

Chairman Randy Brown called the Tuesday September 6, 2022 meeting of the Hughes County Board of Commissioners to order at 5:30 PM. Members Tom Rounds, Randy Vance, Connie Hohn and Bill M. Abernathy were present. County Managers Kevin Hipple & Lori Jacobson, Planning Director/Building Official Eric Booth, Highway Superintendent Trent Arbach, Veterans Service Officer Janet Beck, and Sheriff Patrick Callahan were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda with the removal of the HIPAA Policy Update and the HIPAA Privacy Notice. All voted Aye. Motion passed.

CONFLICT OF INTEREST: No conflicts declared.

MINUTES: Moved by Rounds and seconded by Vance to approve the minutes of the August 15, 2022 Commission meetings. All voted Aye. Motion passed.

PUBLIC HEARING: 2023 BUDGET: 5:30 PM – Time set for the purpose of considering the provisional budget. Nobody appeared to testify.

NEW BUSINESS:

PLANNING & ZONING:

FIRST READING: PLAT AND REZONE FROM AG B TO PUD, TRACTS 1 & 2 WARD'S ADDITION A SUBD OF THE NE NW OF SECTION 29 112-80: Don & Mary Ward are requesting to plat Tracts 1 & 2 Ward's Addition, a subdivision of the NE NW of Section 29 112-80 and rezone from Ag B to PUD. They plan to create two 19.08 acre parcels. They plan to build a home on one and their daughter plans to build a home on the other. Don and Mary Ward were available for questions. A public hearing date has been set for September 19, 2022 at 5:30 PM.

FIRST READING: PLAT AND REZONE FROM AG B TO AG B2 LOT 1 KAYSER ADDITION A SUBD OF THE NE NE OF SECTION 33 112-79: Pamela Hunsley, Janina Benson, and Lonna Carroll, Personal Representatives of the Adella Kayser Estate, are requesting to create a parcel that splits the home and accessory structures located on Lot 1 to an approximately 6.44 acre parcel and rezone to Ag-B2. The remainder of the Quarter Section owned by the Estate is approximately 148+ acres and will remain Ag-B. Lonna Carroll was available for questions. A public hearing date has been set for September 19, 2022 at 5:35 PM.

FIRST READING: PLAT AND REZONE FROM AG B TO AG B2 LOT 1 COW CREEK SUBSTATION ADDITION IN THE SE OF SECTION 18 112-79: Yackley Ranches along with Jerae Wire, representing East River Electric Cooperative Inc., have petitioned for rezoning in order to plat a smaller than 35 acre parcel for the construction of an electrical substation. This new Plat will create Lot 1 of Cow Creek Substation Addition, an approximately 5 acre parcel that will be the site of a new electrical substation. The new substation is part of an upgrade by East River Electric to accommodate the growing rural residential population in the Oahe Electric service area. This will

improve the electrical power for consumers in the area. Jerae Wire representing East River Electric was available for questions. A public hearing date has been set for September 19, 2022 at 5:35 PM.

REDING BRIDGE PAY APPLICATION – 33-410-024: Moved by Rounds and seconded by Hohn to approve and authorize the Chairman to sign the pay agreement for Structure Number 33-410-024 for \$152,895.38. All voted Aye. Motion passed. Kyle Kurth and Robert Williams provided an update for the Commission on the project.

APPOINT HIPAA PRIVACY OFFICER: Moved by Abernathy and seconded by Hohn to appoint Lori Jacobson as the Privacy Officer for Hughes County. All voted Aye. Motion passed.

PERSONNEL: Moved by Rounds and seconded by Abernathy to approve the hire of Karla Pickard as a temporary part time employee at \$30.00 per hour effective August 29, 2022. All voted aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the hire of Cathy Strudle as Director of Emergency Management Pay Grade 19 Step 1 \$29.32 per hour effective September 26, 2022 contingent upon passing a background check. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the resignation of Colby Jensen acting interim Emergency Management Director effective September 16, 2022. All voted Aye. Motion passed.

Moved by Vance and seconded by Rounds to approve the hire of Todd Brown as Corrections Officer at the Jail Pay Grade 16 Step Minimum \$22.17 per hour effective September 2, 2022. All voted Aye. Motion passed.

Moved by Vance and seconded by Rounds to approve the hire of Paul Kimbrel as Corrections Officer at the Jail Pay Grade 16 Step Minimum \$22.17 per hour effective September 9, 2022. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve moving Administrative Assistant Rose Cook from Pay Grade 13 Step 4 \$19.90 per hour to Pay Grade 13 Step 6 \$20.90 per hour. All voted Aye. Motion passed.

Moved by Vance and seconded by Rounds to approve the resignation of John Bonncarree as Correctional Officer at the Jail effective September 25, 2022, and authorize for replacement of the position for hire. All voted Aye. Motion passed.

Moved by Vance and seconded by Rounds to approve the hire of Jared Hall as Jail Maintenance Supervisor at \$27.50 per hour effective September 12, 2022. This is not on the pay schedule, employee will move up to next approved Step at his anniversary. All voted Aye. Motion passed.

Moved by Vance and seconded by Rounds to approve moving interim Jail Administrator Josh Larson's wages up 5% effective September 1, 2022. The additional pay is to remain in effect until a new jail administrator is hired. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to increase pay for part time temporary employees to include Mary Scott, Sue Bourk, Kylie Stoddard, and Karla Pickard from \$25.00 per hour to \$30.00 per hour. All voted Aye. Motion passed.

CLAIMS: Moved by Vance and seconded by Rounds to approve the following claims. All voted Aye. Motion passed. 88 TACTICAL 395.00 INC 288506, ADVANCE CORRECTIONAL HEALTH 82.19 INV 45640790, AMERICAN BANK & TRUST 1322.66 HUGHES COUNTY DOE, AMERICAN BANK & TRUST 823.30 JAIL SUPPLIES, AT & T MOBILITY 1412.01 INV 287283130494,X082232022, AVERA MCKENNAN HOSPITAL 5530.00 MK6000403686 MENTAL ILLNESS, AVERA ST MARYS HOSPITAL 869.00 JAIL DOCTOR/HOSPITAL, AVERA ST MARYS HOSPITAL 4606.78 SYA00139027188 SA EXAM, AVERA ST MARYS HOSPITAL 155.00 JAIL DOCTOR/ GIA00139679577, AVERA ST MARYS HOSPITAL 358.82 ACCT SY6000050664, BACHAND & HRUSKA PC 4166.67 INV 2211, BOB BARKER CO INC 1096.29 INV 1806042, BROSZ ENGINEERING 1850.00 INV P24964, BUILDERS FIRST SOURCE 357.69 INV 85936299,85907979, BUREAU OF ADMINISTRATION 137.90 INV 217, DP307204, MS307097, CALLAHAN PATRICK 1240.00 JAIL OFFICE SUPPLY, CAPITAL ONE - WALMART 52.60 JAIL/JSC EQUIP MAINTENANCE, CENTURY BUSINESS PRODUCTS INC 372.22 LEASES, CENTURYLINK 317.33 SERVICES, CITY OF PIERRE 12.00 526013,526112,522768,524436, COLE PAPERS INC 3243.00 SUPPLIES, COMM TECH INC 192.84 COMPUTER SUPPLIES/SERVICE, DAKOTA FOOD SERVICE 22867.34 JAIL/JSC FOOD, DEPARTMENT OF PUBLIC SAFETY 2322.00 TELETYPE SERVICE, DEPARTMENT OF TRANSPORTATION 4742.55 INV S00124800, DONS SINCLAIR 54.58 TRANS 1019849, DUSTBUSTERS ENTERPRISES INC 81415.38 MAG WATER INV 72195, BRYON EATON 749.79 JAIL REPAIRS, GONZALEZ, MARIA 20.00 WITNESS FEES, GRAHAM TIRE 1094.75 INV 1717170346, GRAHAM TIRE 256.74 INV 1717170407 JAIL REPAIR, GROSSENBURG IMPLEMENT 153.70 INV 1545974, GUNDERSON PALMER NELSON & 1111.00 LEGAL SERVICES, HANCOCK JACEN 20.00 WITNESS FEES, HIGH PLAINS DIESEL & AUTO 2467.86 INV 1618, HOGENS HARDWARE HANK 51.95 INV 10961/1,11104/1, INGRAM PEST SERVICE 180.00 INV 43318 PEST CONTROL, INLAND TRUCK PARTS 1452.08 INV 1210072,1195425,1203830, JC OFFICE SUPPLIES 46.64 INV 36481,36397, KNIGGE ASHLEY 40.00 JDAI TRAINING R.C MEALS, LAMIE JESSICA 308.68 HOTEL/TRAINING IN R.C, LINCOLN COUNTY 1429.12 REIMBURSE FOR BOARD AND EVALS, MCLEOD'S PRINTING AND OFFICE 349.67 INV 60990 UNIFORM TRAFF TICKET, MEDICAL WASTE TRANSPORT INC 309.30 INV 85002,85190, MENARDS 222.72 INV 30353, MENARDS 59.36 INV 28860, MIDCO 300.78 ACCT 140339001, MIDWEST TIRE & MUFFLER INC 53.85 INV 84270, MONTANA DAKOTA UTILITIES 169.85 , MORRIS INC 11.12 INV 08-MATYD-36397, NEWMAN SIGNS INC 103.88 TRFINV041693, NORTHERN SAFETY TECHNOLOGY INC 2131.23 INV 54393, 54388, OAHE ELECTRIC COOP INC 502.22 219800 TOWER/90400 SHOP, OFFICE DEPOT 319.47 ACCT 09964714, OLIVA THOMAS 51.40 KEYBOARD, MARKERS, WATER, OTIS ELEVATOR COMPANY 8850.00 INV CLH16287001,CLH16288001, OVERHEAD DOOR 150.00 INV 20193, PIERRE CITY 8134.90 3100 WHY 34 E SERVICE, PIERRE CITY 360.00 INV 202208251918, PIERRE CITY 3058.18 911 SURCHARGE, PIERRE PSYCHOLOGY 7000.00 INV 202209 COMPTENCY, RDO EQUIPMENT CO 2300.00 INV E0532605, REESE COMMUNICATIONS 100.00 INV 6945 RADIO

PROGRAMING, ROBINSON LONNIE 20.00 WITTNESS FEES, ROWE LAW & MEDIATION CTR 10275.00 INV 21089, RUNNINGS SUPPLY 247.13 INV 6119767,6090445, 6123603, SCHUCHARD KRISTI 40.00 JDAI TRAINING IN R.C, SERVALL UNIFORM & LINEN CO 324.33 INV 0669713,0665370, SHARPE RENTAL INC 1075.00 INV 8549 BOOM LIFT, SIGN SOLUTIONS USA 125.00 INV 402952, SLAUTHAUG ERIC 20.00 WITTNESS FEES, TEAM LAB CHEMICAL CORP 1766.00 INV0031902, VENTURE COMMUNICATIONS 299.52 BLUNT, HARROLD, JAIL, VETERANS INFORMATION SERVICE 65.00 RESOURCE BOOK, W W TIRE 1363.32 TIRE REPAIR, WERGEN MONA 30.40 TRECLOWN -GJ TESTIMONY, ZANDER AUTO PARTS 72.23 PO 104622, 104, BLUNT SHOP.

The following salaries and benefits were paid by department in the month of August 2022:

Commissioners-\$32,461.95, Auditor-\$13,685.86, Treasurer-\$17,275.22, States Attorney-\$39,007.15, Govt Buildings-\$10,209.01, Equalization-\$11,733.79, Register of Deeds- \$11,568.81, Veterans Service-\$8,661.78, Sheriff- \$57,377.97, Jail-\$202,761.15, Coroner-\$136.83, Juvenile Services-\$64,462.36, Planning & Zoning-\$6,853.66, Road & Bridge-\$59,566.80, Emergency Management-\$8,029.56. Total payroll \$543,791.90.

Auditor's Account with the Treasurer August 31, 2022: Cash on hand-\$1,866.55, Checks in the Treasurer's possession less than three days-\$39,284.27, Cash Items-\$35.17, Demand deposits: American State Bank-\$10,411,528.42, First Dakota National Bank- \$700,000.00, Bad Checks Outstanding-\$1,473.39, Investments-\$1,575,000.00. Total Cash Assets-\$12,729,187.80.

Register of Deeds Fees Collected in August 2022: Recording Fees-\$6,030, Transfer Fees-\$9,794.50, Copy Fees-\$873.00, Credit Card Fees\$50.00, and Vitals-\$3,260.00. Total \$20,007.50.

PUBLIC COMMENT: None

EXECUTIVE SESSION: Moved by Rounds and seconded by Hohn to go into executive session to for Care of the Poor SDCL 1-25-2(3) & HIPPA. All voted Aye. Motion passed. Chairman Brown declared the board to be out of executive session.

Moved by Abernathy and seconded by Vance to deny claim 20220824 from Avera McKennan Hospital for C.C. dated May 4, 2021 in the amount of \$12,968.38. All voted Aye. Motion passed.

Moved by Hohn and seconded by Abernathy to adjourn the meeting until **Monday at 5:30 PM on September 19, 2022.** All voted Aye. Motion passed.

ATTEST:

Randy Brown, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota