

Chairman Randy Vance called the Monday, October 19, 2020 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Bill Abernathy, Roger Inman, Connie Hohn and Norm Weaver present. County Manager Kevin Hipple, Sheriff Darin Johnson and County Planner and Building Official Eric Booth were also present. The meeting began with the Pledge of Allegiance.

AGENDA: Moved by Weaver and seconded by Inman to approve the agenda adding Personnel to the executive session, per SDCL 1-25-2(1). All voted aye. Motion passed.

MINUTES: Moved by Hohn and seconded by Abernathy to approve the minutes of the October 5, 2020 Commission meeting. All voted aye. Motion passed.

PLANNING & ZONING: 5:30 PM: PUBLIC HEARING: PLAT AND REZONING LOTS A & B IN GOVT LOTS 4 & 5 SEC 11 110-77: Darrell Baade is requesting to plat two residential parcels. Nobody appeared to testify. Moved by Abernathy and seconded by Weaver to approve Resolution 2020-25 the plat of Lots A & B in Govt Lots 4 & 5 Sec 11 110-77 and Ordinance 2020-8 rezoning all of Lots 4 & 5 including Lots A & B in Govt Lots 4 & 5 Sec 11 110-77 from AgB to PUD. All voted aye. Motion passed.

PLANNING & ZONING: 5:35 PM: PUBLIC HEARING: PLAT AND REZONING LOT B1 OF LOT 2 MAHER ACRES, AND A REPLAT OF LOT B PAULSEN'S ADDITION IN SEC 21 112-79: Kevin & Faye Paulsen are requesting to plat and rezone a 4.4 acre parcel to combine with existing Lot B. Nobody appeared to testify. Moved by Weaver and seconded by Inman to approve Resolution 2020-26 the plat of Lot B-1 in Sec 21 112-79 and Ordinance 2020-09 rezoning 4.4 acres of Maher Acres Lot 2 Sec 21 112-79 from AgB to AgC. All voted aye. Motion passed.

PLANNING & ZONING: 5:40 PM: PUBLIC HEARING: PLAT AND REZONING GARBER LOT 1 IN SW NW SEC 12 111-78: Mark Garber is requesting to plat a 5 acre parcel. Nobody appeared to testify. Moved by Abernathy and seconded by Hohn to approve Resolution 2020-27 the plat of Garber Lot 1 in SW NW Sec 12 111-78 and Ordinance 2020-10 rezoning the SW NW Sec 12 111-78 including Garber Lot 1 from AgB to PUD. All voted aye. Motion passed.

NEW BUILDING FINANCE DISCUSSION: Toby Morris, advisor with Colliers Securities, LLC discussed options to finance a new Court Facility. Commissioner Connie Hohn will lead a committee to create a plan for the facility.

STATES ATTORNEY CONTRACT: States Attorney Hammond asked the Commission to consider contracting with Laura Rowe as Deputy States Attorney to take over Dan Todd's contract by the end of the year. Moved by Hohn and seconded by Abernathy to hire Laura Rowe, Deputy States Attorney for the Abused and Neglected cases and Care of the Poor at \$100.00 per hour beginning October 19, 2020 to December 31, 2020 to not exceed the \$40,000 budgeted for this position. All voted aye. Motion passed.

HEALTH INSURANCE RENEWAL: Zach Clark from Clark Insurance reviewed health insurance plans for 2021. Moved by Abernathy and seconded by Inman to approve the three plan option coverage with Wellmark Blue Cross/Blue Shield for 2021 and to set the maximum contribution per employee by Hughes County as \$821.41 per month. All voted aye. Motion passed.

SALARY SCHEDULE: Moved by Hohn and seconded by Inman to approve the 2021 salary schedule with a 3% cost of living increase including elected officials and including the additional requested increase for the States Attorney and the Finance Officer. All voted aye. Motion passed.

PERSONNEL: Moved by Weaver and seconded by Inman to reluctantly approve the resignation of States Attorney Roxanne Hammond effective October 30, 2020. All voted aye. Motion passed.

Moved Hohn and seconded by Abernathy to approve advertising for the new position in the Equalization Office. All voted aye. Motion passed.

Moved by Abernathy and seconded by Hohn to approve the resignation of Victoria Spaid, Correctional Officer at JSC effective October 24, 2020 and authorize advertising for a replacement. All voted aye. Motion passed.

Moved by Weaver and seconded by Abernathy to approve a step increase for Jesse Parsons, Deputy Sheriff from Pay Grade 16 Step 1 \$21.94 per hour to Pay Grade 16 Step 2 \$22.49 per hour beginning October 25, 2020. All voted aye. Motion passed.

INDEMNITY BOND FOR SURVEY WORK: Moved by Weaver and seconded by Abernathy to approve requesting an indemnity bond from Engie North America for \$100,000 to cover the costs of any road damage caused by the wind developer while digging holes to locate section pins and have an agreement from them by Wednesday, Oct 21 at 5:00 pm or the surveying stops. All voted aye. Motion passed.

SCHUMACHER GRAVEL AGREEMENT: Moved by Inman and seconded by Weaver to approve and authorize the chairman to sign the agreement for gravel royalties with James Schumacher for \$125,000 to be paid in three separate payments. All voted aye. Motion passed.

CENTER FOR TECH AND CIVIC LIFE ELECTION GRANT: Moved by Hohn and seconded by Abernathy to approve a grant for \$9,243.50 from the Center for Tech and Civic Life to be used for the General Election expenses. All voted aye. Motion passed.

COVID PROCEDURES: Hughes County will follow CDC Guidelines.

CLAIMS: Moved by Hohn and seconded by Abernathy to approve the following verified claims. All voted aye. Motion passed.

316 SUPPLY & UPFITTING 3500.00 INV 136 NEW PATROL CAR FITTING, A-OX WELDING
237.07 SUPPLIES / RENTAL, ANDERSON NILL & ASSOC INC 1187.77 INV 9246 BILLING,
ANIMAL CLINIC OF PIERRE 90.00 INV 137668 ANIMAL CONTROL, ARBACH, BOB 181.04
BOOTS, AVERA ST MARYS HOSPITAL 1528.81 MEDICAL, AVERA ST MARYS HOSPITAL
396.66 INMATE HOSPITAL, BEARSTOPS, RENEE 340.00 WITNESS, BLACK SPOTTED HORSE,
MEGAN 20.00 WITNESS, BLUE 360 MEDIA 527.31 INV 200813-SF-02444 SUPPLIES, BOB
BARKER CO INC 50.58 WEB000688350 SUPPLIES, BOICES PLUMBING 149.10 INV 2717
WINTERIZE SPRINKLER, BUREAU OF ADMINISTRATION 258.77 TL109004, TL109056
PHONE, BUREAU OF ADMINISTRATION 58.50 DP109216 ACCESS, CAPITAL AREA
COUNSELING 6086.32 QMHP EVALS X 12, CAPITAL AREA COUNSELING 8322.00 MOBILE
CRISIS RESPONSE, CAPITAL JOURNAL 460.69 ACCT 509196, CENTURY BUSINESS

PRODUCTS INC 6140.00 SUPPLIES, CENTURYLINK 128.72 605-224-9087, CENTURYLINK 772.71 PHONE, COLE PAPERS INC 2504.50 SUPPLIES, COMM TECH INC 873.07 INV 9055,9108,9161 EQUIP/MAINT, CONCORDANCE 153.54 INV 19479752,19479659 SUPPLY, COUNTRY CARPET & FLOORING 2786.25 INV 28392 STAIRS, DAKOTA FORENSIC CONSULTING 900.00 REVIEW & CONSULT, DAKOTABILITIES 360.00 MI - 2 CLIENTS 3 MONTHS, DEAN A SCHAEFER COURT REPORTER 210.00 INV 072166J MI - X7, DEPARTMENT OF CORRECTIONS 1897.92 C18D1031 LAUNDRY, DEPT OF HEALTH 1770.00 BAC, DEWEY J ERTZ ED D 300.00 ACCT 6824 C.W., DIAMOND DRUGS INC 130.32 IN001072412 MEDICATIONS, DIAMOND MOWERS 6490.16 REPAIRS & CUTTING EDGES, DISABLED AMERICAN VETERANS 200.00 TRANSPORTATION, DONS SINCLAIR 46.31 FUEL & CAR WASHES, BRYON EATON 986.95 INV 312164, 312163 MAINTENANCE, ELECTION SYSTEMS & SOFTWARE 8077.50 INV 1162991 ELECTION SUPPLY, FACTOR 360 120.00 INV 24821 SSL CERTIFICATE, FINES, ROB 52.25 SUPPLIES, FISCHER LAW OFFICE PROF LLC 3971.95 COURT APPOINTED ATTORNEY, FRIMAN OIL & GAS CO INC 207.23 #30762 FUEL, GALLS 93.75 UNIFORMS, GOLDEN WEST TECHNOLOGIES 475.00 INV 373592 BACKUP, GRAHAM TIRE 82.80 INV 1717147579 GAS/OIL, GUNDERSON PALMER NELSON 517.30 COURT APPOINTED ATTORNEY, HALL, GREG 40.35 FED EX CHARGES, HAMMOND, ROXANNE 48.36 SUPPLIES, HOGENS HARDWARE HANK 137.87 ACCT 11440 SUPPLIES, INMANS WATER TECHNOLOGIES 447.00 SUPPLIES, IVERSON, ROSA A 600.00 INTERPRETER, J H E INC 105.80 INV 8429 EXPO REPAIRS, JC OFFICE SUPPLIES 285.50 SUPPLIES, JOHNSON, ANNA 20.00 WITNESS, MARK KATTERHAGEN 42.00 MI - TS, CD, MG, KENNEDY PIER KNOFF & LOFTUS 174.60 MI - M.S. / CT APPT, KONRAD LAW PROF LLC 1302.63 COURT APPOINTED ATTORNEY S.B.W, KRAMME, DAWN 15.75 CLEANING SUPPLIES EXPO, KRUSE, RENGE S 312.00 MI - W.B., A.B. / CT APPT, LAKOTA CONTRACTING INC 793.85 INV 3879, 3895 UNIFORMS, LUCILLE M LEWNO 488.00 MI - TS, CD, MG, LIBERTY MUTUAL INS CO 100.00 P. CRANE BOND, DARCY LOCKWOOD 42.00 MI - TS, CD, MG, MAY ADAM GERDES & THOMPSON 8176.48 COURT APPOINTED ATTORNEY, MEDICAL WASTE TRANSPORT INC 265.63 INV 77094 MEDICAL CONTRACT, MENARDS 132.82 ACCT 33210252, MENARDS 485.14 ACCT 33210280, MID DAKOTA RURAL WATER SYSTEM 4089.40 UTILITIES, MIDCO 225.00 UTILITIES, MONTANA DAKOTA UTILITIES 90.62 UTILITIES, MORRIS INC 270182.00 GRAVEL CRUSHING, MURPHY LAW OFFICE 561.70 COURT APPOINTED ATTORNEY, NAYLOR, JANE 630.69 ELECTION SUPPLIES, OAHE ELECTRIC COOP INC 490.89 UTILITIES, OLINGER LOVALD MCCAHERN 3964.40 COURT APPOINTED ATTORNEY, PANKRATZ LAW PROF LLC 8750.00 PUBLIC DEFENDER, JESSICA PAULSEN 190.00 COURT REPORTING, PENNINGTON COUNTY JAIL 1492.04 SEPT 2020 TRANSPORT, PIERRE CITY 3889.73 UTILITIES, PIERRE CITY 14690.33 DISPATCH / FIRE ST #4, PIERRE SOLID WASTE 18.48 STATEMENT 28468, QUALITY QUICK PRINT 640.00 INV 346890, 346892 ENVELOPE, CURTIS C REES III 300.00 INV 6396 SUPPLIES, DOUG RIPLEY 1903.79 CONTRACT WORK, RITER ROGERS LLP 1269.70 COURT APPOINTED ATTORNEY, RIVER CITIES TRANSIT 2916.66 MONTHLY ALLOCATION, ROBINS WATER CONDITIONING INC 234.50 SUPPLIES, RUNNINGS SUPPLY 574.26 SUPPLIES, SALINAS, DOMINIC 20.00 WITNESS, SANFORD 2250.00 INV 309395817 A.C., SCHREIBER LAW FIRM PROF LLC 1268.85 COURT APPOINTED ATTORNEY, JOAN BOOS SCHUELLER 1539.00 COURT APPOINTED ATTORNEY, SCHUMACHER, JIM 40.00 GRAVEL ROYALTIES, SD ACHIEVE 60.00 INV 37960 SEPT 2020 MI, SERVALL UNIFORM & LINEN CO 178.37 RUGS, SHANES PHARMACY 1655.85 INMATE MEDICATIONS, DAVID W SIEBRASSE 12091.70 PUBLIC DEFENDER, SOUTH DAKOTA 811 100.80 SD20-2889, SUMMIT FOOD SERVICES 21726.54 INV 92721,92043 MEALS,

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

OCTOBER 19, 2020

TESSIERS INC 1431.89 TES047760 SERVICE, KATIE THOMPSON, ATTY 8750.00 PUBLIC DEFENDER, THURMAN LAW OFFICE 420.00 MI - DJ, TB, TMA 62.29 INV 70331 GAS/OIL, TODD LAW OFFICE PROF LLC 2920.00 INV 442 CONTRACT, TRAVERS & ASSOCIATES 2592.00 INV 81216, 80220 DRONE INSUR, VANSICKLE, DAWN 24.25 SUPPLIES, VENTURE COMMUNICATIONS 203.52 DISPATCH, W W TIRE 1559.73 CUST 3964 TIRES, MONA WEIGER 53.20 COURT REPORTING, WENDELL LAW OFFICE PC 1843.35 COURT APPOINTED ATTORNEY, WHISTLESTOP PACKAGE CTR 8.61 SEP 2020-6 SUPPLIES, YANKTON CO SHERIFF 50.00 MI - MG, YANKTON COUNTY 122.50 MI - T.B., ZANDER AUTO PARTS 15.99 INV 145107997 MAINTENANCE.

PUBLIC COMMENT: None

EXECUTIVE SESSION: Moved by Abernathy and seconded by Hohn to go into executive session per SDCL 1-25-2 (3) and HIPPA to discuss indigent claims and SDCL 1-25-2(1) for personnel discussion. All voted aye. Motion passed. Chairman Vance declared the Commission out of Executive Session.

INDIGENT CLAIMS: Moved by Hohn and seconded by Weaver to deny claim #20200924-01 from Avera St Mary's Hospital for V.F. dated 7/19/2020 in the amount of \$1,153.15. All voted aye. Motion passed.

Moved by Hohn and seconded by Weaver to deny claim #20200504-01 from Avera Heart Hospital for K.G. dated 3/9/2020 in the amount of \$16,536.10. All voted aye. Motion passed.

PERSONNEL: Moved by Inman and seconded by Hohn to appoint Jessica LaMie as States Attorney effective November 1, 2020 with a 5% increase over her current salary and a 3% increase the first of the year with the rest of the employees. All voted aye. Motion passed.

Moved by Abernathy and seconded by Weaver to adjourn the meeting until **5:30 PM on Thursday, November 5, 2020 for the regular meeting.** All voted aye. Motion passed.

ATTEST:

Randy Vance, Chairman
Hughes County Commission

Jane Naylor, Finance Officer
Hughes County, South Dakota