.00 JAIL RECRUITMENT, YELLOW ROBE CONSULTING 1878.61 CONSULTING, ZANDER AUTO PARTS 1032.61 UNIT 7/SHOP 104 SUPPLIES.

OLD BUSINESS:

NEW BUSINESS:

PLANNING & ZONING:

RIGHT OF WAY REQUEST EAST RIVER ELECTRIC: East River Electric represented by Jarae Wire are requesting permission to occupy the Right-of-Way approximately located in Southeaster Hughes County in the DeGrey and Raber Townships along SD Highway 34 from the Pocket Substation to the Lake Sharpe Substation. The request is to cross county roads with overhead lines to connect the existing Pocket Substation to the future Lake Sharpe Substation. Crossing is requested on 308th Ave, Dunbar Rd/312th Ave., and Chappelle Rd. Per the application there will be auger work and bucket truck work in the ROW. All damage will be repaired. This is part of the on-going improvement by East River Electric and other electricity providers in our area to upgrade and improve the reliability of the electrical grid in the area. Jarae Wire was available via telephone to answer any questions. Moved by Brown and seconded by Abernathy to approve the request from East River Electric to occupy the Right-of-Way. All voted Aye. Motion passed.

AAA COLLECTIONS: Lisa Schultz spoke to the Commission about AAA Collections and how they help Counties with the collection of outstanding liens.

HIGHWAY VEHICLE SNOW PLOW PURCHASE: Moved by Brown and seconded by Abernathy to approve purchasing a vehicle snow plow for the Highway Department in the amount of \$8,900 from Floyd's Kubota in Fort Pierre. All voted Aye. Motion passed.

PERSONNEL: Moved by Fines and seconded by Brown to approve the hire of Amy Garrigan as a Correctional Officer at the Jail Pay Grade 16 Step Minimum \$22.82 per hour effective October 2, 2023. All voted Aye. Motion passed.

Moved by Fines and seconded by Brown to approve the resignation of Susan Fuller RN at the Jail effective September 29, 2023. All voted Aye. Motion passed.

Moved by Brown and seconded by Rounds to approve the advertisement of a full time QMHP at the Jail. All voted Aye. Motion passed.

Moved by Fines and seconded by Brown to approve the hire of Alexis Shoup-Chambliss RN at the Jail Pay Grade 22 Step 5 \$42.00 per hour effective October 16, 2023. All voted Aye. Motion passed.

Moved by Fines and seconded by Brown to approve the hire of Kalob Hatfield Correctional Officer at the Jail Pay Grade 16 Step Minimum \$22.84 per hour effective October 18, 2023. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve the hire of James Mikkonen as a Field Appraiser II in the Equalization Office Pay Grade 14 Step Minimum \$19.58 per hour effective October 30, 2023. All voted Aye. Motion passed.

JAIL CONTRACT PROPOSAL: Jail Administrator Gerald Wasco reviewed a proposal from PrimeCare Pharmacy Systems for inmate medication services at the Jail.

PUBLIC COMMENT: Nobody appeared.

EXECUTIVE SESSION: SDCL 1-25-2 (1, 3, &6): Moved by Brown and seconded by Abernathy to go into executive session for Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee, Care of the Poor & HIPPA, and Discussing information pertaining to the protection of public or private property. All voted Aye. Motion passed.

The Chairman declared the board to be out of executive session.

Moved by Abernathy and seconded by Brown to approve payment of indigent burial expenses in the amount of \$2,000.00 for JG. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to adjourn the meeting until **5:30 PM on Monday, November 06, 2023 for the regular meeting.** All voted Aye. Motion passed.

ATTEST:

Connie Hohn, Chairman
Hughes County Commission

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

OCTOBER 16, 2023

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota

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