

Chairman Randy Vance called the Monday, May 3, 2021 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Randy Brown, Connie Hohn, and Bill Abernathy present. County Manager Kevin Hipple, Sheriff Darin Johnson and Director of Planning and Zoning Eric Booth and were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Rounds and seconded by Abernathy to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Abernathy and seconded by Hohn to approve the minutes of the April 19, 2021 Commission meeting and the April 27, 2021 County and Consolidated Boards of Equalization. All voted aye. Motion passed.

PUBLIC HEARING: VARIANCE TO APPROACH ORDINANCE: Time set for 5:30 for a public hearing: Dennis & Cheryl Ninceheler have requested a variance to add an approach off the south side of 196th St/Spring Creek Place. Cheryl Ninceheler appeared asking for a variance to place an approach off of Spring Creek Place to access their property, citing previous approved approaches and the need to install a concrete storm shelter. Moved by Hohn and seconded by Brown to deny the request since no hardship exists. All voted aye. Motion passed.

OLD BUSINESS:

OLSON ROAD MAINTENANCE REQUEST: The commission reconsidered this request from the past meeting. Alberta Olson appeared. Moved by Rounds and seconded by Brown to deny the request by Olson for the county take over maintenance of a south section of Essex road. All voted aye. Motion passed.

NEW BUSINESS:

PLANNING & ZONING

FIRST READING: LOTS 12A-12C, 13A-13C AND POTTER PLACE SHAMROCK

COMMERCIAL ADDITION: Moved by Rounds and seconded by Brown to approve setting a Joint Public hearing for Tuesday, May 18, 2021 at 5:30 pm at the City of Pierre Commission meeting with Rounds, Brown and Abernathy attending. All voted aye. Motion passed.

FIRST READING: PLAT OF LOTS 10R and 24R and PUD AMENDMENT FALCON RIDGE

SUBDIVISION SEC 15 111-79: Moved by Abernathy and seconded by Hohn to approve a public hearing for May 17, 2021 at 5:30 pm. to consider the Plat of Lots 10R and 24R a replat of Lots 10, 23 & 24 Falcon Ridge Subdivision N1/2 SE NE Sec 15 111-79. All voted aye. Motion passed.

FIRST READING: PLAT OF LOT 4AB AND PUD ADMENDMENT ROBINSON ACRES SEC

29 112-80: Moved by Hohn and seconded by Abernathy to approve a public hearing for May 17, 2021 at 5:35 pm to consider the plat of Lot 4AB of Robinson Acres Sec 29 112-80 and amend the PUD document. All voted aye. Motion passed.

BUILDING PERMIT CO2018-05; 28210 CYRUS PLACE; ROBINSON ACRES LOT 3B; PETITIONERS BYRON & NICOLE EATON: Byron Eaton appeared. Eaton explained his time is limited since beginning his own business, but is committed to completing the project in 90 days. Moved by Rounds and seconded by Abernathy to approve a 90 day building permit extension and permit occupancy with monthly updates to the commission. All voted aye. Motion passed.

PERSONNEL: Moved by Rounds and seconded by Hohn to approve promoting Patty Williams to Chief Deputy Register of Deeds Pay Grade 15 Step 3 \$21.84 per hour beginning June 25, 2021. All voted aye. Motion passed.

Moved by Abernathy and seconded by Brown to approve hiring Melissa Bettcher, Pay Grade 14 Step Min \$18.45 per hour for the Juvenile Service Center beginning May 5, 2021. All voted aye. Motion passed.

Megan Forrest, a Correction Officer for the Jail will begin employment on May 25, 2021. Forrest was previously approved for employment at the April 19, 2021 meeting.

Sheriff Johnson informed the commission the Bill Dodge, Jail Administrator will retire effective June 30, 2021.

EQUALIZATION COMPUTER: Moved by Hohn and seconded by Rounds to approve purchasing a laptop for the Equalization Office for \$2,149 and purchase another software license if applicable. All voted aye. Motion passed.

WINDSOR PLACE MAILBOX AGREEMENT: Moved by Brown and seconded by Hohn to approve and authorize the chairman to sign the Joint Powers Relocation and Maintenance Agreement with the State of South Dakota Department of Transportation for the placement of the mailboxes on Windsor Place. All voted aye. Motion passed.

TAX EXEMPT PROPERTY LIST: Moved by Hohn and seconded by Abernathy to approve the Tax Exempt Property list for 2021 except for the property listed for Hobert. All voted aye. Motion passed.

CLAIMS: Moved by Hohn and seconded by Abernathy to approve the following verified claims: All voted aye. Motion passed.

PPLIED IND TECH 138.77 GRINDER, AT & T MOBILITY 1823.01 PHONE AND WIFI, AVERA ST MARYS HOSPITAL 67.66 JAIL-HOSPITAL, BAUM HYDRAULICS 56.41 SUPPLIES, BOB BARKER CO INC 993.66 SUPPLIES, BUREAU OF ADMINISTRATION 130.52 BIT FEES, CAPITAL AREA REFUSE 519.25 TRASH, CAPITAL I IND 285.35 PLOW KIT, CAPITAL JOURNAL 1024.03 ADVERTISING, CENTURY BUSINESS PRODUCTS INC 563.27 SUPPLIES, CENTURY BUSINESS PRODUCTS INC 5449.57 COPIER, CENTURYLINK 181.79 PHONE, CHOLIK SIGN CO 585.00 DECALS, CLEARFLY 385.10 SERVICES, COLE PAPERS INC 3841.94 SUPPLIES, COMM TECH INC 1102.08 SUPPLIES, CONCORDANCE 591.74 SUPPLIES, DEPARTMENT OF CORRECTIONS 1541.52 LAUNDRY, DEPARTMENT OF TRANSPORTATION 2435.91 FUEL, FIRST DAKOTA NAT'L BANK 4957.53 OVERPAYMENT, FRIMAN OIL & GAS CO INC 518.00 FUEL OIL, FRONTLINE WARNING SYSTEM 1450.00 REPAIR SPEAKER, FT PIERRE CHAMBER OF COMMERCE 264.04 CAN LINERS, GRAHAM TIRE 41.66 TIRE REPAIR, GUNDERSON PALMER NELSON & 198.00 MI X7 BOARD, HUGHES

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

MAY 3, 2021

COUNTY SHERIFF 200.00 PETTY CASH, INGRAM PEST SERVICE 170.00 MAINTENANCE, JACQUELINE K PERLI REPORTING 80.45 CRT REPORT FOR DEP, JC OFFICE SUPPLIES 161.71 SUPPLIES, MARK KATTERHAGEN 9.00 MI- CM BOARD, LANGUAGE LINE SERVICES, INC 71.25 INTERPRETOR, LAWSON PRODUCTS INC 263.13 SUPPLIES, LUCILLE M LEWNO 228.01 MI X2 BOARD-HS/CM, DARCY LOCKWOOD 9.00 MI-CM BOARD, LYLE SIGNS INC 1242.42 SIGNS, MDRW 149.00 WATER, MENARDS 1429.88 MAINTENANCE/SUPPLIES, MIDCO 240.00 UTILITIES, MIDWEST WELLNESS INST 1400.00 FORENSIC REVIEW, MONTANA DAKOTA UTILITIES 1446.42 UTILITIES, MORRIS INC 507.23 SUPPLIES, NAPA 374.17 SUPPLIES, NORTHWESTERN ENERGY 334.94 ELECTRIC, OAHE ELECTRIC COOP INC 493.97 ELECTRIC, OLSON PLUMBING 634.23 WATER HEATER, PIERRE CITY 22254.05 UTILITIES, REDWOOD TOXICOLOGY LAB 454.92 24/7 FUND, SD DEPT OF HEALTH 40.00 BLOOD ALCOHOL TEST-PARSONS, SD INTERSTATE PIPELINE 50.00 OVERPAYMENT, SDPAA 1107.70 NEW BLADE INS, SUMMIT FOOD SERVICES 12448.90 JAIL MEALS, THE RIGHT TURN 3000.00 BUDGET ALLOCATION, WALMART COMMUNITY 151.94 MAINTENANCE, MONA WEIGER 665.00 TRANSCRIPTION, WHEELHOUSE PLUMBING 255.00 RECOVERED FREON, YANKTON CO SHERIFF 50.00 SHERIFF'S FEE.

PUBLIC COMMENT: No comment

EXECUTIVE SESSION: Per Personnel SDCL 1-25-2(1) Moved by Abernathy and seconded by Hohn to approve going into executive session. All voted aye. Motion passed. Chairman Vance declared to be out of executive session.

The following salaries and benefits were paid by department in the month of April 2021:

Commissioners-\$25,534.85, Auditor-\$17,751.66, Treasurer-\$21,340.60, States Attorney-\$37,450.42, Govt Buildings-\$10,381.01, Equalization-\$16,635.26, Register of Deeds-\$10,908.99, Veterans Service-\$7,579.73, Sherriff-\$45,237.14, Jail-\$178,135.77, Coroner-\$403.68, Juvenile Services-\$54,645.94, Planning & Zoning-\$6,426.46, Road & Bridge-\$67,637.00, and Emergency Management-\$13,692.57. Total payroll-\$513,761.08.

Auditor's Account with the Treasurer April 30, 2021: Cash on hand-\$3,292.07, Checks in the Treasurer's possession less than three days-\$164,658.38, Cash items-\$22.50. Demand deposits: American State Bank-\$8,057,799.97, Bad Checks Outstanding-\$1,655.99, and Investments-\$2,575,000.00. Total Cash Assets-\$10,802,428.73.

Register of Deeds Fees Collected in April 2021: Recording Fees-\$8,408.00, Transfer Fees-\$13,221.50, Copy Fees-\$369.75, Credit Card Fees-\$195.00, and Vitals-\$4,260.00. Total \$26,454.25.

Moved by Abernathy and seconded by Brown to adjourn the meeting until **Monday at 5:30 PM on May 17, 2021.** All voted aye. Motion passed.

ATTEST:

Randy Vance, Chairman
Hughes County Commission

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

MAY 3, 2021

Jane Naylor, Finance Officer
Hughes County, South Dakota