

Chairman Randy Vance called the Monday, January 4, 2021 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Randy Brown, Tom Rounds, Connie Hohn, and Bill M. Abernathy present. County Manager Kevin Hipple, Sheriff Darin Johnson, Director of Equalization Melissa Flottmeyer, Planning Director/Building Official Eric Booth, and Emergency Management Director Rob Fines were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Hohn and seconded by Abernathy to approve the minutes of the December 21, 2020 and December 31, 2020 commission meetings. All voted aye. Motion passed.

SWEAR IN COMMISSIONERS AND SHERIFF: Judge Christie Klinger swore in the newly elected officials: Commissioner Tom Rounds, Commissioner Randy Brown, and Sheriff Darin Johnson.

ELECTION OF CHAIRMAN/VICE CHAIRMAN FOR 2021: Commissioner Vance opened up the nominations for Chairman for 2021. Commissioner Hohn nominated Commissioner Vance to serve as Chairman and Commissioner Brown seconded the nomination. All voted aye. Motion passed.

Commissioner Vance opened up the nominations for Vice Chairman for 2021. Commissioner Rounds nominated Commissioner Hohn to serve as Vice Chairman seconded by Commissioner Abernathy. All voted aye. Motion passed.

EXECUTIVE SESSION: Moved by Abernathy and seconded by Rounds to go into executive session to consult with counsel per SDCL 1-25-2(3). All voted aye. Motion passed. Chairman Vance declared the board to be out of executive session.

APPOINTMENTS: Moved by Abernathy and seconded by Hohn to reappoint Emergency Management Director Rob Fines for one year, expiring in January 2022 per SDCL 34-48A-40. All voted aye. Motion passed.

Moved by Abernathy and seconded by Hohn to reappoint Director of Equalization Melissa Flottmeyer for one year, expiring in January 2022 per SDCL 10-3-5. All voted aye. Motion passed.

Moved by Abernathy and seconded by Hohn to reappoint Highway Superintendent Rob Brunmeier for two years, expiring in January 2023 per SDCL 31-11-1 All voted aye. Motion passed.

FIRST READING: PLANNING & ZONING: FIRST READING: PLAT LINDQUIST TRACTS 1 AND 2 SEC 16 110-78: Planning Director Eric Booth reviewed the plat with commissioners.

SHERIFFS VEHICLES: Moved by Abernathy and seconded by Hohn to accept the bid of \$36,102 base and \$1,410.00 options for a total of \$37,512.00 for a 2021 Ford Interceptor SUV patrol car for the Sheriff's office from Wegner Auto off State bid #17343. All voted aye. Motion passed.

STANLEY COUNTY EMERGENCY MANAGEMENT AGREEMENT: Moved by Abernathy and seconded by Rounds to approve and authorize the Chairman to sign the agreement with Stanley County for Emergency Management services January 1, 2021 to December 31, 2021 for \$6,975.00. All voted aye. Motion passed.

HUGHES COUNTY CORONER: Moved by Hohn and seconded by Abernathy to approve appointing Greg Hall to serve as Coroner. All voted aye. Motion passed.

PERSONNEL: Moved by Abernathy and seconded by Brown to move the Veteranø Service Officer pay from Pay Grade 17 to Pay Grade 16. All voted aye. Motion passed.

Moved by Rounds and seconded by Abernathy to authorize advertising for the Veteranø Service Officer half time position. All voted aye. Motion passed.

Moved by Hohn and seconded by Abernathy to approve and authorize advertising for a correctional officer for the Jail. All voted aye. Motion passed.

INFORMATION TECHNOLOGY SERVICES: No action taken.

VOLUNTEERS: Moved by Abernathy and seconded by Rounds to approve the lists of volunteers submitted by the Harrold Rural Fire Department, Pierre Rural Fire Department, Blunt/Canning/DeGrey Fire Department, and Emergency Management Weather Spotters. All voted aye. Motion passed.

ELECTION AGREEMENT CONTRACT: Moved by Hohn and seconded by Brown to authorize the chairman to sign the combined election agreement with City of Pierre and Pierre School District for any elections in 2021. All voted aye. Motion passed.

SALARIES: RESOLUTION NO. 2021 – 1: Moved by Rounds and seconded by Abernathy to approve the following salaries reflecting a 3% increase for 2021 effective December 25, 2020. All voted aye. Motion passed.

The following annual and hourly salaries will be paid in 2021: Commissioners- Bill M. Abernathy-16,424.00, Randy Vance-16,424.00, Connie Hohn-16,424.00, Tom Rounds-16,424.00, Randy Brown-16,424.00, County Manager Kevin Hipple-93,635.00, Commission Administrative Assistant/Welfare Director Karla Pickard-20.80; Finance Officer Jane Naylor-70,435.00, Deputy Auditor Jennifer Deyo-20.80, Deputy Auditor Kylie Stoddard-22.47; Chief Deputy Treasurer Linda Lafrentz-24.26, Chief Deputy Treasurer Thomas Oliva-20.86, Deputy Treasurer Ann Norden-17.08; Chief Deputy Register of Deeds Norine Riis-24.26, Deputy Register of Deeds Patty Williams-20.80; States Attorney Jessica LaMie-80,268.00, States Attorney Administrative Assistant Kristi Schuchard-22.47, States Attorney Administrative Assistant Sarah Burger -19.32, States Attorney Administrative Assistant ó Rose Gravatt -18.39; Victim/Witness Assistant Denise Richards ó 24.26; Maintenance Supervisor Patrick Steber ó 24.26, Custodian Randy Meier-17.83; Director of Equalization Melissa Flottmeyer-60,575.00, Equalization Administrative Assistant Dawn Van Sickle -20.80, Field Appraiser Melissa Brock-19.37; Veteranø Office Administrative Assistant Sheila Carpenter-20.80; Sheriff Darin Johnson-74,263.00,

Chief Deputy Sheriff Dustin Drew-25.64, Sheriff Deputies: Jesse Parsons ó 23.16, Dalton Sack ó 24.33, Daniel Eilers- 23.74, Gary Nickerson ó 24.33, Sheriff Administrative Assistant Alicia Steber -20.80, Part-time Sheriff Deputyø and Court Security Officers ó 25.00; Administrative Corrections Sergeant Bill Dodge-69,034.00, PREA Coordinator/Deputy Jail Administrator Ronald Nelson-26.28, Records/Corrections Officer Deborah Pease-22.47, Sergeants: Audrea Fischer-24.26, Elizabeth Hausmann-24.26, Patrick Crane-23.67, Paula Tronvold-22.53, Corrections Officers: Bryon Biwer-22.47, Donita Taylor-22.47, Joshua Larson-22.47, Jesse Kiepke-22.47, Raymond Lyons-21.92, Kyler Bolin- 21.92, Karryn Agneau-22.47, Gary Naylor ó 20.35, Zach Knowlton-19.86, Melissa Betone 19.86, Brant Billings 19.86, Loraine Waller ó 19.86, Mitch Meyers ó 19.37, Colburn Buckles ó 19.86, Bobbie Ann Mitchell ó 19.86, Briar Eisenbraun ó 19.37, Shadow Garber ó 19.37, Wyatt Alexander 19.86, Kevin Donovan-19.37, Shelli Travers-18.45, Starlene Flax-18.45, Gregory Whisenant-18.45, Corrections Nurse ó Nicole Hofeldt ó 74,152.00, Maintenance Supervisor - Jeff Konst ó 23.67, Part-time Corrections Officers-18.45, Part-time Jail Nurses-25.00; Juvenile Services Center Supervisor Chad Seidel ó 24.26, Juvenile Services Center Correction Officers Misty Biwer-22.47, Curtis Nelson-22.47, Greg Hansmann ó 20.86, Ashton Pederson-19.86, Cindy Herber-18.45, Delbert Stands-18.45, Part-time 24/7 & Visitation- 13.56; Emergency Manager Rob Fines- 68,959.00, Deputy EMS Colby Jensen-22.60; Highway Superintendent Rob Brunmeier-64,011.00, Highway Maintenance Lead Worker Trent Arbach ó 21.44, Highway Maintenance Workers Dean Ritter-22.47, Robert Warne-22.47, Michael Roman-22.47, Nicholas Dooley-22.47, Richard Doyle ó 22.47, Robert Arbach-22.47, Troy Meyer-22.47, Warren Wilson ó 22.47, Joseph Boxley-19.37, Chris Boxley-19.37, Highway Administrative Assistant Shelly Stanley-18.85, Part-time Highway Worker-18.45; Weed & Pest Supervisor -20.35; Planning Director/Building Official Eric Booth-59,034.47.

OFFICIAL NEWSPAPER AND DEPOSITORY: Moved by Abernathy and seconded by Hohn to approve the following miscellaneous items: The official newspaper of Hughes County is the Capital Journal. The following are designated as official depositories for Hughes County: Bank West-Pierre, First National Bank-Pierre, First Dakota National Bank-Pierre, American Bank and Trust, and Raymond James Financial Pierre. All voted aye. Motion passed.

PERSONNEL CONSULTANT CONTRACT: Moved by Hohn and seconded by Brown to approve a Contract for Professional Personnel Consultant Services with Paul Marso for \$33.25 per hour for January 1, 2021 to December 31, 2021. All voted aye. Motion passed.

2021 BOARD APPOINTMENTS: Moved by Rounds and seconded by Hohn to approve appointing Tom Tveit to the Board of Adjustment for a three year term, and approve the other board appointments as listed. All voted aye. Motion passed.

2021 LIASON APPOINTMENTS: No action taken.

PENTHOUSE DOOR REPLACEMENT: Moved by Rounds and seconded by Brown to approve the estimate from Midwest Construction for \$1,500.00 replacing the roof access door. All voted aye. Motion passed.

CLAIMS: Moved by Abernathy and seconded by Brown to approve verified claims. All voted aye. Motion passed.

ALL AROUND GRAPHIX 72.00 INV 71956 PLAQUES, AVERA ST MARYS HOSPITAL 650.39 ACCT SY0001924327, AVERA ST MARYS HOSPITAL 994.45 ACCT SY0001927840, AXON ENTERPRISES INC 437.08 INV SI1703509 SUPPLIES, BEARSTOPS, RENEE 350.00 EXPERT WITNESS, BOB BARKER CO INC 102.51 WEB000698989 UNIFORMS, BUREAU OF ADMINISTRATION 53.25 DP111231 ACCESS, CAPITAL AREA REFUSE 519.25 ACCT 3077 GARBAGE, CENTURY BUSINESS PRODUCTS INC 718.97 SUPPLIES, CENTURLINK 246.44 PHONE, CNA SURETY DIRECT 100.00 NOTARY BOND DEYO & HIPPLE, COLE PAPERS INC 1541.11 SUPPLIES, COMMUNICATIONS CENTER 90.00 INV 3611 ALARM MONITORING, CONCORDANCE 238.96 INV 19946133 SUPPLIES, CSDED 14750.55 2021 MEMBERSHIP, DAKOTA SUPPLY GROUP 39.88 INV S100630653 SUPPLIES, DEPT OF HEALTH 1305.00 BAC, DEPARTMENT OF TRANSPORTATION 2494.84 S116740, 116741, 116742 HIGHWA, DEPARTMENT OF TRANSPORTATION 1996.50 S00116786 FUEL, EQUIPMENT BLADES 1305.10 INV 022128 CUTTING EDGES, JC OFFICE SUPPLIES 372.34 SUPPLIES, KAREN PAIGE HUNT PROF LLC 152.00 INV 1858 MI BOARD, LB413164 27.00 SD CRIMINAL & TRAFFIC LAW, LYLE SIGNS INC 631.68 SIGNES, MARSHALL LAW IRRIGATION 74.55 INV 5940 MAINTENANCE, MENARDS 46.55 ACCT 33210280, MENARDS 298.85 ACCT 33210252, MIDCO 240.00 UTILITIES, MOCIC 100.00 INV 82024-2433 DUES, MONTANA DAKOTA UTILITIES 350.26 UTILITIES, MONTANA DAKOTA UTILITIES 77.58 UTILITIES, NORTHWESTERN ENERGY 273.46 UTILITIES, OFFICE DEPOT INC 1460.80 SUPPLIES, PAUL E BACHAND 1101.00 2021 DUES J. LAMIE, PIERRE CITY 5106.84 UTILITIES, PROFESSIONAL DEVELOPMENT ACADE 1695.00 INV 11337 CLASSES, RED RIVER CONSTRUCTION 535.72 FIRE HYDRANT REMOVAL, SPRING CREEK/CO CREEK SANITARY 100000.00 PARTIAL TRANSFER BALANCE, SUMMIT FOOD SERVICES 5554.58 INV 99547 MEALS, THOMSOM REUTERS WEST PAYMENT 150.04 SUBSCRIPTION, THOMSOM REUTERS WEST PAYMENT 588.56 SUBSCRIPTION, TMA 52.82 INV 71742 OIL CHANGE, WALMART COMMUNITY 144.03 SUPPLIES.

PUBLIC COMMENT: None

The following salaries and benefits were paid by department in the month of December 2020:

Commissioners-23,208.68, Auditor-17,696.91, Treasurer-19,445.27, States Attorney-28,261.91, Govt Buildings-10,095.19, Equalization-11,432.98, Register of Deeds-10,536.97, Veterans Service-4,895.54, Sheriff-44,854.54, Jail-188,440.17, Coroner-403.68, Juvenile Services-44,368.45, Planning & Zoning-6,263.60, Road & Bridge-69,585.14, Emergency Management-13,115.05. Total payroll \$492,604.08.

Auditor's Account with the Treasurer December 31, 2020: Cash on hand-\$5,492.28, Checks in the Treasurer's possession less than three days-\$282,189.47, Demand deposits: American State Bank-\$7,796,051.54, Bad Checks Outstanding-\$1,341.32, Investments-\$2,575,000.00. Total Cash Assets-\$10,660,074.61.

Register of Deeds Fees Collected in December 2020: Recording Fees-\$9,652.00, Transfer Fees-\$9,348.00, Copy Fees-\$875.00, Credit Card Fees-\$195.00, Vitals-\$3,620.00. Total \$23,690.00.

Total Register of Deeds Fees Collected in 2020: Recording Fees-\$99,824.00.00, Transfer Fees-\$99,270.00, Copy Fees-\$5,775.50, Credit Card Fees-\$2,095.00, Vitals-\$39,670.00. Total \$246,634.50.

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

JANUARY 4, 2021

Moved by Hohn and seconded by Rounds to adjourn the meeting until **Tuesday at 5:30 PM on January 19, 2021.** All voted aye. Motion passed.

ATTEST:

Randy Vance, Chairman
Hughes County Commission

Jane Naylor, Finance Officer
Hughes County, South Dakota