

Chairman Connie Hohn called the Monday August 7, 2023 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Rob Fines, Bill Abernathy, and Randy Brown present. County Manager Lori Jacobson, Director of Equalization/Planning Director/Building Official Eric Booth, Highway Superintendent Trent Arbach, Sheriff Patrick Callahan, Emergency Manager Cathy Strudle, Jail Administrator Gerald Wasko, and Veterans Service Officer Janet Beck were also present. The meeting began with a prayer by County manager Lori Jacobson and the Pledge of Allegiance.

**CONFLICT OF INTEREST:** No conflicts declared.

**AGENDA:** Moved by Abernathy and seconded by Brown to approve the agenda. All voted Aye. Motion passed.

**MINUTES:** Moved by Brown and seconded by Rounds to approve the minutes of the July 17 and July 24, 2023 Commission meetings. All voted Aye. Motion passed.

**CLAIMS:** Moved by Brown and seconded by Rounds to approve the following verified claims. All voted Aye. Motion passed. ABEL'S A1 DOORS 547.50 HWY DOOR REPAIR, ADVANCE CORRECTIONAL HEALTH 113.97 JAIL MEDICATIONS, AIRTECH 220.00 JAIL REPAIRS & MAINTENANCE, ALLEN GEUTHER 20.00 WITNESS FEE, ALTERNATIVE HR LLC 20250.00 HR SOLUTIONS, AMERICAN MEDICAL RESPONSE 12450.00 JULY 2023 MONTHLY SUBSIDY, AMERICAN MEDICAL RESPONSE 336.91 JAIL DOCTOR, AMERICAN MEDICAL RESPONSE 336.91 JAIL DOCTOR, ASSMAN'S SHOP SUPPLY 49.10 HWY SHOP SUPPLIES, AVERA MCKENNAN HOSPITAL 830.00 MENTAL HEALTH HOLD, AVERA MEDICAL ASSOC CLINIC 44.81 JAIL DOCTOR, AVERA MEDICAL ASSOC CLINIC 10.48 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 249.88 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 576.24 EXAM, AVERA ST MARYS HOSPITAL 342.29 EXAM, AVERA ST MARYS HOSPITAL 10.11 JAIL DOCTOR, BACHAND & HRUSKA PC 6666.67 JULY 2023 CONTRACT, BALCO UNIFORM 550.00 SO UNIFORMS, BALCO UNIFORM 468.00 JAIL UNIFORMS, BILL SCHAEFFER 9.00 ALLEGED MENTAL ILLNESS, BLACK BOOK 235.00 CARS OF PARTICULAR INTREST, BOB BARKER CO INC 6768.00 JAIL INMATE SUPPLIES, BOB BARKER CO INC 419.88 JAIL UNIFORMS, BOB BARKER CO INC 566.40 JAIL INMATE SUPPLIES, BOB BARKER CO INC 560.00 JUVENILE SERVICES CLOTHING, BOB BARKER CO INC 610.83 JAIL INMATE SUPPLIES, BOB BARKER CO INC 240.00 JUVENILE SERVICES CLOTHING, BRAUNY EISENBRAUN 20.00 WITNESS FEE, BROSZ ENGINEERING 590.00 NYSTROM RD SURVEY, BUREAU OF ADMINISTRATION 136.11 SO SUPPLIES, BUREAU OF ADMINISTRATION 1002.68 POSTAGE, BUTLER MACHINERY CO 145.14 HWY FILTERS, BUTLER MACHINERY CO 375.79 HWY SUPPLIES, CAPITAL AREA COUNSELING 4724.28 QMHP EVALS X 8, CAPITAL AREA COUNSELING 8325.00 MCR RISK ASSESMENTS X 6, CAPITAL ONE - WALMART 284.03 JAIL INMATE/CLEANING SUPPLIES, CAPITAL ONE - WALMART 18.98 SUPPLIES FOR COMMISSION, CAPS TRAIL SERVICE 142.16 HWY - FUEL, CDW GOVERNMENT INC 1156.51 JAIL OFFICE EQUIPMENT, CENTRAL SQUARE 5324.85 JAIL MEDICAL SERVICE CONTRACT, CENTURY BUSINESS PRODUCTS INC 60.00 HWY COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 59.86 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 57.46 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 539.37 JAIL OFFICE SUPPLIES, CENTURYLINK 57.53 EMS PHONE, CENTURYLINK 122.71 SO TELEPHONE, CHANDLERS 295.00 HWY WINDOW REPAIR, CHANDLERS 658.00 HWY WINDOW REPAIR, CHARM-TEX 750.00 JAIL INMATE SUPPLIES, CLEARFLY 1119.52 PHONE LINES, CLEARFLY 382.46 PHONE LINES AT JAIL, COLE PAPERS INC 68.52 JAIL SUPPLIES, COLE PAPERS INC 2993.16 JAIL SUPPLIES, COLE PAPERS INC 1724.13 JAIL SUPPLIES, COLE PAPERS INC 996.14 GVT BLDG SUPPLIES, COLE PAPERS INC 1423.03 JAIL

SUPPLIES - OFFICE/IMATE, COLE PAPERS INC 522.96 JAIL INMATE SUPPLIES, COLUMN SOFTWARE PBC 20.24 P/Z&EQUA PUBLISHING, COLUMN SOFTWARE PBC 20.24 P/Z&EQUA PUBLISHING, COLUMN SOFTWARE PBC 37.63 P/Z&EQUA PUBLISHING, COLUMN SOFTWARE PBC 176.08 PUBLISHING COMMISSION MEETING, COLUMN SOFTWARE PBC 9.94 PUBLISHING - COMMISSION AGENDA, COMM TECH INC 878.78 JAIL REPAIRS/MAINTENANCE, COMM TECH INC 39.99 COMMISSION RECORDING CARD, COMM TECH INC 418.46 COMMISSION TONER, COMM TECH INC 999.99 ROD NEW COMPUTER, CORRECTEK, INC 925.00 JAIL REPAIRS & MAINTENANCE, CORRECTEK, INC 56200.00 JAIL MEDICAL CONTRACT SERVICE, CURTIS NELSON 95.98 JSC - REIMBURSEMENT, DAKOTA FOOD SERVICE 10261.05 JUVENILE SERVICES FOOD, DAKOTA FOOD SERVICE 16859.34 JAIL FOOD, DAKOTA FOOD SERVICE 17542.13 JAIL FOOD, DAKOTA FOOD SERVICE 1243.73 JUVENILE FOOD SERVICES, DAKOTA FOOD SERVICE 1256.06 JUVENILE SERVICES FOOD, DEPARTMENT OF CORRECTIONS 1696.78 SO UTILITIES, DEPARTMENT OF CORRECTIONS 632.40 JAIL SERVICES, DEPARTMENT OF TRANSPORTATION 2193.06 FUEL ACCOUNTS, DEPARTMENT OF TRANSPORTATION 1337.52 CANNING BRDG SN 33-270-100, DONS SINCLAIR 4963.38 HWY FUEL, DONS SINCLAIR 23.11 GVT BLDG FUEL, DR LAWN - DAVID KUSSER 14040.00 WEED/PEST SPRAY APPLICATION, DUST BUSTERS INC 4919.20 DUST GUARD, AT&T MOBILITYT 1537.91 CELL PHONES, FLOYDS TRUCK CENTER 230.65 HWY SUPPLIES, FOX & YOUNGBERG PC 142.88 ALLEGED MENTAL ILLNESS, FRIMAN OIL & GAS CO INC 80.00 HARROLD PROPANE TANK RENTAL, GALLS 277.16 SO UNIFORM, GARCIA CLINICAL LAB 170.50 JAIL MEDICATIONS, GARCIA CLINICAL LAB 10.00 JAIL MEDICATIONS, GOLDEN WEST TECHNOLOGIES 950.00 OFFSITE STORAGE, GOVERNORS INN 2042.02 JAIL TRAVEL/CONFERENCE, GOVERNORS INN 1078.00 JAIL TRAVE/CONFERENCE, GOVERNORS INN 2233.00 JAIL TRAVEL/CONFERENCE, GRAHAM TIRE 131.45 SO GAS / OIL, GRAHAM TIRE 79.95 JAIL REPAIRS/MAINTENANCE, GRAHAM TIRE 292.50 SO REPAIRS/LABOR, GROSSENBURG IMPLEMENT 277.19 HWY SHOP SUPPLIES, GROSSENBURG IMPLEMENT 28.55 HWY - FUEL FILTER, GROUP RESOURCES OF IOWA LLC 604.00 AUGUST BILL ADMIN FEES, GUNDERSON PALMER NELSON & 1851.10 MENTAL ILLNESS BOARD FEE, H & H REPAIR 614.94 HWY MISC. PARTS/REPAIR, HOFFMAN OIL 6630.00 HWY FUEL, HOGENS HARDWARE HANK 29.97 PEST CONTROL, INGRAM PEST SERVICE 146.00 JAIL REPAIR/MAINTENANCE, INLAND TRUCK PARTS 20.96 HWY - PURGE VALVE KIT, JC OFFICE SUPPLIES 933.09 P/Z TONER, JC OFFICE SUPPLIES 363.00 S.A OFFICE PAPER, JC OFFICE SUPPLIES 526.62 EQUALIZATION INK CARTRIDGES, JC OFFICE SUPPLIES 20.99 NAME PLATE, JC PRINTING 578.00 ROD SUPPLIES, JEFF KONST 20.00 WITNESS FEE, JORDAN MARVEL 20.00 WITNESS FEE, MARK KATTERHAGEN 9.00 ALLEGED MENTAL ILLNESS, KIMBALL MIDWEST 168.64 HWY SHOP SUPPLIES, KYLIE GEUTHER 20.00 WITNESS FEE, M&R SIGNS 16.95 ROOM NUMBERS, M&R SIGNS INC 480.25 ROOM NUMBERS, MCLEODS 143.92 FILE COPY PAPER/ULTRA, MCLEODS 163.35 SO SUPPLIES-WARNING TICKETS, MENARDS 11.34 GVT BLDG SUPPLIES, MENARDS 49.62 GVT BLDG SUPPLIES, MENARDS 10.96 GVT BLDG SUPPLIES, MENARDS 202.51 GVT BLDG SUPPLIES, MENARDS 28.31 GVT BLDG SUPPLIES, MENARDS 20.22 GVT BLDG SUPPLIES, MIDCO 300.78 GVT BLDG INTERNET, MIDWEST TIRE & MUFFLER INC 57.65 SO GAS & OIL, MINNEHAHA COUNTY 121.70 MENTAL ILLNESS RECOVERIES, MONTANA DAKOTA UTILITIES 66.50 HWY UTILITIES, MONTGOMERY TECHNOLOGY 5925.80 JAIL IMPROVEMENTS, MORRIS INC 8202.90 SAND SEAL, MORRIS INC 19957.59 SAND SEAL, NAPA CENTRAL 64.50 HWY BATTERY CABLE, NAPA CENTRAL 53.98 JAIL REPAIRS/MAINTENANCE, NATHAN MOORE 675.26 WITNESS FEE REIMBURSEMENT, NORTHWESTERN ENERGY 172.30 HWY UTILITIES, OAHE ELECTRIC COOP INC 354.80 HWY UTILITES, OFFICE DEPOT 552.43 SA OFFICE SUPPLIES, PEITZ HEATING AND COOLING 2999.16 HWY HVAC MAINTENANCE, PHEASANTLAND INDUSTIRES 122.50 JAIL OFFICE SUPPLIES, PIERRE CITY 15678.45 DISPATCH 2023 QTR 3, PIERRE CITY 360.00 MEDICAL DIRECTOR JULY 2023, PIERRE CITY 3076.29 E911 & DISPATCH SERVIES FUNDS, REDWOOD TOXICOLOGY LAB 1032.00 24/7 FUNDS, RGM 24450.00 ROAD GROOMER, ROBINS WATER CONDITIONING INC 10.00 JAIL FOOD, RUNNINGS SUPPLY 5.99 JAIL REPAIRS/MAINTENANCE, RUNNINGS SUPPLY 1065.06 HWY SHOP

SUPPLIES, SANDORD HEALTH PATHOLOGY 274.00 DRUG PANAL TESTING, SOUTH DAKOTA DEPART OF HEALTH 70.00 JAIL MEDICATIONS, SOUTH DAKOTA DEPART OF HEALTH 70.00 JAIL MEDICATIONS, SERVALL UNIFORM & LINEN CO 104.35 HWY SERVICES, SERVALL UNIFORM & LINEN CO 102.81 RUGS/COVERALLS, SERVALL UNIFORM & LINEN CO 102.81 HWY SERVICES, SERVALL UNIFORM & LINEN CO 165.64 RUGS, SOLBERG INDUSTRIES 3233.79 HWY SHOP VEHICLE REPAIR, SUPER 8 MOTEL 1978.78 JAIL TRAVEL/CONFERENCE, THOMSOM REUTERS WEST PAYMENT 557.98 SDCL CODE BOOKS, TITAN MACHINERY 9.10 HUB DUST CAP, VENTURE COMMUNICATIONS 47.46 HWY UTILITIES W/LATE FEE, WW TIRE 542.00 HWY SUPPLIES, MONA WEIGER 1649.60 TRANSCRIPTS, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, YANKTON CO SHERIFF 50.00 CIVIL PAPERS SERVED, YOUNGBERG LAW 235.40 ECT HEARING, ZANDER AUTO PARTS 556.92 HWY SHOP SUPPLIES.

**PUBLIC HEARING: REZONE TO AG B 2 & PLAT OF LOT 3 STAMPE ADDITION:** Time set for 5:30 to consider a request from Albert and Tania Hinesh to plat off 5 acres from the SW ¼ of Section 4 and sell to the Stampes who own adjacent properties. The Stampes plan to build an Ag building on the parcel. Lot 3 is proposed as a 5-acre parcel and will be rezoned to Ag-B2. Access to the parcel will be from the existing approach with permanent access that was platted with Lots 1 & 2 in 2014. Justin Stampe appeared in support. Noone spoke for or against the action at the time of public comment. Moved by Brown and seconded by Rounds to approve Resolution Number 2023-12 the Plat of Lot 3 Stampe Addition Section 4 111-79 and Ordinance Number 2023-3 Rezone Lot 3 Stampe Addition Section 4 111-79 to Ag B2. All voted Aye. Motion passed.

**PUBLIC HEARING: REZONE TO PUD AND PLAT LOTS 27A & 27B NYSTROMS FIRST ADDITION BLOCK 2 SECTION 4 112-80:** Time set for 5:35 PM to consider a request from John Nystrom who is looking to sell the remaining building sites he has available in the Spring Creek residential area. It was discovered that a portion of Lot 27 is the driveway for one of the residents of the adjacent 4-unit condo. This replat is simply to fix the access issue for the condominiums. Lot 27B is approximately 1933 SF and will be transferred to the condo owners following plat approval and filing. 1933 SF is too small to plat as a free-standing lot in any zoning district in Hughes County. So, Lot 27B will be rezoned to PUD with #1A District zoning regulations. The PUD will restrict Lot 27B. Lot 27B will be allowed no structures and will continue to serve as a driveway. Following this replat Lot 27B will be transferred to the owners of Lot 1, Block 2 Nystrom's First Addition, the owners of the 4-unit condo. John Nystrom appeared in support. Noone spoke in for or against the action at the time of public comment. Moved by Rounds and seconded by Abernathy to approve the Resolution Number 2023-13 the Plat of Lots 27A & 27B Nystroms First Addition N1/2 Section 4 112-80 and Ordinance Number 2023-4 Rezone Lot 27B Nystroms First Addition Section 4 112-80 to PUD. All voted Aye. Motion passed.

**OLD BUSINESS:**

**NEW BUSINESS:**

**HIGHWAY STRUCTURE NO. 33-410-024 S MEDICINE CREEK CAST IN PLACE BOX CULVERT FINAL PAYOUT & CHANGE ORDER:** Moved by Brown and seconded by Rounds to authorize and allow the Chairman to sign the pay application number four and change order for

Structure No. 33-410-024, PCN 08X7, BRF 6235(00)22-1 located South of Harrold with Anderson Contractors, Inc. in the amount of \$157,840.16. All voted Aye. Motion passed.

**ELEVATOR FIRE ALARM PANEL:** Moved by Brown and seconded by Fines to approve the proposals from Midwest Alarm Fire & Security Systems for \$10,734.08 and Will Clark Electric in the amount of \$8,590.00 for the elevator fire alarm panel upgrades. All voted Aye. Motion passed.

**STATES ATTORNEY CONTRACT:** Moved by Brown and seconded by Rounds to approve the agreement with Bachand & Hruska, P.C. for independent contractor legal services for prosecution of juvenile civil/criminal cases the amount of \$2,500.00 per month until November 2023. All voted Aye. Motion passed.

**CITY OF PIERRE INFORMATION TECHNOLOGY CONTRACT:** Moved by Rounds and seconded by Fines to approve the contract between the City of Pierre and Hughes County for Information Technology services with the changes in section 13 to read County Manager and City Finance Officer not individuals in those positions specifically. All voted Aye. Motion passed.

**SOUTH DAKOTA DEPARTMENT OF HEALTH MOSQUITO GRANT:** Moved by Brown and seconded by Fines to approve receiving a \$5,000.00 grant from the South Dakota Department of Health for enhancing mosquito control efforts in Hughes County. All voted Aye. Motion passed.

**JAIL CONTRACTS:** Moved by Brown and seconded by Rounds to approve the agreement with CorrTek, Inc. in the amount of \$56,200 for an initial setup and \$925.00 per month thereafter for electronic medical record services. All voted Aye. Motion passed.

Moved by Brown and seconded by Rounds to approve the agreement with Kalleo Technologies in the amount of \$19,600.00 for an initial setup and \$840.00 per month thereafter based on program users for cloud based electronic medical record services. All voted Aye. Motion passed.

Moved by Brown and seconded by Rounds to approve the agreement with Central Square for automated inmate intake services in the amount of \$5,324.00 for an initial setup and \$2,984.00 annually thereafter. All voted Aye. Motion passed.

**CORRECTIONS DUPLEX LEASE:** Tabled for further discussion.

**HUGHES COUNTY RELOCATION AGREEMENT:** No action taken.

**PERSONNEL:** Moved by Abernathy seconded by Rounds to approve the resignation of Raven Kelly Correctional Officer at the Juvenile Services Center effective August 13, 2023 and authorize for the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Brown and seconded by Rounds to approve the reassignment of Deputy Jail Administrator, Joshua Larson to Jail Deputy at the Courthouse effective August 25, 2023 Pay Grade 18 Step 6 \$31.64 per hour and authorize for the advertisement of the Deputy Jail Administrator position for hire. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve the correction of the hire date of Gerald Wasko, Jail Administrator to June 25, 2023 all voted Aye. Motion passed.

Moved by Brown and seconded by Rounds to approve the reassignment of Sarah Burger, Law Enforcement Administrative Assistant to States Attorney Legal Administrative Assistant effective August 25, 2023 at Pay Grade 13 Step 6 \$21.53 per hour. All voted Aye. Motion passed.

Moved by Rounds and seconded by Fines to authorize for the advertisement of the Law Enforcement Administrative Assistant position for hire at Pay Grade 14 Step Minimum \$19.48. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve the hire of Sarah Jundt LPN at the Jail effective August 16, 2023 Pay Grade 20 Step Minimum \$31.07 per hour. All voted Aye. Motion passed.

Moved by Brown and seconded by Rounds to approve the advertisement of a Field Appraiser position in the Director of Equalization's Office. All voted Aye. Motion passed.

**HUNTING PRESERVE LIQUOR LICENSES:** Moved by Abernathy and seconded by Brown to approve the application for renewal of the retail (on-sale) liquor license for the hunting preserves from Chuck & Sheila Ross, Scattergun Lodge and Judi Bollweg, Tumbleweed Lodge. All voted Aye. Motion passed.

**CONTINGENCY TRANSFER:** Moved by Brown and seconded by Abernathy to approve a contingency transfer to the Court Appointed Attorney budget in the amount of \$100,000. All voted Aye. Motion passed.

**BUDGET DISCUSSION:** Moved by Brown and seconded by Abernathy to adjust the budget amounts under the following accounts for Road & Bridge; 201-311-425.02 increase to \$150,000, 201-311-425.05 increase to \$50,000, 201-311-425.08 increase to \$8,000, 201-311-426.04 decrease to \$1,442,000, and 201-311-434 increase to \$750,000. All voted Aye. Motion passed.

Moved by Rounds and seconded by Brown to adjust the budget amounts under the following accounts for the Commission; increase 101-111-411 to \$186,907, reduce 101-111-413 to \$10,400, reduce 101-111-415 to \$64,040. This will allow for Commissioner's salaries to be lowered to \$16,000 per year. Increase 101-112-422 Commissioner's Contingency to \$350,000. All voted Aye. Motion passed. All voted Aye. Motion passed.

Moved by Brown and seconded by Rounds to decrease 101-143-426.20 IT Software/Hardware to \$63,000. All voted Aye. Motion passed.

Moved by Rounds and seconded by Brown to increase 101-153-422 Court Appointed Attorney to \$700,000, decrease 101-152-422 through 101-152-426 Public Defender to zero, decrease 101-154-422 Abused & Neglect Child Defense to \$11,000, and give permission to the Finance Officer to pay Court Appointed Attorney fees out of the Public Defender accounts 101-152-422 through 101-152-426 for the remainder of 2023. All voted Aye. Motion passed.

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**AUGUST 7, 2023**

Moved by Fines and seconded by Abernathy to increase 250-163-424 Mod & Preservation Fund to \$27,000. All voted Aye. Motion passed.

**PUBLIC COMMENT:**

The following salaries and benefits were paid by department in the month of July 2023: Commissioners-\$19,579.68, Auditor-\$17,394.99, Treasurer-\$21,013.13, States Attorney-\$34,461.60, Govt Buildings-\$10,057.15, Equalization-\$10,976.19, Register of Deeds-\$10,461.45, Veterans Service-\$8,246.61, Sheriff-\$55,285.38, Jail-\$227,694.71, Coroner-\$403.69, Juvenile Services-\$68,200.10, Planning & Zoning-\$8,121.86, Road & Bridge-\$71,844.76, Emergency Management-\$6,757.16. Total payroll \$570,498.46.

Auditor's Account with the Treasurer July 31, 2023: Cash on hand-\$4,235.45, Checks in the Treasurer's possession less than three days-\$66,530.64, Cash items-\$42.32, Demand deposits: American Bank & Trust-\$10,271,273.76, Bad Checks Outstanding-\$1,916.28, First Dakota National Bank-\$700,000.00, and Investments-\$1,500,000.00. Total Cash Assets-\$12,543,998.45.

Register of Deeds Fees Collected in July 2023: Recording Fees-\$4,530.00, Transfer Fees-\$7,709.50, Copy Fees-\$642.00 Credit Card Fees-\$5.00, and Vitals-\$1,930.00. Total \$14,816.50.

**EXECUTIVE SESSION: SDCL: 1-23-2-(1, 3(CARE OF THE POOR/ HIPAA), 6))** Moved by Abernathy and seconded by Brown to go into executive session. All voted Aye. Motion passed. Chairman Hohn declared the board to be out of executive session.

Moved by Brown and seconded by Fines to deny Care of the Poor Claim # 2023-001 for AM in the amount of \$33,576. All voted Aye. Motion passed.

Moved by Brown and seconded by Abernathy to adjourn the meeting until **5:30 PM on Tuesday, September 5, 2023**. All voted aye. Motion passed.

ATTEST:

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Connie Hohn, Chairman  
Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota