

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

August 21, 2023

Chairman Connie Hohn called the Monday, August 21, 2023 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Randy Brown, Bill Abernathy, and Rob Fines present. County Manager Lori Jacobson, Sheriff Patrick Callahan, Director of Equalization/Planning and Zoning Director Eric Booth, Jail Administrator Gerald Wasko, Emergency Manager Cathy Strudle, and Veterans Service Officer Janet Beck were present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

CONFLICT OF INTEREST: No conflicts declared.

AGENDA: Moved by Abernathy and seconded by Brown to approve the agenda with the removal of Highway Department personnel and the Joint City/County Commission wording on the Plat of Lots 21A & 21B. All voted Aye. Motion passed.

MINUTES: Moved by Brown and seconded by Abernathy to approve the minutes of the August 7, 2023 Commission meeting. All voted Aye. Motion passed.

CLAIMS: Moved by Brown and seconded by Abernathy to approve the following verified claims. All voted Aye. Motion passed. A-OX WELDING 36.55 WELDING/TORCH TANKS, ADVANCE CORRECTIONAL HEALTH 25.10 JAIL MEDICATIONS, AIRTECH 1350.69 JAIL REPAIRS/MAINTENANCE, AIRTECH 175.23 JAIL REPAIRS/MAINTENANCE, AMERICAN BANK & TRUST 1660.56 SHERIFF/JAIL CC, AMERICAN BANK & TRUST 360.98 GVT BLDG SUPPLIES, AMERICAN BANK & TRUST 242.21 HWY CC - SUPPLIES/SAFETY, ANDERSON CONTRACTORS 157840.16 FINAL PAYAPP/CHANGE ORDER, ANIMAL CLINIC OF PIERRE 168.50 SO ANIMAL CONTROL, AVERA MEDICAL ASSOC CLINIC 23.66 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 10.05 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 23.45 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 10.09 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 113.64 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 43.28 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 75.04 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 59.26 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 59.26 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 256.00 DRUG/ALCOHOL TESTING, AVERA ST MARYS HOSPITAL 441.05 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 166.64 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 230.12 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 36.78 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 110.93 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 110.93 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 166.64 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 174.72 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 166.64 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 110.93 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 103.04 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 110.93 JAIL HOSPITAL, BACHAND & HRUSKA PC 151.21 IVC COURT APPT ATTN, BLACKBURN & STEVENS PROF LLC 214.00 MI - CT APPT ATTN, BOB BARKER CO INC 991.85 JAIL INMATE SUPPLIES, BONI ENTERPRISES 387.10 COURT APPOINTED ATTORNEY, BUREAU OF ADMINISTRATION 9.55 SO PHONES, BUREAU OF ADMINISTRATION 46.50 ST ATT ACCESS FEE, BUREAU OF ADMINISTRATION 170.64 SO SUPPLIES - POSTAGE, BUREAU OF ADMINISTRATION 46.50 ACCESS FEES ROD/TREAS, BUREAU OF ADMINISTRATION 1696.77 SO UTILITIES, BUREAU OF ADMINISTRATION 84.52 2022 PHONE BILL, BUREAU OF ADMINISTRATION 700.81 POSTAGE, BUTLER MACHINERY CO 154.37 EQUIP 3A, BUTLER MACHINERY CO 20.41 REPAIRS 501 M, CAPITAL AREA REFUSE 529.50 GARBAGE SERVICES, CAPITAL AREA COUNSELING 200.00 JAIL MENTAL HEALTH, CAPITAL JOURNAL 723.38 PUBLISHING, CAPITAL JOURNAL 246.67 JOB AD POSTING, CAPS TRAIL SERVICE 401.02 FUEL HWY DEPT, CENTRALSQUARE TECHNOLOGIES 2984.85 JAIL MEDICAL CONTRACT SERVICES,

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CENTURY BUSINESS PRODUCTS INC 261.80 JAIL OFFICE SUPPLIES, CENTURY BUSINESS PRODUCTS INC 203.08 JAIL COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 44.53 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 159.27 SA COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 59.86 VS COPIER LEASE, CENTURYLINK 131.49 PHONE, CHANDLERS 295.00 SO CAR REPAIR, CITY OF WINNER 141.56 SO PRISONER TRANSPORT, COLE PAPERS INC 1281.59 JAIL SUPPLIES, COLE PAPERS INC 174.34 GVT BLDG SUPPLIES, COLE PAPERS INC 1326.93 JAIL SUPPLIES, COLUMN SOFTWARE PBC 9.94 PUBLISHING, COLUMN SOFTWARE PBC 172.53 PUBLISHING, COLUMN SOFTWARE PBC 176.08 PUBLISHING, COLUMN SOFTWARE PBC 36.57 PUBLISHING, COLUMN SOFTWARE PBC 31.72 SA PUBLISHING, COLUMN SOFTWARE PBC 30.46 SA PUBLISHING, COMM TECH INC 629.97 JAIL REPAIRS, COMM TECH INC 112.50 COURT HOUSE ALARM PANEL CHECK, DAKOTA FOOD SERVICE 19184.91 JAIL FOOD, DAKOTA FOOD SERVICE 866.11 JUV FOOD SERVICES, DEPARTMENT OF CORRECTIONS 1378.37 SO UTILITIES, DEPARTMENT OF CORRECTIONS 657.29 COM SERV PROVIDED BY INMATES, DEPARTMENT OF CORRECTIONS 622.20 COM SERV PROVIDED BY INMATES, DEPARTMENT OF TRANSPORTATION 3603.05 FUEL, DONS SINCLAIR 29988.03 FUEL # 2, DONS SINCLAIR 23.27 FUEL, DONS SINCLAIR 40.00 SO GAS & OIL, ERIC BOOTH 131.80 TRAVEL REIMBURSEMENT, FISCHER ROUNDS & ASSOCIATES 80.00 J. HANCOCK NOTARY BOND, FISCHER ROUNDS & ASSOCIATES 80.00 K. MILLER NOTARY BOND, GALLS 6.60 NAME PLATE - JAIL, GARCIA CLINICAL LAB 170.50 JAIL LABORATORY SERVICES, GRAHAM TIRE 30.19 SO VEHICLE REPAIRS, GUNDERSON PALMER NELSON & 7264.16 COURT APPOINTED ATTORNEY, H & H REPAIR 437.88 BATTERY # 153, HOFFMAN OIL 4300.00 FUEL FOR HWY DEPT, INMANS WATER TECHNOLOGIES 236.00 WATER SERVICES, INMANS WATER TECHNOLOGIES 55.00 SOFTNER/OSMOSIS RENTAL, JC OFFICE SUPPLIES 40.25 NOTARY STAMP, JC OFFICE SUPPLIES 28.10 SIGNATURE STAMP, JC PRINTING INC 119.00 SA ENVELOPES, JOHNNY'S TOWING 85.00 SO VEHICLE TOW, MARK KATTERHAGEN 45.00 ALLEGED MENTAL ILLNESS, KENNEDY PIER KNOFF & LOFTUS 246.10 ALLEGED MENTAL ILLNESS, KIESLER POLICE SUPPLY 983.92 JAIL EQUIPMENT, KIESLER POLICE SUPPLY 176.60 JAIL EQUIPMENT, LANGUAGE LINE SERVICE 849.33 OVER THE PHONE INTERPRETATION, LEWIS & CLARK BHS 639.00 BMI INVOICES, LUCILLE M LEWNO 498.30 ALLEGED MENTAL HEALTH, MAHER LAW OFFICE LLP 1762.83 COURT APPOINTED ATTORNEY, MARY ANTELOPE 20.00 WITNESS FEE, MAY ADAM GERDES & THOMPSON 15622.97 COURT APPOINTED ATTORNEY, MENARDS 39.36 GVT BLDG SUPPLIES, MENARDS 57.78 GVT BLDG SUPPLIES, MENARDS 31.98 JAIL CLEANING SUPPLIES, MID DAKOTA RURAL WATER SYSTEM 78.00 BLUNT SHOP WATER, MID DAKOTA RURAL WATER SYSTEM 83.60 HAROLD SHOP WATER, MIDCO 346.17 BUSINESS INTERNET, MIDWEST TIRE & MUFFLER INC 56.31 SO GAS AND OIL, MONTANA DAKOTA UTILITIES 66.99 GVT BLDG UTILITIES, MORRIS INC 8590.00 RECLAIM W BEND ROAD, NORTHWESTERN ENERGY 247.92 UTILITIES HARROLD, NORTHWESTERN ENERGY 81.95 UTILITIES BLUNT, OAHE ELECTRIC COOP INC 119.28 EMS UTILITIES, OAHE ELECTRIC COOP INC 374.66 UTILITIES PIERRE/CANNING, OFFICE DEPOT 354.98 SA OFFICE SUPPLIES, OLSON PLUMBING 2489.80 JAIL REPAIR, JESSICA PAULSEN 76.75 TRANSCRIPTS, PENNINGTON COUNTY JAIL 1427.52 SO PRISONER TRANSPORT, PHOENIX INVESTIGATION 2667.82 COURT ORDERED INVESTIGATIONS, PIERRE PSYCHOLOGY 3000.00 COMPETENCY EVAL, REDWOOD TOXICOLOGY LAB 2064.00 24/7 FUNDS, RELX INC 1800.00 JAIL INMATE SUPPLIES, RITER ROGERS LLP 2953.65 COURT APPOINTED ATTORNEY, RIVER CITIES TRANSIT 1458.33 AUG 2023 ALLOCATION, ROWE LAW & MEDIATION CTR 12930.00 JUNE/JULY 2023 LEGAL SERVICES, RUNNINGS SUPPLY 141.74 GVT BLDG SUPPLIES, RUNNINGS SUPPLY 613.90 HWY SUPPLIES, SAFETY BENEFITS INC 75.00 SAFETY CONFERENCE, SCHREIBER LAW FIRM PROF LLC 1108.77 COURT APPOINTED ATTORNEY, JOAN BOOS SCHUELLER 5986.12 COURT APPOINTED ATTORNEY, SD ACHIEVE DBA LIFESCAPE 60.00 PERSON SERVED - 1, SOUTH

DAKOTA DEPART OF HEALTH 1250.00 JULY 2023 TESTING, SOUTH DAKOTA DEPART OF HEALTH 120.00 JAIL LABORATORY TESTING, SERVALL UNIFORM & LINEN CO 158.69 JAIL CLEANING SUPPLIES, SERVALL UNIFORM & LINEN CO 104.35 HWY RUGS/COVERALL, THE SHARP FIRM, PROF LLC 13797.68 COURT APPOINTED ATTORNEY, DAVID W SIEBRASSE 30098.28 COURT APPOINTED ATTORNEY, SMALL ENGINE HOUSE 47.90 BELT FOR EQUIPMENT, TEAM LAB CHEMICAL CORP 3943.50 ROAD PATCH, K THOMPSON LAW PROF LLC 27018.52 COURT APPOINTED ATTORNEY, TIESZEN LAW OFFICE PROF LLC 1682.22 COURT APPOINTED ATTORNEY, TITAN MACHINERY 9.10 501M REPAIR, TITAN MACHINERY 3137.80 MOWER BLADES, UNION COUNTY SHERIFF'S OFFICE 451.12 PAPERS SERVED, VAL LARSON 45.00 ALLEGED MENTAL ILLNESS, WEGNER AUTO CO 9465.71 SO VEHICLE REPAIRS, MONA WEIGER 406.70 TRANSCRIPTS, WENDELL LAW OFFICE PC 4440.50 COURT APPOINTED ATTORNEY, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, ZANDER AUTO PARTS 553.31 HWY SHOP/EQUIP SUPPLIES.

NEW BUSINESS:

PLAT OF LOTS 21A & 21B CAMELOT ADDITION SECTION 23 111-79: Gary & Patricia Heintz are requesting to subdivide their approximately 5-acre lot into two separate lots. Lot 21A is proposed to be approximately 2.47 acres and Lot 21B is proposed to be approximately 2.51 acres. Their home is currently on the proposed Lot 21B. Lot 21A would have a new home constructed on it. Resolution Number 2023-09 approving the plat was finalized May 23, 2023 at Pierre City Hall.

FALCON RIDGE ROAD DISTRICT: The current boundaries in the subdivision are listed as follows; NE ¼ and N ½ SE ¼ of section 15-111-79 Lots 1-27. Lots 28, 29, and 41 have been added to the subdivision per resolution by the Falcon Ridge Road District.

SPRING CREEK ROAD DISTRICT: The current boundaries in the subdivision are listed as follows; Nystrom's First Addition Block 2 Lot 1 and N50' Lots 2; Nystrom's Second Addition Lots 4-23; Nystrom's Second Addition Block 2 Lots 1-15A; Nystrom's Second Addition Block 3 Lots 1-20A; Lighthouse Addition Lots 3 & 4. Nystrom's Second Addition Lots 1P & 2P have been added to the subdivision per resolution by the Spring Creek Road District.

AUTO PAY UTILITY BILLS: Moved by Rounds and seconded by Fines to allow the Finance Officer to pay routine utility bills from the following businesses outside of Commission meetings; City of Pierre, Montana Dakota Utilities, Oahe Electric, Mid Dakota Rural Water, Capital Area Refuse, Northwestern Energy, CenturyLink, AT&T, Midcontinent Communications, and Clearly. All voted Aye. Motion passed.

PERSONNEL: Moved by Brown and seconded by Abernathy to approve the hire of Karmin Strohfus as a Lead RN at the Jail at Pay Grade 23 Step 5 \$45.36 per hour effective August 15, 2023. All voted Aye. Motion passed.

Moved by Brown and seconded by Rounds to authorize for the advertisement of a Mental Health Professional at the Jail. All voted Aye. Motion passed.

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Moved by Brown and seconded by Abernathy to approve the hire of Curtis Haynes as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$22.84 per hour effective August 30, 2023. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve the hire of Nicholas Busby as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$22.84 per hour effective August 30, 2023. All voted Aye. Motion passed.

Moved by Brown and seconded by Fines to approve the resignation of Randall Howell Correctional Officer at the Jail effective August 14, 2023 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Brown and seconded by Fines to approve the resignation of Ntwanga Montonga Correctional Officer at the Jail effective August 21, 2023 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed

BUDGET DISCUSSION: Moved by Rounds and seconded by Abernathy to adjust budget amounts for the following accounts; reduce Veterans Service Retirement 101-165-413 to \$4,600, reduce Planning & Zoning Travel 101-711-427 to \$3,000, increase Gen EMS Transfer Out 101-911-429 to \$168,100, reduce Equalization Salaries 101-162-411 to \$131,447, reduce Equalization OASI 101-162-412 to \$10,481, reduce Equalization Retirement 101-162-413 to \$7,940, and reduce Equalization Group Insurance 101-162-415 to \$33,410. All voted Aye. Motion passed.

PUBLIC COMMENT: None

EXECUTIVE SESSION: SDCL 1-25-2 (1, 4, 6(G)) Moved by Abernathy and seconded by Rounds to go into executive session. All voted Aye. Motion passed. Chairman Hohn declared the board to be out of executive session.

Moved by Brown and seconded by Abernathy to adjourn the meeting until **Tuesday, September 5, 2023**. All voted Aye. Motion passed.

ATTEST:

Connie Hohn, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota