

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

JULY 17, 2023

Chairman Connie Hohn called the Monday July 17, 2023 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Bill Abernathy, Randy Brown, Tom Rounds, and Rob Fines present. County Manager Lori Jacobson, Planning Director/ Zoning Official Eric Booth, Highway Superintendent Trent Arbach, Sheriff Patrick Callahan, Emergency Manager Cathy Strudle, and Veterans Service Officer Janet Beck were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

CONFLICT OF INTEREST: No conflicts declared.

AGENDA: Moved by Abernathy and seconded by Brown to approve the agenda with the removal of the Public Hearings to be rescheduled the first regular meeting in August, and the addition of Liaison Reports. All voted Aye. Motion passed.

MINUTES: Moved by Brown and seconded by Rounds to approve the minutes of the July 3 & July 10, 2023 Commission meetings. All voted Aye. Motion passed.

CLAIMS: Moved by Brown and seconded by Fines to approve the following verified claims. All voted Aye. Motion passed. 316 SUPPLY & UPFITTING 440.75 REMOVAL EMS EQUIP, A-OX WELDING 190.52 LEASE/TANKS, ADVANCE CORRECTIONAL HEALTH 35296.54 JAIL MEDICAL CONTRACT SERVICES, AIRTECH 1655.52 JAIL REPAIRS/MAINTENANCE, AMERICAN BANK & TRUST 3869.56 SHERIFF CREDIT CARD, AMERICAN BANK & TRUST 77.66 MAINTENANCE CREDIT CARD, AMERICAN BANK & TRUST 331.47 ST ATT CREDIT CARD, AMERICAN BANK & TRUST 1447.99 DRONE SUPPLIES, AMERICAN MEDICAL RESPONSE 12450.00 MONTHLY SUBSIDY, ANIMAL CLINIC OF PIERRE 63.00 SO ANIMAL CONTROL, AVERA ST MARYS HOSPITAL 12.55 JAIL MEDICAL, BACHAND & HRUSKA PC 2916.67 JULY LEGAL SERVICES, BIRMINGHAM & CWACH LAW 370.45 MENTAL ILLNESS CT APPT ATT, BOB BARKER CO INC 3276.85 JAIL SUPPLIES, BOTTOM LINE WELDING 4300.00 HWY REPAIRS, BUREAU OF ADMINISTRATION 6.23 PHONE LINES, BUREAU OF ADMINISTRATION 1145.62 SO SUPPLIES, CAPITAL AREA REFUSE 529.50 GARBAGE SERVICES, CAPITAL JOURNAL 217.63 PUBLISHING, CDW GOVERNMENT INC 509.90 ADOBE PRO FOR COMM OFFICE, CENTURY BUSINESS PRODUCTS INC 259.91 COPIER LEASES, CENTURYLINK 131.49 TELEPHONE, CENTURYLINK 418.52 JAIL TELEPHONE, CHANDLERS 658.00 HWY VEHICLE WINDOW REPAIRS, CHERRY COUNTY SHERIFF OFFICE 6.00 PETITION/SUMMONS SERVED, CHOLIK SIGN CO 100.00 ROAD SIGN, COLE PAPERS INC 1017.03 JAIL SUPPLIES, COLE PAPERS INC 2725.74 JAIL SUPPLIES, COLUMN SOFTWARE PBC 20.95 PUBLISHING, COLUMN SOFTWARE PBC 31.24 PUBLISHING, COLUMN SOFTWARE PBC 15.98 PUBLISHING, COLUMN SOFTWARE PBC 156.56 PUBLISHING, COMM TECH INC 15.49 SUPPLIES COMM - MEGAN OFFICE, DAKOTA EMBALMING & TRANSPORT 225.00, DAKOTABILITIES 360.00, WANTOCH LAW 2456.70 COURT APPOINTED ATTORNEY, DEAN A SCHAEFER COURT REPORTER 120.00 COURT REPORTING BOARD OF MI, DIANA BONI 939.00 MENTAL ILLNESS CT APPT ATT, DONS SINCLAIR 24.97 FUEL, DONS SINCLAIR 50.00 SO CAR WASHES, ENVIROTECH WASTE SERVICE 223.37 EXPO GARBAGE SERVICES, ERIC BOOTH 37.99 REIMBURSEMENT FOR PUBLISHING, FISCHER LAW OFFICE PROF LLC 8822.78 COURT APPOINTED ATTORNEY, FLOYDS TRUCK CENTER 353.44 PARTS INVOICE FOR HWY, FOX & YOUNGBERG PC 253.60 ALLEGED MENTAL ILLNESS, FT PIERRE CITY 739.12 EXPO UTILITIES, GOLDEN WEST

TECHNOLOGIES 950.00 OFFSITE BACK UP, GREG C HALL 62.52 REIMBURSEMENT, GUNDERSON PALMER NELSON & 5589.15 COURT APPOINTED ATTORNEY, H&H REPAIR 614.94 BATTERY UNITS, HEATHER COVEY 94.57 REIMBURSEMENT FOR MEALS, HOFFMAN OIL 6630.00 DIESEL FUEL # 2 RED, INGRAM PEST SERVICE 143.00 WASP CONTROL, INGRAM PEST SERVICE 194.00 PEST SERVICE, INMANS WATER TECHNOLOGIES 254.00 WATER, INMANS WATER TECHNOLOGIES 55.00 WATER SOFTNER RENTAL, JAMIE DAMON 2183.20 COURT APPOINTED ATTORNEY, JINC NIXON 20.00 WITNESS FEES, KIMBALL MIDWEST 408.06 HWY SHOP SUPPLIES, LEWIS & CLARK BHS 1761.00 BMI / CERT EVALS, LUCILLE M LEWNO 122.25 ALLEGED MENTAL ILLNESS, DARCY LOCKWOOD 21.00 ALLEGED MENTAL ILLNESS, MAHER LAW OFFICE LLP 4394.74 COURT APPOINTED ATTORNEY, MATTHEIS PLUMBING 801.40 EXPO PLUMBING REPAIRS, MAY ADAM GERDES & THOMPSON 10167.30 COURT APPOINTED ATTORNEY, MEDICAL WASTE TRANSPORT INC 143.10 JAIL MEDICAL, MENARDS 13.48 SUPPLIES, MID DAKOTA RURAL WATER SYSTEM 161.60 BLUNT/ HARROLD UTILITIES, MIDCO 346.17 INTERNET SERVICES, MONTANA DAKOTA UTILITIES 64.67 UTILITIES, MORRIS INC 31711.60 SAND SEAL, MORRIS INC 8521.84 SAND SEAL, NICHOLAS ODAY 20.00 WITNESS FEES, OAHE ELECTRIC COOP INC 118.20 EMS UTILITIES, OFFICE DEPOT 79.04 S.A OFFICE SUPPLIES, PENNINGTON COUNTY JAIL 827.48 SO PRISONER TRANSPORT, PHEASANTLAND INDUSTRIES 37.00 SO SUPPLIES, PIERRE CITY 748.46 UTILITY 2ND QTR EMS, PIERRE CITY 360.00 MEDICAL DIRECTOR, PIERRE CITY 38.50 HWY UTILITIES - WATER, PIERRE CITY 3402.96 COURT HOUSE UTILITIES, PIERRE CITY 8037.55 JAIL UTILITIES, RIVER CITIES TRANSIT 1458.33 MONTHLY ALLOCATION, ROBINS WATER CONDITIONING INC 10.00 JSC FOOD, RUNNINGS SUPPLY 1309.97 SUPPLIES, SANDY STEFFEN 935.52 COURT APPOINTED ATTORNEY, SANFORD HEALTH 1650.00 AUTOPSY, SCHREIBER LAW FIRM PROF LLC 792.57 COURT APPOINTED ATTORNEY, JOAN BOOS SCHUELLER 3609.30 COURT APPOINTED ATTORNEY, SD ACHIEVE DBA LIFESCAPE 60.00 1 PERSON SERVED JUNE 2023, SD DEPT OF L&R 1292.00 UNEMPLOYMENT CLAIM FOR HWY, SOUTH DAKOTA DEPART OF HEALTH 1465.00 TESTING, SD POLICE CHIEFS ASSOCIATION 207.00 SO SUPPLIES, SDVSOA 300.00 SDVSOA MEMBERSHIP DUES X 2, DAVID W SIEBRASSE 5618.88 COURT APPOINTED ATTORNEY, THE HILLTOP LLC 112.51 GAS, THE PAINT STORE TOO 92.00 SUPPLIES, THOMAS OLIVA 102.90 REIMBURSEMENT, K THOMPSON LAW PROF LLC 5423.62 COURT APPOINTED ATTORNEY, THOMSOM REUTERS WEST PAYMENT 304.16 ONLINE/SOFTWARE SUBSCRIPTION, THOMSOM REUTERS WEST PAYMENT 557.98 SD CODIFIED LAW BOOKS, TIESZEN LAW OFFICE PROF LLC 892.06 COURT APPOINTED ATTORNEY, TIMOTHY TWIGGS 20.00 WITNESS FEES, VAL LARSON 21.00 ALLEGED MENTAL ILLNESS, WEGNER AUTO CO 1706.42 SO REPAIRS/LABOR, MONA WEIGER 416.50 TRANSCRIPTS, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, YOUNGBERG LAW 374.50 ALLEGED MENTAL HEALTH, ZANDER AUTO PARTS 56.38 HWY SUPPLIES.

OLD BUSINESS:

NEW BUSINESS:

2023 BRIDGE IMPROVEMENT GRANT (BIG) AGREEMENT: Moved by Rounds and seconded by Abernathy to approve the rehabilitation/replacement application for structure numbered 33-340-016, project number BRO 8033(00)23-3 PCN 09H4, (Slaba Bridge), and authorize the chairman to sign all associated documents. All voted Aye. Motion passed.

HUGHES COUNTY HIGHWAY DEPARTMENT HOUSE MOVING PERMIT FEES: Moved by Brown and seconded by Rounds to approve the change in cost to the Highway Departments House Moving Permit fees from \$50.00 per permit to a yearly fee of \$300.00 effective January 1, 2024. All voted Aye. Motion passed.

PERSONNEL: Moved by Fines and seconded by Rounds to approve the resignation of Zachary Deal Correctional Officer at the Jail effective July 10, 2023 and authorize advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Fines and seconded by Rounds to approve the resignation of Gary Naylor Correctional Sargent at the Jail effective July 24, 2023 and authorize advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Fines and seconded by Rounds to approve the resignation of Sabrina Lyon Correctional Officer at the Jail effective June 26, 2023 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Fines and seconded by Rounds to approve the resignation of Jordan Marquez Correctional Officer at the Jail effective June 26, 2023 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Fines and seconded by Rounds to authorize the donation of 100 hours of sick leave to Gary Naylor from Correctional Officer Andrea Fischer. All voted Aye. Motion passed.

Moved by Fines and seconded by Rounds to approve increase in pay for Lacey Boxley JDAI Coordinator to salaried at \$48,000.00 per year effective July 1, 2023. All voted Aye. Motion passed.

TRAVEL STIPEND- JAIL: Moved by Brown and seconded by Abernathy to approve the Employee Moving & Relocation Agreement for new recruits moving to South Dakota from out of state to work at the Jail and authorize the Auditor to issue checks to qualifying employees effective July 13, 2023. One time moving and relocation assistance as follows: 100-300 miles: \$500.00, 310-500 miles: \$1,000.00, and over 500 Miles: \$1,500.00. All voted Aye. Motion passed.

BUDGET DISCUSSION: Moved by Rounds seconded by Fines to approve decreasing the Coroner Expenses line item to \$20,000.00 and decreasing the River Cities Transit allocation to \$20,000.00. All voted Aye. Motion passed.

PUBLIC COMMENT: None

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JULY 17, 2023

EXECUTIVE SESSION: Moved by Abernathy and seconded by Rounds to go into executive session for Personnel SDCL 1-25-2(1). All voted Aye. Motion passed. Chairman Hohn declared the board to be out of executive session.

Moved by Brown and seconded by Abernathy to adjourn the meeting until Monday, August 7, 2023 at 5:30 pm. All voted Aye. Motion passed.

ATTEST:

Connie Hohn, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota