

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**MAY 2, 2022**

Chairman Randy Brown called the Monday, May 2, 2022 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Connie Hohn, Bill Abernathy, and Randy Vance present. County Manager Kevin Hipple, Sheriff Patrick Callahan, Director of Planning and Zoning Eric Booth, Highway Superintendent Trent Arbach, States Attorney Jessica LaMie, Director of Equalization Melissa Flottmeyer, and Veterans Service Officer Janet Beck were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

**AGENDA:** Moved by Abernathy and seconded by Vance to approve the agenda. All voted Aye. Motion passed.

**CONFLICT OF INTEREST:** Bill Abernathy stated that he may have a conflict with the plat involving the Capitol Welding Addition. Randy Vance stated he may have a conflict with personnel.

**MINUTES:** Moved by Hohn and seconded by Vance to approve the minutes of the April 18, 2022 Commission meeting and the April 18, 2022 County and Consolidated Boards of Equalization. All voted Aye. Motion passed.

**OLD BUSINESS:**

**NEW BUSINESS:**

**STATES ATTORNEY UPDATE:** States Attorney Jessica LaMie reviewed the report with the Commission.

**PROPERTY TAX ABATEMENT:** Moved by Hohn and seconded by Abernathy to approve the abatement of the 2021 taxes payable in 2022 for Deborah Wagner at 1603 E Capitol Ave.; Wells Second Addition Block 35 Lots 27 & 28. The property qualifies for an Assessment Freeze. This would abate \$54.92 and refund \$54.92. All voted Aye. Motion passed.

**EQUALIZATION UPDATE:** Director of Equalization Melissa Flottmeyer reviewed the report with the Commission.

**VETERANS SERVICE UPDATE:** Veterans Service Officer Janet Beck reviewed the report with the Commission.

**JOINT POWERS AGREEMENT FOR RUMBLE STRIP PROJECT:** Dustin Witt from SD DOT explained the proposal. There was discussion on the impacts of on bicyclists. Moved by Abernathy and seconded by Vance to approve the agreement with SD DOT to install rumble strips along the edge of the pavement on a five mile stretch of Grey Goose Road. 100% of the funding will come from State safety funds and Hughes County's only responsibility will be to maintain the rumble strips, pavement markings, and signs associated with the project. Abernathy, Hohn, Brown & Vance voted Aye. Rounds voted Nay. Motion passed.

**CONSIDER ROAD STRIPING AGREEMENT:** Moved by Vance and seconded by Rounds to approve the agreement between Hughes County and the State DOT for project number P 000S(00)233, PCN 07DP, and authorize the Chairman to sign all related documents.

**CONSIDER BRIDGE BIDS:** Moved by Rounds and seconded by Abernathy to approve the bid received from Midwest Contracting, Marshall, MN for \$436,916 for project number BRO 8033(00)19-1, PCN 078J, for a bridge on 324<sup>th</sup> Ave and authorize the Chairman to sign all related documents.

**PLANNING & ZONING:**

**FIRST CONSIDERATION: PLAT OF LOTS 2R & 3, CAPITAL WELDING ADDITION NE NE SEC 11 & SE SE SEC 2 110-79:** Cody & Kelly Geffre, owners of Lot 3, are proposing to replat two lots to square up a lot line in the middle of the two lots. Geffre's would like to build a storage unit on the lot. The final consideration will be held at the May 16, 2022 at a joint County/City Commission meeting at the Courthouse.

**FIRST READING: MCARTY TRACT 1 PLAT & REZONE TO PUD NW SEC 25 112-80:** Paul McCarty would like to rezone approximately 96.54 acres that includes the N1/2 NW1/4 less HWY ROW and the portion of N1/2 SE1/4 NW1/4 that is McCarty Tract 1, Section 25 112-80 to PUD with Ag B rules and plat McCarty Tract 1. The public hearing and final consideration will be held at the May 16, 2022 County Commission meeting at the Courthouse at 5:30 pm.

**FIRST READING: TRACT 1 LAKE SHARPE SUBSTATION ADDITION PLAT & REZONE TO PUD SE NE SEC 4 109-75:** Etkorn Family Land Limited Partnership along with Paul Letsche, representing East River Electric Cooperative Inc. have petitioned for rezoning to PUD in order to plat a smaller than 35 acre parcel for the construction and operation of an electrical substation. This new plat will create Tract 1 of Lake Sharpe Substation Addition, a 3.28 acre parcel that will be the site of a new electrical substation. The public hearing and final consideration will be held at the May 16, 2022 County Commission meeting at the Courthouse at 5:35 pm.

**PERSONNEL:**

Moved by Abernathy and seconded by Hohn to approve moving Melissa Brock-Vance from Pay Grade 14 Step 2 to Pay Grade 15 Step 2 \$22.09 per hour. Hohn, Abernathy, Rounds & Brown voted Aye. Vance abstained.

Kathy Montoya was hired on April 4, 2022 as a correctional officer at the jail. She prefers to go by the name Kathy Investrova.

**JAIL WATER HEATER:** Moved by Abernathy and seconded by Hohn to approve the bid received from Bryon Eaton for a new water heater at the Hughes County Jail for \$9,244. All voted Aye. Motion passed.

**ADVANCED CORRECTIONAL HEALTHCARE CONTRACT AGREEMENT:** Moved by Hohn and seconded Vance by to approve the amendment to the contract between Hughes County and Advanced Correctional Healthcare for healthcare for prisoners at the jail. The change will reduce nursing hours and increase mental health care hours. All voted Aye. Motion passed.

**BRODZKI JACOBS H-2B RETAINER AGREEMENT:** Moved by Vance and seconded by Abernathy to enter into an agreement with Brodzki Jacobs and the Hughes County Jail for employment/visa preparation services. All voted Aye. Motion passed.

**CLAIMS:** Moved by Vance and seconded by Hohn to approve the following verified claims:  
All voted aye. Motion passed. ADVANCED CORRECTIONAL 1703.87 JAIL MEDS/SUPPLY 116747,117017, ADVANCED CORRECTIONAL 520.00 JAIL MED CONT 117025,117108, ASSMANS 92.60 SUPPLIES 20070,19922, AT & T MOBILITY 1460.10 PHONES/WIFI 287283130494, AUTOMATIC BUILDING CONTROLS 120.00 ALARM CONTRACT 178751, AVERA MEDICAL GROUP 37.62 JAIL- MEDICAL, AVERA MEDICAL-RADIOLOGY 137.21 JAIL- MEDICAL, AVERA ST MARYS HOSPITAL 211.80 JAIL MEDICAL SYA00108707770, AVERA ST MARYS HOSPITAL 211.80 JAIL MEDICAL SYA00108703772, AVERA ST MARYS HOSPITAL 1458.78 JAIL MEDICAL SYA00108364946, AVERA ST MARYS HOSPITAL 116.74 JAIL- MEDICAL SYA00108369540, BANKWEST 1249.19 OVERPAYMENT, BANKWEST 531.21 OVERPAYMENT, BILLINGS, BRANT 62.65 JAIL - UNIFORM, BLACKBOOK 215.00 SUPPLIES 275463, BOB BARKER CO INC 211.08 SUPPLIES 1756866,1755006, BOTTOM LINE WELDING 38.75 SUPPLIES 14573, BUREAU OF ADMINISTRATION 876.32 SERVICES, CAPITAL JOURNAL 281.40 WEED ADS ACC:404761, CAPITAL ONE 155.45 SUPPLIES 600369, CAPITAL ONE 165.29 OFFICE SUPPLIES 621234, CENTURY BUSINESS PRODUCTS INC 606.56 SUPPLIES, CENTURLINK 177.46 PHONES, CHANDLERS 250.00 WINDSHIELD #20, 57360, CHARM-TEX 64.50 JAIL SERVICES 0277649-IN, COLE PAPERS INC 1276.71 SUPPLIES, DEPARTMENT OF CORRECTIONS 560.44 JAIL-CLEANING SUPPLIES C18D235, DEPARTMENT OF TRANSPORTATION 5321.40 GAS ACCOUNT S00123315, DRG MEDIA GROUP 213.75 JAIL-JOB ADS, BRYON EATON 142.50 JAIL-REPAIRS/MAIN, FISCHER ROUNDS AND ASSOCIATES 80.00 JAIL-OFFICE SUPPLIES 147571, FORT PIERRE CHAMBER 589.50 REIMBURSEMENT, FOX & YOUNGBERG PC 357.27 MENTAL ILLNES, GROSSENBURG IMPLEMENT 54.12 REPAIRS #32, INGRAM PEST SERVICE 180.00 JAIL MAINT - 42007, JC OFFICE SUPPLIES 721.54 OFFICE SUPPLIES, JC PRINTING 119.00 SUPPLIES, LINCOLN COUNTY 2350.24 MENTAL ILLNESS, MATTHEW BENDER & CO INC 78.08 SUPPLIES, 5597630001, MCKESSON MEDICAL-SURGICAL 44.81 JAIL-MEDICAL 39968278, MEDICAL WASTE TRANSPORT INC 274.28 JAIL CLEANING SUPPLY 83468, MENARDS 850.39 SUPPLIES, MONTANA DAKOTA UTILITIES 31.39 UTILITIES 30990010008, MONUMENT HEALTH RAPID CITY 142.00 JAIL- MEDICAL H10000494397000, NELSON, RON 106.49 JAIL-UNIFORM REIMBURSEMENT, OAHE ELECTRIC COOP INC 243.93 UTILITIES 219800, PAULSEN, JESS 384.60 COURT REPORTING, PHEASANTLAND INDUSTIRES 3800.00 FIRE CABINETS INV83268, PICKARD, KARLA 217.53 REIMBURSE FOR TRAVEL, PIERRE CITY 3035.64 991 SERVICE FUNDS, CURTIS C REES III 1675.00 SHERIFF SUPPLIES, 6633, RUNNINGS SUPPLY 472.21 SUPPLIES, SD ATTORNEY GENERAL'S OFFICE 328.00 24/7, SIGN SOLUTIONS 852.20 SUPPLIES 401011, VANGUARD APPRAISALS 1750.00 SERVICE CONTRACT 19137, VENTURE COMMUNICATIONS 203.42 TELEPHONES 12226338, W W TIRE 161.77 JAIL-REPAIR 125508, MONA WEIGER 155.80 COURT REPORTER FEES, WHALLS GROUP 4500.00 JAIL JOB ADS 1667.

**PUBLIC COMMENT:** No comment

**EXECUTIVE SESSION:** Per Personnel SDCL 1-25-2(1) Moved by Rounds and seconded by Vance to move into executive session. All voted Aye. Motion passed. Chairman Brown declared to be out of executive session.

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**MAY 2, 2022**

The following salaries and benefits were paid by department in the month of April 2022:

Commissioners-\$26,612.09, Auditor-\$17,259.99, Treasurer-\$19,785.86, States Attorney-\$38,788.66, Govt Buildings-\$9,407.70, Equalization-\$17,146.77, Register of Deeds-\$10,931.31, Veterans Service-\$8,217.55, Sherriff-\$52,803.26, Jail-\$207,577.46, Coroner-\$1,211.06, Juvenile Services-\$67,890.69, Planning & Zoning-\$6,853.65, Road & Bridge-\$63,085.23, and Emergency Management-\$14,256.29. Total payroll-\$561,827.57.

Auditor's Account with the Treasurer April 30, 2022: Cash on hand-\$7,329.79, Checks in the Treasurer's possession less than three days-\$809,831.52, Cash items-\$12.70. Demand deposits: American State Bank-\$16,075,883.66, Bad Checks Outstanding-\$1,170.99, First Dakota National Bank-\$700,000.00, and Investments-\$1,575,000.00. Total Cash Assets-\$10,802,428.73.

Register of Deeds Fees Collected in April 2022: Recording Fees-\$5,910.00, Transfer Fees-\$8,741.00, Copy Fees-\$362.00, Credit Card Fees-\$20.00, and Vitals-\$3,050.00. Total \$18,083.00.

Moved by Vance and seconded by Rounds to adjourn the meeting until **Monday at 5:30 PM on May 16, 2022.** All voted aye. Motion passed.

ATTEST:

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Randy Brown, Chairman  
Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota