

Chairman Norm Weaver called the Tuesday, January 2, 2018 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Jim Hardwick, Roger Inman, Tom Tveit, and Bill M. Abernathy present. County Manager Kevin Hipple, Sheriff Mike Leidholt, Director of Equalization Melissa Flottmeyer, and Emergency Management Director Rob Fines were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Inman and seconded by Hardwick to approve the agenda removing contingency transfers and claims from the agenda. All voted aye. Motion passed.

MINUTES: Moved by Inman and seconded by Abernathy to approve the minutes of the December 18, 2017 and December 29, 2017 commission meetings. All voted aye. Motion passed.

PUBLIC HEARING: REVISION TO ORDINANCE 2012-10 INTERNATIONAL BUILDING CODE: 5:30 time set to hear public testimony to increase Planning and Building Fees. Nobody appeared to testify. Moved by Inman and seconded by Abernathy to approve Ordinance 2018-01 a revision of Ordinance 2012-10 Section 2 the schedule of Permit Fees. All voted aye. Motion passed.

PUBLIC HEARING: STEWART HOME MOVING PERMIT: 5:35 time set to hear public testimony for a home to be moved to H&C Subdivision Lot 15 W1/2 NW Sec 33 112-79. Moved by Tveit and seconded by Abernathy to approve the moving permit with the home to be set on a permanent foundation by August 1, 2018. All voted aye. Motion passed.

OLD BUSINESS: BARON CONTRACT: Moved by Tveit and seconded by Inman to table until more information is available. All voted aye. Motion passed.

ELECTION OF CHAIRMAN/VICE CHAIRMAN for 2018: Commissioner Weaver opened up the nominations for Chairman for 2018. Commissioner Hardwick nominated Commissioner Weaver to serve as Chairman and Commissioner Inman seconded the nomination. All voted aye. Motion passed.

Chairman Weaver opened up the nominations for Vice Chairman. Commissioner Abernathy nominated Commissioner Inman to serve as Vice Chairman for 2018, Commissioner Tveit seconded the nomination. All voted aye. Motion passed.

APPOINTMENTS: Moved by Inman and seconded by Abernathy to re-appoint Emergency Management Director Rob Fines for one year, expiring in January 2019 per SDCL 34-48A-40 and Director of Equalization Melissa Flottmeyer for one year, expiring in January 2019 per SDCL 10-3-5. All voted aye. Motion passed.

JAIL AND JSC CONTRACTS: Moved by Abernathy and seconded by Tveit to authorize the Chairman to sign contracts with Dewey, Jones, Hyde, Sully, Stanley, and Potter Counties for using the Hughes County Jail in the amount of \$80 per day, and contracts with Lyman, Jones, Hyde, Sully, Stanley and Gregory Counties for using the Hughes County Juvenile Services Center in the amount of \$295 per day. All voted aye. Motion passed.

2018 LIASON APPOINTMENTS: Recognize the following list of liaison appointments. Ambulance Board Liaison-Tom Tveit, Central SD Enhancement District Board Liaison-Bill Abernathy, Courthouse Liaison-Bill Abernathy/Roger Inman, E911/EMS/VA/LEPC Liaison-Bill Abernathy, EXPO Board Liaison-Bill Abernathy, Extension/4-H Activities Board Liaison-Jim Hardwick, Legislative Liaison-Tom Tveit/Jim Hardwick, Highway Department Liaison-Roger Inman, Hughes County Rail Authority Board-Roger Inman & Norm Weaver, Municipal Solid Waste Liaison-Tom Tveit, Planning and Zoning Board Liaison- Roger Inman, River Cities Transit Board Liaison-Jim Hardwick, Rural Fire Liaison-Jim Hardwick, Sheriff Department Liaison-Norm Weaver, Weed Board Liaison-Jim Hardwick, States Attorney Liaison-Tom Tveit, Finance Office liaison- Commission Chair óNorm Weaver, Equalization/Veterans Service Office Liaison-Chairman Norm Weaver, County Manager/Commission Office/Maintenance Personnel Liaison-Chairman Norm Weaver. Moved by Abernathy and seconded by Tveit to approve the appointments. All voted aye. Motion passed.

2018 VOLUNTEER BOARD APPOINTMENTS: Moved by Hardwick and seconded by Inman to approve the amended volunteer board appointments and appoint Lee McCurrin as the alternate on the Board Adjustment and Doug Mahowald to the vacant position expiring 1/31/2021. All voted aye. Motion passed.

MISCELLANEOUS: Moved by Inman and seconded by Abernathy to approve the following miscellaneous items: The official newspaper of Hughes County is the daily Capital Journal. The following are designated as official depositories for Hughes County: Bank West-Pierre, First National Bank-Pierre, First Dakota National Bank-Pierre and Blunt, and American Bank and Trust-Pierre. All voted aye. Motion passed.

SALARIES: RESOLUTION NO. 2018 – 1: Moved by Tveit and seconded by Abernathy to approve the following salaries reflecting a 2% increase for 2018 effective December 25, 2017. All voted aye. Motion passed.

Commissioners- Roger P. Inman-15,031.00, Bill M. Abernathy-15,031.00, James M. Hardwick-15,031.00, Norman G. Weaver-15,031.00, Tom Tveit-15,031.00, County Manager Kevin Hipple-85,603.93, Commission Administrative Assistant/Welfare Director Karla Pickard-19.04, Finance Officer Jane Naylor-63,451.00, Chief Deputy Auditor Sue Bourk-20.56, Deputy Auditor Jennifer Deyo-19.04, Chief Deputy Treasurer Linda Lafrentz-22.20, Chief Deputy Treasurer Mary Scott-22.20, Deputy Treasurer Nancy Coit-19.04, Deputy Treasurer Cheryl Wendt-19.04, Chief Deputy Register of Deeds Norine Riis-22.20, Deputy Register of Deeds Patty Williams-19.04, States Attorney Wendy Kloepner-83,970.00, Deputy States Attorney Roxanne Hammond-69,958.65, States Attorney Administrative Assistant Kristi Schuchard-19.04, States Attorney Administrative Assistant Jamie Lounsbury - \$16.83, States Attorney Administrative Assistant ó Krystal Hummel -15.63; Victim/Witness Assistant ó Michele Moreno - \$20.62; Maintenance Supervisor Patrick Steber - \$20.62, Custodian Randy Meier-16.32, Director of Equalization Melissa Flottmeyer-51,471.70; Equalization Administrative Assistant Dawn Van Sickel -17.68, Veteranø Service Officer Charles Quinn-25.90, Veteranø Office Administrative Assistant Sheila Carpenter-19.04, Sheriff Mike Leidholt-75,424.00, Sergeant Darin Johnson-25.90, Sheriff Deputies: Christopher Gross-21.72, Lee Weber-21.20, Dalton Sack ó 20.68, Jason Hamil ó 19.69, Sheriff Administrative Assistant Alicia Steber -18.57, Administrative Corrections Sergeant Bill Dodge-63,163.24, Corrections Officers Deborah Pease-20.56, Nicole Klein-22.20, Bryon Biber-20.56, Ronald

Nelson-22.20, Audrea Fischer-20.56, Mike Cruse-22.20, Donita Taylor-20.56, Joshua Larson-20.56, Jesse Kiepkke-20.56, Bryon Harty-21.66, Elizabeth Reinhart-20.56, Danny Salter-20.06 Daniel Eilers-20.56, Patrick Crane-19.57, Daniel Traversie-20.56, Rose Gravatt- 19.09, Robert Demery ó 20.06, Raymond Lyons-\$18.63, Kyler Bolin-18.63, Susan Stahl-18.63, Annastacia Prince-18.63, Ron Pozarnsky-18.17, Karryn Agneau-20.06, Jackie Lowitz ó 59,978.27, Jon Keefe ó 17.73, Jesse Parsons - \$17.73, Justin Parsons ó 16.88, Joshua Marti ó 18.17, Samuel Parsons ó 16.88, Shelbi Maskovich ó 16.88, Jose Bonilla ó 16.88, Gary Naylor ó 16.88, Maintenance Supervisor - Jeff Konst ó 17.88; Juvenile Services Center Supervisor Chad Seidel ó 20.62, Juvenile Services Center Correction Officers Misty Burton-20.56, Sarah Burger-20.56, Curtis Nelson-20.56, Michael Sharkey-19.57, Vicki Spaid-20.56, Judi Leedy ó 17.73, Hunter Heckenlaible ó 17.73, Greg Hansmann ó 17.73, Part-time Juvenile Services Center Workers-12.41, Emergency Manager Rob Fines-62,833.24, Highway Superintendent Mike Meyer-68,489.90, Highway Maintenance Lead Worker Robin Brunmeier ó 21.13, Highway Maintenance Workers Dean Ritter-20.56, Robert Warne-20.56, Michael Roman-20.56, Nicholas Dooley-20.56, Robert Arbach-19.57, Troy Meyer-19.09, Warren Wilson ó 19.09, Darrick Nitscke ó 17.73, Highway Administrative Assistant Kylie Stoddard-19.04, Part time Highway workers-16.88, Weed & Pest Supervisor Dugan Petersen-18.62, Planning Director/Building Official Eric Booth \$49,183.84.

The following salaries and benefits were paid by department in the month of December 2017:

Commissioners-23,139.27, Auditor-15,571.66, Treasurer-18,348.74, States Attorney-31,408.99, Govt Buildings-6,395.92, Equalization-9,632.15, Register of Deeds-9,099.54, Veterans Service-6,571.02, Sheriff-37,911.43, Jail-162,777.24, Coroner-269.12, Juvenile Services-46,359.68, Weed & Pest-1,434.96, Planning & Zoning-5,500.88, Road & Bridge-60,103.18, Emergency Management-6,689.30. Total payroll \$441,213.08.

Auditor's Account with the Treasurer December 31, 2017: Cash on hand-\$1,943.98, Checks in the Treasurer's possession less than three days-\$185,765.43, Demand deposits: BankWest-\$25,609.24, American State Bank-\$4,677,229.15, Bad Checks Outstanding-\$1,382.89, Investments-\$2,575,00.00. Total Cash Assets-\$7,466,930.69.

Register of Deeds Fees Collected in December 2017: Recording Fees-\$6,013.00, Transfer Fees-\$10,272.50, Copy Fees-\$471.25, Credit Card Fees-\$120.00, Vitals-\$2,420.00. Total \$19,443.75.

Total Register of Deeds Fees Collected in 2017: Recording Fees-\$77,033.00, Transfer Fees-\$79,533.00, Copy Fees-\$5,350.25, Credit Card Fees-\$1,380.00, Vitals-\$32,255.00. Total \$195,551.25.

EXECUTIVE SESSION: Moved by Abernathy and seconded by Inman to go into executive session for Personnel SDCL 1-25-2(1). All voted aye. Motion passed. Chairman Weaver declared out of executive session. All voted aye. Motion passed.

Moved by Tveit and seconded by Hardwick to adjourn the meeting until **Tuesday at 5:30 PM on January 16, 2018.** All voted aye. Motion passed.

ATTEST:

Norm Weaver, Chairman
Hughes County Commission

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

JANUARY 2, 2018

Jane Naylor, Finance Officer
Hughes County, South Dakota

JANUARY 2, 2018