

Chairman Norm Weaver called the Monday July 2, 2018 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Jim Hardwick, Tom Tveit, Roger Inman and Bill M. Abernathy were present. County Manager Kevin Hipple, Planning & Zoning Director Eric Booth, States Attorney Roxanne Hammond, and Sheriff Mike Leidholt were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Hardwick to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Tveit and seconded by Abernathy to approve the minutes of the June 18, 2018 Commission meeting. All voted aye. Motion passed.

WHEEL TAX REFUND POLICY: Moved by Inman and seconded by Tveit to approve Hughes County Resolution 2018-6. All voted aye. Motion passed.

Wheel Tax Refund Policy

WHEREAS South Dakota state statute 32-5-24 authorizes refund of motor vehicle license fees under certain circumstances; and

WHEREAS each county has the option to refund any wheel tax collected as part of those transactions; and

WHEREAS statute does not allow any processing fee as part of the refund transaction; now therefore,

BE IT RESOLVED that the Board of Hughes County Commissioners chooses to retain all wheel tax fees paid as part of any vehicle licenses fees which are refunded. No part of the wheel tax charged will be refunded as part of any motor vehicle licenses fee refund transaction.

ROAD MAINTENANCE FEES ORDINANCE: Time set 5:35 for a public hearing to discuss the proposed Ordinance 2018-03.

PUBLIC COMMENT: Commissioners listened to approximately 20 concerned residents concerning the Road Maintenance Fee Ordinance for approximately two hours.

Moved by Tveit to amend section 6 of the Road Maintenance Fees Ordinance to be in effect after January 1, 2019. Motion died for lack of second.

Moved by Hardwick and seconded by Inman to table until January 1, 2019. Moved by Hardwick to withdraw his motion and seconded by Inman to withdraw his motion.

Moved by Hardwick and seconded by Inman to reject the Ordinance. Hardwick, Inman, Abernathy and Weaver voted aye. Tveit voted nay. Motion passed.

FIRST READING: James & Janet Duffek have requested to plat KCM Tract 1 a subdivision of Lot 12 in the NW Sec 4 112-77 and request to rezone SW NW Sec 4 112-77 to a Planned Unit Development.

Moved by Tveit and seconded by Inman to approve a public hearing on July 16, 2018. All voted aye. Motion passed.

STEP INCREASES: Moved by Abernathy and seconded by Tveit to approve the following Step increases for **April:** Michael Joe Sharkey, Juvenile Detention Corrections Officer Grade 14 Step 6 - \$20.06 per hour; Judi Leedy, Juvenile Detention Officer, Grade 14 Step 2 \$18.17 per hour; Hunter Heckenlaible, Juvenile Detention Officer Grade 14 Step 2 \$18.17 per hour; **May:** Christopher Gross, Deputy Sheriff, Grade 16 Step 4 6 \$22.27 per hour; Ron Pozarnsky, Jail Corrections Officer, Grade 14 Step 3 - \$18.63 per hour. **June 2:** Danny Salter, Jail Corrections Officer Grade 14 Step 7 \$20.56 per hour and Trent Arbach, Highway Maintenance Grade 14 Step 1 \$17.73 per hour. All voted aye. Motion passed.

PERSONNEL: Moved by Abernathy and seconded by Inman to accept the retirement of Sue Bourk, Chief Deputy Auditor effective July 4, 2018. All voted aye. Motion passed.

Moved by Tveit and seconded by Hardwick to approve hiring Sue Bourk to train a new deputy auditor at \$25.00 per hour part time as needed with no benefits. All voted aye. Motion passed.

Moved by Tveit and seconded by Inman to approve advertising for her replacement. All voted aye. Motion passed.

Moved by Hardwick and seconded by Inman to accept the resignation from Chris Gross, Sheriff's deputy effective July 6, 2018. All voted aye. Motion passed.

Moved by Abernathy and seconded by Hardwick to approve promoting Elizabeth Reinhart to Corrections Corporal at the Jail Grade 15 Step 6 \$21.66 per hour starting June 25, 2018. All voted aye. Motion passed.

Moved by Abernathy and seconded by Hardwick to approve back pay for Elizabeth Reinhart for 2500 hours at \$1.10 per hour for sergeant duties. Abernathy withdrew motion and Hardwick withdrew his second.

Moved by Inman and seconded by Abernathy to approve the resignation of Jamie Lounsbury, Legal Administrative Assistant for the States Attorney. All voted aye. Motion passed.

Moved by Tveit and seconded by Hardwick to hire Emily Wickstrom, Legal Administrative Assistant for the States Attorney Pay Grade 13 Step 1 \$16.41 per hour starting July 16, 2018 and promote Sarah Burger, Legal Administrative Assistant for States Attorney to Pay Grade 13 Step 2 \$16.83 per hour starting June 25, 2018. All voted aye. Motion passed.

INVESTMENTS: Moved by Inman and seconded by Abernathy to approve investing \$300,000 in a 6 month CDs with Raymond James Financial. All voted aye. Motion passed.

TRIBAL RELATIONS BUILDING LEASE: No action taken.

ELEVATOR REPAIR: Moved by Tveit and seconded by Inman to approve various safety and operational repairs totaling \$13,627 to the elevator. All voted aye. Motion passed.

CLAIMS: Moved by Abernathy and seconded by Hardwick to approve the following claims. All voted aye. Motion passed.

3D SPECIALTIES 156.00 ACCT 102166 BRIDGE MARKER, ALEXANDER WOOLLEY 11.68 JUROR, AMERICAN MEDICAL RESPONSE 4050.00 INV 218509 CONTRACT, AMERICAN MEDICAL RESPONSE 324.08 INV 161021418 INMATE CARE, ANDREA GAEDE 10.84 JUROR, AT & T MOBILITY 343.26 HOT SPOTS & HWY DEPT, AXDAHL, LEE 161.34 PLANNING MEETING & MILEAGE, BOOTH, ERIC 50.00 REGISTRATION REIMBURSEMENT, BOTTOM LINE WELDING 25.20 REPAIRS INV 10310, BOWERS, TROY 101.68 BOARD MEETING & MILEAGE, BRIAN LUEKING 12.52 JUROR, BUREAU OF ADMINISTRATION 1186.15 SERVICES, C & R SUPPLY 577.04 REPAIRS INV 1237363, CAPITAL AREA REFUSE 523.00 ACCT 3077 GARBAGE, CAPITAL JOURNAL 572.00 ACCT 621, CBM MANAGED SERVICES 17351.44 INV 128701,128293,127912 MEALS, CENTURY BUSINESS PRODUCTS INC 688.25 SERVICES / SUPPLIES, CENTURYLINK 274.37 PHONE, CHOLIK SIGN CO 810.00 DECALS INV 9203, COMMUNICATIONS CENTER 90.00 INV 2572 JULY - SEPT ALARM, CONNECTING POINT 8426.66 CONTRACTS, CONNIE BREWER 10.00 JUROR, DAKOTA SUPPLY GROUP 137.88 INV D957405 SUPPLIES, DEITER, LARRY 56.30 BOARD MEETING & MILEAGE, DENR 140.00 19INV0000357 DRINKING WATER, DEPT OF REVENUE 15.00 WATER TESTS, DEPARTMENT OF TRANSPORTATION 3002.48 S00103026 FUEL, DIAMOND DRUGS 338.67 INV 000830847 MEDICATIONS, DIANNE NOYES 12.52 JUROR, EAST PIERRE LANDSCAPE & GARDEN 1026.89 INV 460 TREES, EILEEN BERTSCH 10.84 JUROR, FASTENAL COMPANY 66.94 SDPIE72391,72563 REPAIRS, FLOTTMEYER, MELISSA 208.19 TRAVEL, FT PIERRE CITY 879.55 UTILITIES, GALLS 610.00 INV 010123175 BODY ARMOR, GIS WORKSHOP 465.00 INV 12243 SUBSCRIPTION, GRAMBIHLER, ANISSA 230.24 BOARD MEETING & MILEAGE, GROSSENBURG 27.00 ACCT 2001357 REPAIRS, INGRAM PEST SERVICE 240.00 INV 32004, 32064, INTOXIMETERS 855.25 INV 598717, ISBURG HOFMEISTER FUNERAL 2000.00 CARE OF POOR BURIAL, JC OFFICE SUPPLIES 233.84 SUPPLIES, JENNA MCFARLANE 11.68 JUROR, JODI CLOUD 10.84 JUROR, JOHNSON, TODD 50.84 BOARD MEETING & MILEAGE, JOHNSTON, BILL 170.16 PLANNING MEETING & MILEAGE, MARK KATTERHAGEN 7.50 MI - L.R., KEVIN PAULSEN 18.40 JUROR, KIMBALL MIDWEST 435.39 INV 6410841 SUPPLIES, LEIDHOLT, MIKE 859.85 TRAVEL, LUCILLE M LEWNO 141.47 MI - L.R., LILLA HUNSLEY 11.68 JUROR, LINCOLN COUNTY 218.00 MI - X5, QMHP EVALS, DARCY LOCKWOOD 7.50 MI - L.R., MAHOWALD, DOUGLAS 168.90 BOARD MEETING & MILEAGE, MARGARETE ENGELS 10.84 JUROR, MCCURRIN, LEE 123.52 BOARD MEETING & MILEAGE, MEDICAL WASTE TRANSPORT INC 231.44 INV 70441, 70379 DISPOSAL, MEDICINE CREEK 1692.59 FUEL, MENARDS 396.86 SUPPLIES ACCT 33210252, MICHELE OSTERKAMP 12.52 JUROR, MICHELLE HOFFMAN 13.36 JUROR, MIDCO 255.60 UTILITIES, MISTY GUNDERSON 10.84 JUROR, MONTANA DAKOTA UTILITIES 626.43 UTILITIES, MORENO LEE & BACHAND PC 319.60 MI - X13 INV 26255, MYERS ENTERPRISES 525.00 INV 4180 REPAIR, NICK ROSELAND 13.36 JUROR, NITSCHKE, DARRICK 20.01 REIMBURSEMENT FOR FUEL/PARTS, NORTHWESTERN ENERGY 164.48 UTILITIES, OVERHEAD DOOR 168.37 EXPO INV 10520, PAUL GIOVANETTI 11.68 JUROR, PIERRE CITY 360.00 MEDICAL DIRECTOR, PRIES, BRENT 194.10 MEETING & MILEAGE, PRYNTCOMM 532.16 INV 7131, 7103 ENVELOPES, QUANNA

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

JULY 2, 2018

HAGER 26.80 JUROR, RAYMOND JAMES FINANCIAL 300000.00 6 MONTH CD, RAYMOND LARSEN 16.72 JUROR, REDWOOD TOXICOLOGY 220.00 INV 649807 DRUG TESTS, RIPLEY, DOUG 121.45 SUPPLIES, ROBERT HARDWICK 13.36 JUROR, ROBINS WATER CONDITIONING INC 8.75 SALT, ROCKMOUNT 1208.44 INV 1236504 REPAIRS, RONALD STRAIT 11.68 JUROR, ROUNDS, TOM 213.44 MEETING & MILEAGE, SIOUX NATION 1360.00 INV 161686 SEED, STEWART, LES 252.08 MEETING & MILEAGE, SUSAN WEST 16.72 JUROR, TINKER, BOB 161.34 MEETING & MILEAGE, VENTURE COMMUNICATIONS 94.00 PHONES, WAGNER, TONY 113.44 MEETING & MILEAGE, WALMART COMMUNITY 30.41 SUPPLIES, WALMART COMMUNITY 114.81 SUPPLIES, WALMART COMMUNITY 83.30 SUPPLIES, WEGNER AUTO 24252.00 SHERIFF VEHICLE, WILHELM SARRINGAR 12.52 JUROR, YANKTON CO SHERIFF 50.00 MI - L.R., YANKTON COUNTY 309.25 MI - X3.

EXECUTIVE SESSION: Moved by Abernathy and seconded by Inman to go into executive session to discuss Personnel per SDCL 1-25-2(1) all voted aye. Motion passed. Chairman Weaver declared the board to be out of executive session.

The following salaries and benefits were paid by department in the month of June 2018: Commissioners-23,539.20, Elections-846.51, Auditor-16,425.25, Treasurer-20,054.32, States Attorney-29,187.05, Govt Buildings-8,517.64, Equalization-10,142.85, Register of Deeds-9,809.75, Veterans Service-6,859.62, Sheriff-43,639.52, Jail-182,410.06, Coroner-\$134.56, Juvenile Services-53,320.63, Planning & Zoning-\$5,594.05, Road & Bridge-63,988.59, Emergency Management-6,805.97. Total payroll \$481,275.57.

Auditor's Account with the Treasurer June 30, 2018: Cash on hand-3,113.39, Checks in the Treasurer's possession less than three days-26,431.55, Cash items-14.60, Demand deposits: BankWest-27,723.38, American State Bank-958,384.69, Bad Checks Outstanding-1,370.99, Investments-7,575,000.00. Total Cash Assets-\$8,592,038.60.

Register of Deeds Fees Collected in June 2018: Recording Fees-7,220.00, Transfer Fees-9,664.00, Copy Fees-734.00, Credit Card Fees-70.00, and Vitals-2,015.00. Total \$19,703.00

Moved by Abernathy and seconded by Inman to adjourn the meeting until **Monday, July 16, 2018 at 5:30 pm.** All voted aye. Motion passed.

ATTEST:

Norm Weaver, Chairman
Hughes County Commission

Jane Naylor, Finance Officer
Hughes County, South Dakota