

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

July 3, 2023

Chairman Connie Hohn called the Monday July 3, 2023 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Randy Brown, Rob Fines, and Bill Abernathy. Tom Rounds was available via telephone. Highway Superintendent Trent Arbach, Chief Deputy Sheriff Dustin Drew, and Director of Equalization/Planning & Zoning Director Eric Booth were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

CONFLICT OF INTEREST: No conflicts declared.

AGENDA: Moved by Brown and seconded by Abernathy to approve the agenda. All voted Aye. Motion passed.

MINUTES: Moved by Brown and seconded by Abernathy to approve the minutes of the June 21, 2023 Commission meeting. All voted Aye. Motion passed.

CLAIMS: Moved by Brown and seconded by Abernathy to approve the following claims. All voted Aye. Motion passed. AARMS 150.00 JAIL OFFICE SUPPLIES, ADVANCE CORRECTIONAL HEALTH 153.00 JAIL MEDICAL CLAIMS, AMERICAN MEDICAL RESPONSE 336.91 JAIL AMBULANCE, AMERICAN MEDICAL RESPONSE 246.53 JAIL AMBULANCE, ANDY BRUCE 254.20 PLANNING COMMISSION MEETINGS, ANISSA GRAMBIHLER 287.80 PLANNING COMMISSION MEETING, BILL JOHNSTON 226.88 PLANNING COMMISSION MEETING, BIRMINGHAM & CWACH 466.75 ALLEGED MENTAL ILLNESS HEARING, BOB BARKER CO INC 1418.66 JAIL INMATE SUPPLIES, BOB WARNE 16.76 REIMBURSEMENT, BRENT PRIES 258.80 PLANNING COMMISSION MEETING, BUREAU OF ADMINISTRATION 46.50 ACCESS FEES, BUREAU OF ADMINISTRATION 46.50 ACCESS FEES, BUREAU OF ADMINISTRATION 113.68 SO POSTAGE, BUREAU OF ADMINISTRATION 93.47 SO POSTAGE, BUREAU OF ADMINISTRATION 108.08 SO POSTAGE, CAPITAL ONE - WALMART 40.44 SHERIFF CREDIT CARD, CAPITAL ONE - WALMART 65.45 CREDIT CARD, CAPRI POILE 20.00 WITNESS FEE, CENTRAL CULVERTS SUPPLY 7400.00 48" CULVERT 50', CENTURY BUSINESS PRODUCTS INC 60.00 HWY COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 525.14 SO/JAIL OFFICE SUPPLIES, CENTURY BUSINESS PRODUCTS INC 59.86 COPIER LEASE, CENTURYLINK 57.68 SO TELEPHONE, CENTURYLINK 61.20 SO TELEPHONE, CHILDREN'S HOME SOCIETY 224.21 WITNESS FEES, CHLOE STULKEN 131.80 WITNESS, MEALS, MILEAGE FEES, CLEARFLY 382.46 JAIL PHONE LINES, CLEARFLY 1334.32 PHONE LINES, CLUB HOUSE HOTEL & SUITES 141.32 WITNESS ROOM FEES, COLE PAPERS INC 145.44 JAIL REPAIR/MAINTENANCE, COLE PAPERS INC 330.69 JAIL SUPPLIES, COLE PAPERS INC 1084.63 JAIL OFFICE/INMATE SUPPLIES, COLE PAPERS INC 561.36 COURT HOUSE SUPPLIES, COMM TECH INC 524.99 SWITCH FOR INTERNET CONNECTION, COMM TECH INC 6.99 JAIL REPAIRS/MAINTENANCE, COMMUNICATIONS CENTER 90.00 ALARM MONITORING JUL, AUG, SEP, DAKOTA FOOD SERVICE 1181.55 JSC FOOD, DAKOTA FOOD SERVICE 13485.63 JAIL FOOD, DEN HERDER LAW 414.10 CAA MENTAL HEALTH FEE, DEPARTMENT OF TRANSPORTATION 668.12 BRONAMAN BRIDGE, DEPARTMENT OF TRANSPORTATION 981.05 BRIDGE INSPECTIONS, ERIC BOOTH 657.88 TRAVEL REIMBURSEMENT, AT&T MOBILITYT 1511.42 , FOX & YOUNGBERG PC 325.70 ALLEGED MENTAL ILLNESS, GRAHAM TIRE 96.63 SO GAS/OIL, GRAHAM TIRE 101.95 SO GAS/OIL, GUARDIAN RFID 1373.76 JAIL INMATE SUPPLIES, GUNDERSON PALMER NELSON & 321.00

MENTAL ILLNESS BOARD, INGRAM PEST SERVICE 65.00 EXPO PEST CONTROL, INLAND TRUCK PARTS 247.08 HWY SUPPLIES, INTOXIMETERS 1600.00 24/7 FUND, JC OFFICE SUPPLIES 109.48 SUPPLIES, JC OFFICE SUPPLIES 71.42 SUPPLIES, JC OFFICE SUPPLIES 25.08 PAPER, JC OFFICE SUPPLIES 43.57 ROD DATE STAMP, JC OFFICE SUPPLIES 349.93 INK CRTDGS, JONAH RECHTENBAUGH 309.50 WITNESS AND MILEAGE, MARK KATTERHAGEN 15.00 ALLEGED MENTAL ILLNESS, LACEY BOXLEY 248.82 REIMBURSEMENT, LEE MCCURRIN 313.00 PLANNING COMMISSION MEETING, LES STEWART 321.40 PLANNING COMMISSION MEETING, DARCY LOCKWOOD 45.00 ALLEGED MENTAL ILLNESS, LUCY LEWNO 165.10 ALLEGED MENTAL ILLNESS, MCLEODS 92.85 SO SUPPLIES, MEDICAL WASTE TRANSPORT INC 143.10 JAIL MEDICATIONS, MENARDS 110.56 , MENARDS 18.52 HWY TARP/STRAPS, MIDCO 300.78 SERVICES, MONTANA DAKOTA UTILITIES 65.13 UTILITIES, MONTANA DAKOTA UTILITIES 18.15 UTILITIES, MONTANA DAKOTA UTILITIES 57.86 UTILITIES, MORRIS INC 29851.98 SAND SEAL, NORTHWEST PIPE FITTING, INC 27.60 JAIL REPAIR/MAINTENANCE, NORTHWEST PIPE FITTING, INC 154.00 JAIL REPAIRS/MAINTENANCE, NORTHWEST PIPE FITTING, INC 13.50 JAIL REPAIRS/MAINTENANCE, NYSTROM CONTRACTING INC 395.34 EXPO, OAHE ELECTRIC COOP INC 434.42 UTILITIES, PIERRE CITY 5877.58 CK REISSUE DUE TO VOID ERROR, RAMKOTA HOTEL & CONFERENCE 325.00 ROOM RENTAL JURY SELECTION, REESE COMMUNICATIONS 200.00 SO RADIO REPAIR, RUNNINGS SUPPLY 14.99 SUPPLIES, SABRINA LYONS 205.56 JAIL SALARIES - 9 HOURS, SD ATTORNEY GENERAL'S OFFICE 306.00 24/7 FUNDS, SDAAO 400.00 2023 ANNUAL ASSESSOR TRAINING, SERVALL UNIFORM & LINEN CO 102.81 RUGS & COVERALLS, SERVALL UNIFORM & LINEN CO 158.69 JAIL CLEANING SUPPLIES, SERVALL UNIFORM & LINEN CO 165.64 SUPPLIES, SOLBERG INDUSTRIES 864.50 JUMP PACK, STANDI REDDEST 40.00 WITNESS FEE, VAL LARSON 30.00 ALLEGED MENTAL ILLNESS, VAN DIEST SUPPY CO 447.00 20 GAL DB SHEPHERD DRA, VAN DIEST SUPPY CO 1400.00 2X2.5 MILESTONE, VAN DIEST SUPPY CO 700.00 2.5 GAL MILESTONE, VAN DIEST SUPPY CO 199.71 DEFOAMER/SHEPHERD DRA, VENTURE COMMUNICATIONS 46.74 UTILITIES, WW TIRE 28.17 FLAT REPAIR, WW TIRE 151.20 2B FLAT REPAIR, WANBLI GOUDSHIELD 40.00 WITNESS FEE, MONA WEIGER 256.80 TRANSCRIPTS, WHALLS GROUP 22500.00 RECRUITMENT JAIL SALARIES, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, YANKTON COUNTY 135.00 MENTAL ILLNESS HEARING, ZANDER AUTO PARTS 32.78 HWY SUPPLIES, ZANDER AUTO PARTS 22.38 SUPPLIES.

PUBLIC COMMENT: None

OLD BUSINESS:

NEW BUSINESS:

PUBLIC HEARING: PLAT OF LOTS 98 & 99 OAHE ACRES SUBDIVISION SE ¼ SECTION 32 112-79: Time set for 5:30 PM to consider a request from Sandra Schmidt and Terri Undeberg to rezone from Ag-B to Ag-B2 to make the two 22 acre parcels compliant with zoning in the event of

further subdivision in the future. Nobody appeared to testify. Moved by Abernathy and seconded by Fines to approve Resolution 2023-10 the plat of lots 98 & 99 Oahe Acres Subdivision SE ¼ Section 32 112-79 and Ordinance 2023-2 the rezoning of lots 98 & 99 Oahe Acres Subdivision SE ½ Section 32 112-79 to Ag-B2. All voted Aye. Motion passed.

PLANNING & ZONING:

FIRST READING: PLAT OF LOTS 27A & 27B NYSTROM ADDITION: John Nystrom is looking to sell the remaining building sites he has available in the Spring Creek residential area. It was discovered that a portion of Lot 27 is the driveway for one of the residents of the adjacent 4 unit condo. This replat is simply to fix the access issue for the condominiums. Lot 27B is approximately 1933 SF and will be transferred to the condo owners following plat approval and filing. 1933 SF is too small to plat as a free standing lot in any zoning district in Hughes County. So Lot 27B will be rezoned to PUD with #1A District zoning regulations. The PUD will restrict Lot 27B. Lot 27B will be allowed no structures and will continue to serve as a driveway. As I understand the plan, following this replat Lot 27B will be transferred to the owners of Lot 1, Block 2 Nystrom's First Addition, the owners of the 4 unit condo. A public hearing date has been set for July 17, 2023 at 5:35 PM.

FIRST READING: PLAT OF LOT 3 STAMPE ADDITION: Albert and Tania Hinesh are requesting to plat off 5 acres from the SW ¼ of Section 4 and sell to the Stampes who own adjacent properties. The Stampes plan to build an Ag building on the parcel. Lot 3 is proposed as a 5 acre parcel and will be rezoned to Ag-B2. Access to the parcel will be from the existing approach with permanent access that was platted with Lots 1 & 2 in 2014. A public hearing date has been set for July 17, 2023 at 5:30 PM.

RESOLUTION CITY OF PIERRE AIRPORT ANNEX:

**HUGHES COUNTY
RESOLUTION NO. 2023-11**

Resolution of Support for City of Pierre Airport Annexation

WHEREAS, the Federal Aviation Administration requires that the City of Pierre extend the airport clear zone for runway 25 to the east by 67 feet; and

WHEREAS, the City of Pierre owns Pierre Airport Addition Tracts 9 and 10, which they intend to annex into the city boundaries; and,

WHEREAS, the two parcels are platted and contiguous to the city limits and the northeast corner of the Pierre Airport property.

NOW, THEREFORE BE IT RESOLVED that the Hughes County Commission fully supports annexation of Pierre Airport Addition Tracts 9 and 10 into the municipal boundary of the City of Pierre in order to accommodate an extension of the airport clear zone so long as the existing public right of way access to surrounding property is not limited.

Moved by Brown and seconded by Abernathy to approve Resolution 2023-11. All voted Aye. Motion passed.

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BUDGET SUPPLEMENT: Please approve a supplement to the Sheriff Budget account 101-211-425.10 in the amount of \$6,413.77 for money collected from the sale of surplus equipment. No action taken.

Moved by Brown and seconded by Abernathy to approve a supplement to the Election Budget account 101-120-429.10 in the amount of \$7,274.66 for money collected from the City of Pierre and the Pierre School District for yearly maintenance of the tabulating equipment and EPoll Pads. All voted Aye. Motion passed.

PERSONNEL: Moved by Brown and seconded by Abernathy to approve the retirement of Bob Warne Highway Maintenance Worker and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve the hire of Bob Warne as a part time Highway Maintenance Worker at \$30.00 per hour without benefits. All voted Aye. Motion passed.

The following salaries and benefits were paid by department in the month of June 2023: Commissioners-\$23,927.74, Auditor-\$18,315.68, Treasurer-\$17,772.59, States Attorney-\$42,887.87, Govt Buildings-\$11,103.89, Equalization-\$10,556.75, Register of Deeds-\$10,904.69, Veterans Service-\$8,359.24, Sheriff-\$61,052.53, Jail-\$209,815.14, Coroner-\$672.81, Juvenile Services-\$72,118.43, Planning & Zoning-\$8,121.86, Road & Bridge-\$65,354.36, Emergency Management-\$6,757.16. Total payroll \$567,720.74.

Auditor's Account with the Treasurer June 30, 2023: Cash on hand-\$5,423.27, Checks in the Treasurer's possession less than three days-\$34,145.50, Cash items-\$42.32, Demand deposits: American Bank & Trust-\$10,525,504.96, Bad Checks Outstanding-\$1,680.28, First Dakota National Bank-\$700,000.00, and Investments-\$1,500,000.00. Total Cash Assets-\$12,766,796.33.

Register of Deeds Fees Collected in June 2023: Recording Fees-\$4,110.00, Transfer Fees-\$9,751.00, Copy Fees-\$307.75 Credit Card Fees-\$5.00, and Vitals-\$3,045.00. Total \$17,218.75.

EXECUTIVE SESSION: Moved by Brown and seconded by Abernathy to go into executive session for Personnel SDCL 1-25-2(1, 6(h)). All voted Aye. Motion passed. Chairman Hohn declared the board to be out of executive session.

Moved by Brown and seconded by Fines to adjourn the meeting until **Monday, July 10, 2023 at 8:00 am.** All voted Aye. Motion passed.

ATTEST:

Connie Hohn, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota