

Vice Chairman Randy Brown called the Monday June 5, 2023 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds and Rob Fines present. Connie Hohn joined the meeting via telephone. Bill Abernathy was unavailable. Director of Equalization/Planning Director/ Zoning Officer Eric Booth, Emergency Manager Cathy Strudle, Sheriff Patrick Callahan, Highway Superintendent Trent Arbach, and Veterans Service Officer Janet Beck were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

**CONFLICT OF INTEREST:** No conflicts declared.

**PUBLIC COMMENT:** None

**AGENDA:** Moved by Rounds and seconded by Fines to approve the agenda. All voted Aye. Motion passed.

**MINUTES:** Moved by Rounds and seconded by Fines to approve the minutes of the May 26, 2023 Special Commission meeting. All voted Aye. Motion passed.

**CLAIMS:** Moved by Rounds and seconded by Fines to approve the following claims. All voted Aye. Motion passed. AARMS 150.00 JAIL OFFICE SUPPLIES, ADVANCE CORRECTIONAL HEALTH 54.49 JAIL MEDICATIONS, ADVANCE CORRECTIONAL HEALTH 35296.54 JAIL MEDICAL CONTRACT, ADVANCE CORRECTIONAL HEALTH 31.69 JAIL MEDICATIONS, ADVANCE CORRECTIONAL HEALTH 93.88 JAIL MEDICATIONS, AUTOMATIC BUILDING CONTROLS 3206.00 JAIL REPAIRS/MAINTENANCE, AVERA ST MARYS HOSPITAL 500.00 SD CHILD ASSESMENT, AVERA ST MARYS HOSPITAL 219.55 SEXUAL ASSUALT EXAM, AVERA ST MARYS HOSPITAL 588.66 SEXUAL ASSAULT EXAM, BLUNT RURAL FIRE DEPT 8234.83 TAX ALLOTMENT 1ST 1/2 EQUIP, BOB BARKER CO INC 617.45 UNIFORMS/INMATE SUPPLIES, BRADLEY PALMER 51.02 JUROR FEE, BUTLER MACHINERY CO 1853.23 HWY SUPPLIES, CALVIN GOURNEAU 20.00 WITNESS FEE, CAPITAL AREA COUNSELING 13030.00 MARCH MOBILE CRISIS RESPONSE, CAPITAL AREA COUNSELING 1309.86 MARCH QMHP EVALUATIONS, CAPITAL AREA COUNSELING 8675.00 APRIL MOBILE CRISIS RESPONSE, CAPITAL AREA COUNSELING 4136.40 MARCH QMHP EVALUATIONS, CAPITAL CITY FORD, LINCOLN 402.02 SO REPAIRS AND LABOR, CAPITAL ONE - WALMART 149.94 OFFICE SUPPLIES, CARMAN HAWK 20.00 WITNESS FEE, CENTRAL CULVERTS SUPPLY 2837.00 CULVERT/FLARED ENDS, CENTURY BUSINESS PRODUCTS INC 422.48 JAIL OFFICE SUPPLIES, CENTURY BUSINESS PRODUCTS INC 288.44 JAIL OFFICE SUPPLIES, CENTURY BUSINESS PRODUCTS INC 119.86 COPIER LEASE, CENTURYLINK 99.13 PHONE, CHARM-TEX 494.00 INMATE SUPPLIES, CLEARFLY 796.85 PHONE LINES, COLE PAPERS INC 270.56 SUPPLIES, COLE PAPERS INC 331.19 JAIL REPAIR/MAINTENANCE, COLE PAPERS INC 87.40 JAIL CLEANING SUPPLIES, COLE PAPERS INC 896.27 JAIL SUPPLIES, COLE PAPERS INC 1636.15 JAIL SUPPLIES, COMM TECH INC 149.99 DESKTOP CARE ANNUAL FEE, DAKOTA FOOD SERVICE 13116.45 JAIL FOOD, DAKOTA FOOD SERVICE 1160.60 JUVENILE FOOD SERVICE, DAKOTA FOOD SERVICE 7765.30 JAIL FOOD, DAKOTA FOOD SERVICE 1024.20 JUVENILE FOOD SERVICE, DAKOTA FOOD SERVICE 13639.86 JAIL FOOD, DAKOTA FOOD SERVICE 445.27 JUVENILE FOOD SERVICES, DAWN VANASH 50.00 JUROR FEE, DAWN VANASH 50.00 JUROR FEE, DEPARTMENT OF CORRECTIONS 1715.19 SO UTILITIES,

DEPARTMENT OF TRANSPORTATION 4948.20 FUEL, DONS SINCLAIR 40.94 SO GAS AND OIL, DONS SINCLAIR 44.12 FUEL ACCT 1386, EAST PIERRE LANDSCAPE 64.96 COURT HOUSE GROUNDS, ERIC BOOTH 118.04 TRAVEL REIMBURSEMENT, AT&T MOBILITY 1353.01 WIRELESS PHONES, FLOYDS TRUCK CENTER 355.01 PARTS AND ESTIMATE, FRANCES BEAR STOPS 20.00 WITNESS FEE, FRANK LESMEISTER 125.06 WITNESS FEE/MILEAGE, GRAHAM TIRE 96.40 SO GAS AND OIL, GROUP RESOURCES OF IOWA LLC 555.93 RELEASE OF CLAIM FUNDS, GROUP RESOURCES OF IOWA LLC 576.50 JUNE LIST BILL, GUNDERSON PALMER NELSON & 406.60 MENTAL ILLNESS, GUY FARM MACHINERY CO 305.00 BADE BOLT, HARROLD RUAL FIRE DEPT 9180.40 TAX ALLOTMENT 1ST 1/2 EQUIP, HOFFMAN OIL 1605.31 DIESEL FUEL, HOGENS HARDWARE HANK 7.77 KEYS, INGRAM PEST SERVICE 146.00 JAIL REPAIR /MAINTENANCE, INLAND TRUCK PARTS 355.34 FREIGHTLINER WINDOW, JACLYN MCGUIRE 54.08 JUROR FEE, JACLYN MCGUIRE 54.08 JUROR FEE, JACQUELIN RHEBORG 53.06 JUROR FEE, JC OFFICE SUPPLIES 311.17 OFFICE SUPPLIES, JEFFERY HODGES 51.02 JUROR FEE, JESSICA HORSLEY 57.14 JUROR FEE, JOSEPH BOXLEY 30.34 REIMBURSEMENT, KATHLEEN SPRINKEL 53.06 JUROR FEE, KATHLEEN SPRINKEL 53.06 JUROR FEE, KRISTA HEEREN-GRABER 180.00 WITNESS FEE, LEAH GRAY 51.02 JUROR FEE, LYLE SIGNS INC 52.50 FIREMARKER SIGNAGE, MARSHALL LAWN IRRIGATION 140.89 JAIL REPAIR/MAINTENANCE, MAX GORS 55.10 JUROR FEE, MELISSA POPE 58.16 JUROR FEE, MELISSA POPE 58.16 JUROR FEE, MENARDS 145.16 SUPPLIES, MENARDS 39.62 JAIL REPAIRS/MAINTENANCE, MIDCO 300.78 FIBER INTERNET, MIDWEST TIRE & MUFFLER INC 56.76 SO GAS OIL, MONTANA DAKOTA UTILITIES 84.68 NATURAL GAS, MONTANA DAKOTA UTILITIES 143.84 EXPO NATURAL GAS, MORRIS INC 131.07 CUSTOM CUT PARTS, NAPA CENTRAL 12.99 SO REPAIRS/LABOR, NORTHWESTERN ENERGY 196.65 UTILITIES, OAHE ELECTRIC COOP INC 600.09 UTILITIES, OFFICE DEPOT 123.31 JDAI SUPPLIES, PATSY MADSEN 51.02 JUROR FEE, PATSY MADSEN 51.02 JUROR FEE, PEITZ 388.00 SERVICE WORK, PENNINGTON COUNTY JAIL 1429.90 SO PRISONER TRANSPORT, PIERRE CITY 2731.40 UTILITIES, PIERRE CITY 360.00 MEDICAL DIRECTOR, PIERRE CITY 4529.00 2023 TRI COUNTY RESCUE, PIERRE CITY 3151.36 911 SERVICE FUNDS, PIERRE RURAL FIRE DEPARTMENT 17296.29 TAX ALLOTMENT 1ST 1/2 EQUIP, POWER PLAN OIB 1215.78 HWY SUPPLIES, ROLAND ISAACSON 51.02 JUROR FEE, ROPER HAMMERSLEY 20.00 WITNESS FEE, RUNNINGS SUPPLY 105.75 SUPPLIES, RUNNINGS SUPPLY 32.99 JAIL REPAIRS/MAINTENANCE, RUNNINGS SUPPLY 168.88 SUPPLIES, SD ATTORNEY GENERAL'S OFFICE 361.00 24/7 FUNDS, SD DEPT OF LABOR/REGULATION 4618.89 REEMPLOYMENT ASSISTANCE, SD SHERIFFS ASSOCIATION 880.00 SO SOFTWARE MAINTENANCE, SERVALL UNIFORM & LINEN CO 158.69 JAIL CLEANING SUPPLIES, SERVALL UNIFORM & LINEN CO 158.79 FLOOR MATS, SERVALL UNIFORM & LINEN CO 102.81 MATS / LINENS, SHERRY MARTIN 54.08 JUROR FEE, SMITH FIRE EXTINGUISHER 462.00 FIRE EXTINGUISHER, STEVEN OGAN 53.06 JUROR FEE, TAMMY LUSK 52.04 JUROR FEE, TAMMY LUSK 52.04 JUROR FEE, THE HILLTOP TRUCK STOP 80.25 FUEL, TIERA LAMB 20.00 WITNESS FEE, TODD'S ELECTRIC 130.76 LABOR / AC DISCONNECT, TREVOR LOPOUR 20.00 WITNESS FEE, TRITTON LONG CROW 20.00 WITNESS FEE, TRUIST GOVERNMENTAL FINANCE 365036.30 ACH JAIL BOND PAYMENT, VENTURE COMMUNICATIONS 46.74 PHONE SERVICE, MONA WEIGER 112.70 TRANSCRIPT, WILLIAM HACKETT JR 20.00 WITNESS FEE, YANKTON CO SHERIFF 50.00 CIVIL PAPERS, ZANDER AUTO PARTS 1006.56 HWY SUPPLIES.

**OLD BUSINESS:**

**NEW BUSINESS:**

**PLANNING & ZONING:**

**FIRST READING: REZONE TO B2 & PLAT LOTS 98 & 99 OAHE ACRES ADDITION**

**SECTION 32 112-79:** Sandra Schmidt and Terri Undeberg are requesting to rezone from Ag-B to Ag-B2 to make the two 22 acre parcels compliant with zoning in the event of further subdivision in the future. Moved by Rounds and seconded by Fines to set a public hearing for June 20, 2023 at 5:30 PM for final consideration of Ordinance 2023-2. All voted Aye. Motion passed.

**2023 BIG GRANT STRUCTURE NO. 33-340-016:** Moved by Rounds and seconded by Fines to approve and authorize the Chairman to sign the Bridge Improvement Grant Agreement for Structure 33-340-016, a bridge located 5 miles East and .4 miles North of Blunt, SD on 314<sup>th</sup> Avenue over South Medicine Creek for design and bid letting services with Brosz Engineering in the amount of \$91,700. All voted Aye. Motion passed.

**BROSZ ENGINEERING PRE-CONSTRUCTION ROAD HAUL AGREEMENT:** Kyle Kurth with Brosz Engineering reviewed the North Bend Road Use Agreement for Project Number 2302136 with the Commission.

**CULVERT REPLACEMENT:** Highway Superintendent Trent Arbach presented the Commission with a quote from Utech to replace two culverts in the amount of \$69,500 with a completion date set for September 2023. The cost of the replacement will be expensed out of the Road & Bridge Improvement & Rural Access Infrastructure accounts. Moved by Hohn and seconded by Rounds to approve the contract purchase with the review of the States Attorney. All voted Aye. Motion passed.

**HIGHWAY DEPARTMENT EQUIPMENT PURCHASE:** Moved by Rounds and seconded by Hohn to authorize the purchase of a Road Groom from Road Groom Manufacturing in the amount of \$22,250 and the additional purchase of magnets for the unit in the amount of \$1,550. All voted Aye. Motion passed.

**MOSQUITO CONTROL SERVICE AGREEMENT:** Moved by Rounds and seconded by Fines to approve the service agreement between the City of Pierre and Hughes County for mosquito spraying services for the 2023 season. All voted Aye. Motion passed.

**LABYRINTH FILMS LLC, WAIVER & RELEASE AGREEMENT:** Moved by Rounds and seconded by Hohn to authorize the Chairman to sign the waiver and release agreement between Labyrinth Films LLC and Hughes County for services provided as part of a movie production occurring on or about June 8, 2023 on 296<sup>th</sup> Ave. as long as all adjacent landowners are notified. All voted Aye. Motion passed.

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**JUNE 5, 2023**

**PERSONNEL:** Moved by Rounds and seconded by Fines to approve the resignation of Jail Deputy Cody Hall effective June 15, 2023 and to add further discussion on the replacement of the position to the next agenda. All voted Aye. Motion passed.

**EXECUTIVE SESSION: SDCL 1-25-2(1) Personnel-** No action taken.

The following salaries and benefits were paid by department in the month of May 2023: Commissioners-\$20,205.06, Auditor-\$17,890.06, Treasurer-\$21,564.50, States Attorney-\$51,869.07, Govt Buildings-\$10,626.34, Equalization-\$21,061.15, Register of Deeds-\$11,009.46, Veterans Service-\$8,533.86, Sheriff-\$57,738.33, Jail-\$186,561.89, Coroner-\$710.14, Juvenile Services-\$62,477.44, Road & Bridge-\$70,211.33, Emergency Management-\$6,757.16. Total payroll \$547,215.79.

Auditor's Account with the Treasurer May 31, 2023: Cash on hand-\$3,126.41, Checks in the Treasurer's possession less than three days-\$38,298.27, Cash items-\$42.32, Demand deposits: American State Bank-\$11,746,417.38, Bad Checks Outstanding-\$1,680.28, First Dakota National Bank- \$700,000.00, and Investments-\$1,550,000.00. Total Cash Assets-\$14,039,564.66.

Register of Deeds Fees Collected in May 2023: Recording Fees-\$5,500.00, Transfer Fees-\$6,034.50, Copy Fees-\$1002.75, Credit Card Fees-\$50.00, and Vitals-\$2,685.00. Total \$15,272.25.

Moved by Rounds and seconded by Fines to adjourn the meeting until the meeting **Wednesday at 5:30 PM on June 21, 2023.** All voted Aye. Motion passed.

ATTEST:

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Randy Brown, Vice Chairman  
Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota